



**FINANCE COMMITTEE
THURSDAY, MAY 21, 2015 - 7:45 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

NOTE: Time

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – May 7, 2015
4. Transfers and Appropriations
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
6. Committee Approvals
 - A. Accepting Additional Income Maintenance Allocation and Amending the 2015 Budget to New FSET ABAWD Requirements and Creating 3.0 FTE New ES Project Positions
 - B. Authorization for Purchasing a Lenovo Network-Attached Storage Device
7. Report on Cash Balances and Investments
8. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES	P1501871	04/28/2015	EDCI	1,110.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	64,375.00	8,987.65	15,017.35	1,110.00	39,260.00
07-1430-0000-62421	COMPUTER EQUIP	P1501889	04/08/2015	TRITECH CORPORATION OF AMERICA	1,717.88
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	1,339.85	1,670.00	1,717.88	4,272.27
07-1430-0000-62491	SOFTWARE MAINT	P1501730	04/10/2015	LOGMEIN INC	1,149.00
		P1501849	04/15/2015	HIGHLINE CORPORATION	46,290.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	238,540.00	32,403.71	14,817.54	47,439.00	143,879.75
07-1430-0000-63100	OFC SUPP & EXP	P1500485	04/27/2015	OFFICE PRO	16.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,275.00	253.60	0.00	16.32	2,005.08
07-1430-0000-67130	TERMINALS/PC'S	P1501614	04/20/2015	CDW GOVERNMENT INC	1,028.37
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60,000.00	16,461.21	56.09	1,028.37	42,454.33
INFORMATION TECHNOLOGY PROG TOTAL					51,311.57
07-1444-0000-64701	SOFTWARE PURCH	P1501731	04/12/2015	CDW GOVERNMENT INC	455,100.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	455,101.00	0.00	0.00	455,100.98	0.02
IT CAPITAL PROJECTS PROG TOTAL					455,100.98
07-1450-0000-62491	SOFTWARE MAINT	P1501831	04/06/2015	BIDDLE CONSULTING GROUP INC	999.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	384,140.00	170,319.38	64,780.50	999.00	148,041.12
07-1450-0000-63100	OFC SUPP & EXP	P1501223	03/23/2015	ADORAMA	429.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	650.00	0.00	94.50	429.95	125.55
07-1450-0000-67130	TERMINALS/PC'S				

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1501729	04/09/2015	CDW GOVERNMENT INC	1,004.94
		P1501836	04/21/2015	CDW GOVERNMENT INC	26,588.23
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	86,731.00	18,864.84	17,618.04	27,593.17	22,654.95
07-1450-0000-67143	IT CROSS CHARGES				
		P1501121	04/18/2015	CDW GOVERNMENT INC	255.09
		P1501223	03/23/2015	ADORAMA	429.95
		P1501479	03/26/2015	CUMMINS ALLISON CORP	5,576.42
		P1501595	04/06/2015	CDW GOVERNMENT INC	135.76
		P1501621	04/06/2015	CDW GOVERNMENT INC	47.63
		P1501726	04/09/2015	CDW GOVERNMENT INC	293.44
		P1501728	04/09/2015	ENTERPRISE SYSTEMS GROUP	485.76
		P1501729	04/09/2015	CDW GOVERNMENT INC	94.42
		P1501732	04/09/2015	CDW GOVERNMENT INC	52.31
		P1501748	04/13/2015	CDW GOVERNMENT INC	11.23
		P1501771	04/16/2015	CDW GOVERNMENT INC	46.42
		P1501833	04/24/2015	BAYCOM INC	140.00
		P1501840	04/22/2015	CDW GOVERNMENT INC	78.11
		P1501841	04/22/2015	CDW GOVERNMENT INC	20.90
		P1501848	04/27/2015	TEAMINTEL	4,510.50
		P1501873	04/30/2015	ENTERPRISE SYSTEMS GROUP	3,858.75
		P1501874	04/30/2015	ENTERPRISE SYSTEMS GROUP	1,798.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	61,490.78	92,182.27	17,834.59	28,492.36
IT-CROSS CHARGES PROG TOTAL				46,856.71	

