



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, APRIL 15, 2014 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – March 18, 2014 and March 27, 2014
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6.
 - A. Bills/Encumbrances
 - B. Pre-Approved Encumbrance Amendments
7. Department Reports
 - A. RSVP – Update on Federal Budget Issues
8. Resolutions
 - A. Approval to Purchase Specialized Transit Vehicles
 - B. Amending the Council on Aging Budget for LightenUp! Project
9. Committee Requests and Motions
 - A. Discussion on Future Meeting Site Visits
 - B. Ideas for Future Discussion
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
30-3900-0000-63100	OFC SUPP & EXP	P1401585	03/20/2014	NATIONAL ASSOCIATION FOR THE E	59.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,200.00	29.88	200.00	59.00	911.12
SENIOR CITIZEN PROGRAM PROG TOTAL				59.00	
30-3901-0000-62614	PURCHASED SERV.	P1401455	03/18/2014	ALTERNATIVE HOMECARE INC	750.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	1,140.00	1,200.00	750.00	4,910.00
TITLE III-B PROG TOTAL				750.00	
30-3904-0000-64907	VOL RELATED EXP	P1401596	03/11/2014	CIMA COMPANIES INC,THE	982.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,121.00	0.00	75.00	982.14	1,063.86
DELIVERED MEALS PROG TOTAL				982.14	
30-3905-0000-64629	OTHER TRANSP.EXP	P1401596	03/11/2014	CIMA COMPANIES INC,THE	54.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,776.00	1,666.22	5,057.78	54.08	14,997.92
ELDERLY & HANDCAPPED TRANSP PROG TOTAL				54.08	
30-3908-0000-62625	OUTREACH SERVICE	P1401642	03/25/2014	WISCONSIN INSTITUTE FOR HEALTH	250.00
		P1401643	03/25/2014	WCLO	1,350.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,045.00	1,858.98	3,780.00	1,600.00	806.02
TITLE III-D PROG TOTAL				1,600.00	
30-3915-0000-62615	GROUP/REC HOMES	P1400031	03/18/2014	ALTERNATIVE HOMECARE INC	513.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	340.00	0.00	513.00	(853.00)
30-3915-0000-64615	CLIENT REL.COSTS	P1400035	02/28/2014	KANDU INDUSTRIES INC	175.00
		P1401084	03/09/2014	BRIGHTSTAR	88.00
		P1401286	02/28/2014	LUTHERAN SOCIAL SERVICES	137.50
		P1401586	03/11/2014	BELOIT HEALTH SYSTEM ALERT LIN	360.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1401645	03/20/2014	SCHEPPA,VELMA	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,950.00	1,487.50	500.00	1,260.50	11,702.00
TITLE III-E FAM CAREGIVER SUPP PROG TOTAL				1,773.50	
30-3916-0000-62625	OUTREACH SERVICE				
		P1401533	03/12/2014	WELTY ENVIRONMENTAL CENTER INC	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	0.00	300.00	20.00	1,680.00
30-3916-0000-64200	TRAINING EXP				
		P1401133	02/05/2014	WISCONSIN ASSOCIATION OF MOBIL	150.00
		P1401367	03/26/2014	AMERICINN LODGE AND SUITES	210.00
		P1401711	03/31/2014	NORTH AMERICAN CONFERENCE ON	350.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	238.00	2,000.00	710.00	52.00
MOBILITY MANAGER GRANT PROG TOTAL				730.00	
30-3921-0000-63200	PUBL/SUBCR/DUES				
		P1401577	03/20/2014	WISCONSIN ASSOCIATION OF BENEF	35.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50.00	0.00	0.00	35.00	15.00
30-3921-0000-64200	TRAINING EXP				
		P1401578	03/20/2014	WISCONSIN ASSOCIATION OF BENEF	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	300.00	0.00	140.00	75.00	85.00
BENEFIT SPECIALIST GRANT PROG TOTAL				110.00	

I have examined the preceding bills and encumbrances in the total amount of **\$6,058.72**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 15 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
38-3800-0000-64200	TRAINING EXP	P1401673	03/24/2014	OSTHOFF RESORT,THE	280.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	50.00	359.96	280.00	310.04
VETERANS SERVICE PROG TOTAL				280.00	

I have examined the preceding bills and encumbrances in the total amount of **\$280.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: APR 15 2014

Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

April 8, 2014
DATE DRAFTED

APPROVAL TO PURCHASE SPECIALIZED TRANSIT VEHICLES

- 1 **WHEREAS**, the Council on Aging received a 5310 Capital Acquisition grant from the
- 2 Wisconsin Department of Transportation to purchase two buses for the Specialized Transit
- 3 fleet; and,
- 4
- 5 **WHEREAS**, the vehicles were purchased through the Wisconsin Department of Transportation
- 6 contract # 271989 which was awarded to Atlas Bus Sales; and,
- 7
- 8 **WHEREAS**, federal funds pay for 80% of the vehicles with a 20% local match, and;
- 9
- 10 **WHEREAS**, additional costs are required for vehicle titles and conversion costs.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 13 assembled this _____ day of _____, 2014 does approve that Purchase Orders be
- 14 issued to the State of Wisconsin in the amount of \$17,682.40 for the local match and to Atlas
- 15 Bus Sales in the amount of \$12,434.00 for vehicle titles and conversion costs for two
- 16 specialized transit vehicles.
- 17
- 18 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and
- 19 acceptance by the Rock County Council on Aging Director.

