

MINUTES
BOARD OF DIRECTOR
Wednesday, February 26, 2014
8:30 a.m. – 10:30 a.m.
Community Action Board of Directors
Pathways Center, 20 Eclipse, Beloit

<u>Present</u>			<u>Absent</u>	<u>Staff</u>	
Kim Capstick	Jason Heidenreich	Amanda Sookraj	Nancy Forbeck	Lisa Furseth	John Ramstad
Royce DeBow	Brenda Pinson	Mark Spreitzer	Julie Lewis	Cecilia Dever	Paige Money
Travis Egan	Linda Seemeyer	Jana Vegge	Minnie Murry	Debbie Keller	Tracy Bliss
Dave Godek	Penny Sonheim	Jennifer Wood	Fred Yoss	Traci Scherck	Jennifer Perreault
				Marc Perry	

1. WELCOME
2. CALL TO ORDER
3. GOVERNANCE COMMITTEE – Chair motioned to move the election of new board member and the confirmation of Chair Elect and Vice Chair to the beginning of the meeting.
ACTION: Travis Egan motioned to accept the appointment of Dave Godek for the City of Janesville vacancy and confirm Jennifer Wood to the position of Chair-Elect and Nancy Forbeck to the position of Vice-Chair, Jason Heidenreich seconded, accepted unanimously.
4. CONSENT AGENDA ITEMS
ACTION: Travis Egan motioned to approve the Consent Agenda as submitted, Jason Heidenreich seconded, accepted unanimously.
5. COMMUNICATION
 - Chair Remarks – Chair highlighted the importance of directing individuals with grievances back to staff directors as they are better equipped to talk to the situation and to follow existing Grievance Policy. However, the Chair encouraged Board members to feel free to ask staff questions for a better understanding of the situation and its resolution.
 - Executive Directors Report - Congressman Paul Ryan will be speaking in Washington, D.C. regarding Community Action programs and our organization in particular.
 - o Deputy Director indicated that a succession plan for First Choice has been put into place for when the current Director resigns in May.
 - o Director of Finance indicated that Weatherization (WX) had an increase to the smallest piece of the budget due to budget increase at the Federal level; this will help stabilize current WX budget.**ACTION: Linda Seemeyer motioned to approve the Executive Directors Report, Mark Spreitzer seconded, accepted unanimously.**
6. FINANCE COMMITTEE
ACTION: Travis Egan motioned to approve the modification and extend the current BMO line of credit up to 14 months, expiring August 2015; terms as noted on the term sheet dated 2/6/14, Jennifer Wood seconded, accepted unanimously.
7. PLANNING AND EVALUATION COMMITTEE
 - Director of Housing, John Ramstad, gave an overview of current and future plans for housing development in the community.
ACTION: Travis Egan motioned to approve housing plan as presented, Mark Spreitzer seconded, accepted unanimously.
8. BOARD DISCUSSION – “Friend-making” Strategies; How can Board members help?
9. ADJOURN - **Travis Egan motioned to adjourn, Jana Vegge seconded, accepted unanimously.**