

ROCK COUNTY, WISCONSIN



**FINANCE COMMITTEE
THURSDAY, FEBRUARY 1, 2018 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – January 18, 2018
5. Transfers and Appropriations
6. Resolution
 - A. Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount Not to Exceed \$3,000,000
7. Updates
 - A. Update and Possible Action on Rick Properties for Possible Additional In Rem
 - B. Semi-Annual Reports
 - 1) Finance
 - 2) Information Technology
 - 3) Register of Deeds
 - 4) County Treasurer
 - 5) County Clerk
8. Adjournment

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee _____
INITIATED BY

Finance Committee _____
SUBMITTED BY



Sherry Oja, Finance Director
DRAFTED BY

January 18, 2018
DATE DRAFTED

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,000,000**

- 1 **WHEREAS**, the 2018 Adopted Budget includes \$3,000,000 for Highway Road Construction Capital
- 2 Projects: and,
- 3
- 4 **WHEREAS**, these projects are included in the Budget with the anticipation that they would be funded
- 5 with the future issuance of debt; and,
- 6
- 7 **WHEREAS**, these projects will have long-term benefits and are most appropriately funded by debt
- 8 issuance.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 11 assembled this _____ day of _____, 2018, that there shall be issued, pursuant to Chapter 67,
- 12 Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,000,000
- 13 for highway construction and improvement projects.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

**INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION
BONDS AND/OR NOTES IN AN AMOUNT NOT TO EXCEED \$3,000,000
PAGE 2**

FISCAL NOTE:

The purpose of this resolution is to authorize expenditures from the 2018 deferred finance budget appropriations prior to actual debt issuance. The 2018 budgeted capital projects are estimated to cost \$3,000,000 (plus issuance costs) for Highway Road Construction Capital Projects. If the County adopts this resolution, the project costs and issuance costs will be included in a subsequent resolution that authorizes the issuance of General Obligation Bonds and/or Notes.

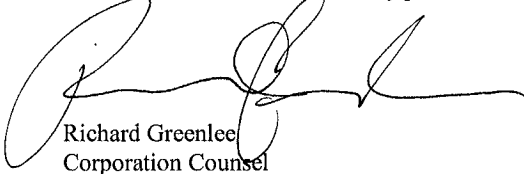


Sherry Oja
Finance Director

LEGAL NOTE:

This is only an initial resolution. Pursuant to sec. 67.05(10), Stats., the County Board, before issuing any contemplated long-term debt, must adopt a resolution levying a direct, annual tax sufficient in an amount to pay for the express purpose of paying the interest on such bonds as it falls due, and also to pay and discharge the principal thereof at maturity. That will happen at a later date.

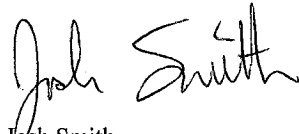
A majority vote is necessary to adopt this resolution. However, a three-fourths vote of the "members-elect" would avoid any potential issue relative to the debt levy rate limit.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

