



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, JUNE 17, 2014 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

**AMENDED
6/13/14**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – May 20, 2014
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6.
 - A. Bills/Encumbrances
 - B. Pre-Approved Encumbrance Amendments
7. Resolutions
 - A. Amending the Council on Aging State Health Insurance Program Budget
 - B. Amending the 2014 Council on Aging Budget to Adjust Title III Allocations**
8. Department Reports
 - A. Update on Health Promotions Marketing Survey – Joyce Lubben
 - B. Mobility Management – Joyce Lubben
 - 1) Employment Mobility Project
 - 2) Wednesday Walks
 - 3) Rock County 4-H Fair
 - C. Update on Health Promotions Workshops – Joyce Lubben
9. Committee Requests and Motions
 - A. Discussion on Future Meeting Site Visits
 - B. Ideas for Future Discussion
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3901-0000-64200	TRAINING EXP	P1402068	05/13/2014	GWAAR	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	500.00	100.00	140.00	30.00	230.00
30-3901-0000-64203	EDUC MAT & SUPPL	P1402065	05/16/2014	JAX CUSTOM PRINTING INC	80.00
		P1402139	05/20/2014	CREEKSIDE PLACE	80.00
		P1402188	05/29/2014	BELOIT SENIOR FAIR COMMITTEE	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,600.00	716.31	1,307.68	210.00	3,366.01
TITLE III-B PROG TOTAL				240.00	
30-3905-0000-64629	OTHER TRANSP.EXP	P1402065	05/16/2014	JAX CUSTOM PRINTING INC	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,776.00	2,388.75	4,474.22	80.00	14,833.03
ELDERLY & HANDCAPPED TRANSP PROG TOTAL				80.00	
30-3908-0000-62614	PURCHASED SERV.	P1402165	05/28/2014	JAX CUSTOM PRINTING INC	182.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	182.00	(182.00)
30-3908-0000-62625	OUTREACH SERVICE	R1402348	05/21/2014	AMAZON.COM	1,835.50
ENC		P1402113	05/21/2014	ARNOLD,NANCY SUE	380.42
		P1402140	05/16/2014	SUERHING,BECKY	73.17
		P1402215	05/20/2014	WEIRICH,ANNE	7.55
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,045.00	4,552.88	2,104.31	2,296.64	(908.83)
TITLE III-D PROG TOTAL				2,478.64	
30-3915-0000-64200	TRAINING EXP	P1401206	05/24/2014	KALAHARI RESORT CONVENTION CEN	140.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	383.66	726.34	140.00	1,750.00
30-3915-0000-64615	CLIENT REL.COSTS	P1400031	05/16/2014	ALTERNATIVE HOMECARE INC	324.00
		P1400035	04/30/2014	KANDU INDUSTRIES INC	280.00
		P1401286	04/30/2014	LUTHERAN SOCIAL SERVICES	110.00
		P1401311	05/21/2014	VAN ABLE,SANDRA	96.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1402007	05/01/2014	OLSON,CONNIE J	360.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,950.00	5,708.50	320.00	1,170.00	7,751.50
TITLE III-E FAM CAREGIVER SUPP PROG TOTAL				1,310.00	
30-3916-0000-62625	OUTREACH SERVICE				
		P1402216	06/05/2014	ROCK COUNTY 4H FAIR INC	349.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	262.50	200.00	349.50	1,188.00
30-3916-0000-63104	PRNT & DUPLICATI				
		P1402065	05/16/2014	JAX CUSTOM PRINTING INC	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	0.00	0.00	40.00	1,460.00
MOBILITY MANAGER GRANT PROG TOTAL				389.50	
30-3932-0000-62119	OTHER SERVICES				
		P1402095	05/15/2014	KOLTYK,JO ANN	103.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	639.99	208.00	103.75	19,048.26
LIGHTEN UP! GRANT PROG TOTAL				103.75	

I have examined the preceding bills and encumbrances in the total amount of **\$4,601.89**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 17 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
38-3800-0000-64200	TRAINING EXP	P1401423	05/28/2014	BEST WESTERN MIDWAY HOTEL & SU	359.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	499.12	65.00	359.96	75.92
VETERANS SERVICE PROG TOTAL				359.96	

I have examined the preceding bills and encumbrances in the total amount of **\$359.96**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 17 2014**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

May 28, 2014
DATE DRAFTED

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**AMENDING THE COUNCIL ON AGING
STATE HEALTH INSURANCE PROGRAM BUDGET**

WHEREAS, the Council on Aging receives State Health Insurance Program (SHIP) funds to support the Elder Benefit Specialist Program; and,

WHEREAS, funding levels are estimated in the budget preparation process; and,

WHEREAS, the adjusted 2014 SHIP allocations have been received from the Greater Wisconsin Agency on Aging Resources.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014 does amend the Council on Aging budget as follows.