Respectfully submitted,

Education, Veterans & Aging Services

Terry Thomas, Chair

Wayne Gustina

Steve Howland

Edwin Nash

Rick Richard

FISCAL NOTE:

This resolution authorizes the purchase of two specialized transit vehicles using federal grant funds. The 20% required local match and conversion costs will be funded by a transfer in from the E&H Trust fund, which has a current balance of \$87,452.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Rock County Council on Aging was awarded a federal 5310 grant to purchase two new Specialized Transit buses through a bidding process conducted by the Wisconsin Department of Transportation (contract # 271989). This grant provides 80% of the funding for the purchase of each vehicle, with the 20% local match and conversion costs coming from the Elderly & Handicapped Vehicle Replacement Trust Fund.

Conversion costs include: one additional wheelchair position with wheelchair securements for one vehicle and two additional wheelchair positions for the second vehicle, a more durable driver's seat, a Ricon wheelchair lift, foldaway seats to make room for the additional wheelchair position, signage, an upgraded suspension system and a seat belt extension.

Cost breakdown for the vehicles:

\$ 70,729.60	(\$35,364.80 each)	– Federal 5310 funding
17,682.40	(\$8,841.20 each)	– 20% local match from the E&H Trust Fund
<u>12,434.00</u>	<u>(\$6,137.50 each)</u>	– vehicle title and conversion costs from the E&H Trust Fund
\$100,846.00	(\$50,423.00 each)	

These new vehicles will be replacing two 2008 Ford mini-buses that will be sold at auction.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

April 9, 2014
DATE DRAFTED

AMENDING THE COUNCIL ON AGING BUDGET FOR LIGHTENUP! PROJECT

- 1 **WHEREAS**, the Aging and Disability Resource Center of Kenosha County has received grants to
- 2 continue a research project titled LightenUp!; and,
- 3
- 4 **WHEREAS**, Kenosha County has requested that the Rock County Council on Aging partner with them
- 5 on the second phase of this research project; and,
- 6
- 7 **WHEREAS**, the purpose of this project is to reduce depression and improve well-being among older
- 8 adults and adults with disabilities by promoting mental health and preventing exacerbation of chronic
- 9 conditions; and,
- 10
- 11 **WHEREAS**, the Rock County Council on Aging will be responsible for project planning, recruiting local
- 12 class facilitators, scheduling classes, marketing, recruitment, screening and enrollment of local
- 13 participants, and maintaining class data.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 16 this _____ day of _____, 2014 does amend the Council on Aging budget as follows.
- 17
- 18

<u>Account/Description</u>	<u>Budget at 1/1/2014</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>LightenUp! Grant</u>			
<u>Source of Funds</u>			
30-3932-0000-46002	0	20,000	20,000
Other Grants and Contracts			
<u>Use of Funds</u>			
30-3932-0000-62119	0	20,000	20,000
Other Contracted Services			

Respectfully submitted,

Education, Veterans & Aging Services Committee

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of

Wayne Gustina, Vice Chair

Mary Mawhinney, Chair

Steve Howland

Edwin Nash

Rick Richard

Amending the Council on Aging Budget for LightenUp! Project.

Page 2

FISCAL NOTE:

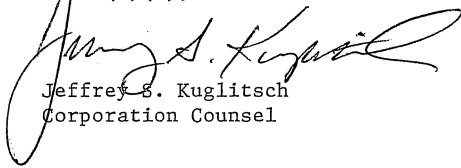
This resolution authorizes the expenditure of \$20,000 in grant funds passed through Kenosha County for the LightenUp! program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.190(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

The Rock County Council on Aging has an opportunity to partner with the Aging and Disability Resource Center of Kenosha County on the second phase of a research project called LightenUp!. Kenosha County has received two-year grants from the Wisconsin Department of Health Services and the Wisconsin Partnership Project to continue this research. The purpose of the project is to reduce depression and improve well-being and sleep among older adults. Many older persons are isolated by geography, disability, and low income, placing them at greater risk for depression and low well-being. Psychological distress can reduce quality of life and add to the difficulty of living independently, managing chronic disease and participating in programs that promote healthy aging. Preliminary results from the first year of the project show a significant decline in depressive symptoms and improved well-being among the older adults and adults with disabilities who participated in the initial phase of the project.

Participants will participate in eight 90-minute sessions of 12-15 people each. In-person sessions will be held in comfortable, accessible community settings, each facilitated by a trained leader. Class content involves theories of well-being, cognitive behavioral therapeutic perspectives on emotion, group discussion and brainstorming. Daily homework is the maintenance of a well-being diary.

Research will be done on what marketing strategies encourage older adults and adults with disabilities to participate in health promotion workshops. The information gained will be valuable for marketing all of the Council on Aging's health promotion activities.

No county tax levy is required for this project.