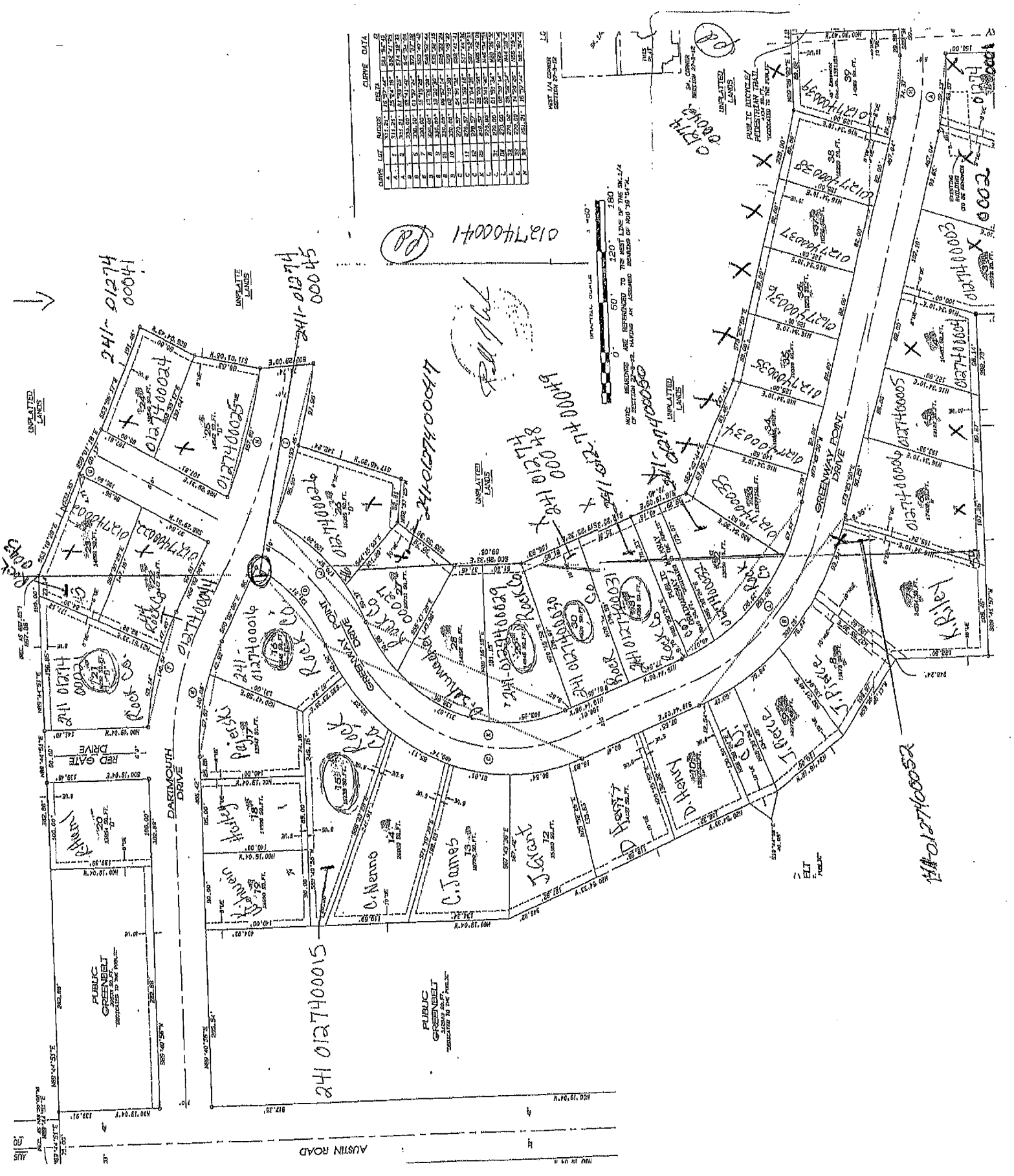
Recommended.



Josh Smith
County Administrator

CURVE DATA

CURVE	LOT	RADIUS	CHORD	ANGLE	AREA
1	1	100.00	100.00	90.00	7853.98
1	2	100.00	100.00	90.00	7853.98
1	3	100.00	100.00	90.00	7853.98
1	4	100.00	100.00	90.00	7853.98
1	5	100.00	100.00	90.00	7853.98
1	6	100.00	100.00	90.00	7853.98
1	7	100.00	100.00	90.00	7853.98
1	8	100.00	100.00	90.00	7853.98
1	9	100.00	100.00	90.00	7853.98
1	10	100.00	100.00	90.00	7853.98
1	11	100.00	100.00	90.00	7853.98
1	12	100.00	100.00	90.00	7853.98
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1	28	100.00	100.00	90.00	7853.98
1	29	100.00	100.00	90.00	7853.98
1	30	100.00	100.00	90.00	7853.98
1	31	100.00	100.00	90.00	7853.98
1	32	100.00	100.00	90.00	7853.98
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1	39	100.00	100.00	90.00	7853.98
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TAXES	\$ 146,357.68
I&P	\$ 62,868.55
SPECIALS	\$ 61,400.53
I&P	\$ 22,158.71
TOTAL T+S+I&P	<u>\$ 292,785.47</u>
EXPENSES	<u>\$ 83,375.20</u>
FEES COLLECTED TO REDEEM	\$ 44,300.00
FEES COLLECTED WITH SALE	\$ 15,000.00
SUB-TOTAL	<u>\$ 59,300.00</u>
PROPERTIES SOLD FOR	<u>\$ 312,912.44</u>
PAID MUNI'S SPECIALS (IF PROFIT)	\$ 39,722.30
PAID MUNI'S INTEREST (IF PROFIT)	\$ 9,356.00
SUB-TOTAL	<u>\$ 49,078.30</u>
PAID HOMESTEAD	<u>\$ 9,208.16</u>
TOTAL T+S+I&P+EXP/COST+MUNI'S+HOMESTEAD	<u>\$ 384,447.13</u>
TOTAL FEES COLLECTED+PROPERTIES SOLD FOR	\$ 372,212.44
PROFIT/LOSS	<u>\$ 12,234.69</u>

MEMORANDUM

DATE: January 23, 2018
TO: Finance Committee
FROM: Sherry Oja, Finance Director ✓
RE: Semi-Annual Report of Training Costs Exceeding
\$1,000 per Employee per Event

In accordance with Resolution 06-9A-087, adopted September 14, 2006, below is the Finance Department's semi-annual report of training costs exceeding \$1,000 per event for the period January 1, 2017 through June 30, 2017.

