



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, APRIL 16, 2013 - 4:00 P.M.
UW – ROCK COUNTY CAMPUS
HYATT SMITH – ROOM 108
JANESVILLE, WI**

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – February 19, 2013
4. Citizen Participation, Communications, Announcements, Information
 - A. 2013 is Retired Senior Volunteer Program's 40th Anniversary
5. Transfers
6.
 - A. Bills/Encumbrances
 - B. Pre-Approved Encumbrance Amendments
7. Resolution
 - A. Allowing for Alternate Members of the Transportation Coordinating Committee
8. Department Reports
 - A. Veterans Service Office - Update on How the State Budget will be affecting the County Veterans Service Offices
 - B. Council on Aging – 2013 Title III Funding Cuts
 - C. Council on Aging – Caregiver Events
 - D. Council on Aging – County Senior Statesmanship Program
 - E. UW-Rock County – UW-Rock County Updates
9. Committee Requests and Motions
 - A. Discussion on Future Meeting Site Visits
 - B. Ideas for Future Discussion
10. Tour of UW-Rock County
11. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039030000-62614	PURCHASED SERV. P1301520-PO# 04/09/13 -VN#016049	0.00 100.0%	0.00	0.00	0.00	315.00	
							SENIOR SERVICES OF ROCK COUNTY
							CLOSING BALANCE
						-315.00	315.00
							NUTRITION PROGRM PROG-TOTAL-PO
							315.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$315.00 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 16 2013

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039040000-64124	CONSUMABLE SUPPL	6,000.00	70.2%	413.10	3,802.55	1,784.35	
	P1301341-PO# 04/09/13 -VN#037382					725.99	
	P1301345-PO# 04/09/13 -VN#047172					1,160.15	
*** OVERDRAFT *** TRANSFER REQUIRED				CLOSING BALANCE		-101.79	1,886.14
3039040000-64907	VOL RELATED EXP	2,121.00	3.5%	7.00	68.00	2,046.00	
	P1301429-PO# 04/09/13 -VN#052296					411.53	
	P1301617-PO# 04/09/13 -VN#011797					1,009.32	
				CLOSING BALANCE		625.15	1,420.85
				DELIVERED MEALS	PROG-TOTAL-PO		3,306.99

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,306.99 INCURRED BY DELIVERED MEALS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

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CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-62410	R & M-VEHICLES	60,000.00	72.0%	7,970.60	35,279.40	16,750.00	
	P1301339-PO# 04/09/13 -VN#014534			MENARDS		5.67	
				CLOSING BALANCE	16,744.33		5.67
3039050000-64200	TRAINING EXP	500.00	0.0%	0.00	0.00	500.00	
	P1301423-PO# 04/09/13 -VN#052603			INTERCONTINENTAL HOTELS AND RE		1,037.04	
				CLOSING BALANCE	-537.04		1,037.04
*** OVERDRAFT ***	TRANSFER REQUIRED			E & H TRANSPORT. PROG-TOTAL-PO		1,042.71	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,042.71 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62625	OUTREACH SERVICE	8,862.00	75.7%	4,878.45	1,838.82	2,144.73	
	P1301618-PO# 04/09/13 -VN#051084			MATZKE,ROBERTA		264.24	
				CLOSING BALANCE	1,880.49		264.24
	TITLE III-D			PROG-TOTAL-PO		264.24	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$264.24
 INCURRED BY TITLE III-D. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

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CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039140000-63100	OFC SUPP & EXP	250.00	0.0%	0.00	0.00	250.00	
	P1301253-PO# 04/09/13 -VN#045720			PROFORMA PRINTWORKS		68.64	
				CLOSING BALANCE	181.36		68.64
3039140000-64200	TRAINING EXP	1,000.00	0.0%	0.00	0.00	1,000.00	
	P1301583-PO# 04/09/13 -VN#041672			WRAPP		90.00	
				CLOSING BALANCE	910.00		90.00
	NEW FREEDM PRGRM			PROG-TOTAL-PO		158.64	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$158.64 INCURRED BY NEW FREEDOM PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 16 2013