I have examined the preceding bills and encumbrances in the total amount of **\$553,269.26**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAY 21 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
10-1721-0000-63407	COMPUTER SUPPL	P1501877	04/27/2015	MASTERGRAPHICS INC	199.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,260.00	2,068.02	0.00	199.52	1,992.46
LAND RECORDS PROG TOTAL					199.52

I have examined the preceding bills and encumbrances in the total amount of **\$199.52**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Date: **MAY 21 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1410-0000-63200	PUBL/SUBCR/DUES	P1501765	05/01/2015	WISCONSIN TAXPAYERS ALLIANCE	17.97
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	450.00	365.00	0.00	17.97	67.03
14-1410-0000-64200	TRAINING EXP	P1501949	04/09/2015	RADISSON HOTEL AND CONFERENCE	445.00
		P1501950	05/05/2015	UNIVERSITY OF WISCONSIN GREEN	477.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	2,009.30	5.00	922.00	63.70
COUNTY CLERK PROG TOTAL				939.97	
14-1411-0000-62114	TAB/CANVASING	P1501825	04/14/2015	BREIDENSTEIN,BILL	100.00
		P1501826	04/14/2015	HOLTERMAN,LARRY	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	400.00	100.00	0.00	200.00	100.00
ELECTIONS PROG TOTAL				200.00	

I have examined the preceding bills and encumbrances in the total amount of **\$1,139.97**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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Date: **MAY 21 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1541-0000-64901	TAX DEED EXP				
		P1501913	04/30/2015	NEHER,ATTY RODNEY E	176.00
		P1501960	05/06/2015	BELOIT DAILY NEWS	92.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	6,675.95	0.00	268.90	3,055.15
TAX DEED EXPENSE PROG TOTAL				268.90	

I have examined the preceding bills and encumbrances in the total amount of **\$268.90**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAY 21 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
19-1933-0000-64904 ENC	SUNDRY EXPENSE	R1502200	05/01/2015	AMAZON.COM	27.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	9,680.00	1,156.44	1,616.00	27.00	6,880.56	
EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL					27.00	

I have examined the preceding bills and encumbrances in the total amount of **\$27.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAY 21 2015**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve
INITIATED BY



Phil Boutwell
DRAFTED BY

Human Services Board
SUBMITTED BY

May 1, 2015
DATE DRAFTED

**Accepting Additional Income Maintenance Allocation and Amending the 2015
Budget due to New FSET ABAWD Requirements and Creating 3.0 FTE New ES
Project Positions**

1 **WHEREAS**, the 2013-15 State Budget modified the FoodShare Employment and Training (FSET)
 2 Program; and,
 3
 4 **WHEREAS**, beginning in April, 2015 all Able-bodied Adults without Dependents (ABAWD's
 5 between 18-49 years of age) will be required to participate in FSET in order to maintain their eligibility
 6 for FoodShare benefits; and,
 7
 8 **WHEREAS**, the Wisconsin Department of Health Services has issued an Addendum to the Income
 9 Maintenance contract between the State of Wisconsin and the Southern Consortium to provide
 10 \$354,074 supplemental funding for the Southern Consortium; and,
 11
 12 **WHEREAS**, Rock County serves as the fiscal agent for the Southern Consortium and therefore accepts
 13 the funding effective April 1, 2015 and allocates it to the member counties based on their proportional
 14 share of Food Share ABAWD caseload; and,
 15
 16 **WHEREAS**, the Rock County HSD requests its \$230,936 share of funding be used to hire up to 3.0 FTE
 17 Project ES staff for the additional workload and support ABAWD related work in the ES Division that is
 18 associated with the State's initiative.
 19
 20 **NOW, THEREFORE, BE IT RESOLVED** the Rock County Board of Supervisors duly assembled
 21 this _____ day of _____, 2015 does hereby accept the additional IM Allocation and approves
 22 the creation of 3.0 FTE Project Economic Support Specialists and authorizes the Human Services
 23 Department to fill those positions; and,
 24

