

# ROCK COUNTY, WISCONSIN



## FINANCE COMMITTEE THURSDAY – JANUARY 17, 2019 - 7:30 A.M. CONFERENCE ROOM N-1 - FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

### AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – January 4, 2019
5. Transfers and Appropriations
6. Resolutions and Committee Endorsements
  - A. Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount not to Exceed \$3,455,000
  - B. Confirmation of Appointment of Director of Information Technology
  - C. Authorizing Payment for 911 Workstations in 2019 Budget
  - D. Amending the 2019 Budget to Accept Additional State Targeted Response Opioid Grant Funds
  - E. Amending the 2019 Budget to Accept Non-Narcotic, Non-Addictive, Injectable (NNAI) Medication-Assisted Treatment (MAT) Service within the Jail Setting Grant Funds
7. Updates and Possible Action
  - A. Discussion and Possible Action on County Clerk's Office Cash Drawer Balance
  - B. Update and Possible Discussion of Greenway Point Subdivision
  - C. Review of 2018 4<sup>th</sup> Quarter Budget to Actual Reports
  - D. Report on Property Tax Collections
8. Adjournment

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee \_\_\_\_\_  
INITIATED BY



Sherry Oja, Finance Director  
DRAFTED BY

Finance Committee \_\_\_\_\_  
SUBMITTED BY

January 8, 2019  
DATE DRAFTED

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION  
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,455,000**

- 1 **WHEREAS**, the 2019 Adopted Budget includes \$3,452,000 for Highway Road Construction Capital
- 2 Projects: and,
- 3
- 4 **WHEREAS**, these projects are included in the Budget with the anticipation that they would be funded
- 5 with the future issuance of debt; and,
- 6
- 7 **WHEREAS**, these projects will have long-term benefits and are most appropriately funded by debt
- 8 issuance.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2019, that there shall be issued, pursuant to Chapter 67,
- 12 Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,455,000
- 13 for highway construction and improvement projects.

Respectfully submitted,

**FINANCE COMMITTEE**

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Bob Yeomans

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION  
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,455,000**  
PAGE 2

**FISCAL NOTE:**

The purpose of this resolution is to authorize expenditures from the 2019 deferred finance budget appropriations prior to actual debt issuance. The 2019 budgeted capital projects are estimated to cost \$3,455,000 (plus issuance costs) for Highway Road Construction Capital Projects. If the County adopts this resolution, the project costs and issuance costs will be included in a subsequent resolution that authorizes the issuance of General Obligation Bonds and/or Notes.



Sherry Oja  
Finance Director

**LEGAL NOTE:**

This is only an initial resolution. Pursuant to sec. 67.05(10), Stats., the County Board, before issuing any contemplated long-term debt, must adopt a resolution levying a direct, annual tax sufficient in an amount to pay for the express purpose of paying the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity. That will happen at a later date.

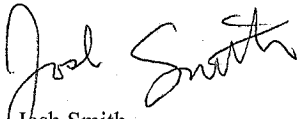
A majority vote is necessary to adopt this resolution. However, a three-fourths vote of the "members-elect" would avoid any potential issue relative to the debt levy rate limit.



Richard Greenlee  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.



Josh Smith  
County Administrator

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Amy Spoden, Asst. Human Resource Dir.  
DRAFTED BY

Finance Committee  
SUBMITTED BY

January 7, 2019  
DATE DRAFTED

**CONFIRMATION OF APPOINTMENT OF  
DIRECTOR OF INFORMATION TECHNOLOGY**

- 1 **WHEREAS**, the former Director of Information Technology retired on August 10, 2018; and,
- 2
- 3 **WHEREAS**, the County has conducted a recruitment effort to fill the job of Director of Information
- 4 Technology; and,
- 5
- 6 **WHEREAS**, the candidates were screened with the most qualified being interviewed; and,
- 7
- 8 **WHEREAS**, the County Administrator has appointed James Sandvig, who has been recommended by
- 9 the Finance Committee; and,
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled
- 12 this \_\_\_\_\_ day of \_\_\_\_\_, 2019, confirms the appointment of James Sandvig, as Director of
- 13 Information Technology in accordance with the attached conditions of employment.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

FINANCE COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Mawhinney, Vice Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Richard Bostwick

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Brent Fox

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Henry Brill

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J. Russell Podzilni

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Betty Jo Bussie

\_\_\_\_\_  
Bob Yeomans

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Louis Peer

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Alan Sweeney

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Terry Thomas

\_\_\_\_\_  
Bob Yeomans

CONFIRMATION OF APPOINTMENT OF DIRECTOR TECHNOLOGY

Page 2

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

Funding for this position was included in the 2019 budget.



