



**FINANCE COMMITTEE**  
**Minutes – October 22, 2020**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 5:00 P.M. on Thursday, October 22, 2020, via teleconference.

**Committee Members Present.** Supervisors Mawhinney, Aegerter, Purviance and Davis.

**Committee Members Excused:** Supervisor Fox.

**Staff Members Present.** Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Richard Greenlee, Corporation Counsel; Dara Mosley, IT Deputy Director; Terri Carlson, Risk Manager; Lisa Tollefson, County Clerk; Sandy Disrud, Register of Deeds; Michelle Roettger, County Treasurer; Michelle Wilson, Finance Office Manager, Sheriff's Office; Jim Sandvig, IT Director.

**Others Present:** Sandy Johnson, CASA.

**Approval of Agenda.** Supervisor Purviance moved approval of the agenda, second by Supervisor Aegerter. ADOPTED.

**Approval of Minutes – October 8, 2020.** Supervisor Davis moved approval of the minutes of October 8, 2020, second by Supervisor Purviance. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Transfers and Appropriations.** None.

**Resolutions and Committee Endorsements.**

**Authorizing Purchase of Motorola Command Central Vault**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this \_\_\_\_ day of \_\_\_\_\_, 2020 authorize the purchase agreement with Motorola Solutions, Inc. for an amount not to exceed \$72,250 for the Motorola Command Central Vault system.”

Supervisor Davis moved approval of the above resolution, second by Supervisor Aegerter. ADOPTED.

**Authorizing Acceptance of 2021 Highway Safety Grant**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2020, that the Rock County Sheriff is authorized to accept funds under the Highway Safety Grant; and.,

**BE IT FURTHER RESOLVED**, that the 2020 budget be amended as follows:

...”

Supervisor Purviance moved approval of the above resolution, second by Supervisor Aegerter. ADOPTED.

**Update, Discussion and Possible Action.**

**Review of 2021 Recommended Budget** Ms. Oja went over the personnel requests for a re-class of the Accountant position and an additional 0.4 FTE Payroll Specialist position.

Mr. Sandvig said they have ongoing 2020 projects being carried into 2021. He added that in 2021 they will be contracting for the implementation of Microsoft Mobile 365, laptop replacements, moving to a new building, server replacement at the courthouse, implementing a public-facing communications infrastructure, and security systems software to name a few. He added that he has requested a Cloud Services Coordinator position as they are working on the migration of systems stored on-site to an off-site cloud-based solution

Chair Mawhinney asked about the \$65,000 for the agenda and minutes software. Mr. Sandvig said an RFP went out and we are getting closer to choosing a vendor, but this project has also been expanded and additional pieces have been added.

Mr. Smith briefly went over the County Clerk’s budget and said most of the increases/decreases are due to the elections.

Mr. Smith said there are no real changes to the Treasurer’s budget other than they are anticipating the revenue on investments will be down.

Ms. Disrud said they have been busy with document recording due to an increase in residential sales. She said she has a vacant position now, but would like to use seasonal help and has asked for additional funds in the overtime line item to allow for flexibility within the department. Mr. Smith said he appreciates the willingness to work on finding the right number of employees.

Chair Mawhinney asked about the redaction project. Ms. Disrud said it should be done within the next three-to-four years.

Mr. Smith went over the Community Agency Initiatives and said the YWCA requested an additional \$40,000 as they have not been able to staff the domestic violence shelter due to the COVID-19 pandemic, which he is recommending as a one-time funding for 2021. Mr. Smith

said that CASA requested an increase of \$20,000 to allow them to expand the number of children for whom it provides services, he is recommending an increase of \$10,000. Ms. Johnson said they are a unique non-profit created by the courts and are considered an auxiliary branch of the court. She added that they really appreciate the support of the County and appreciate the additional funding.

**Adjournment.** Supervisor Purviance moved adjournment at 5:32 P.M., second by Supervisor Davis. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**