

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety & Justice Committee
INITIATED BY



Eldred Mielke, Clerk of Court
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

April 18, 2011
DATE DRAFTED

AUTHORIZATION OF FULL TIME COLLECTION POSITION

1 **WHEREAS**, Rock County Clerk of Circuit Court currently has thirty four Deputy Clerk positions and
2 one .8 Collection/Account Specialist position; and,
3

4 **WHEREAS**, there is a clear need for the .8 Collection/Account Specialist position to be increased to a
5 full time position; and,
6

7 **WHEREAS**, a full time Deputy Clerk position is vacant, due to the untimely death of Janice Witmer;
8 and,
9

10 **WHEREAS**, the Clerk of Circuit Court is formally requesting the .8 Collection/Account Specialist
11 position become a full time position effective July 1, 2011; and,
12

13 **WHEREAS**, the Clerk of Circuit Court is formally requesting the vacant Deputy Clerk position,
14 previously held by Janice Witmer, be eliminated effective July 1, 2011; and
15

16 **WHEREAS**, this request will decrease expenditures approximately \$53,910, within the Clerk of Circuit
17 Court budget annually; line items include 22-1209-0000-61100 (regular wages), 22-1209-0000-61400
18 (FICA), 22-1209-0000-61510 (retirement), 22-1209-0000-61610 (health insurance), and
19 22-1209-0000-61620 (dental insurance).
20

21 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
22 this 19th day of May, 2011 do hereby approve the request made by Eldred Mielke, Clerk
23 of Circuit Court, to increase the Collection/Account Specialist position to a 'full time employee' (FTE)
24 position, currently held by Jacqueline Gackstatter, and eliminate the vacant Deputy Clerk position,
25 previously held by Janice Witmer effective July 1, 2011.

Respectfully submitted,

Public Safety & Justice Committee

Ivan Collins
Ivan Collins, Chair

Larry Wiedenfeld
Larry Wiedenfeld, Vice Chair

Mary Beaver
Mary Beaver

Henry Brill
Henry Brill

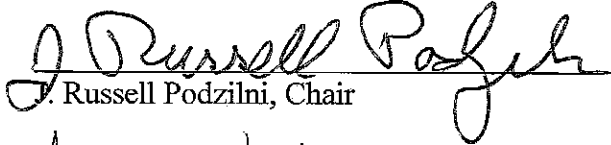
Brian Knudson
Brian Knudson

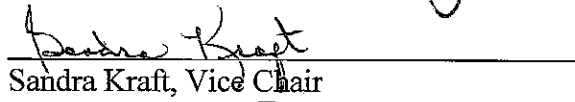
11-5A-371

Authorization of Full Time Collection Position

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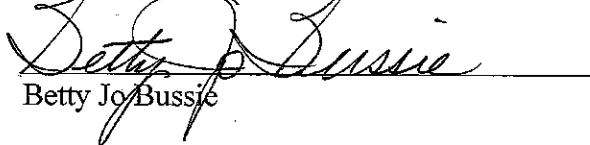
County Board Staff Committee


J. Russell Podzilni, Chair

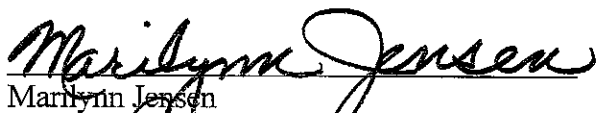

Sandra Kraft, Vice Chair

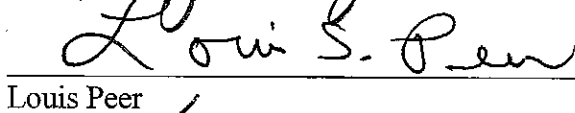

Eva Arnold

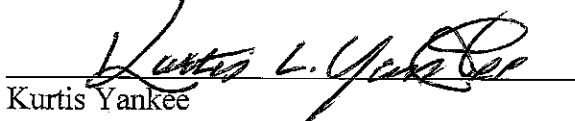

Henry Brill


Betty Jo Bussie

Ivan Collins

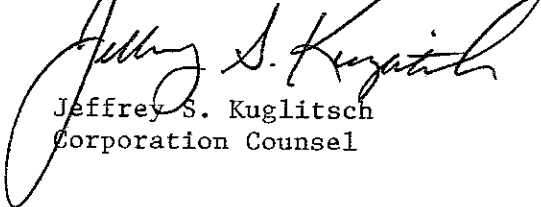

Marilyn Jensen


Louis Peer


Kurtis Yankee


LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

As stated in the resolution, deleting a 1.0 FTE Deputy Clerk position and increasing the 0.8 FTE Collections/Account Specialist position to a 1.0 FTE would result in approximately a \$53,900 savings in personnel costs on an annualized basis.


Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator