

ROCK COUNTY, WISCONSIN



**NOTE: Date
Amended
1/2/19**

**FINANCE COMMITTEE
FRIDAY – JANUARY 4, 2019 - 7:30 A.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – November 1, 2018, November 8, 2018, December 6, 2018 and December 13, 2018
5. Transfers and Appropriations
 - A. Facilities Management
6. Resolutions and Committee Endorsements
 - A. Accepting Monetary Donation to Rock County Farm
 - B. Amending the 2018 Land Conservation Department Budget to Offset Additional Expenses and Revenues Associated with the Land and Water Resource Management Program
 - C. Authorizing Payment for Fiber Optic Connection to the Job Center
 - D. Amending the 2019 Land Conservation Department Budget to Increase the Clerk Typist III Position from 0.75 FTE to 1.0 FTE
 - E. **Providing One-Time Funding to the YWCA CARE House for Forensic Interviewing Software and Equipment and Amending the 2019 Budget**
7. Updates and Possible Action
 - A. Request for Authorization to Purchase Panasonic Toughbooks
8. **EXECUTIVE SESSION:** Per Section 19.85(1)(c), Wis. Stats., Interviews of Finalists for Information Technology Director.
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Agriculture and Extension Education Committee
INITIATED BY



Nick Baker and Rich Bostwick
DRAFTED BY

Agriculture & Extension Education Committee
SUBMITTED BY

November 29, 2018
DATE DRAFTED

Accepting Monetary Donation to Rock County Farm

1 WHEREAS, the Rock County Farm has a working partnership with BASF agri-science; and,
 2
 3 WHEREAS, the Rock County Farm received a \$3000 donation from BASF to be used to support the
 4 farm research and operational expenses.
 5
 6 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
 7 this _____ day of _____, 2018, does hereby approve accepting the donation for the Rock
 8 County Farm 2019 operations budget to allow the \$3,000 donation to be used toward supporting research
 9 trails and operational expenses at the Rock County Farm and amending the budget as follows:

| <u>ACCOUNT/DESCRIPTION</u> | <u>BUDGET 11/30/18</u> | <u>INCREASE/ (DECREASE)</u> | <u>AMENDED BUDGET</u> |
|-----------------------------------------------|----------------------------|---------------------------------|---------------------------|
| <u>Source of Funds</u> | | | |
| 56-5625-0000-46000 Donations | \$ -0- | \$3,000 | \$3,000 |
| <u>Use of Funds:</u> | | | |
| 56-5625-0000-63400 Farm Operating Supplies | \$9,500 | \$3,000 | \$12,500 |

Respectfully submitted,

AGRICULTURE AND EXTENSION EDUCATION
COMMITTEE

Richard Bostwick
Richard Bostwick, Chair

Wes Davis
Wes Davis, Vice Chair

Stephanie Aegerter
Stephanie Aegerter

Brenton Oriseoll
Brenton Oriseoll

Alan Sweeney
Alan Sweeney

FISCAL NOTE:

This resolution accepts and authorizes the expenditure of a \$3,000 donation from BASF.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Richard Greenlee
Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,

Josh Smith
Josh Smith
County Administrator

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

Date

Executive Summary

Awarding of Rock County Farm Land Rental Lease

The Rock County Farm consist of 45 acres dedicated toward research trials, 5 acres of which have been utilized for research trials in a partnership with BASF. In support of the farms research efforts BASF made a \$3000 donation to be used to support the operational needs and research efforts of the Rock County Farm.

The donation would be used in 2019 in the operations budget to support the expenses associated with the research plots and community gardens. This donation would be used to increase the operations budget for 2019 from \$9,500 to \$12,500.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

December 12, 2018
DATE DRAFTED

**AMENDING THE 2018 LAND CONSERVATION DEPARTMENT BUDGET
TO OFFSET ADDITIONAL EXPENSES AND REVENUES ASSOCIATED WITH
THE LAND AND WATER RESOURCE MANAGEMENT PROGRAM**

1 WHEREAS, the Land Conservation Department (LCD) has participated in the Wisconsin Land and
2 Water Resource Management Program (Program) since its inception in 2001. The program was
3 developed to provide grants to Counties for the installation of best management practices (BMP) to
4 protect surface and/or ground water; and,
5

6 WHEREAS, the grants are used by the LCD to contract with landowners and/or operators to
7 implement aforesaid BMPs on lands owned and/or operated in accordance with the grant's
8 guidelines; and,
9

10 WHEREAS, in early 2018 the Department of Agriculture, Trade, and Consumer Protection
11 (DATCP) notified Rock County that additional funding (\$25,000) was to be awarded for the
12 Nutrient Management component; and,
13

14 WHEREAS, the LCD took the opportunity to accept the additional cost share funding from
15 DATCP for the Nutrient Management component; and,
16

17 WHEREAS, if a contracted BMP is not installed during the contract year, DATCP allows for a one
18 year extension for said contract; and,
19

20 WHEREAS, the DATCP reimburses Rock County on a dollar for dollar basis up to the grant
21 maximum, which includes all approved prior year carryovers.
22

23 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
24 assembled this ____ day of _____, 2019, amends the 2018 Land Conservation
25 Department's budget as follows:
26

| <u>A/C DESCRIPTION</u> | <u>BUDGET AT 12/11/2018</u> | <u>INCREASE (DECREASE)</u> | <u>AMENDED BUDGET</u> |
|------------------------------------|---------------------------------|--------------------------------|---------------------------|
| <u>Source of Funds:</u> | | | |
| 62-6280-0000-42200 State Aid | \$150,000 | \$25,000 | \$175,000 |
| <u>Use of Funds:</u> | | | |
| 62-6280-0000-64928 Cost Sharing | \$150,000 | \$25,000 | \$175,000 |

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34

AMENDING THE 2018 LAND CONSERVATION DEPARTMENT BUDGET TO OFFSET ADDITIONAL EXPENSES AND REVENUES ASSOCIATED WITH THE LAND AND WATER RESOURCE MANAGEMENT PROGRAM

Page 2

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Stephanie Aegerter

Wes Davis

Brenton Driscoll

Robert Potter

James Quade, USDA-FSA

Jeremy Zajac

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney Chair Date

FISCAL NOTE:

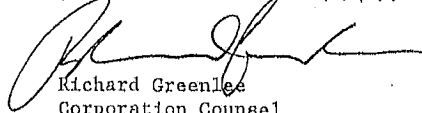
This resolution accepts and authorizes the expenditure of an additional \$25,000 in state aid for the Land and Water Resource Management Program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

AMENDING THE 2018 LAND CONSERVATION DEPARTMENT BUDGET TO OFFSET
ADDITIONAL EXPENSES AND REVENUES ASSOCIATED WITH THE LAND AND WATER
RESOURCE MANAGEMENT PROGRAM

Page 3

EXECUTIVE SUMMARY

The request to amend Land Conservation Department budget will balance the LWC Plan implementation budget. The requested amendment to the 2018 budget for the Land and Water Resource Management Program is the result of the increase in available funding for the implementation of Nutrient Management. This factor increased the spending in our program from the budget of \$150,000 to the requested budget amendment of \$175,000. Please note for every dollar spent on cost sharing, one dollar is received the state Department of Agriculture Trade and Consumer Protection.

The action requested will balance this account for 2018.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

November 20, 2018
DATE DRAFTED

**AUTHORIZING PAYMENT FOR FIBER OPTIC CONNECTION TO THE JOB
CENTER**

- 1 **WHEREAS**, the city of Janesville has been coordinating the expansion of a community fiber optic
2 network; and,
3
4 **WHEREAS**, Rock County has connection to this community network; and,
5
6 **WHEREAS**, the Rock County Job Center is in close proximity to a Janesville's Fire Station connected to
7 the fiber network; and,
8
9 **WHEREAS**, connecting the Job Center to the fiber optic network would remove our dependency on the
10 existing leased line connection provided by AT&T; and,
11
12 **WHEREAS**, funds for the fiber connection were included as part of the Capital Improvement Plan in the
13 2019 Information Technology budget.
14
15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2018 authorize payment to the City of Janesville for an amount not to
17 exceed \$26,847.83 for the installation of the fiber optic connection community area network.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

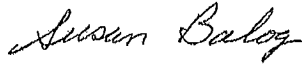
J. Russell Podzilni

Bob Yeomans

AUTHORIZING PAYMENT FOR FIBER OPTIC CABLE
Page 2

FISCAL NOTE:

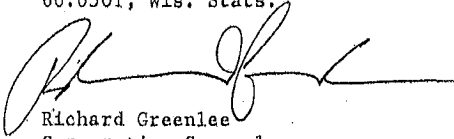
This project was included in the 2019 budget.
Sufficient funds are available for the fiber-
optic connection in 2019.



Susan Balog
Assistant Finance Director

LEGAL NOTE:

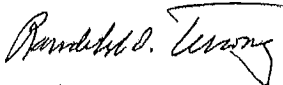
The County Board is authorized to take this
action pursuant to secs. 59.01, 59.51 and
66.0301, Wis. Stats.




Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.




Josh Smith
County Administrator

Executive Summary

The City of Janesville's IT Department has steadily been coordinating the efforts to expand a municipal fiber optic network that can be used by government agencies. This network allows connections to many buildings throughout the area. Today, Rock County utilizes this network as a means to connect to our Internet Service Provider.

Janesville has expanded its network to one of their fire stations that is located close to the Rock County Job Center. Rock County has asked Janesville to connect the Job Center to this connection. This connection will allow us to disconnect our AT&T leased line currently used to connect the Job Center to the Rock County network.

This authorization will allow Rock County to connect to the community area network from the Job Center at a cost of \$26,847.83

CITY OF JANESVILLE
CLERK - TREASURER'S OFFICE
PO BOX 5005
JANESVILLE WI 53547-5005
(608) 755-3076

INVOICE

| | |
|----------------|-------------|
| Invoice Date : | 12/19/2018 |
| Due Date : | 1/13/2019 |
| Invoice # : | 00080464 |
| Customer # : | 00015593-OT |

Invoice To : Rock County
Accounts Payable
51 S Main St
Janesville WI 53545

| Date | Description | Units | Amount/Qty | Total |
|------------|------------------------|-----------------------------------|---------------|-------------|
| 12/19/2018 | Met Area Network Share | Phase 4 Metropolitan Area Network | 1 \$26,847.53 | \$26,847.53 |

Total \$26,847.53

All past due balances are subject to a 1% monthly finance charge.

Please return bottom portion of invoice with your payment

Make check payable to :

CITY OF JANESVILLE
CLERK - TREASURER'S OFFICE
PO BOX 5005
JANESVILLE WI 53547-5005

Invoice Date : 12/19/2018
Invoice # : 00080464

| | |
|--------------------------------------|-------------|
| Please Pay on or before 1/13/2019 | \$26,847.53 |
|--------------------------------------|-------------|

Customer # : 00015593-OT

Rock County
Accounts Payable
51 S Main St
Janesville WI 53545

Amount Enclosed \$ _____

001 428238 00080464 00015593-OT

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

December 12, 2018
DATE DRAFTED

**AMENDING THE 2019 LAND CONSERVATION DEPARTMENT BUDGET TO
INCREASE THE CLERK TYPIST III POSITION FROM 0.75 FTE TO 1.0 FTE**

1 WHEREAS, the Land Conservation Department (LCD) has employed a 0.75 FTE Clerk Typist since
2 1999. Prior to 1999, the clerk typist position was a 1.0 FTE status; and,
3
4 WHEREAS, with the pending retirement of the current Clerk Typist III, the LCD is requesting that the
5 position migrate from a 0.75 FTE to a 1.0 FTE; and,
6
7 WHEREAS; since 1999, the LCD has grown from 3.75 FTE to 5.75 FTE to service additional
8 programing' such as Clean Sweep, Yahara WINS, Wisconsin Land and Water Resource Management
9 Program, Nutrient Management Program, Conservation Reserve Enhancement Program, the Rock County
10 PACE Program, and the Groundwater Nitrate project; and,
11
12 WHEREAS, with the addition of the aforesaid programs, staff completes various duties that are
13 traditionally completed by an office assistant; i.e.; Clerk Typist III; and,
14
15 WHEREAS, examples of issues that have been identified include but are not limited to the following, the
16 need for the LCD to develop Nine Key Element Plans for Rock County's watersheds which are required
17 to be approved by the Wisconsin Department of Natural Resources to be eligible for Targeted Runoff
18 Management (TRM) grants, which are used to reduce/abate runoff to the surface and groundwater
19 systems; and,
20
21 WHEREAS, to address the current surface and groundwater quality issues that Rock County faces and
22 the limited amount of available funding to address the issues, the LCD must complete these Nine Key
23 Element Plans in a timely manner and commence with grant applications to increase available funding for
24 water quality programming; and,
25
26 WHEREAS, the additional cost to increase the current position from 0.75 FTE to the proposed 1.0 FTE
27 is considered marginal from the stand point that additional costs will be directly associated with salary,
28 since the position is currently eligible for benefits;
29
30 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
31 this ____ day of _____, 2019, approve the increase in the Clerk Typist III position in the
32 Land Conservation Department from 0.75 FTE to 1.0 FTE amends the Land Conservation Department's
33 budget as follows:

| <u>A/C DESCRIPTION</u> | <u>BUDGET AT 01/01/2019</u> | <u>INCREASE (DECREASE)</u> | <u>AMENDED BUDGET</u> |
|--------------------------------------------|---------------------------------|--------------------------------|---------------------------|
| <u>Source of Funds:</u> | | | |
| 19-1922-0000-64904 Contingency Fund | \$80,000 | (\$5,390) | \$ 74,610 |
| <u>Use of Funds:</u> | | | |
| 62-6200-0000-61100 Regular Wages | \$345,863 | \$ 4,566 | \$350,429 |
| 62-6200-0000-61400 FICA | \$ 25,928 | \$ 349 | \$ 26,277 |
| 62-6200-0000-61510 Retirement-Employers | \$ 22,199 | \$ 299 | \$ 22,498 |
| 62-6200-0000-6120 Dental Insurance | \$ 438 | \$ 428 | \$ 866 |
| 62-6200-0000-61630 Life Insurance | \$ 229 | (\$ 33) | \$ 196 |

AMENDING THE 2019 LAND CONSERVATION DEPARTMENT BUDGET TO INCREASE THE CLERK TYPIST
III POSITION FROM 0.75 FTE TO 1.0 FTE

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Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Stephanie Aegerter

Wes Davis

Brenton Driscoll

Robert Potter

James Quade, USDA-FSA

Jeremy Zajac

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

Date

ADMINISTRATIVE NOTE:

Recommended, _____

Samuel S. Lewy
for

Josh Smith
County Administrator

FISCAL NOTE:

A transfer from the contingency fund is requested to fund the additional FTE.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3
vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a),
Wis. Stats.

Richard Greenlee
Richard Greenlee
Corporation Counsel

AMENDING THE 2019 LAND CONSERVATION DEPARTMENT BUDGET TO INCREASE THE CLERK
TYPIST III POSITION FROM 0.75 FTE TO 1.0 FTE

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COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

AMENDING THE 2019 LAND CONSERVATION DEPARTMENT BUDGET TO INCREASE THE CLERK
TYPIST III POSITION FROM 0.75 FTE TO 1.0 FTE

EXECUTIVE SUMMARY

The Land Conservation Department Clerk Typist III has decided to retire after 13 years of service. This position was considered 1 FTE prior to 1999, when an interim County Conservationist downgraded the position to 0.75 FTE. Since 1999, the LCD has added numerous programs and deleted only one. The programs added include; Clean Sweep, Yahara WINS, Wisconsin Land and Water Resource Management Program, Nutrient Management Program, Conservation Reserve Enhancement Program, the Rock County PACE Program, and the Groundwater Nitrate project, and the program that was deleted was the Spring Creek Watershed. Also, since 2000 two staff members were added to administer the additional programs. Since 2018, the need for an increase in FTE status has been warranted, but funding lacked.

If the additional FTE status is granted, the staff will be able to work on projects that have been put on hold due to a lack of available staff time and other short term priorities. The first project will be the development of the needed Nine Key Element Plan which is the gateway to apply for grants for Targeted Runoff Management (TRM) grants. These grants are used to cost share Best Management Practices in the agricultural community to reduce/abate impacts from runoff to the surface and groundwater systems.

Also, the current Land and water Resource Management Plan must be rewritten in 2019. Rock County is scheduled to complete the first draft of this plan in August of 2019 with final approval scheduled for December 2019. This plan outlines the all approaches to be used to combat water quality impacts and sets very specific benchmarks. This plan, once approved is the driving force to the LCD's ability to secure grants from Department of Agriculture Trade and Consumer Protection for staff costs and cost share funding. Also, the plan allows for the LCD to make application to the Department of Natural Resources for specialized funding for water quality work.

This requested amendment to the 2019 Land Conservation Department Budget is in the best interest of the citizens of Rock County.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Podzilni and
Supervisor Mawhinney
INITIATED BY



Josh Smith
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

December 31, 2018
DATE DRAFTED

**PROVIDING ONE-TIME FUNDING TO THE YWCA CARE HOUSE FOR FORENSIC
INTERVIEWING SOFTWARE AND EQUIPMENT AND AMENDING THE 2019 BUDGET**

1 **WHEREAS**, the YWCA CARE House is a child advocacy center that supports victims of child abuse
2 and their families; and,

3
4 **WHEREAS**, the primary method by which the CARE House is able to limit further trauma to victims is
5 by recording testimony that can be used in court so that victims only have to provide testimony one time;
6 and,

7
8 **WHEREAS**, the current forensic software used by the CARE House is no longer being supported
9 updated by the vendor, creating risk that testimony will not be accurately recorded and maintained; and,

10
11 **WHEREAS**, without functional software there is an increased risk that victims will be re-traumatized by
12 having to relive their experiences multiple times; and,

13
14 **WHEREAS**, many Rock County departments, such as the Human Services Department, the District
15 Attorney's Office, and the Sheriff's Office, partner with the CARE House and participate in these forensic
16 interviews; and,

17
18 **WHEREAS**, in the 2019 budget Rock County will provide \$10,000 to support operational costs of the
19 CARE House; and,

20
21 **WHEREAS**, it is in the best interest of Rock County, its partner law enforcement agencies, the Circuit
22 Court system, and the victims of child abuse that the forensic interviewing software and equipment be
23 updated to ensure it will work when needed to limit re-traumatization of children and hold offenders
24 accountable for their actions.

25
26 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
27 this ____ day of _____, 2019, approve a one-time payment of \$20,000 to the YWCA for
28 CARE House forensic interviewing software and equipment and amends the 2019 budget as follows:

29
30

| <u>A/C DESCRIPTION</u> | <u>BUDGET AT 01/01/2019</u> | <u>INCREASE (DECREASE)</u> | <u>AMENDED BUDGET</u> |
|-----------------------------------|---------------------------------|--------------------------------|---------------------------|
| 31 <u>Source of Funds:</u> | | | |
| 32 19-1922-0000-64904 | \$80,000 | (\$20,000) | \$60,000 |
| 33 Contingency Fund | | | |
| 34 <u>Use of Funds:</u> | | | |
| 35 19-1960-0000-69516 | \$10,000 | \$20,000 | \$30,000 |
| 36 YWCA CARE House | | | |
| 37 | | | |

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

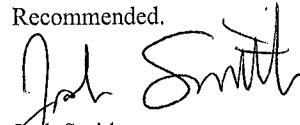
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair Date

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

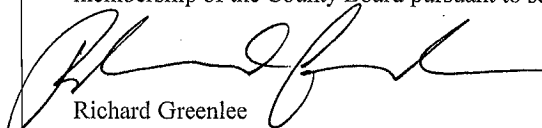
FISCAL NOTE:

This resolution authorizes a \$20,000 transfer from the Contingency Fund for the one time funding for forensic interviewing software for the YWCA CARE House.


Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

EXECUTIVE SUMMARY

The YWCA CARE House is a child advocacy center that works with victims of child abuse and their families to record children's testimony in a safe, child-friendly environment. This recorded testimony can then be used in court without having to re-traumatize the child victim. Rock County has been a partner with the CARE House since its inception in 1993 and currently provides \$10,000 annually to help support operational costs. The success of the CARE House is important in that it increases the likelihood that offenders will be held accountable while limiting trauma for children.

The vendor that supplies the forensic software used to record these interviews has informed the YWCA that it will no longer support and provide upgrades to the current version. The YWCA is requesting one-time funding from the County to update this software and related equipment so as to ensure it continues to operate in a safe and secure manner without interruptions that could result in the re-traumatization of children.

The cost to replace this software and equipment is \$18,995, plus installation costs that bring the total request to \$20,000.

A more specific description of the request and partnering agencies is attached.

December 7, 2018



Dear Josh Smith,

Thank you for your support in funding for the YWCA CARE House, Wisconsin's first and Rock County's only child advocacy center, in the 2019 Rock County Budget. Today, we are asking for a one time request for funding to update the CARE House forensic interviewing software and equipment.

A. Amount Requested

The YWCA Rock County is requesting one time funding in the amount of \$20,000 to cover the critical upgrade of the CARE House forensic interviewing software and equipment. The CARE House is proud to be recognized with national accreditation from the National Children's Alliance and has distinction of being the first child advocacy center opened in the State of Wisconsin. In 1993, Rock County leaders, community members, and service providers had the foresight to realize the importance of creating the CARE House, and our success in this County has blazed the trail for thirteen similar centers to open across the State.

B. Proposed Use of Funds

At the CARE House, we support victims of child abuse and their families with a safe, child-friendly, trauma informed, multi-disciplinary team approach to all child abuse investigations and witnesses to a crime throughout Rock County. Children are welcomed to a comforting and safe place to give their recorded testimony one time to a trained forensic interviewer while an investigative team made up of a detective, a Child Protective Services (CPS) caseworker, an Assistant District Attorney, a Family Advocate, an advocate from Victim Witness, and often a specially trained Sexual Assault Nurse watch. This prevents the child from being re-traumatized by having to tell their painful stories more than once, and this recording can usually serve in place of a child having to testify in court in front of an abuser. These interviews are crucial to help law enforcement officers and the District Attorney seek justice in the courts by convicting the abusers. This multidisciplinary team depends on the CARE House to document and record the forensic interviews for their use in court.

Currently, the software in use for the forensic interviewing is no longer being supported or updated by the software management provider. A critical software upgrade is imperative to the safety and trust of our young victims. Without safe and secure forensic interviewing software and equipment, we cannot guarantee that future interviews will be admissible in court, causing re-traumatization of the child. This hardship is something we have strived to protect Rock County children from since the opening of CARE House in 1993.

CARE House staff have had the opportunity to research software needed to provide verifiable digitally recorded video/audio interviews that will hold up as forensic evidence for law enforcement agencies and be court admissible for the District Attorney's Office. We even invited Assistant DA's to be a part of demos of said software so that we had input from a legal perspective as well as members of the Multidisciplinary Team. The chosen company is CaseCracker with a price tag of \$18,995.00, plus the cost of our tech support team to install the equipment, which totals \$20,000.

C. Number and Type of Clients Served:

In 2017, the CARE House conducted **163 forensic interviews of children ages 3 to 17 years old.**

- 108 children (66%) were victims of alleged sexual abuse
- 83 children were ages 3 to 12 years.
- 114 girls were interviewed and 49 boys were interviewed.

In 2017, the CARE House teamed with law enforcement agencies for interviews numbering: Janesville 58, Beloit 61, Town of Beloit 2, Milton 10, Edgerton 8, and Rock County Sheriff's Office 6. The CARE House also provided courtesy interviews for investigations involving crimes committed against Rock County children outside of our jurisdiction, some involving the Wisconsin Department of Justice and the FBI.

As of November 30th 2018, the CARE House has conducted 169 forensic interviews of children ages 3 to 17 years old.

* 94 children (56%) were victims of alleged sexual abuse

* 79 children were 12 years old or younger

* 119 girls and 50 boys have been interviewed

With emerging needs such as interviewing children who are sex trafficked or from drug endangered homes, we only see the numbers of forensic interviews increasing in Rock County.

Attached, please find letters from Sheriff Spoden and the Janesville Police Chief, supporting the funding for the CARE House. A list of the members of the Multi-Disciplinary Team is also attached.

Thank you for considering this crucial one time request toward funding the forensic interviewing software and equipment. We appreciate all that you do to keep the safety of children in Rock County a priority.

Sincerely,

Angela Moore
Executive Director

The YWCA Rock County CARE House Multi-Disciplinary Team:

Rock County District Attorney

Rock County Victim Witness

Rock County Human Services

Rock County Sheriff

Beloit Police Department

Clinton Police Department

Edgerton Police Department

Evansville Police Department

Janesville Police Department

Milton Police Department

Orfordville Police Department

Town of Beloit Police Department

Janesville Mercy Health Hospital

Beloit Memorial Hospital

Department of Corrections, Probation and Parole

Request for Authorization to Purchase Panasonic Toughbooks

The Rock County Sheriffs Office utilizes Panasonic Toughbook laptop computers within their squad cars. Each year a number of these are purchased to replace those that are broken, worn, or no longer adequate to operate the software and systems used by the law enforcement staff.

The Panasonic Toughbooks are ruggedized laptops that are made to withstand extreme temperature, excess vibration, and abnormal abuse that are common in police work. This authorization is for six Toughbooks that will replace units that are at least five years old and no longer supported under warranty.

The Toughbooks are being purchased from Baycom, Inc. from Green Bay off of state contract (505ent-o16-naspocomput-02), and include a five-year warranty.

Rock County IT is requesting authorization to purchase six (6) Panasonic Toughbook CF-53's at a total not to exceed \$15,144.00.

BAYCOM

serious mobility
when it matters most

TIM COONEY
2040 RADISSON ST.
GREEN BAY, WI 54302
PHONE: 920-544-4282
FAX: 920-468-8615
tcooney@baycominc.com

ROCK COUNTY
SARA HERZIG
200 E. US HWY 14
JANESVILLE, WI 53545
12/19/2018
608-757-5363
sara.herzig@co.rock.wi.us

QUOTE NO. TC20181219M

PRICING AND FINANCIAL OPTIONS SPECIFIC TO THIS OFFERING:
EQUIPMENT DETAILS AND PRICING

| QTY | MODEL AND DESCRIPTION | UNIT PRICE | TOTAL PRICE |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|
| State Contract# 505ENT-O16-NASPOCOMPUT-02 | | | |
| 6 | Panasonic Toughbook CF-54 Intel Core i5-7300U 2.60GHz vPro Processor 14" Full HD LED Gloved Touch Display 8GB SDRAM 256GB Solid State Drive Intel Dual Band WIFI-AC7260 802.11a/b/g/n/ac Ethernet NIC 10/100/1000 Bluetooth v4.0 Windows 10 Pro Emissive Backlit Keyboard Standard Battery and AC Power Adapter 3 Year Parts & Labor Warranty - Preferred | \$2,195.00 | \$13,170.00 |
| OPTIONS | | | |
| 6 | 1 Year Extended Warranty: \$189.00 each 2 Year Extended Warranty: \$329.00 each 3 Year No Fault Warranty Upgrade: \$225.00 each 1 Year Warranty Extension with No Fault: \$449.00 each 2 Year Warranty Extension with No Fault: \$709.00 each Upgrade to 16GB SDRAM: \$149.00 each Integrated DVD Super MULTI Drive: \$128.00 each Integrated GPS: \$298.00 each Integrated 4G LTE Multi-Carrier: \$256.00 each Gamber CF-54 Vehicle Docking Station: \$549.00 each Vehicle Docking Station Power Supply: \$124.00 each | \$329.00 | \$1,974.00 |

Payment With Order: Net 30 Days
Quotation Good for 90 Days
We impose a surcharge of 2% on credit card purchases over \$1,000.00 which is not greater than our cost of acceptance.
Your signature is an agreement to purchase and an acceptance of Baycom's Terms & Conditions (<http://terms.baycominc.com>)

| | |
|-----------------|--------------------|
| EQUIPMENT COST: | \$15,144.00 |
| SHIPPING: | Included |
| TAX: | Exempt |
| TOTAL: | \$15,144.00 |

Approved By: _____ / _____
 AUTHORIZED CUSTOMER SIGNATURE DATE

All of the information listed on this proposal is confidential and proprietary information.
 If You Have Any Questions, Please Contact Tim Cooney at 920-544-4282

www.baycominc.com

920.468.6426

800.728.6426

