

**EDUCATION, VETERANS AND AGING SERVICES COMMITTEE**  
**Minutes – October 20, 2015**

**Call to Order.** Chair Richard called the meeting of the Education, Veterans and Aging Services Committee to order at 4:00 P.M. on Tuesday, October 20, 2015, in Conference Room N-1, fifth floor, Courthouse East.

**Committee Members Present:** Supervisors Pleasant, Schulz, Richard, and Zajac.

**Committee Members Absent:** Supervisor Nash.

**Staff Members Present:** Joyce Lubben, Director of Council on Aging; John Solis, Veteran Service Officer; Randy Terronez and Nick Osborne, Assistants to the County Administrator.

**Others Present:** Spencer Zimmerman.

**Approval of Agenda.** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Pleasant. ADOPTED.

**Approval of Minutes – September 15, 2015.** Supervisor Pleasant moved approval of the minutes from September 15, 2015 as presented, second by Supervisor Schulz. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** Ms. Lubben reminded attendees that the Rock County Senior Fair is this Friday, October 23 at the Holiday Inn Express.

Supervisor Zajac mentioned that he saw in September 15 minutes that there was a discussion about a UW-Rock County visit. He shared that Dean Carmen Wilson attended the General Services Committee meeting this morning, as there is a large security upgrade that is being discussed.

**Transfers.**

**Council on Aging**

**FROM**

**Account #**

30-3901-0000-61100

Regular Wages

**Amount**

\$ 5,000

**TO**

**Account #**

30-3901-0000-62614

Purchased Services

**Amount**

\$ 5,000

Supervisor Zajac moved approval of the above Transfers for the Education, Veterans & Aging Services Committee, second by Supervisor Schulz. ADOPTED.

**Bills/Encumbrances**

|                                      |    |          |
|--------------------------------------|----|----------|
| Delivered Meals                      | \$ | 349.75   |
| Title III-B                          |    | 1,119.30 |
| Nutrition Program                    |    | 540.00   |
| Elderly & Handicapped Transportation |    | 340.25   |
| Title III-D Program                  |    | 325.00   |
| Title III-E Family Caregiver Support |    | 2,765.82 |
| Mobility Manager Grant Program       |    | 30.00    |
| Veterans Service Program             |    | 658.36   |

Ms. Lubben stated that there is one error on the bills. For Title III-B Program, the account number is incorrect. The correct account number should be 30-3801-0000-62614. Supervisor Zajac moved approval of the above amended Bills and Encumbrances for the Education, Veterans and Aging Services Committee, second by Supervisor Pleasant. ADOPTED.

**Pre-Approved Encumbrance Amendments.** None.

**Budget Review.**

**Council on Aging.** Ms. Lubben stated that this is a cost to continue budget. One notable change in the 2016 budget is that she has recommended the closing of the Evansville Congregate meal site. This location has the highest cost/lowest participation of all sites. The average meal attendance is 2 to 3 people. Mr. Terronez noted that there is no vehicle replacement in this budget. The budget reflects a 3.3% decrease.

**Heritage Rock County.** Mr. Osborne stated that this budget is status quo.

**Retired Senior Volunteer Program.** Mr. Harlow was not able to attend. Mr. Osborne stated that this budget is status quo.

**UW Rock County.** This is addressed in the General Services budget. Supervisor Zajac shared some items of importance from General Services Committee. There is a \$1 million plus safety upgrade that will be done next year.

**Veterans Service Office.** Mr. Solis stated that this is a cost to continue budget. There is a 12% increase which is due to staff change over and the cost of health insurance. Supervisor Richard asked if a sign for the Beloit office is in the works. Mr. Solis said he just needs to coordinate with the Highway Department to have one made.

**Approval of the 2016 – 2018 County Aging Plan.** Ms. Lubben stated that every few years a plan is required for older adults in Rock County. The only major changes to the plan are listed on page 16. Supervisor Schulz asked about data on meal site attendance. Ms. Lubben said that meal sites are listed on their website and attendance is tracked. Supervisor Schulz asked what other options there are for the Evansville community. Ms. Lubben said home delivery of meals is another option.

Supervisor Zajac moved approval of the 2016 – 2018 County Aging Plan, second by Supervisor Schulz. ADOPTED.

**Committee Requests and Motions.**

**Discussion on Future Meeting Site Visits.** Supervisor Schulz would like to go to the UW Rock County Campus for a visit. Supervisor Richard suggested to wait for the new Dean to start and revisit at that time.

**Ideas for Future Discussion.** Supervisor Richard stated that Blackhawk Technical College will be choosing a new president in the near future. We may want someone from EVAS on this selection committee. More information should be available by late November.

**Adjournment.** Supervisor Zajac moved adjournment at 4:30 P.M., second by Supervisor Schulz. ADOPTED.

Respectfully submitted,

Tracey VanZandt  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**