25 **BE IT FURTHER RESOLVED** that the 2015 Human Services Budget be amended as follows:

Account/Description	Budget 5/1/15	Increase (Decrease)	Amended Budget
Source of Funds			
36-3605-0000-42100 Federal Aid	\$3,146,226	\$123,138	\$3,269,364
Use of Funds			
36-3605-0000-62119 Other Contracted Services	\$3,151,956	\$123,138	\$3,275,094
Source of Funds			
36-3609-0000-42100 Federal Aid	\$0	\$230,936	\$230,936
Use of Funds			
36-3609-0000-68201 ESS Allocation	\$0	\$230,936	\$230,936

Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

Terry Fell
Terry Fell

Linda Garrett
Linda Garrett

Absent
William Grahn

Absent
Ashley Klevén

Kathy Schulz
Kathy Schulz

Terry Thomas
Terry Thomas

Shirley Williams
Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$354,074 in Federal Aid for the FSET ABAWD program and creates 3.0 FTE of new Project Economic Support Specialist positions. No County matching funds are required.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

Executive Summary

The State contracted with Rock County Human Services for many years to perform education and training services known as the FoodShare Employment Training (FSET) Program. The goal of the Program was to make the FoodShare recipients job ready and to assist them with finding employment. That arrangement changed with the 2013-15 State Budget that authorized contracted agencies to operate the FSET program. On April 1, 2015 the Southwest Wisconsin Workforce Development Board (SWWDB) received the State FSET contract for Region 10, which includes Rock County. Thus, the SWWDB will administer the FSET Program for able bodied adults without dependents (ABAWDs), but the responsibility for the administration of their FoodShare benefits and potential related matters remains with the county.

New rules require that all ABAWDs ages 18-49 participate in the FSET Program in order to receive FoodShare benefits. It is estimated there will be approximately 3,300 individuals in the Southern Consortium, of which 2,153 individuals are within Rock County.

The FSET work requirement affects the Income Maintenance workload because Economic Support (ES) workers will spend more time processing and reviewing FoodShare cases to determine who is an ABAWD and whether each ABAWD qualifies for an exemption. The new FSET rules will likely result in SWWDB workers issuing sanctions to ABAWDs due to noncompliance. The ES case workers are responsible for making changes to benefit levels for those who do not meet the work requirements as well as re-enrolling compliant individuals. It is expected that the number of FSET recipients filing appeals will increase. ES workers process all appeals that result in administrative hearings thereby increasing the ES workload, therefore, Rock County HSD requests to create (3.0 FTE) new project Economic Support Specialists with the additional funding.

Authorization for Purchasing a Lenovo Network-Attached Storage Device

During February of this year, the Information Technology Department purchased a Lenovo Network-Attached Storage (NAS) device for managing archived system backups and other file-based information storage needs. That device is located in the Courthouse Ground-Floor PBX Room and is providing the capacity for remotely archiving the backups associated with several of the County's mission-critical systems. The remote archival process leverages the high-speed fiber optic connection between the Courthouse and the County's data center at the Health Care Center and does away with the need to otherwise transport daily backups between those two locations.

Given the success of the proof-of-concept for this remote archival process, the IT Department would like to proceed with the purchase of an additional NAS device that would provide the capacity needed to remotely archive the backups of all of the County's Windows- and Linux-based systems. This device will likewise be located in the Courthouse Ground-Floor PBX room and will enhance the ability to recover the County's systems in the event of a disaster. The plan entails the purchase of a Lenovo N4610 48 terabyte NAS appliance.

With the Finance Committee's approval, the IT Department requests authorization to purchase the Lenovo NAS device for \$6,999 from CDW-G according to the terms of the Wisconsin Counties Contract #WCASI-100103D. The funding source is the budgeted IT Computer Hardware account (07-1430-67131).