Sherry Oja  
Finance Director

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# COUNTY OF ROCK, WISCONSIN

## Employment Services Agreement

THIS AGREEMENT, made and entered into by and between the County of Rock (hereinafter referred to as "EMPLOYER") and James Sandvig (hereinafter, "EMPLOYEE"),

### WITNESSETH:

WHEREAS EMPLOYER whose address is c/o County Administrator, 51 South Main Street, Janesville, WI 53545, desires to obtain the services of James Sandvig to serve as Director of Information Technology,

WHEREAS EMPLOYEE, whose current address is 91-1044 Kaiolo Street, Ewa Beach, HI, 96706 is able and willing to serve as Director of Information Technology;

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, EMPLOYER and EMPLOYEE do agree as follows:

1. CONDITIONS OF EMPLOYMENT; GENERAL PROVISIONS. Employment of EMPLOYEE is subject to the general supervision and shall be conducted pursuant to the orders, advice and direction of the County Administrator and be governed by the terms and conditions of Chapter 18 of the Rock County Ordinance, except as to the terms and conditions that are herein modified. Employment is further subject to EMPLOYEE's compliance with and implementation of policies established from time to time by EMPLOYER in the exercise of its lawful authority. EMPLOYEE shall perform such other duties as are customarily performed by one holding the same or similar positions in other governmental organizations or businesses which provide similar services. EMPLOYER reserves to the County Administrator the right to require EMPLOYEE to render such other and unrelated services and duties as may be assigned from time to time by the County Administrator.

2. DUTIES OF EMPLOYEE; GENERAL PROVISIONS. EMPLOYEE agrees to perform lawfully, faithfully, industriously, competently, dutifully and to the best of EMPLOYEE's ability, all of the duties that may be required of EMPLOYEE pursuant to the express or implied terms of this agreement, to the level of satisfaction that the County Administrator may reasonably require.

3. DUTIES OF EMPLOYEE; JOB DESCRIPTION. The duties of EMPLOYEE shall include but not be limited to those expressly stated or implied in the job description for the position, as may be revised from time to time by EMPLOYER as circumstances change, and as set forth in applicable state statutes. This paragraph is further subject to the right of assignment reserved to the County Administrator, as set forth in paragraph 1 hereof.

4. DUTIES OF EMPLOYEE; OFFICIAL ACTS OF COUNTY BOARD. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in the ordinances, resolutions or motions of EMPLOYER's county board or any of its committees acting within the scope of their lawful authority.

5. DUTIES OF EMPLOYEE; DIRECTIVES OF COUNTY ADMINISTRATOR. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in orders, directives, or rules of the County Administrator.

53 6. TERM OF AGREEMENT. The term of this agreement shall be a period of 1 year,  
54 commencing at 8:00 a.m., Monday, March 11, 2019, and expiring as of Midnight, March 10, 2020,  
55 unless earlier terminated under other provisions of this agreement or by operation of law.  
56

57 7. NONRENEWAL OF AGREEMENT. At its expiration this agreement shall not be considered  
58 renewed unless extended in writing by mutual agreement of the parties. If it is the County  
59 Administrator's intention not to renew this agreement, the County Administrator will attempt to give  
60 EMPLOYEE three (3) months advance written notice of the intent not to renew this agreement,  
61 provided, however, that failure to give such notice shall create no obligation on EMPLOYER to  
62 continue EMPLOYEE's employment beyond the expiration date of this agreement. The County  
63 Administrator may extend EMPLOYEE's employment on a month-to-month basis for a period not to  
64 exceed 3 months, pending renewal of this agreement.  
65

