

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

November 29, 2010  
DATE DRAFTED

**Awarding Contract for Cleaning at Various County Buildings**

- 1 **WHEREAS**, General Services is responsible for coordinating contract cleaning services at the
- 2 Courthouse, 911 Communications Center, Health Department/Council on Aging, Juvenile Detention, and
- 3 Eclipse Center Offices in Beloit; and,
- 4
- 5 **WHEREAS**, specifications were prepared, and bids solicited for 2011, 2012, and 2013.
- 6
- 7 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 8 this 16<sup>th</sup> day of December, 2010, that a contract for cleaning services at various General
- 9 Services locations be awarded to the low bidder, Peterson Cleaning of Rockford, IL in the amount of
- 10 \$190,380.00 for 2011; and,
- 11
- 12 **BE IT FURTHER RESOLVED**, that the General Services Committee be authorized to award contacts
- 13 for years 2012 and 2013 as bid.

10-12A-214

Respectfully submitted,

**General Services Committee:**

Phillip Owens, Chair

Henry Brill, Vice Chair

Dissent  
Ronald Combs

Jason Heidenreich

Dissent  
Mary Mawhinney

**Purchasing Procedural Endorsement:**

Phillip Owens      Date      Vote

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch  
Corporation Counsel

**FISCAL NOTE:**

Sufficient funds are included in the 2011 budget for these cleaning contracts.

Jeffrey A. Smith  
Finance Director

**ADMINISTRATIVE NOTE:**

Recommended.

Craig Knutson  
County Administrator

## **Executive Summary**

### **Cleaning Services for General Services Locations**

The resolution before you awards the 2011 contract for cleaning services at the Courthouse, 911 Communications Center, Health Department/ Council on Aging, Juvenile Detention Center, and County offices at the Eclipse Center in Beloit. Bids were solicited for the years 2011, 2012, and 2013. The resolution gives the General Services Committee the authority to award contracts for 2012 and 2013.

Five bids were received, with the low bid coming from Peterson Cleaning of Rockford. Peterson Cleaning provided cleaning services at several County buildings in past years and met the requirements of the contract.

Historically, the County has hired private companies to clean the County's buildings. Performance issues do arise from time to time, but if the company's management remains responsive, the issues can be resolved. Contracting for this service is still the most cost effective way to handle this task.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5517



PROJECT NUMBER 2011-20  
PROJECT NAME CLEANING SERVICES  
PROPOSAL DUE DATE OCTOBER 29, 2010 – 12:00 NOON  
DEPARTMENT GENERAL SERVICES

	PETERSON ROCKFORD IL	DIVERSIFIED JANESVILLE WI	SERVICEMASTER JANESVILLE WI	CLEAN POWER MADISON WI	KAS ELKHORN WI
2011 COURTHOUSE	132,000.00	138,437.00	129,550.00	135,533.76	134,500.00
2012 COURTHOUSE	134,640.00	138,937.00	133,437.00	135,533.76	137,350.00
2013 COURTHOUSE	137,332.80	139,537.00	137,439.00	135,533.76	141,225.00
<b>TOTAL-COURTHOUSE</b>	<b>\$ 403,972.80</b>	<b>\$ 416,911.00</b>	<b>\$ 400,426.00</b>	<b>\$ 406,601.28</b>	<b>\$ 413,075.00</b>
2011 911 CENTER	17,196.00	17,887.00	11,550.00	11,458.08	14,500.00
2012 911 CENTER	17,539.92	18,744.00	11,900.00	11,458.08	14,875.00
2013 911 CENTER	17,890.72	19,176.00	12,257.00	11,458.08	15,225.00
<b>TOTAL-911 CENTER</b>	<b>\$ 52,626.64</b>	<b>\$ 55,807.00</b>	<b>\$ 35,707.00</b>	<b>\$ 34,374.24</b>	<b>\$ 44,600.00</b>
2011 HEALTH/COA	16,896.00	17,729.00	17,800.00	19,386.48	18,000.00
2012 HEALTH/COA	17,233.92	17,960.00	18,350.00	19,386.48	18,450.00
2013 HEALTH/COA	17,578.60	18,097.00	18,900.00	19,386.48	18,900.00
<b>TOTAL-HEALTH/COA</b>	<b>\$ 51,708.52</b>	<b>\$ 53,786.00</b>	<b>\$ 55,050.00</b>	<b>\$ 58,159.44</b>	<b>\$ 55,350.00</b>
2011 JDC	11,616.00	17,238.00	16,510.00	16,135.56	18,500.00
2012 JDC	11,848.32	17,738.00	17,005.00	16,135.56	18,960.00
2013 JDC	12,085.29	18,238.00	17,515.00	16,135.56	19,425.00
<b>TOTAL-JDC</b>	<b>\$ 35,549.61</b>	<b>\$ 53,214.00</b>	<b>\$ 51,030.00</b>	<b>\$ 48,406.68</b>	<b>\$ 56,885.00</b>
2011 ECLIPSE CENTER	12,672.00	19,150.00	19,400.00	17,470.02	18,750.00
2012 ECLIPSE CENTER	12,925.44	20,150.00	19,982.00	17,470.02	19,220.00
2013 ECLIPSE CENTER	13,183.95	20,475.00	20,582.00	17,470.02	19,690.00
<b>TOTAL-ECLIPSE CENTER</b>	<b>38,781.39</b>	<b>59,775.00</b>	<b>\$ 59,964.00</b>	<b>\$ 52,410.06</b>	<b>\$ 57,660.00</b>
<b>TOTAL CONTRACT</b>	<b>\$ 582,638.96</b>	<b>\$ 639,493.00</b>	<b>\$ 602,177.00</b>	<b>\$ 599,951.70</b>	<b>\$ 627,570.00</b>

Request for Proposal was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Peterson Cleaning

SIGNATURE

11/29/10  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

3-2 12/7/10  
VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR

3-2 12/7/10  
VOTE DATE