

MINUTES
BOARD OF DIRECTOR
December 12, 2012
8:30 a.m. – 10:30 a.m.
Community Action, Inc.
1545 Hobbs Dr., Delavan, WI 53115

<u>Present</u>		<u>Absent</u>	<u>Staff</u>
Nino Cruz	Sam Leibert	Kim Capstick	Lisa Furseth
Royce DeBow	Penny Sonheim	Jennifer Griffith	Traci Rogers
Travis Egan	Shirley Williams	Gary Seidel	Jennifer Perreault
Nancy Forbeck	Jana Vegge	Mark Spreitzer	Lynn Jones
Jason Heidenreich	Fred Yoss	Dale Thorpe	
		Linda Seemeyer	

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1. CALL TO ORDER - Meeting was called to order by Travis Egan, and the above roll call was recorded.
 2. CONSENT AGENDA ITEMS
ACTION: Fred Yoss motioned to accept the Consent Agenda as presented, Nancy Forebeck seconded, accepted unanimously.
 3. COMMUNICATION
 - Chair Remarks
 - Ad Hoc Housing Committee will be developed and formal recommendations will be presented in April. Please submit names of individuals you feel would be beneficial to this committee.
 - Executive Director and staff had a fabulous meeting with Delavan/Darien's School's Superintendent.
 - Executive Directors Report
 - CAI hired the new TOS Manager; he'll be starting at the end of the year.
 - Ongoing conversation with state officials and various groups regarding pilot ideas to address the skill gap in our area; a formal proposal with a price tag still needs to be developed.
 - Pre-School for Creative Learning (PCL) - spoke with Superintendent for Delevan/Darien school district regarding a PK4 pilot start up in January. Partnership has potential to address the mission side of CAI as well as stabilizing finances for PCL.

ACTION: Sam Leibert motioned to accept the Executive Director's report, Travis Egan seconded, accepted unanimously.
 4. FINANCE COMMITTEE
 - Director of Finance and Administration reviewed 2013 budgets with the board members. She highlighted areas that influenced the decisions made in developing the budget.

ACTION – Fred Yoss motioned to accept the 2013 budgets as presented, Jason Heidenreich seconded, accepted unanimously.

- Preschool for Creative Learning Update
 - Growth is slow but optimistic if we begin working with the school district, out going costs are being managed and parental feedback has given us some insight for improvement.
 - There are three objective items that need to be met in the coming year: 1) Continue to hit enrollment goals and manage budget as presented, 2) Manage partnership with the school district; say what you are going do then do it well, and 3) Grow School Age program

5. BOARD EDUCATION

- Director of Employment and Training, Lynn Jones, highlighted Fresh Start; where the program has been and where they are going. Lynn discussed program outcomes, enhancements, expectations and goals for 2013.

6. ADJOURN

ACTION: Travis Egan motioned to adjourn the meeting, Nancy Forbeck seconded, accepted unanimously.

Next Meeting: February 27, 2013, Pathways Center, 600 Henry Ave, Beloit, 8:30 a..m.