



**EDUCATION, VETERANS AND AGING SERVICES COMMITTEE**  
**Minutes – October 16, 2018**

**Call to Order.** Chair Richard called the meeting of the Education, Veterans and Aging Services Committee to order at 4:00 P.M. on Tuesday, October 16, 2018, in Conference Room, N-1, fifth floor, Courthouse East.

**Committee Members Present:** Supervisors Pleasant, Richard, Brien, Owens and Gramke.

**Committee Members Absent:** None.

**Staff Members Present:** Josh Smith, County Administrator; Joyce Lubben, Director of Council on Aging; and John Solis, Veteran Service Officer.

**Others Present:** None.

**Approval of Agenda.** Supervisor Owens moved approval of the agenda, second by Supervisor Pleasant. ADOPTED.

**Approval of Minutes – September 18, 2018.** Supervisor Pleasant moved approval of the minutes from September 18, 2018 as presented, second by Supervisor Owens. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** None.

**Transfers.** None.

**Review of Payments.** The committee accepted the report.

**Updates and Possible Action.**

**Review of 2019 Recommended Budget.** Mr. Smith explained the budget review process for the new Supervisors.

Council on Aging - Mr. Smith said Federal Aid revenue is anticipated to decrease for the congregate meal program but contributions are expected to increase for the home delivered meal program due to increased participation. There will be an increase to the recommended tax levy due to no fund balance. Ms. Lubben said the recommended budget is mainly status quo for 2019. Ms. Lubben told the committee she is concerned about 2020 and thereafter due to the status of her transit fleet. The vehicles are getting older and maintenance costs are going up. Transit vehicles are usually federally funded but these funds are becoming more competitive which may impact the fleet. There are currently 12 vehicles in the fleet. They are inspected annually by the Wisconsin State Patrol. Drivers are contracted with Manpower. This contract runs through 2019. Supervisor Brien requested that Ms. Lubben reach out to other counties to see if they employ

drivers or contract. Chair Richard suggested Ms. Lubben do a presentation for the County Board in the spring on the Council on Aging transit fleet.

Veteran Services - Mr. Solis said contribution levels are down. They will be looking for ways to bring in donations. Mr. Solis explained the difference between the donation account and the Veterans relief account. Supervisor Brien suggested a newspaper article to bring public awareness to the Veterans donation fund. Mr. Solis said he has done news releases in the past but will look into this again.

Community Agency Initiatives - Mr. Smith provided the Community Agency Initiative 2019 recommended budget to the committee. The committee reviewed the handout. Mr. Smith wanted this committee to be aware of what is being recommended for RSVP-Seniors Volunteering for Seniors. There was a resolution in 2018 for a one time increase of \$20,000 for gap coverage. Mr. Smith is not recommending that increase in the 2019 budget but rather remain status quo with 2018 adopted budget of \$24,803.

**Committee Requests and Motions.** None.

**Adjournment.** Supervisor Owens moved adjournment at 4:41 P.M., second by Supervisor Pleasant. ADOPTED.

Respectfully submitted,

Tracey VanZandt  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**