66 8. EMPLOYEE'S RESPONSIBILITIES; ETHICAL CONSIDERATIONS. EMPLOYEE shall at  
67 all times observe and comply with all ethical obligations imposed or required by constitution, statute,  
68 ordinance or other provision of law and shall at all times conduct EMPLOYEE's personal affairs in  
69 such a manner as to avoid a conflict of interest or appearance of conflict and in accordance with the  
70 duties and responsibilities of public officials. During normal work hours EMPLOYEE shall at all times  
71 devote all of EMPLOYEE's time, attention, knowledge and skills solely to the interests of the  
72 EMPLOYER, and EMPLOYEE shall never use EMPLOYEE's position or confidential information  
73 gained in such work position for EMPLOYEE's personal gain, either directly or indirectly.  
74

75 9. EMPLOYEE'S RESPONSIBILITIES; CONFIDENTIAL INFORMATION. EMPLOYEE shall  
76 not at any time or in any manner, either during the term of this agreement or thereafter, either directly  
77 or indirectly divulge, disclose or communicate to any person any confidential information gained in  
78 the performance of EMPLOYEE's duties except as otherwise required or compelled by law.  
79

80 10. EMPLOYEE'S RESPONSIBILITIES; EXCLUSIVE EMPLOYMENT. EMPLOYEE agrees to  
81 remain in the exclusive employ of EMPLOYER throughout the term of this agreement. The term  
82 "exclusive employ" shall not be construed to prohibit occasional teaching, writing or consulting which  
83 is performed on EMPLOYEE's time off and which does not affect EMPLOYEE's job performance,  
84 subject to prior approval of the County Administrator.  
85

86 11. HOURS OF WORK. The usual and customary hours of business of EMPLOYER are from  
87 8:00 a.m. to 5:00 p.m., Monday through Friday, however, as a managerial employee, EMPLOYEE  
88 shall have as a condition of employment a job to perform and shall work such hours as are  
89 necessary to accomplish the tasks assigned to EMPLOYEE.  
90

91 12. EVALUATION AND GOALS. At least annually, the County Administrator or his or her  
92 designee shall meet with EMPLOYEE to discuss job performance and to define goals and objectives  
93 for both EMPLOYEE and EMPLOYER.  
94

95 13. EMPLOYEE'S DUTIES; LIMITED CONTRACTING AUTHORITY. EMPLOYEE shall not  
96 have the right to make contracts or commitments for or on behalf of EMPLOYER except as expressly  
97 authorized in advance by statute, ordinance, or express written consent of EMPLOYER.  
98

99 14. COMPENSATION OF EMPLOYEE; BASE COMPENSATION. EMPLOYER shall pay  
100 EMPLOYEE, and EMPLOYEE shall accept from EMPLOYER in payment for EMPLOYEE's services,  
101 direct compensation at a rate provided for in the Unilateral Pay Plan for the position occupied by the  
102 EMPLOYEE.  
103

104 15. COMPENSATION OF EMPLOYEE; COMPENSATION FOR EXPENSES. EMPLOYER  
105 shall reimburse EMPLOYEE for all necessary expenses incurred in the service of EMPLOYER, in  
106 accordance with Rock County ordinances and regulations on reimbursement of expenses, provided  
107 that EMPLOYEE complies with all applicable provisions of law and Rock County ordinances and  
108 procedures prior to incurring or claiming reimbursement for such expenses. It is expressly

109 understood that prior approval of the County Administrator is required for attendance at conferences  
110 held outside of Wisconsin and that attendance is further subject to the rules, regulations and  
111 ordinances applicable to managerial employees employed by the EMPLOYER.  
112

113 16. COMPENSATION OF EMPLOYEE; FRINGE BENEFITS. Except as otherwise set forth in  
114 this agreement, and in addition to the monetary compensation set forth above EMPLOYEE shall  
115 receive fringe benefits as are enumerated from time to time in resolutions and general ordinances of  
116 EMPLOYER, on the same terms as these are made available to non-represented managerial and  
117 professional employees of EMPLOYER.  
118

119 17. VACATION. EMPLOYEE shall receive twenty (20) days of vacation on date of hire and  
120 annually on anniversary date, March 11. Carry-over of unused vacation shall be allowed under such  
121 conditions as are contained in the Rock County Personnel Policy.  
122

