



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, JUNE 20, 2017 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – December 15, 2016
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Review of Payments
7. Resolutions
 - A. Amending the 2017 Council on Aging Budget to Adjust Title III and NSIP Allocations
 - B. Awarding Bid for Purchase of New Rock County Transit Vehicle and Amend 2017 Budget
8. Committee Requests and Motions
 - A. Accreditation Training Changes for Veterans Service Office – John Solis
 - B. Discussion of National and State Budgets – Requested by Supervisor Schulz
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MAY 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
30-3900-0000-64200	TRAINING EXP				
		P1700458	05/11/2017	JP MORGAN CHASE BANK NA	11.88
				SENIOR CITIZEN PROGRAM PROG TOTAL	11.88
30-3901-0000-63100	OFC SUPP & EXP				
		P1700458	05/11/2017	JP MORGAN CHASE BANK NA	44.15
30-3901-0000-64203	EDUC MAT & SUPPL				
		P1700458	05/11/2017	JP MORGAN CHASE BANK NA	1,044.74
		P1701534	05/11/2017	JAX CUSTOM PRINTING INC	190.00
				TITLE III-B PROG TOTAL	1,278.89
30-3903-0000-62105	FOOD SERVICES				
		P1700332	05/04/2017	BEST EVENTS	171.14
30-3903-0000-62119	OTHER SERVICES				
		P1700466	05/04/2017	MANPOWER GROUP US INC	3,199.26
		P1700618	05/04/2017	NUTRITION AND HEALTH ASSOCIATE	571.50
				NUTRITION PROGRAM PROG TOTAL	3,941.90
30-3904-0000-62105	FOOD SERVICES				
		P1700600	05/11/2017	GREEN COUNTY HUMAN SERVICES	267.84
30-3904-0000-62119	OTHER SERVICES				
		P1700588	05/04/2017	BELOIT MEALS ON WHEELS INC	4,908.75
30-3904-0000-64124	CONSUMABLE SUPPL				
		P1700332	05/04/2017	BEST EVENTS	474.83
				DELIVERED MEALS PROG TOTAL	5,651.42
30-3905-0000-62100	CONTRACTED SERV				
		P1700466	05/04/2017	MANPOWER GROUP US INC	20,170.77
30-3905-0000-62221	COMMUNICATIONS C				
		P1700587	05/04/2017	BANDT COMMUNICATIONS INC	104.00
30-3905-0000-62410	R & M-VEHICLES				
		P1700461	05/04/2017	VAN GALDER BUS COMPANY	105.00
		P1700607	05/04/2017	FAGAN TRUCK AND TRAILER	4,462.13
30-3905-0000-63501	GAS & FUELS				
		P1700965	05/11/2017	WRIGHT EXPRESS FSC	6,184.05
30-3905-0000-64629	OTHER TRANSP.EXP				
		P1700293	05/18/2017	OCCUPATIONAL HEALTH AND	139.00
		P1700458	05/11/2017	JP MORGAN CHASE BANK NA	38.00
		P1701543	05/04/2017	MERCY ASSISTED CARE INC	200.00
				ELDERLY & HANDCAPPED TRANSP PROG TOTAL	31,402.95
30-3908-0000-62625	OUTREACH SERVICE				
		P1700458	05/11/2017	JP MORGAN CHASE BANK NA	443.52
				TITLE III-D PROG TOTAL	443.52
30-3915-0000-64615	CLIENT REL.COSTS				
		P1701539	05/04/2017	RIVERFRONT INC	100.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MAY 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
TITLE III-E FAM CAREGIVER SUPP PROG TOTAL					100.00
30-3915-1405-62615	GROUP/REC HOMES				
		P1701332	05/18/2017	NOLTA,MARLENE	512.00
		P1701480	05/04/2017	MARTIN-THERING,MARY	184.00
		P1701554	05/11/2017	FREEMAN,PATRICIA	447.00
		P1701556	05/18/2017	MCALISTER,BIRDIA	280.00
		P1701605	05/18/2017	DEWAR,RICHARD	450.00
30-3915-1405-64615	CLIENT REL.COSTS				
		P1700303	05/11/2017	BRIGHTSTAR	300.00
		P1701164	05/11/2017	PIERCE,GWENDOLYN L	130.00
III-E RESPITE - IN HOME PROG TOTAL					2,303.00
30-3915-1408-62615	GROUP/REC HOMES				
			05/11/2017	MCALISTER,BIRDIA	20.00
		P1701556	05/11/2017	MCALISTER,BIRDIA	113.08
III-E SUPPLEMENTAL SERVICES PROG TOTAL					133.08
30-3916-0000-62625	OUTREACH SERVICE				
		P1700458	05/11/2017	JP MORGAN CHASE BANK NA	40.06
30-3916-0000-63100	OFC SUPP & EXP				
		P1700458	05/11/2017	JP MORGAN CHASE BANK NA	184.93
30-3916-0000-63104	PRNT & DUPLICATI				
		P1701598	05/18/2017	JAX CUSTOM PRINTING INC	1,140.00
30-3916-0000-63300	TRAVEL				
		P1700458	05/11/2017	JP MORGAN CHASE BANK NA	164.00
30-3916-0000-64200	TRAINING EXP				
		P1700458	05/11/2017	JP MORGAN CHASE BANK NA	155.00
MOBILITY MANAGER GRANT PROG TOTAL					1,683.99
30-3920-1405-64615	CLIENT REL.COSTS				
		P1700593	05/18/2017	SENIOR SERVICES PLUS HEALTH CA	221.00
		P1700606	05/04/2017	FENTON,PAM	491.68
		P1700609	05/11/2017	SEVERANCE,LINDA	205.91
		P1700610	05/11/2017	STRAIGHT,DAN	240.00
		P1700613	05/11/2017	OLSON,SUE	144.00
		P1700615	05/11/2017	MCAFFEE,SCOTT	450.00
		P1700922	05/04/2017	SCHWARTZ POA,PATRICIA	170.70
AFCSP RESPITE - IN HOME PROG TOTAL					1,923.29
30-3920-1408-62615	GROUP/REC HOMES				
		P1701555	05/11/2017	MURWIN,IVA	117.77
30-3920-1408-64615	CLIENT REL.COSTS				
		P1700605	05/11/2017	CAPES,JOANNE	82.68
		P1701354	05/18/2017	BEGGS,DENNIS M	474.91

