

ROCK COUNTY, WISCONSIN



FINANCE COMMITTEE MINUTES – NOVEMBER 4, 2021 - 7:30 A.M.

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, November 4, 2021 in N1/N2, 5th Floor, Courthouse East, 51 S. Main St., Janesville, WI.

Committee Members Present. Supervisors Mawhinney, Aegerter, Fox, Rich Bostwick and Davis.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the Administrator; Sheriff Knudson; Chief Deputy Strouse; Captain Fell; Lisa Tollefson, County Clerk; Natalie Rolling-Edlebeck, Nursing Home Administrator; Katrina Harwood, Health Officer; Terri Carlson, Risk Manager; Annette Mikula, Human Resources Director; Michelle Roettger, Treasurer; Richard Greenlee, Corporation Counsel; and James Sandvig, IT Director.

Others Present: Supervisors Brien and Beaver.

Approval of Agenda. Supervisor Bostwick moved the agenda as presented, second by Supervisor Aegerter.

Approval of Agenda

Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Davis. ADOPTED.

Citizen Participation, Communications and Announcements

None.

Transfers and Appropriations

None.

Resolutions and Committee Endorsements

Cancellation of Checks Over 2 Years Old

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this _____ day of November, 2021, does hereby authorize that the following checks over two years old be cancelled and credited back to the proper accounts.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Davis. Supervisor Mawhinney asked if this is more than in years past. Lisa Tollefson said that this is about average. ADOPTED.

Update, Discussion and Possible Action

Review, Discussion and Recommended Revisions to the 2022 Recommended Budget

Public Safety & Justice Committee

Supervisor Beaver spoke to the committee. She stated that they would like to add in the Treatment Coordinator and use funds from the General Funds and potentially use the Opioid Settlement to reimburse the General Fund. Supervisor Fox inquired whether we could utilize American Rescue Plan Act (ARPA) funds. Josh Smith answered that this could be a justifiable use. Supervisor Fox asked if using the ARPA funds would put a “sunset date” on the position. Josh confirmed that funds are available until 2024 and an alternate source of funding would need to be found if the position would continue beyond 2024. He added that this may be a way to evaluate the position after 2024 to see if this is a needed position. Supervisor Fox motioned to approve the Treatment Coordinator position with a resolution and use ARPA funds, second by Supervisor Davis. ADOPTED.

Supervisor Beaver stated that the Sheriff’s Department would also like approval to add the Intelligence and Communication Vehicle to the 2022 budget. They would like to use sales tax or ARPA funding. Josh recommended the use of excess sales tax. Chief Deputy Strouse added that this would allow the Sheriff’s Department to utilize and more efficiently handle scenes and calls. Jim Sandvig stated that if this gets approved, the need for an additional IT staff member to assist with this would become greater. Supervisor Mawhinney asked if they think they can get this vehicle with the material shortages happening. Captain Fell stated that he is unsure until they order the vehicle. Supervisor Fox asked if this cost would cover the van and all of the equipment needed. Sheriff Knudson stated that the van would be around \$40,000 and they would use the \$60,000 to obtain all of the equipment that they need. The committee discussed the Beloit incident command van that they currently use. Sheriff Knudson emphasized that multiple teams would utilize this. Supervisor Davis moved approval of Intelligence and Communication Vehicle paid for with excess sales tax, second by Supervisor Bostwick. ADOPTED.

Board of Health

Katrina Harwood spoke to their request. She advocated for adding 0.1 FTE Environmental Health Specialist to increase an already 0.4 FTE position to a 0.5 FTE position. She added that this would allow for 2 more inspections per week. Supervisor Bostwick moved approval, second by Supervisor Aegerter. ADOPTED.

Health Services Committee

Supervisor Brien advocated for adding 1.0 FTE Environmental Services Worker and fund with ARPA funds. He stated that Josh recommended 1.0 FTE Environmental Services Worker, but Health Services Committee would like to add an additional 1.0 FTE Environmental Services Worker. Josh stated that this would be a potentially appropriate use of ARPA funds. He reminded the committee that by 2024, there should be an additional position for this person that would be in this position. He added that there might be additional funds from other vacancies that can fund this position so that ARPA funds may not be utilized for this. Supervisor Aegerter moved approval to add a 1.0 FTE Environmental Services Worker and utilize funding from ARPA, second by Supervisor Davis. Natalie RollingEdlebeck stated that this would allow someone to be focused on the COVID patients. ADOPTED.

Other

Josh Smith asked the committee motion to not recommend two retitles (DA Office Manager and the Clerk of Court Office Manager) and to keep their current position titles. Supervisor Aegerter moved to not recommend the retitles for the DA Office Manager and the Clerk of Court Office Manager to Office Manager, second by Supervisor Davis. ADOPTED.

Jim Sandvig advocated for the second 1.0 FTE User Support Specialists position to cover public safety. Josh stated that this could be funded by excess sales tax. Supervisor Mawhinney asked if this

position could be created starting in July 2022. Jim stated that he would be appreciative if the committee would recommend this. \$39,841 to fund this position starting in July. Aegerter moved using excess sales tax to fund the 1.0 FTE User Support Specialist position starting in July 2022, second by Supervisor Fox. ADOPTED.

Adjournment

Supervisor Fox moved adjournment at 8:20 A.M., second by Supervisor Davis.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE