

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Criminal Justice Coordinating Council  
INITIATED BY

Public Safety & Justice Committee  
SUBMITTED BY



Elizabeth Pohlman McQuillen  
DRAFTED BY

January 25, 2011  
DATE DRAFTED

AUTHORIZING CONTRACT FOR JUSTICE AND MENTAL HEALTH CONSULTANT

- 1 WHEREAS, on September 8, 2010, the U.S. Department of Justice, through the Bureau of Justice
- 2 Assistance, awarded Rock County a \$50,000 Justice and Mental Health Collaboration Planning Grant;
- 3 and,
- 4
- 5 WHEREAS, a majority of the money from the grant is designated to be used to hire a consultant to
- 6 perform a full needs and resource assessment regarding mental health and co-occurring disorders as they
- 7 relate to the criminal justice system, as well as assist in the development of a draft of a strategic plan in
- 8 order to address these issues in the future; and,
- 9
- 10 WHEREAS, in November 2010, an official Request for Qualifications was released by Rock County for
- 11 the aforementioned services; and,
- 12
- 13 WHEREAS, one proposal was received from Zia Partners and TriWest Group; and,
- 14
- 15 WHEREAS, this proposal was evaluated by four members of the Justice and Mental Health
- 16 Collaboration Program Ad Hoc Committee and these evaluators recommended Rock County contract
- 17 with Zia Partners and TriWest Group for services; and,
- 18
- 19 WHEREAS, the full Ad Hoc Committee recommended these consultants to the Criminal Justice
- 20 Coordinating Council, which, in turn is recommending that the County enter into a contractual
- 21 agreement with Zia Partners and TriWest Group in an amount not to exceed \$42,500 for the
- 22 aforementioned services.
- 23
- 24 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
- 25 this 10<sup>th</sup> day of February, 2011 does hereby authorize a contract with Zia Partners and TriWest
- 26 Group to conduct a full needs and resource assessment regarding mental health and co-occurring
- 27 disorders as they relate to the criminal and juvenile justice systems in Rock County, as well as assist in the
- 28 draft of a strategic plan to deal with the aforesaid issues pursuant to the grant application, in an amount
- 29 not to exceed \$42,500.

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

Ivan Collins  
Ivan Collins, Chair

Larry Wiedenfeld  
Larry Wiedenfeld, Vice Chair

Mary Beaver  
Mary Beaver

Henry Brill  
Henry Brill

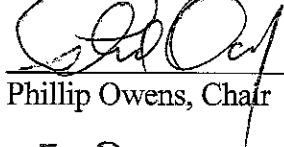
Brian Knudson  
Brian Knudson

11-2A-278

**AUTHORIZING CONTRACT FOR JUSTICE AND MENTAL HEALTH CONSULTANT**

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Purchasing Procedural Endorsement



Phillip Owens, Chair

5-0

Vote

2/1/11

Date

FISCAL NOTE:

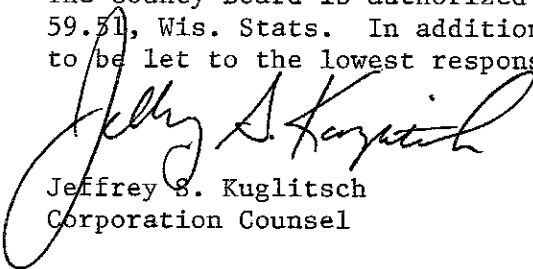
\$50,000 is included in the Justice and Mental Health Grant, A/C 21-2220-0000-63110, as authorized by Resolution 10-9B-143 adopted September 23, 2010. This grant is carried forward to the 2011 budget.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5517



PROJECT NUMBER: #2011-29  
PROJECT NAME: JUSTICE & MENTAL HEALTH COLLABORATION GRANT PROGRAM NEEDS ASSESSMENT & STRATEGIC PLAN CONSULTANT  
DUE DATE: DECEMBER 20, 2010 – 12:00 NOON  
DEPARTMENT: ADMINISTRATION

	ZIA PARTNERS OF SAN RAFAEL CA AND TRI-WEST GROUP OF BOULDER CO
RATER 1	95
RATER 2	95
RATER 3	90
RATER 4	82
TOTAL SCORE	362
AVERAGE SCORE	90.5
COST	\$42,500.00

Qualifications were evaluated based on the following criteria:

- Analysis of the letter of qualifications, including clear understanding of services to be provided.
- Evaluation of assigned personnel and experience to provide the required services.
- Respondent's history, financial status, knowledge, experience, and qualifications in conducting systemic needs and resource assessments as well as strategic planning as demonstrated by current or past contracts of a similar size and scope.
- Cost Proposal

Request for Qualifications and Cost was advertised in the Janesville Gazette and on the internet. Fourteen additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

GOVERNING COMMITTEE APPROVAL:

*J. Vanoli* 5-0 02-07-2011  
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

*Steve Day*  
CHAIR VOTE DATE

## Executive Summary

**AUTHORIZING CONTRACT FOR JUSTICE AND MENTAL HEALTH  
CONSULTANT**

In September 2010, Rock County was awarded a \$50,000 Justice and Mental Health Collaboration Program Grant by the U.S. Department of Justice, through the Office of Justice Programs, Bureau of Justice Assistance. The goal of the grant is to increase public safety through innovative cross-system collaboration for individuals with mental illness or co-occurring mental health and substance use disorders (MI/COD) who come into contact with the criminal justice system.

The bulk of the grant funds are allocated to hiring a consultant to perform a comprehensive needs and resource assessment with regard to MI/COD in relation to the County's justice system. In November 2010, through the County's Purchasing Manager, a Request for Qualifications was issued to find said consultant. In addition to publicizing the solicitation as required by County policy, it was also sent to fourteen additional consultants that were recommended to the Criminal Justice Coordinating Council (CJCC).

In December 2010, one proposal was received and met the requirements of the solicitation. The proposal was thoroughly evaluated by four members of the Justice and Mental Health Ad Hoc Committee and it was their recommendation to hire Zia Partners and TriWest to undertake this project. This recommendation was taken to the full Ad Hoc Committee on January 4, 2011, and the Committee unanimously approved the recommendation, which was subsequently taken to the CJCC on January 20, 2011. The CJCC reviewed the proposal and heard the recommendation of the Ad Hoc Committee. Unanimously, the Council has recommended Zia Partners and TriWest for consulting services with regard to the Justice and Mental Health Collaboration Program Grant in an amount not to exceed \$42,500.

All funds expended for this project will come from the Justice and Mental Health Collaboration Grant.