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64200	TRAINING EXP	3,000.00	24.7%	0.00	742.00	2,258.00		
	P1301559-PO# 04/09/13 -VN#030188			BEST EVENTS			500.00	
				CLOSING BALANCE		1,758.00		500.00
3039150000-64615	CLIENT REL.COSTS	19,477.00	10.5%	2,061.63	0.00	17,415.37		
	P1300969-PO# 04/09/13 -VN#048600			BRIGHTSTAR			253.00	
	P1301030-PO# 04/09/13 -VN#023658			ALTERNATIVE HOMECARE INC			621.00	
	P1301477-PO# 04/09/13 -VN#052615			COOPER, MARY ANN			260.00	
	P1301543-PO# 04/09/13 -VN#052627			BELL, GERTRUDE			180.00	
				CLOSING BALANCE		16,101.37		1,314.00
	TITLE III-E			PROG-TOTAL-PO			1,814.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,814.00 INCURRED BY TITLE III-E FAM CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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- B. BILLS UNDER \$10,000 TO BE PAID.
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EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____
 APR 16 2013 DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039210000-64200	TRAINING EXP	600.00	23.3%	0.00	140.00	460.00	
	P1301428-PO# 04/09/13 -VN#042215			WISCONSIN ASSOCIATION OF BENE		75.00	
				CLOSING BALANCE	385.00		75.00
				BENE.SPEC.GRANT		75.00	
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$75.00 INCURRED BY BENEFIT SPECIALIST GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

APR 16 2013

DATE

CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Education, Veterans, and Aging
Services Committee
INITIATED BY



Justin Svingen
DRAFTED BY

Education, Veterans, and Aging
Services Committee
SUBMITTED BY

April 4, 2013
DATE DRAFTED

**ALLOWING FOR ALTERNATE MEMBERS OF THE TRANSPORTATION COORDINATING
COMMITTEE**

- 1 **WHEREAS**, the Rock County Board of Supervisors created the 15 member Transportation Coordinating
- 2 Committee on January 24, 2013; and,
- 3
- 4 **WHEREAS**, the Rock County Board of Supervisors confirmed appointments to the Transportation Coordinating
- 5 Committee on February 28, 2013; and,
- 6
- 7 **WHEREAS**, appointments to the Committee were made based on a variety of factors, including each individual's
- 8 role as a provider of transportation services in Rock County, and/or their unique perspective as a citizen or
- 9 member of a community organization with an interest in improving access to transportation options for elderly,
- 10 low-income, and disabled residents; and,
- 11
- 12 **WHEREAS**, in order to ensure that the unique perspectives of each member are represented at each meeting, the
- 13 Committee desires to have the option to each recommend one alternate member who can attend Committee
- 14 meetings and provide input in the limited circumstances under which members may not be able to attend; and,
- 15
- 16 **WHEREAS**, such alternate members would have the rights and responsibilities of the members of the Committee
- 17 when attending in their place, including the ability to form a quorum and vote, if necessary; and,
- 18
- 19 **WHEREAS**, the naming of alternate members is not intended to allow members to avoid their responsibilities as
- 20 members of the Committee, and members understand that if they are unable to fulfill their obligations as members
- 21 of the Committee they will resign and allow the Chair of the Board of Supervisors to appoint a new member; and,
- 22
- 23 **WHEREAS**, such alternate members would be appointed by the Chair of the Board of Supervisors and confirmed
- 24 by the Board of Supervisors.
- 25
- 26 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 27 _____ day of _____, 2013 does hereby authorize each member of the Transportation Coordinating
- 28 Committee the option to suggest one alternate member to participate in the deliberations of the Transportation
- 29 Coordinating Committee if the member is unable to attend.
- 30
- 31 **BE IT FURTHER RESOLVED**, that the ability of such alternate members to participate in the deliberations of
- 32 the Transportation Coordinating Committee with the rights to vote and serve as part of a quorum is contingent
- 33 upon the confirmation of their appointment to that role by the Rock County Board of Supervisors.

Respectfully submitted,

Education, Veterans and Aging Services
Committee

Terry Thomas, Chair

Wayne Gustina

Steve Howland

Edwin Nash

Vacant

ALLOWING FOR ALTERNATE MEMBERS OF THE TRANSPORTATION COORDINATING
COMMITTEE

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FISCAL NOTE:

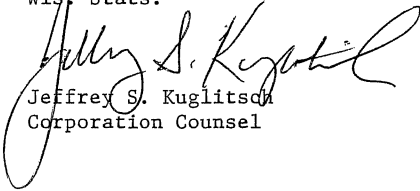
Per County Board Rule IV-C, County Board Supervisors who are members of additional special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement. Citizen members of such committees shall be eligible for mileage reimbursement only.



Sherry Oja
Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.01 & 59.51,
Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

In order to ensure the unique perspectives of each member are represented at each meeting, the Transportation Coordinating Committee desires to have the option of each recommending one alternate member who will attend Committee meetings and provide input in the limited circumstances under which members may not be able to attend. Such alternates, if appointed by the County Board, would have the rights and responsibilities of the members of the Committee when acting in their place. Members will remain committed to their membership and the duties required of them.

No County tax levy is required.