***West SUGA, Palm Springs, CA
December 5-6, 2017***

Attendee	Registration Fees	Travel	Lodging	Meals	Total
Lynn Heimann Application Support Specialist	\$ 125.00	\$ 335.40	\$ 557.58	\$ 118.27	\$ 1,136.25
Jodi Millis Purchasing Manager	\$ 125.00	\$ 335.40	\$ 557.58	\$ 124.24	\$ 1,142.22

***Highline Conference, Hilton Head, SC
October 23-26, 2017***

Attendee	Registration Fees	Travel	Lodging	Meals	Total
Sherry Oja Finance Director	\$ 410.00	\$ 551.77	\$ 468.00	\$ 87.11	\$ 1,516.88

Information Technology
Semi-Annual Report
Training/Conferences over \$1,000
06/30/2017 – 12/31/2017

Date	Staff	Class	Location	Mileage Food	Hotel	Air/Msc	HP9000 HP3000	Network	Misc. Telecom	Total
9/18/17-9/21/17	Sara	Spillman	Park City, UT	\$135.01	.00	*\$338.96			\$945.00	\$1,418.97
9/18/17-9/21/17	Heather	Spillman	Park City, UT	\$133.93	\$647.20	\$396.46			\$945.00	\$2,122.59
9/27/17-9/28/17	Dara	EBNet	On-line	\$36.00					\$1,377.00	\$1,413.00
10/01/17-10/05/17	Kayne	Motorola	NewOrleans, LA	\$40.95	**808.40	\$404.90			\$1,095.00	\$2,349.25
10/23/17-10/26/17	Kathy	Highline	Hilton Head, SC	\$44.07	\$468.00	\$595.60	\$450.00			\$1,557.67
10/23/17-10/26/17	Tracy	Highline	Hilton Head, SC	\$80.13	\$468.00	\$581.69	\$450.00			\$1,579.82
Total				\$470.09	\$2,391.60	\$2,317.61	\$900.00		\$4,362.00	\$10,441.30

*RCSO paid for Sara's airfare

**911 paid for Kayne's hotel



MEMORANDUM

DATE: 12/28/2017
TO: Mary Mawhinney, Finance Committee Chair
CC: Josh Smith, County Administrator
FROM: Sandy Disrud
RE: Semi-Annual Report – Attendance at Conventions/Conferences

For the period August 1, 2017 – December 31, 2017, the Register of Deeds office did not have any training, conventions, or conferences that exceeded the total cost of \$1000 per event/per employee.

Michelle L Roettger
County Treasurer

Stephanie L Kleinheinz
Deputy Treasurer



Office of County Treasurer
51 South Main Street
P. O. Box 1508
Janesville, Wisconsin 53547-1508
Office: 608/757-5670
Fax: 608/757-5577

ROCK COUNTY, WISCONSIN

To: Finance Committee

From: Michelle Roettger, Rock County Treasurer

Date: December 12, 2017

Re: Semi-Annual – Attendance at Conferences/Conventions

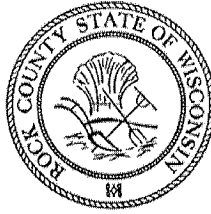
No staff member in the Treasurer's Office attended any training, conference, or convention that exceeds the cost of \$1,000 per event, per employee over the past six months.

Cc: Josh Smith

ROCK COUNTY, WISCONSIN

*Office of the Rock County Clerk
51 South Main Street
Janesville, WI 53545*

*Lisa Tollefson, Rock County Clerk
Jenny Stanek, Deputy*



*Office (608) 757-5660
Fax (608) 757-5662
www.co.rock.wi.us
tollefson@co.rock.wi.us*

December 13, 2017

TO: Finance Committee Chair Mawhinney and Committee Members
Cc: Josh Smith, Administrator

Re: Semi-Annual Report Attendance at Conventions/Conferences

Dear Chair Mawhinney and Committee Members;

Per Resolution 06-9A-087 & 96-8A-050, I am required to submit semi-annually all instances of attendance at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee.

July 1, 2017 – December 31, 2017

No training, convention, or conference attended exceeded \$1,000.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "L. Tollefson".

Lisa Tollefson
Rock County Clerk