<u>Account/Description</u>	<u>Budget at 1/1/2014</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
State Health Insurance Program			
Source of Funds			
30-3974-0000-42100 Federal Aid	5,000	1,000	6,000
Use of Funds			
30-3974-0000-62626 Benefit Specialist	5,000	1,000	6,000

Respectfully submitted,

Education, Veterans & Aging Services Committee

Finance Committee Endorsement

Rick Richard, Chair

Reviewed and approved on a vote of

Jeremy Zajac, Vice Chair

Mary Mawhinney, Chair

Edwin Nash

Norvain Pleasant

Kathy Schulz

Amending the Council on Aging State Health Insurance Program Budget

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FISCAL NOTE:

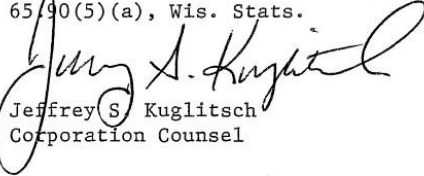
This resolution authorizes the acceptance and expenditure of \$1,000 in Federal Aid for the State Health Insurance Program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

The Rock County Council on Aging receives funding through the State Health Insurance Program to support the cost of the Elder Benefit Specialist program. The purpose of the Elder Benefit Specialist program is to offer information, advice and assistance to older individuals related to individual eligibility for, and problems with, public benefits and services and to health care financing, insurance, housing and other financial and consumer concerns.

No county tax levy is required.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services
SUBMITTED BY

June 13, 2014
DATE DRAFTED

**AMENDING THE 2014 COUNCIL ON AGING BUDGET TO ADJUST TITLE III
ALLOCATIONS**

1 **WHEREAS**, The Council on Aging receives Older Americans Act Title III funds that are estimated in
2 the budget preparation process; and,
3

4 **WHEREAS**, the most recent 2014 Title III allocations have been received from the Greater Wisconsin
5 Agency on Aging Resources.
6

7 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
8 this day of _____ day of _____, 2014 does hereby amend the Adopted 2014 Rock County
9 Council on Aging budget as follows:
10

<u>Account/Description</u>	<u>Budget at 06/01/2014</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
30-3901-0000-42100 Federal Aid	120,258	5,418	125,676
<u>Use of Funds</u>			
30-3901-0000-64203 Educational Materials	5,066	5,418	10,484
<u>Title III-C-1 (Congregate Meals)</u>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	263,253	1,882	265,135
30-3903-0000-42102 NSIP	36,131	(224)	35,907
<u>Use of Funds</u>			
30-3903-0000-64124 Consumable Supplies	6,000	1,658	7,658
<u>Title III-C-2 (Home Delivered Meals)</u>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Aid	89,314	8,922	98,236
30-3904-0000-46900 Refund of Prior Year Expense	0	7,412	7,412
<u>Use of Funds</u>			
30-3904-0000-62105 Contracted Food Services	84,280	16,334	100,614

40	<u>Title III-D (Preventive Health)</u>			
41	<u>Source of Funds</u>			
42	30-3908-0000-42100	7,845	832	8,677
43	Federal Aid			
44	<u>Use of Funds</u>			
45	30-3908-0000-62625	8,045	832	8,877
46	Outreach			
47				
48	<u>Title III-E (National Family Caregiver Support Program)</u>			
49	<u>Source of Funds</u>			
50	30-3915-0000-42100	56,483	9,260	65,743
51	Federal Aid			
52	<u>Use of Funds</u>			
53	30-3915-0000-64615	14,950	9,260	24,210
54	Client Related Costs			

Respectfully submitted,

Education, Veterans & Aging Services Committee

Finance Committee Endorsement

Rick Richard, Chair

Reviewed and approved on a vote of _____

Jeremy Zajac, Vice Chair

Mary Mawhinney, Chair

Edwin Nash

Norvain Pleasant

Kathy Schulz

FISCAL NOTE:


This resolution amends the Council on Aging's 2014 budget to match actual awards. No County matching funds are required.



Sherry Oja
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

The Council on Aging budget is funded primarily with federal Older Americans Act and state revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until the contract is received from the Greater Wisconsin Agency on Aging Resources, the area agency on aging.

This budget amendment provides increases for Titles III-B (Supportive Services), III-C-1 (Congregate Meals), III-C-2 (Home Delivered Meals), III-D (Preventive Health) and III-E (Family Caregiver Support Program). These increases are due to funding formula adjustments.

No county funds are required.

**GRANT AGREEMENT
AAA OLDER AMERICANS PROGRAMS
TITLE III CONTRACT**

This amends the original grant agreement for the below mentioned periods for the listed contracts by and between the **Greater Wisconsin Area Agency on Aging Resources, Inc.** whose principal address is 1414 MacArthur Road, Suite A, Madison, Wisconsin 53714 hereafter referred to as GRANTOR and **Rock County Council on Aging**, whose principal business address is 51 South Main Street, Janesville, Wisconsin 53545, hereinafter referred to as GRANTEE.

