

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Jodi Millis  
DRAFTED BY

General Services Committee  
SUBMITTED BY

September 6, 2011  
DATE DRAFTED

**AWARDING CONTRACT FOR CONSTRUCTION QUALITY ASSURANCE TESTING AND INSPECTION SERVICES FOR THE ROCK HAVEN REPLACEMENT PROJECT**

- 1 **WHEREAS**, the construction of the new Rock Haven facility will require that the County contract
- 2 directly with an independent testing agency to ensure that the construction materials and methods are of
- 3 high quality; and,
- 4
- 5 **WHEREAS**, services required include the testing of soil suitability, concrete, rebar and mesh
- 6 reinforcement, masonry, mortar and grout, structural steel, and asphalt among other materials that may
- 7 be necessary; and,
- 8
- 9 **WHEREAS**, these services are necessary to hold the general contractor accountable for the
- 10 construction services being provided; and,
- 11
- 12 **WHEREAS**, a Request for Proposals was issued by the Purchasing Division with six firms responding
- 13 (results attached); and,
- 14
- 15 **WHEREAS**, Purchasing, Samuels Group, Eppstein Uhen Architects and CG Schmidt did review all
- 16 responses received and determined that the highest ranked, most responsive and responsible Proposal
- 17 was submitted by Professional Services Inc (PSI) of Pewaukee, Wisconsin; and,
- 18
- 19 **WHEREAS**, PSI will be paid on a time and materials basis only for the work they are required to do.
- 20
- 21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 22 assembled this 13<sup>th</sup> day of October, 2011, does hereby award a contract for construction
- 23 quality assurance testing and inspection services to Professional Services Inc of Pewaukee, Wisconsin
- 24 in an amount not to exceed \$60,000.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Phillip Owens  
Phillip Owens, Chair

Henry Brill  
Henry Brill, Vice Chair

Absent  
Ronald Combs

Jason Heidenreich  
Jason Heidenreich

Mary Mawhinney  
Mary Mawhinney

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney  
Mary Mawhinney, Chair

50  
Vote

10-6-11  
Date

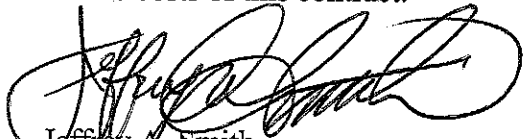
11-10A-479

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FISCAL NOTE:

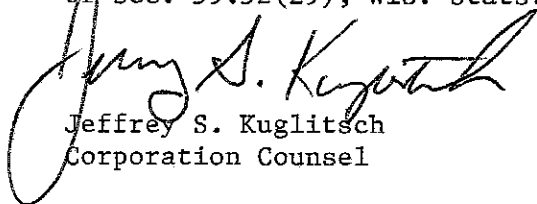
Sufficient funds are available in the Rock Haven Building Project Capital A/C 18-1851-0000-67200 for the costs of this contract.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to the bidding requirements of Sec. 59.52(29), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

On September 8, 2011, the Rock County Board of Supervisors awarded the contract for construction of the Rock Haven replacement facility to CG Schmidt of Milwaukee, Wisconsin. Rock County will need to contract with an independent construction material testing firm to ensure that the work being done by the general contractor is of high quality. Services to be provided would include such things as testing of soil suitability, concrete, rebar and mesh reinforcements, masonry, mortar and grout, structural steel and asphalt.

Purchasing did solicit proposals from qualified testing firms with six firms responding. One response was considered non-responsive because it did not meet the qualifications of the RFP. A detailed schedule of services and a cost estimate based on the scope of the project was included in each firm's response. All proposals received were reviewed and evaluated based on criteria set forth in the RFP. Professional Services Inc (PSI) of Pewaukee, Wisconsin, did score the highest on the evaluations and is also the lowest proposed cost.

PSI estimated that the total cost for the services would be \$31,936 but this cost could vary depending upon the conditions found and the needs of the project. Therefore, this resolution authorizes a contract in the amount of \$60,000 to cover any unforeseen conditions. If additional testing services are needed beyond that amount, the County Board would need to authorize additional funds and amend the contract.

The Samuels Group will be responsible for requesting testing services when necessary and will report to the General Services Committee as to the testing services provided and the costs incurred under the contract.

**ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR**

**PURCHASING DIVISION**



**PROJECT NUMBER** 2011-71  
**PROJECT NAME** CONSTRUCTION MATERIAL TESTING SERVICES  
**DEPARTMENT** ROCK HAVEN REPLACEMENT FACILITY PROJECT  
**PROPOSAL DUE DATE** SEPTEMBER 13, 2011 – 12:00 NOON

	<b>PROFESSIONAL SERVICES</b> PEWAUKEE WI	<b>GILES ENGINEERING</b> WAUKESHA WI	<b>MIDWEST ENGINEERING</b> WAUKESHA WI	<b>BRAUN INTERTEC</b> WAUKESHA WI	<b>RIVER VALLEY TESTING</b> MADISON WI
RATER 1	100	85	65	58	46
RATER 2	100	90	90	65	80
RATER 3	83	100	80	64	37
<b>TOTAL SCORE</b>	283	275	235	187	163
<b>AVERAGE SCORE</b>	94.33	91.67	78.33	62.33	54.33
<b>RANKING</b>	1	2	3	4	5
<b>COST</b>	\$31,936.00	\$40,346.00	\$55,000.00	\$152,975.00	\$62,300.00

Proposals were evaluated based on the following criteria:

- General quality and adequacy of response – maximum 15 points
- Technical approach – quality of package provided – maximum 15 points
- Organization, personnel and experience – maximum 30 points
- Reasonableness of cost estimates – maximum 25 points
- Ability to complete work within a reasonable period of time – maximum 15 points

Request for Proposals was advertised in the Beloit Daily News and on the Internet. One vendor submitted a non-responsive Proposal.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE

GOVERNING COMMITTEE APPROVAL: /s/Phil Owens 4-0 10/4/11

CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

*Phil Owens* 5-0 10-6-11  
CHAIR VOTE DATE