

RESOLUTION NO. 10-8A-114

AGENDA NO. 12.G.(1)

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Public Safety & Justice
Committee
INITIATED BY

Public Safety & Justice
Committee
SUBMITTED BY



Alan Dransfield, Senior Buyer
DRAFTED BY

July 27, 2010
DATE DRAFTED

AUTHORIZING PURCHASE OF 2011 COURT FOLDERS
FOR
ROCK COUNTY CLERK OF COURT

- 1 WHEREAS, the 2010 Budget includes funds for the purchase of 2011 court folders for
- 2 the Rock County Clerk of Court; and,
- 3
- 4 WHEREAS, the folders are purchased yearly for the following years court cases; and,
- 5
- 6 WHEREAS, the Rock County Purchasing Division did advertise and solicit bids for the
- 7 court folders with the results attached; and,
- 8
- 9 WHEREAS, the Clerk of Court and Purchasing did review all bids received and
- 10 recommend awarding the purchase to the lowest, most responsive and responsible bid.
- 11
- 12 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly
- 13 assembled this 12th day of August, 2010 that a Purchase Order be issued to
- 14 Mid America Business Systems of Minnesota, in the amount of \$18,115.00 for the
- 15 purchase of 2011 court folders.
- 16
- 17 BE IT FURTHER RESOLVED, that payment be made to the vendor upon receipt and
- 18 acceptance by the Rock County Clerk of Court and approval of the Public Safety and
- 19 Justice Committee.

10-8A-114

Respectfully submitted,

Public Safety & Justice Committee

Ivan Collins
Ivan Collins, Chair

Larry Wiedenfeld
Larry Wiedenfeld, Vice Chair

Brian Knudson
Brian Knudson

Mary Beaver
Mary Beaver

Henry Brill
Henry Brill

PURCHASING PROCEDURAL ENDORSEMENT:

[Signature]
Chair

5-0 8/3/10
Vote Date

FISCAL NOTE:

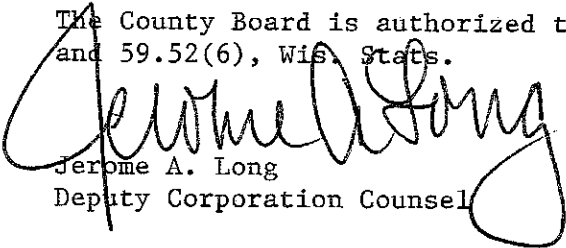
The Clerk of Courts Office Supplies Account, 22 1209 0000 63100, has a current balance of \$14,112.00. After a transfer, the account will have sufficient funds for this contract.



George Baltes
Internal Auditor

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.



Jerome A. Long
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator


COUNTY OF ROCK
Purchasing Division

PROJECT: COURT FOLDERS AND LABELS
PROJECT #: 2011-04
BID DUE DATE: JULY 22, 2010 - 1:30 (CDT)
DEPARTMENT: CLERK OF CIRCUIT COURT

| | MID AMERICA BUSINESS SYSTEMS MINNEAPOLIS MN | FRASER BRIDGEVIEW IL | BEAR GRAPHICS SIOUX CITY IA | AMES SOMERVILLE MA | PROFORMA PRINTWORKS JANESVILLE WI |
|-------------------|--|-------------------------|--------------------------------|-----------------------|--------------------------------------|
| 2011 Folders | \$ 18,021.00 | \$ 18,482.30 | \$ 25,913.50 | \$ 26,384.70 | \$ 54,997.70 |
| 2011 Labels | \$ 94.00 | \$ 50.00 | \$ 39.50 | \$ 350.00 | \$ 115.75 |
| 2012 Increase | PLUS 6% | PLUS - UP TO 10% | PLUS 5% | PLUS 5% | PLUS 5% |
| 2013 Increase | PLUS 6% | PLUS - UP TO 10% | PLUS 5% | PLUS 5% | PLUS 5% |
| 2011 TOTAL | \$ 18,115.00 | \$ 18,532.30 | \$ 25,953.00 | \$ 26,734.70 | \$ 55,113.45 |

This Project was advertised in the Janesville Gazette and on the Internet at www.co.rock.wi.us.

Two additional vendors were solicited that did not respond.

Prepared By:  **Senior Buyer** **Governing Committee Approval:** Public Safety & Justice Committee

Department Head Recommendation:  **(Signature)** **(Date)** 8/3/10

/s/ Ivan Collins **(Chair)** 5-0 **(Vote)** 8/2/10 **(Date)**

Purchasing Procedural Endorsement: /s/ Phil Owens **(Chair)** 5-0 **(Vote)** 8/3/10 **(Date)**