III: COST OF SERVICES

This will serve as notification that the Department is unilaterally amending the amount of the grant by \$ 26,314 making the total payment to the GRANTEE an amount not to exceed \$608,240. A detailed description of the services to be provided and the Grantee's means of delivering is part of this Agreement as listed in Exhibit 1 and which is attached to and/or incorporated in this Agreement by reference.

Grant	Current Contract Level	Contract Change Amount	New Contract Amount	Contract Period
Title III	\$581,926	\$ 26,314	\$608,240	01/01/2014 through 12/31/2014

This agreement becomes null and void:

- If the time between the earlier dated signature and the later dated signature on this amendment exceeds sixty (60) days inclusive of the two signature dates, or
- If the Grantor has not received a properly signed original copy from the Grantee within forty-five (45) days.

All other terms and conditions of the original agreement remain unchanged.

Claims for expenses must be submitted to Greater Wisconsin Agency on Aging Resources, Inc. at 1414 MacArthur Road, Suite A, Madison, Wisconsin 53714.



Grantor's Authorized Representative
Robert Kellerman
Executive Director
Greater Wisconsin Agency on Aging Resources, Inc.

June 6, 2014
Date

EXHIBIT 1

NAME: Rock County Council on Aging

DATE: June 6, 2014

AWARD FOR PLAN YEAR 2014

STARTING 1-1-14 ENDING 12-31-14

	Preliminary CFDA/State Number (Please confirm number and % at CARS website at year end)	Current Contract Amount	Contract Change Amount	Amended Contract Amount	Minimum Matching Requirement
1. Title III-B Supportive Services		\$120,258	\$5,418	\$125,676	
2. Title III-B Carryover					
Total Title III-B	93.044	<u>\$120,258</u>	<u>\$5,418</u>	<u>\$125,676</u>	\$13,964
3. Title III-C-1 Congregate Nutrition	93.045/435-560350	<u>\$263,253</u>	<u>\$1,882</u>	<u>\$265,135</u>	\$29,459
4. Title III-C-2 Home Delivered Nutrition	93.045/435-560360	<u>\$89,314</u>	<u>\$8,922</u>	<u>\$98,236</u>	\$10,915
5. Title III-D Preventive Health		\$7,845	\$- 1	\$7,844	
6. Title III-D Carryover			\$ 833	\$ 833	
Total Title III-D	93.043	<u>\$7,845</u>	<u>\$ 832</u>	<u>\$8,677</u>	\$ 964
7. Title III-E Nat'l Family Caregiver Support		\$56,483	\$2,517	\$59,000	
8. Title III-E Carryover			\$6,743	\$6,743	
Total Title III-E	93.052	<u>\$56,483</u>	<u>\$9,260</u>	<u>\$65,743</u>	\$21,914
9. State Senior Community Services	435.560330	<u>\$11,335</u>		<u>\$11,335</u>	\$1,259
10. State Benefit Specialist	435.560320	<u>\$33,438</u>		<u>\$33,438</u>	\$3,715
11. Alzheimer's Family & Caregiver Support	435.560381				
12. Not used					
13. Not used					
14. Not used					
TOTAL AMOUNT OF AWARD/ REQUIRED MATCH		<u><u>\$581,926</u></u>	<u><u>\$26,314</u></u>	<u><u>\$608,240</u></u>	<u><u>\$82,192</u></u>

**GRANT AGREEMENT
AAA OLDER AMERICANS PROGRAMS
NSIP CONTRACT**

This amends the original grant agreement for the below mentioned periods for the listed contracts by and between the Greater Wisconsin Area Agency on Aging Resources, Inc. whose principal address is 1414 MacArthur Road, Suite A, Madison, Wisconsin 53714 hereafter referred to as GRANTOR and Rock County Council on Aging, whose principal business address is 51 South Main Street, Janesville, Wisconsin 53545, hereinafter referred to as GRANTEE.

III: COST OF SERVICES

This will serve as notification that the Department is unilaterally increasing the amount of the grant by \$ -224 making the total payment to the GRANTEE an amount not to exceed \$35,907. A detailed description of the services to be provided and the Grantee's means of delivering is part of this Agreement as listed in Exhibit 1 and which is attached to and/or incorporated in this Agreement by reference.

Grant	Current Contract Level	Contract Change Amount	New Contract Amount	Contract Period
NSIP - Nutrition Services Incentive Program	\$3,6131	\$ -224	\$35,907	10/01/2013 through 09/30/2014

All other terms and conditions of the original agreement remain unchanged.



Grantor's Authorized Representative
Robert Kellerman
Executive Director
Greater Wisconsin Agency on Aging Resources, Inc.

May 28, 2014

Date

Grantee's Authorized Representative

Date