

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden, Director
Information Technology
DRAFTED BY

November 11, 2010
DATE DRAFTED

Authorizing Purchase of Mitel Telephone System Equipment

1 WHEREAS, the Human Services Department is planning to relocate staff from 35 S. Main St. in
2 Janesville and the Counseling Center at the 51 Complex to 113 S. Franklin St. in downtown
3 Janesville; and,
4

5 WHEREAS, the relocated Human Services staff will require connection to the County's telephone
6 system; and,
7

8 WHEREAS, the Information Technology Department has specified the necessary telephone system
9 equipment for connecting the new Human Services location to the County's telephone system; and,
10

11 WHEREAS, the Information Technology Department, in order to maximize the effectiveness of
12 available funding, has recommended that the telephone needs related to this relocation be
13 coordinated with and become part of the Capital Improvement Program project that will replace the
14 County's current PBX switches with new IP-based PBX switches; and,
15

16 WHEREAS, the Information Technology Department staff did specify the telephone system
17 equipment, based on the Human Services requirements and the Capital Improvement Program
18 project plan; and,
19

20 WHEREAS, the funding for this purchase will be provided in combination by the Human Services
21 relocation budget and the Information Technology Capital Projects Account; and,
22

23 WHEREAS, the specified telephone system components will be purchased from the County's
24 authorized Mitel telephone system provider.
25

26 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly
27 assembled this 10th day of Nov., 2010 that a Purchase Order for network infrastructure
28 equipment is issued to Enterprise Systems Group in the amount of \$36,895.62.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

David Diestler
David Diestler

J. Russell Podzilni
J. Russell Podzilni

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens
Chair Note Date

10-11D-194

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FISCAL NOTE:

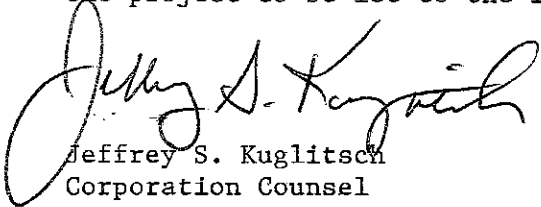
Sufficient funds are included in Human Services Relocation Expense appropriation for its \$10,424.48 share of this capital project. Information Technology's Capital Projects, A/C 07-1444-0000-67171, has sufficient funds for IT's \$26,471.14 share of the upgraded phone system.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Mitel Telephone System Equipment

In order to improve the operations of the Human Services Department, the decision was made to relocate the Community Support Division and the Janesville Counseling Center staff to the former Mercy Options facility at 113 S. Franklin St. in Janesville. As part of this relocation, the Information Technology Department was tasked with developing a plan to provision the relocated staff with telephone services.

After detailed analysis of the telephone, fax, and office paging requirements of the Human Services Department, the Information Technology Department has determined that the plan for providing telephone services for the relocated staff would best be considered a part of the existing Capital Improvement Program project that focuses on replacing the County's current PBX switches with IP-based PBX switches. This approach will ensure the most cost effective use of available funding and staff resources while providing for the long-term telephone needs of the relocated Human Services staff.

The following are the telephone system components that are attributable specifically to the Human Services Department staff relocation:

- Mitel IP phone sets for all relocated staff
- Mitel IP conference room phone set
- Mitel IP Office Paging System
- Mitel IP licenses

The costs attributable to the Human Services staff relocation totals \$10,424.48.

The following are the telephone system components that are attributable to the existing and planned Capital Improvement Program project:

- Mitel IP PBX core hardware and software (to be installed at the Courthouse)
- Mitel Communications Director license
- Installation, Programming, and Testing of the implemented solution.

The costs attributable to the Capital Improvement Program project totals \$26,471.14.

The total cost is \$36,895.62, and the purchase will be made from Enterprise Systems Group, the County's authorized Mitel telephone system provider.