123 18. COMPENSATION OF EMPLOYEE; TREATMENT OF DIRECT COMPENSATION FOR  
124 TAX PURPOSES. The direct financial compensation paid EMPLOYEE under this Agreement shall  
125 be treated as wages for federal and state tax purposes and for purposes of allowing EMPLOYEE to  
126 participate in the Wisconsin retirement system. EMPLOYEE recognizes that EMPLOYER will  
127 withhold taxes, Social Security and the like from direct compensation. EMPLOYEE shall be allowed  
128 to participate in EMPLOYER's deferred compensation program(s) and Section 125 Flexible  
129 Spending Account, at EMPLOYEE's option and to the extent permitted by law.  
130

131 19. TERMINATION OF AGREEMENT BY EMPLOYEE; NOTICE REQUIRED FOR  
132 RESIGNATION. This agreement may be terminated by EMPLOYEE on 30-days' written notice to  
133 the County Administrator. Any such notice, once accepted by the County Administrator, may not be  
134 withdrawn or rescinded. The fact that the County Administrator has asked EMPLOYEE for  
135 EMPLOYEE's resignation shall not invalidate any such resignation once tendered to, and accepted  
136 by, the County Administrator. Accrued but unused vacation and holiday time shall be paid out to  
137 EMPLOYEE upon resignation, provided sufficient notice as required above is received.  
138

139 20. TERMINATION OF AGREEMENT BY EMPLOYER; EMPLOYER'S RIGHT TO  
140 TERMINATE AT WILL. This agreement may be terminated, or any obligation of EMPLOYER under  
141 this agreement may be suspended, by the County Administrator at any time during its term, in the  
142 sole discretion of the County Administrator. EMPLOYEE shall be deemed to be an at-will employee  
143 of EMPLOYER who shall have no remedy or recourse in the event of disciplinary action, up to and  
144 including discharge.  
145

146 ~~21. TERMINATION OF AGREEMENT BY EMPLOYER; DISCIPLINARY ACTION;~~  
147 ~~PROCEDURE FOR DISCIPLINARY ACTION.~~ All disciplinary action shall originate from the County  
148 Administrator and be accomplished by the County Administrator.  
149

150 22. EMPLOYER TO INDEMNIFY AND DEFEND EMPLOYEE FOR OFFICIAL ACTS.  
151 EMPLOYER shall indemnify, defend and hold harmless EMPLOYEE, in accordance with the  
152 requirements of s. 895.46, Wis. Stats. EMPLOYER reserves the right to compromise or settle any  
153 such litigation in any fashion deemed advantageous to EMPLOYER, regardless of whether  
154 EMPLOYEE consents thereto.  
155

156 23. CONSTRUCTION OF AGREEMENT; NO ASSIGNMENT. EMPLOYEE shall not assign or  
157 transfer any interest or obligation in this Agreement, whether by assignment or novation. It is  
158 expressly understood EMPLOYER will not consent to any assignment of EMPLOYEE's duties and  
159 obligations.  
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161 24. CONSTRUCTION OF AGREEMENT; SEVERABILITY. All parts of this agreement are  
162 severable from all other parts and invalidity of any part shall not operate to invalidate any other part.  
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25. CONSTRUCTION OF AGREEMENT; WISCONSIN LAW CONTROLS. It is expressly understood and agreed that in the event of any dispute between the parties, arising under this agreement, Wisconsin law shall control to the extent that it is not superseded by any applicable federal law.

26. CONSTRUCTION OF AGREEMENT; ENTIRE AGREEMENT. This Agreement constitutes the entire agreement of the parties and supersedes any and all negotiations of the parties relating to the subject matter hereof. Any prior employment agreement between the parties, together with any extension or renewal of such agreement, is likewise terminated and superseded by this Agreement. All of EMPLOYEE's rights, of any nature whatsoever, arising from, by or under any prior employment agreement between the parties are hereby compromised in their entirety.

IN WITNESS WHEREOF, EMPLOYER and EMPLOYEE have executed this agreement effective as of the day and date by which EMPLOYER's authorized representative and EMPLOYEE have affixed their respective signatures, as indicated below.

**FOR EMPLOYER:**

Date: \_\_\_\_\_

\_\_\_\_\_  
Josh Smith, Rock County Administrator

**BY EMPLOYEE:**

Date: \_\_\_\_\_

\_\_\_\_\_  
James Sandvig, Director of Information Technology

**WITNESS:**

Date: \_\_\_\_\_

\_\_\_\_\_

## MARILYN BONDEHAGEN

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**From:** Annette Mikula  
**Sent:** Monday, January 7, 2019 3:43 PM  
**To:** AMY SPODEN; MARILYN BONDEHAGEN  
**Cc:** Josh Smith  
**Subject:** RE: IT Director

It is my understanding that this is going to Finance on the 17<sup>th</sup>, CB Staff on the 22<sup>nd</sup>, and CB on the 24<sup>th</sup>.

Annette

Annette Mikula, SPHR, SHRM-SCP  
Human Resources Director  
Rock County  
(608) 757-5722

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**From:** AMY SPODEN  
**Sent:** Monday, January 7, 2019 3:41 PM  
**To:** MARILYN BONDEHAGEN <MARILYN.BONDEHAGEN@co.rock.wi.us>  
**Cc:** Josh Smith <Josh.Smith@co.rock.wi.us>; Annette Mikula <Annette.Mikula@co.rock.wi.us>  
**Subject:** IT Director

Marilyn-

Attached is the employment contract and resolution for the IT Director.

Amy

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Diana Arneson, Asst. to IT Dir  
DRAFTED BY

Finance Committee  
SUBMITTED BY

January 8, 2019  
DATE DRAFTED

**AUTHORIZING PAYMENT FOR 911 WORKSTATIONS IN 2019 BUDGET**

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase computer
- 2 equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing computers is a key component for meeting
- 5 the current and future data requirements associated with Rock County's Communications Center - 911
- 6 applications; and,
- 7
- 8 **WHEREAS**, the Information Technology Department staff did review and configure equipment
- 9 available on the Wisconsin HP Inc NVP Computer Equipment Contract # MNNVP-133 505ENT-O16-
- 10 NASP; and,
- 11
- 12 **WHEREAS**, the 2019 Budget did designate funds for the purchase of this computer equipment.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 15 this \_\_\_\_\_ day of \_\_\_\_\_, 2019 that a Purchase Order for 14 Hewlett Packard Z4 G4 Xeon
- 16 processor workstations, 14 NVidia GeForce GTX video cards, and 14 8GB memory modules be issued
- 17 to CDW-G in Vernon Hills, IL in the amount of \$27,293.

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
J. Russell Podzilni


\_\_\_\_\_  
Bob Yeomans

AUTHORIZING PAYMENT FOR 911 WORKSTATIONS IN 2019 BUDGET

Page 2

FISCAL NOTE:

Sufficient funds were included in the 2019 budget for the purchase of these workstations. The workstations are being funded by sales tax revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

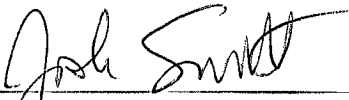
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



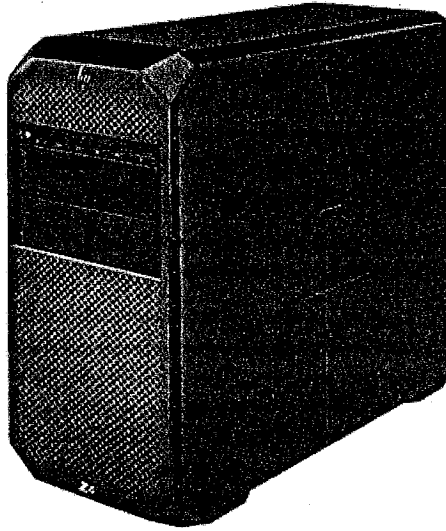
Josh Smith  
County Administrator

**Executive Summary for the Purchase of Communications Center – 911 Workstations**

This resolution is to authorize the purchase of budgeted computer equipment for Rock County. All of the workstation computers in this resolution represent replacements for obsolete equipment. The IT Department specified the computer equipment based on the application and operational needs of the Rock County Communications – 911 Center. The items to be purchased are:

- 14 Hewlett Packard Z4 G4 Workstation computers with a Xeon W-2125 processor, 256 GB Solid State Drive, 8 GB of RAM, and a Z Turbo Drive at \$1,750 each.
- 14 NVidia GeForce GTX 1050 Graphics Cards at \$145 each.
- 7 Crucial 16GB memory kits (2 8GB modules per kit) at \$109 each.

The total cost of the Hewlett Packard workstations and associated components, as listed above is \$27,293, and will be purchased from CDW-G of Vernon Hills, IL using pricing and terms from the Wisconsin HP Inc NVP Computer Equipment Contract #MNNVP-133 505ENT-O16-NASP.



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster  
INITIATED BY

Human Services Board  
SUBMITTED BY



Greg Winkler  
DRAFTED BY

December 20, 2018  
DATE DRAFTED

**Amending the 2019 Budget to  
Accept Additional State Targeted Response Opioid Crisis Grant Funds**

1 **WHEREAS**, the Wisconsin Department of Health Services has awarded the Human Services  
2 Department an additional \$30,000 for the State Targeted Response Opioid Grant; and,  
3

4 **WHEREAS**, this additional funding is based upon the program successfully meeting goals during the  
5 initial grant period; and,  
6

7 **WHEREAS**, HSD is planning to utilize these funds to enhance medication management and  
8 counseling services that already exist in the treatment program; and,  
9

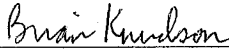
10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
11 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2019 does hereby authorize the acceptance of State  
12 Targeted Response Opioid Grant  
13

14 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2019 be amended as  
15 follows:  
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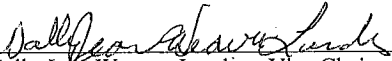
17	<b>Budget</b>	<b>Increase</b>	<b>Amended</b>
18	<u>1/1/19</u>	<u>(Decrease)</u>	<u>Budget</u>
19 <u>Account/Description</u>			
20 <u>Source of Funds</u>			
21 36-3693-0000-42200	\$121,754	\$30,000	\$151,754
22 <u>Use of Funds</u>			
23 36-3693-0000-62176			
24 Laboratory	\$9,000	\$1,800	\$10,800
25 36-3693-0000-64604			
26 Program Expense	\$17,843	\$23,567	\$41,410
27 36-3693-0000-68208			
28 Allocated Outpatient	\$94,911	\$4,633	\$99,544

Respectfully submitted,

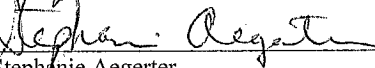
HUMAN SERVICES BOARD

  
\_\_\_\_\_

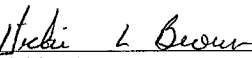
Brian Knudson, Chair

  
\_\_\_\_\_

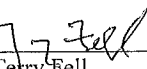
Sally Jean Weaver-Landers, Vice Chair

  
\_\_\_\_\_

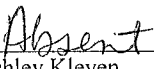
Stephanie Aegerter

  
\_\_\_\_\_

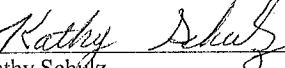
Vicki L. Brown

  
\_\_\_\_\_

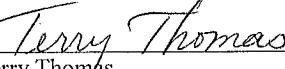
Terry Fell

  
\_\_\_\_\_

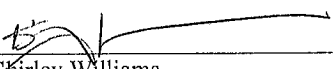
Ashley Kleven

  
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Kathy Schütz

  
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Terry Thomas

  
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Shirley Williams

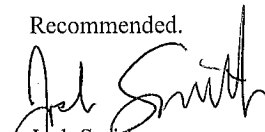
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair Date


ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

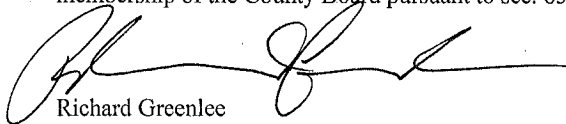
FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$30,000 in additional state aid for the Targeted Response Opioid Crisis program. No County matching funds are required.

  
Sherry Oja  
Finance Director

LEGAL NOTE:

The County is authorized to accept grant funds pursuant to sec. 59.52(19), Wis Stats. As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Richard Greenlee  
Corporation Counsel

**Amending the 2019 Human Services Department Budget to  
Accept Additional State Targeted Response Opioid Crisis Grant Funds**

**Executive Summary**

The Wisconsin Department of Health Services awarded the Human Services Department \$30,000 in addition to the \$121,754 that was received earlier in 2018. This is for the State Targeted Response to the Opioid Crisis (STR) Grant. The \$30,000 will be used to enhance the medication management and counseling services that have been offered in the program.

The Human Services Department was first awarded these funds starting July 1, 2017 through April 30<sup>th</sup>, 2018. This second year of funding is from May 1<sup>st</sup>, 2018 through April 30<sup>th</sup>, 2019. These funds have allowed HSD to provide expanded outpatient Medication Assisted Treatment and outpatient AODA treatment services for individuals with opioid use disorders. HSD will continue to utilize the funding to provide increased and improved access to treatment through the Rock County Opioid Treatment Program (OTP), where individuals receive a more comprehensive assessment as well as medication management, group and individual therapy, and case management services. Individuals are screened through the use of the AODA walk-in clinic for rapid screening and admission to services with priority for pregnant women, IV users, and individuals at risk of overdose due to discharge from incarceration or overdose history. All screened individuals also receive overdose prevention information.

Specifically the funding is used to provide a case manager, nursing services, and medication assisted treatment which includes the cost of medication and monitoring. Since beginning OTP services in October 2017, HSD has reduced wait times for treatment from 22 days to 11 days and hope to continue to reduce wait times with this second year of funding.



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster  
INITIATED BY



Greg Winkler /Amanda Lake  
DRAFTED BY

Human Services Board  
SUBMITTED BY

December 18, 2018  
DATE DRAFTED

**Amending the 2019 Budget to Accept Non-Narcotic, Non-Addictive, Injectable (NNAI) Medication-Assisted Treatment (MAT) Service within the Jail Setting Grant Funds**

1 **WHEREAS**, the Wisconsin Department of Health Services has awarded the Human Services  
2 Department \$74,474 for the Non-Narcotic, Non-Addictive, Injectable (NNAI) Medication-Assisted  
3 Treatment (MAT) Service within the Jail Setting Grant; and,  
4

5 **WHEREAS**, the initial grant funding begins on November 1, 2018 and must be used by June 30,  
6 2019; and,  
7

8 **WHEREAS**, this grant enables HSD to enhance current jail re-entry services to purchase and provide  
9 medication services to individuals prior to their release from jail and to provide additional screening  
10 and linkage services for substance use treatment, with the goal of reducing overdose deaths and  
11 increasing treatment engagement and retention; and,  
12

13 **WHEREAS**, HSD is partnering with the Rock County Sheriff's Office (Jail) and Advanced  
14 Correctional Healthcare (ACH) to implement this program.  
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
17 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2019 does hereby authorize the acceptance of Non-  
18 Narcotic, Non-Addictive, Injectable (NNAI) Medication-Assisted Treatment (MAT) Service within the  
19 Jail Setting Grant funds.  
20

21 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2018 be amended as  
22 follows:  
23

Account/Description	Budget 1/1/19	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3711-0000-42200	\$0	\$71,474	\$71,474
State Aid			
<u>Use of Funds</u>			
36-3711-0000-63300			
Travel	\$0	\$700	\$700
36-3711-0000-64200			
Training	\$0	\$4,200	\$4,200
36-3711-0000-64604			
Program Expense	\$0	\$50,600	\$50,600
36-3711-0000-68208			
Allocated Outpatient	\$0	\$15,974	\$15,974



## EXECUTIVE SUMMARY

### Amending the 2019 Budget to Accept Non-Narcotic, Non-Addictive, Injectable (NNAI) Medication-Assisted Treatment (MAT) Service within the Jail Setting Grant Funds

This resolution authorizes HSD to accept \$71,474 from Wisconsin DHS for a grant that promotes the use of Vivitrol prior to release from the jail. Vivitrol is an injectable medication that can be administered to inmates who have an opiate dependence and it reduces cravings for the opiates. This medication would be provided within five days prior to release from the jail and offers a window of opportunity for the client to connect with treatment services in the community.

This is a partnership between the Rock County Sheriff's Office, ACH, and Human Services. The Jail Treatment Services Case Manager assists with the transition from jail to the community and assists the clients to establish stability in the community including connection with a substance abuse treatment program.