

**FINANCE COMMITTEE
Minutes – November 20, 2014**

Call to Order. Vice Chair Kraft called the meeting of the Finance Committee to order at 5:30 P.M. on Thursday, November 20, 2014, in the Jury Deliberation Room, Rock County Courthouse East.

Committee Members Present. Supervisors Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: Supervisor Mawhinney.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Vicki Brown, Treasurer.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the amended agenda, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – November 6, 2014 and November 12, 2014. Supervisor Beaver moved approval of the minutes of November 6, 2014 and November 12, 2014 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

Communications Center

FROM

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62400	\$ 2,600
Repair & Maintenance Svc	
23-2400-0000-62400	2,500
Repair & Maintenance Svc	

TO

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62420	\$ 2,600
Machinery & Equipment R&M	
23-2400-0000-62420	2,500
Machinery & Equipment R&M	

Human Services Department

FROM

<u>Account #</u>	<u>Amount</u>
36-3683-0000-61610	6,000
ADRC - Health Insurance	
36-3664-0000-61610	1,500
YSC - Health Insurance	
36-3730-0000-62400	4,282
Job Center – Repair & Maintenance	
36-3700-0000-62119	4,000
AODA BG – Contracted Svc	

TO

<u>Account #</u>	<u>Amount</u>
36-3683-0000-64604	6,000
ADRC - Program Expenses	
36-3664-0000-67130	1,500
YSC - Terminals & PCs	
36-3730-0000-67200	4,282
Job Center – Capital Improvement	
36-3700-0000-67130	4,000
AODA BG – Terminals & PCs	

Treasurer's Office

FROM

<u>Account #</u>	<u>Amount</u>
------------------	---------------

TO

<u>Account #</u>	<u>Amount</u>
------------------	---------------

15-1541-0000-64917 \$ 12,586
 Reimbursement of Tax Deed Exp

15-1540-0000-67160 \$ 11,660
 Capital Assets \$500-\$4,999
 15-1540-0000-63100 926
 Office Supplies

Sheriff's Office

FROM

<u>Account #</u>	<u>Amount</u>
21-2200-0000-61100	60,799
Regular Wages - Jail	
21-2200-0000-61400	\$ 4,651
FICA - Jail	
21-2200-0000-61510	10,676
Retirement - Jail	

TO

<u>Account #</u>	<u>Amount</u>
21-2100-0000-61100	60,799
Regular Wages - LES	
21-2100-0000-61400	\$ 4,651
FICA - LES	
21-2100-0000-61510	10,676
Retirement - LES	

Supervisor Podzilni moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills and Encumbrances

Information Technology	\$ 2,585.02
IT Capital Projects	18,190.93
IT Cross Charges	12,349.94
Elections	1,325.02
Employee Wellness Activities	202.01

Supervisor Fox moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills Over \$10,000

Board of Regents	\$ 80,519.00
General Communications Inc	14,833.06
Nieman Central Wisconsin Roofing	134,560.00
Hewlett Packard Direct CDWG	14,904.68
Community Action Inc of Rock A	18,963.66
Community Action Inc of Rock &	11,546.00
Backyard Properties of Rock Co	18,906.65
University of Wisconsin Madison	10,130.00

Supervisor Fox moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Encumbrances Over \$10,000.

Willis of Wisconsin Inc	\$ 36,000.00
Wright Express FSC	89,200.00

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Pre-Approved Encumbrance Amendments.

DD Board

Creative Community Living Services Inc	\$ 143,660.00
Dungarvin Wisconsin LLC	22,963.00
REM Wisconsin II Inc.	103,524.00

Supervisor Fox moved approval of the above Pre-Approved Encumbrance Amendment for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Approval of Bills for Other Departments.

Board of Health

Health Department	\$ 2,373.44
-------------------	-------------

Education, Veterans & Aging Services - 2014

Title III B	\$ 1,797.70
Nutrition	146.44
Delivered Meals	730.43
Elderly & Handicapped Transportation	4,490.49
Title III D	10,193.96
Title III E Caregiver Support	7,093.86
Mobility Manager Grant	677.36
Lighten Up! Grant	184.00

Education, Veterans & Aging Services - 2015

Elderly & Handicapped Transportation	\$ 89,200.00
--------------------------------------	--------------

County Board Staff - 2014

County Board	\$ 220.74
Human Resources	4,047.86
Risk Management	130.10

County Board Staff - 2015

ISF Self Insurance	\$ 36,000.00
--------------------	--------------

Supervisor Fox moved approval of the above Bills and Encumbrances for the Board of Health, Education Veterans and Aging Services Committee and County Board Staff Committee, second by Supervisor Podzilni. ADOPTED.

Committee Approvals.

Authorizing Purchase of a Replacement Vehicle for the Rock County Hazardous Materials Response Team and Amending the Sheriff's Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled this ____ day of _____, 2014 that Purchase Orders be issued as follows:

- \$39,960 to Ewald Automotive for 1 Ford Super Duty F350
- \$ 5,974 to General Fire Equipment Company for 1 NFPA Light Package

\$ 600 to Comac Signs for Vehicle Lettering
\$ 2,697 to Bandt Communications for Mobile Radios

BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by the Rock County Sheriff.

BE IT FURTHER RESOLVED, that the Sheriff's budget be amended as follows:

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Authorizing Acceptance of 2014-15 OWI Task Force Grant

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors assembled this ____ day of _____, 2014, that the Rock County Sheriff is authorized to accept funds under the Highway Safety Project Grants.

BE IT FURTHER RESOLVED that the 2014 budget be amended as follows:

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the Sheriff's Budget to Use Equitably Shared Funds for Smart Phone Upgrade

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014 that 2014 budget be amended as follows:

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the 2014 Community Development HOME Program Budget and Authorizing Reimbursement of Community Development HOME Program Funds

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014, hereby authorizes disbursements of Rock County General Funds for reimbursement in the amount of \$44,797.50 to HOME Investment Trust Fund Treasury and \$151,801.18 to be reimbursed to the locally held Rock County HOME Program Income account.

BE IT FURTHER RESOLVED, that the Rock County Planning & Development Department 2014 Budget be amended as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

Set Meeting Date and Time for January Meeting. The Committee decided to wait until the next meeting when all members will be present to set the date.

Adjournment. Supervisor Fox moved adjournment at 5:44 P.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.