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MAY 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
AFCSP SUPPLEMENTAL SERVICES PROG TOTAL					675.36
30-3964-0000-62119	OTHER SERVICES				
		P1700593	05/04/2017	SENIOR SERVICES PLUS HEALTH CA	4,025.32
STATE PHARM ASST PROG PROG TOTAL					4,025.32

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MAY 2017

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total \$53,574.60

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MAY 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
38-3800-0000-63100	OFC SUPP & EXP				
		P1700294	05/18/2017	STAPLES BUSINESS ADVANTAGE	26.10
38-3800-0000-64200	TRAINING EXP				
		P1701458	05/04/2017	CVSO ASSOCIATION OF WISCONSIN	75.00
				VETERANS SERVICE PROG TOTAL	101.10
38-3810-0000-64606	VETS RELIEF				
			05/04/2017	WOODMANS FOOD MARKETS INC	321.12
				VETERANS RELIEF PROG TOTAL	321.12

I have reviewed the preceding payments in the total \$422.22

Date: _____ Dept _____
Committee _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

June 5, 2017
DATE DRAFTED

AMENDING THE 2017 COUNCIL ON AGING BUDGET TO ADJUST TITLE III AND NSIP ALLOCATIONS

1 **WHEREAS**, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging
2 Resources that are estimated during the budget preparation process; and,
3
4 **WHEREAS**, the most recent 2017 allocations have been received from the Greater Wisconsin Agency on
5 Aging Resources.
6
7 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
8 this _____ day of _____, 2017 does hereby amend the Adopted 2017 Rock County
9 Council on Aging budget as follows:
10

<u>Account/Description</u>	<u>Budget at 06/01/2017</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
30-3901-0000-42100 Federal Aid	130,764	76	130,840
<u>Use of Funds</u>			
30-3901-0000-62614 Purchased Services	9,154	(9,154)	0
30-3901-0000-64203 Educational Materials	3,655	9,230	12,885
<u>Title III-C-1 (Nutrition Program)</u>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	252,106	17,790	269,896
30-3903-0000-42102 Nutrition Services Incentive Program	42,443	(4,152)	38,291
<u>Use of Funds</u>			
30-3903-0000-62105 Contracted Food Services	90,000	13,638	103,638
<u>Title III-C-2 (Delivered Meals)</u>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Aid	98,495	7,972	106,467
<u>Use of Funds</u>			
30-3904-0000-62105 Contracted Food Services	127,694	7,972	135,666

Title III-E (National Family Caregiver Support Program)

Source of Funds

30-3915-0000-42100	62,717	39	62,756
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Federal Aid

Use of Funds

30-3915-0000-64615	33,794	39	33,833
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Client Related Costs

Respectfully submitted,

EDUCATION, VETERANS & AGING
SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Rick Richard, Chair

Reviewed and approved on a vote of

Jeremy Zajac, Vice Chair

Mary Mawhinney, Chair

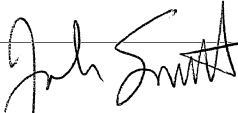
Phil Owens

ADMINISTRATIVE NOTE:

Norvain Pleasant


Recommended.

Kathy Schulz


Josh Smith
County Administrator

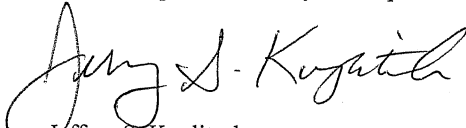
FISCAL NOTE:

This resolution amends the Council on Aging's 2017 budget to match actual awards. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2017 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

Most of the Council on Aging programs are funded with federal Older Americans Act and National Service Incentive Program revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until the contract is received from the Greater Wisconsin Agency on Aging Resources, the area agency on aging. In addition, funds had been allocated for in-home services which is no longer allowable, therefore, these funds are being re-directed to support the health promotion initiatives of the Council on Aging.

No county tax levy is required.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

June 13, 2017
DATE DRAFTED

**AWARDING BID FOR PURCHASE OF NEW
ROCK COUNTY TRANSIT VEHICLE AND AMEND 2017 BUDGET**

1 **WHEREAS**, the Rock County Transit Program operates a service to provide Americans with Disabilities
2 complementary transportation to residents of Rock County who are elderly or have disabilities; and,
3

4 **WHEREAS**, due to the age of the transit fleet and increase in service levels, the purchase of a paratransit
5 replacement vehicle is needed; and,
6

7 **WHEREAS**, there is sufficient funding in the vehicle replacement trust fund to cover the cost of this
8 vehicle; and,
9

10 **WHEREAS**, Purchasing did solicit bids for the purchase of a RV Cutaway, Small Transit Bus; and,
11

12 **WHEREAS**, the Council on Aging Director and the Purchasing Manager did review the bids received
13 and recommend acceptance of the Shepard Brothers of Cincinnati, Ohio bid at a total cost of \$63,899.07.
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2017 does hereby approve the purchase of this paratransit bus for
17 Rock County Transit under the terms set forth in Invitation to Bid #2017-40, and amend the 2017 budget
18 as follows:

	Budget at	Increase	Amended
	<u>5/31/17</u>	<u>(Decrease)</u>	<u>Budget</u>
19 <u>Source of Funds:</u>			
20 30-3905-0000-47000	\$ - 0 -	\$63,899.07	\$63,899.07
21 Transfer In			
22 <u>Use of Funds:</u>			
23 30-3905-0000-67105	- 0 -	63,899.07	63,899.07
24 Vehicles			

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES
COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Rick Richard, Chair

Mary Mawhinney, Chair

Jeremy Zajac, Vice Chair

Vote Date

Phillip Owens

Norvain Pleasant

Kathy Schulz

17-6B-307

AWARDING BID FOR PURCHASE OF NEW ROCK COUNTY TRANSIT VEHICLE

Page 2

FISCAL NOTE:

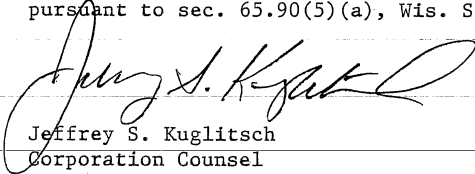
This resolution authorizes the purchase of a transit vehicle for Council on Aging. The purchase is being funded by a transfer in from the E&H Vehicle Trust Fund, which has a current balance of \$157,839.



Sherry Oja
Finance Director

LEGAL NOTE:

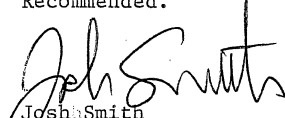
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

EXECUTIVE SUMMARY

Rock County Transit operates a fleet of lift-equipped vehicles to provide door-to-door transportation for persons who are elderly and/or have disabilities. Due to the age of several buses, and the need for a vehicle with increased capacity in order to maximize transit routes, a replacement vehicle is needed. Another smaller vehicle that is under recall will be auctioned through the Wisconsin Public Surplus Online Auction.

Currently, there is \$157,839 available in the vehicle replacement trust fund to purchase this vehicle.

Shepard Bros of Cincinnati, Ohio provided the lowest responsive proposal to the bid request. The lowest bidder (by \$24) did not meet all of the safety requirements and certifications required in the bid request.

No additional county tax levy is required for this purchase.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



BID SUMMARY FORM

BID NUMBER 2017-40
 BID NAME PARATRANSIT VEHICLE
 BID DUE DATE JUNE 12, 2017 – 1:30 P.M.
 DEPARTMENT COUNCIL ON AGING

	HOGLUND BUS ARLINGTON HEIGHTS IL	SHEPARD BROS CINCINNATI OH	TELIN TRANSPORTATION MARSHFIELD WI
BASE BID	\$ 63,875.00	\$ 63,899.07	\$ 64,940.00
ADDENDUM	YES	YES	YES
DELIVERY DATE	10 WEEKS	BY 1/31/18	9/30/17

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Two additional vendors were solicited that did not respond. One vendor submitted a "No Bid".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Shepherd Bros

Jodi Millis
SIGNATURE

6/13/2017
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE