



**FINANCE COMMITTEE
Minutes – December 6, 2018**

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, December 6, 2018, in Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Fox, Podzilni and Yeomans.

Committee Members Excused: Supervisor Beaver.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Dara Mosley, Interim Information Technology Director; Lisa Tollefson, County Clerk; Bridget Laurent, Deputy Corporation Counsel; Jodi Millis, Purchasing Manager; Brent Sutherland, Facilities Management Director.

Others Present: None.

Approval of Agenda. Supervisor Fox moved approval of the agenda as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Smith said finalist interviews for the Information Technology Director position need to be made. He asked the Committee if January 3rd or 4th would work best. The Committee decided to move the January 3rd meeting to 7:30 A.M. on January 4th and have the interviews in closed session at the end of the meeting.

Approval of Minutes – November 13, 2018. Supervisor Yeomans moved approval of the minutes of November 13, 2018 as presented, second by Supervisor Fox. ADOPTED.

Transfers and Appropriations.

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
18-1817-0000-67200	\$13,689	18-1810-0000-67200	\$13,689
Diversion/ASC Capital Projects		Courthouse – Capital Projects	
18-1849-0000-67200	160,000	18-1837-0000-67200	160,000
HCC/Jail – Capital Projects		Jail Assessment Fees	

Supervisor Yeomans moved approval of the above Transfers for Facilities Management, second by Supervisor Podzilni. ADOPTED.

Review of Payments. The committee accepted the reports.

Review of Payments over \$10,000. The committee accepted the reports.

Resolutions and Committee Endorsements.

Amending the 2018 Council on Aging Budget to Adjust Alzheimer's Family & Caregiver Program Allocation

"NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 does hereby amend the 2018 Rock County Council on Aging budget as follows:

..."

Supervisor Yeomans moved Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending Budget and Approving Change Order for Courts Video Conferencing Project

"NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 approves Change Order #1 for electrical work in the amount of \$61,850 to the Enterprise Systems Group contract for the Courts Video Conferencing Project.

BE IT FURTHER RESOLVED, that the Information Technology Courts Video Conferencing Project budget be amended as follows:

..."

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing Purchase of ArcServe Backup System

"NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 authorize a three-year agreement with CDW-G for an amount not to exceed \$64,408.38 for the purchase of the ArcServe backup appliance."

Supervisor Fox moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Authorizing Upgrade of Mitel Voice Mail System

"NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 authorize a Purchase Order be issued to Enterprise Service Group in an amount not to exceed \$34,940 for the purchase of a voice mail software upgrade."

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

Authorizing Purchase of Network Switches

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 authorize a purchase order be issued to CoreBTS, Inc. for an amount not to exceed \$25,063.90 for the purchase of network switches.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

Approval of Request to Purchase Replacement Servers from CDW-G Supervisor Fox moved approval to purchase replacement network servers from CDW-G in an amount not to exceed \$22,358.68, second by Supervisor Podzilni. ADOPTED.

Approval of Request to Purchase Brocade Switches from AE Business Solutions Supervisor Fox moved approval to purchase replacement Brocade switches from AE Business Solutions in an amount not to exceed \$10,238.28, second by Supervisor Podzilni. ADOPTED.

Updates and Possible Action.

Discussion on Baker Tilly IT Assessment Report Mr. Mosley distributed copies of the report. He said the auditors interviewed Information Technology Department Staff; assessed the department’s current status in several areas; and made recommendations based on these assessments. Some of these recommendations will have a cost while others will not and Mr. Mosley said he is pretty much in agreement with them.

Mr. Smith thanked the County Board for having this audit done at this time as he feels it is a good time to make any changes with new leadership coming in.

Adjournment. Supervisor Fox moved adjournment at 8:19 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.