



FINANCE COMMITTEE
Minutes – July 8, 2021

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 5:00 P.M. on Thursday, July 8, 2021, via teleconference.

Committee Members Present. Supervisors Mawhinney, Aegerter, Fox, Rich Bostwick and Davis.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Richard Greenlee, Corporation Counsel; Brent Sutherland, Facilities Management Director; Bridget Laurent, Deputy Corporation Counsel; James Sandvig, Director of IT; Lisa Tollefson, County Clerk; Michelle Roettger, Treasurer; Katrina Harwood, Health Officer; James Otterstin, Economic Development Manager; Chief Deputy Craig Strouse; and Randy Terronez, Assistant to the Administrator.

Others Present: Supervisors Stevens, Beaver (@ 5:35 P.M.), and Brien (@ 5:35 P.M.).

Approval of Agenda. Supervisor Fox moved approval of the agenda, second by Supervisor Aegerter. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – June 24, 2021. Supervisor Fox moved approval of the minutes of June 24, 2021, second by Supervisor Davis. ADOPTED.

Transfers and Appropriations. None.

Review of Payments. The committee accepted the reports.

Review of Payments over \$10,000. The committee accepted the reports.

Committee Review and Approval of Per Meeting Allowances Supervisor Aegerter moved to approve the per meeting allowances of \$ \$8,823.59, second by Supervisor Bostwick. ADOPTED on the following vote: AYES-Supervisors Aegerter, Bostwick, Davis and Mawhinney. NO-Supervisor Fox.

Resolutions and Committee Endorsements.

Create The Positions Of Public Health Planner, Public Health Policy Specialist, And Public Health Data Scientist; Create Class Descriptions; Establish Pay Ranges; And Amend The 2021 Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021 moves to create the position of a 1.0 FTE Public Health Planner, a 1.0 FTE Public Health Policy Specialist, and a 1.0 FTE Public Health Data Scientist; create class descriptions; and establish the positions in Pay Range 22 (\$63,120 -\$76,776) in the unilateral pay grid as Unilateral C positions (under the Fair Labor Standards Act).

BE IT FURTHER RESOLVED, that the 2021 Rock County Public Health Department budget be amended as follows:

....”

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Davis. AYES-Supervisors Aegerter, Bostwick, Davis and Mawhinney. NO-Supervisor Fox. ADOPTED.

Establishing a \$15 per Hour Minimum Wage for All Employees of Rock County Government

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ____ day of ____, 2021, does hereby establish a minimum wage of \$15.00 per hour for all employees of Rock County government, effective with the first pay period covered by the 2022 Rock County Budget.

BE IT FURTHER RESOLVED, the Rock County Administrator is directed to include these wage increases in the 2022 Budget.”

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Aegerter. AYES-Supervisors Aegerter, Bostwick, Davis and Fox. NO-Supervisor Mawhinney. ADOPTED.

Creating American Rescue Plan Act (ARPA) Grants for Small Businesses and Nonprofit Organizations

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ____ day of ____, 2021, does hereby create an American Rescue Plan Act (ARPA) Small Business and Nonprofit Grant Program, to be funded with \$5 million from Rock County’s ARPA allocation.

BE IT FURTHER RESOLVED, grants of up to \$10,000 per applicant will be provided until allocated funding is no longer available. The amount of the grant provided will be equal to the demonstrated amount of losses in 2020, up to the grant maximum.

BE IT FURTHER RESOLVED, eligibility criteria are that a business:

- must be independently owned with their main office in Rock County;
- generate less than \$1 million in revenue annually;
- is a restaurant, in the service industry, retail business, or start up that operates as a limited liability corporation (LLC), independent contractor, or sole proprietor, or is a 501(c)3 nonprofit;
- experienced a decrease in revenue in 2020;
- was in operation prior to March 15th, 2020;
- has at least 1 employee but no more than 25;
- has obtained no assistance from the federal PPP or Economic Injury Disaster Loan (EIDL) program;
- is not delinquent on any outstanding taxes owed, including the Wisconsin Department of Administration's ineligible vendor list under s. 77.66, Wis. Stats; and
- is not on the Wisconsin Department of Workforce Development's debarred contractor list.

BE IT FURTHER RESOLVED, businesses who are primarily engaged in gambling, tobacco or vaping, alcohol sales, payday lending, lobbying, multi-level marketing, or direct sales, as well as financial, religious, and educational institutions, are excluded from receiving grants through this program. Grant applicants who are registered as sex offenders are also excluded from the program.

BE IT FURTHER RESOLVED, applicants must certify that the pandemic has had an adverse economic impact on them and be able to demonstrate they need ARPA funding in order to stabilize, sustain, strengthen or restart operations. Funding must be used to offset COVID-19 related losses. Funds may be used to pay rent, payroll costs, utilities, and other necessary operating expenses. Documentation submitted with the application must include 2019 and 2020 tax returns or Form 990 for nonprofit organizations, proof of business/organization formation (e.g. articles of incorporation, business license, or registration with the state of Wisconsin), and a state issued identification.

BE IT FURTHER RESOLVED, County staff are directed to partner with a local financial institution or accounting firm, or other third party skilled at reviewing similar applications, for the purpose of reviewing Rock County's ARPA grant applications and determining eligibility, pursuant to the criteria established herein. County staff will also contract with a third party to develop a Rock County ARPA grant application portal, through which all applicants must apply.

BE IT FURTHER RESOLVED, Rock County will partner with and provide \$1.5 million to the University of Wisconsin Small Business Development Centers (SBDC) to provide custom training, coaching, mentoring, and business plan development services to Rock County's small business owners as a condition of their participation in the program to assist with post-COVID related business development, disaster preparedness, and sustainability planning. SBDC may work with other business development partners to provide services as appropriate.

BE IT FURTHER RESOLVED, applicants who do not receive funding through this ARPA grant can apply through the SBDC to receive post-COVID related entrepreneurial support funded by Rock County through this program. Such applicants will receive priority in receiving a loan through the Rock County Small Business Loan Fund once they have completed a program through the SBDC.

BE IT FURTHER RESOLVED, Rock County will identify and provide funding to local organizations that can provide assistance in helping small businesses apply for grants through this program.

BE IT FURTHER RESOLVED, Rock County will work with the Arrowhead Library System (ALS) to establish a plan, funded through the County's ARPA allocation, on how to make available business planning resources through the seven public libraries in Rock County for business owners who don't have access to the internet or the technology they need to develop a post-COVID business development and sustainability plan, including the deployment of both hardware (e.g. laptops, hotspots) and business planning software

BE IT FURTHER RESOLVED, an additional \$1 million will be set aside to operate this program, including for the ALS plan, application assistance, and administrative contracts. Any unspent funds when all grants have been provided and all contracts completed will be available for other ARPA programs determined by the County Board.

BE IT FURTHER RESOLVED, the 2021 budget be amended as follow:

....”

Supervisor Aegerter moved approval of the above resolution, second by Supervisor Davis. Supervisors Aegerter and Stevens spoke to this. AYES-Supervisors Aegerter, Bostwick, and Davis. NO-Supervisor Fox and Mawhinney. ADOPTED.

Update, Discussion and Possible Action.

None.

Adjournment. Supervisor Bostwick moved adjournment at 5:51 P.M., second by Supervisor Aegerter. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.