

**AGENDA**

**Wednesday, December 10, 2014**

**8:30 a.m. – 10:30 a.m.**

**Community Action Board of Directors**

**1545 Hobbs Drive, Delavan**

***Please RSVP to Jennifer Perreault by 5 p.m. Monday, December 8, 2014***

***iperreault@community-action.org 608-313-1216***

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1. WELCOME
2. CALL TO ORDER
3. APPROVAL OF AGENDA
4. BOARD TRAINING – ROBERT’S RULES OF ORDER
5. CONSENT AGENDA ITEMS
  - A. Minutes, October 27 2014 *pg1*
  - B. Governance Committee
    - Minutes, November 11, 2014 *pg3*
    - Policy Updates *pg11*
      - Conflict of Interest
      - Term and Responsibilities
      - Chart of Responsibilities and Authority Guidelines
      - Grievance
      - New Programs
      - Recruitment, Selection
      - Planning Processes
      - Executive Director Evaluation
  - C. Planning and Evaluation Committee *pg28*
    - Minutes, November 20, 2014
    - Strategic Plan, 2015-2017 – final approval
    - Work plans & Agency Outcomes, 2015
  - D. Finance Committee *pg47*
    - Minutes, November 20th, 2014
    - Approval of September financial report (Financial Summary, Budget Summary, Balance Sheet, Fund Development Report, Merrill Update)
    - Approval of Housing Financials – September

**PROPOSED ACTION: Approve the Consent Agenda as submitted or modified**
6. COMMUNICATION
  - A. Chair Remarks
  - B. Executive Directors Report
    - Deputy Director Report *pg122*
    - Fund Development Report *pg57*
    - Contract Update *pg126*
    - Monitoring Report *pg127*

**PROPOSED ACTION: Approve the Executive Directors Report**

7. GOVERNANCE COMMITTEE – EXECUTIVE COMMITTEE VACANCY – SECRETARY/TREASURER  
**PROPOSED ACTIONS: Elect Amanda Sookraj to the position of Secretary/Treasurer, effective January 1, 2015, term to expire June 2015.**
8. FINANCE COMMITTEE – CONSIDERATION AND APPROVAL OF 2015 BUDGETS  
*pg92*  
**PROPOSED ACTIONS: Approval of Budgets as proposed or modified**
9. FINANCE COMMITTEE – CONSIDERATION OF 2015 HOUSING PROJECT BUDGETS  
*pg65*  
**PROPOSED ACTION: Approval of budgets as proposed or modified**
10. FINANCE COMMITTEE – BMAH UPDATE
11. ADJOURN

**Next Meeting: Wednesday, February 25, 2015, 8:30 a.m.  
20 Eclipse, Beloit, WI 53511**