

**FINANCE COMMITTEE**  
**Minutes –October 2, 2014**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, October 4, 2014, in Conference Room N-1 Rock County Courthouse East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

**Committee Members Excused:** None.

**Staff Members Present.** Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Vicki Brown, Treasurer; Karen Cain, Public Health Officer; Mickey Crittenden, Information Technology Director; Susan Balog, Senior Accountant/Assistant to Finance Director; Lori Stottler, County Clerk.

**Others Present:** Dave Witthohn, Cutwater Asset Management.

**Approval of Agenda.** Supervisor Fox moved approval of the agenda as presented, second by Supervisor Beaver. ADOPTED.

**Citizen Participation, Communications and Announcements.** Ms. Oja handed out the County Sales Tax Receipts report through September 2014.

Ms. Brown reminded the Committee the auction is next Friday.

**Report by Cutwater Asset Management.** Mr. Witthohn handed out the “Rock County Investment Management Program Review” and went over the economic overview, the portfolio performance, and a recap of the securities held. He said he feels the rates may not rise until the third or fourth quarter of 2015 or early 2016; that rates are at a 40 year low; the GDP is at about 2.7; and that we should keep our portfolio at a relatively short term, in the two to three year range is pretty good.

**Committee Review and Approval of Per Meeting Allowances.** Supervisor Podzilni moved approval of per meeting allowances in the amount of \$16,513.44, second by Supervisor Kraft. ADOPTED.

**Approval of Minutes – August 29, 2014 Joint with County Board Staff Committee and September 18, 2014.** Supervisor Kraft moved approval of the minutes of August 29, 2014 and September 18, 2014 as presented, second by Supervisor Podzilni. ADOPTED.

**Transfers and Appropriations.**

**911 Communications Center**

**FROM**

**Account #**

**Amount**

**TO**

**Account #**

**Amount**

23-2400-0000-62210	\$ 14,820	23-2400-0000-62420	\$ 14,820
Telephones		Machinery & Equipment R&M	

Supervisor Beaver moved approval of the above Transfers and Appropriations for the Finance Committee contingent on Public Safety and Justice Committee approval, second by Supervisor Fox. ADOPTED.

**Bills and Encumbrances**

Information Technology	\$	41,231.95
IT Capital Projects		525.00
IT Cross Charges		7,270.43
County Clerk		180.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Fox. ADOPTED.

**Bills Over \$10,000**

Community Care Programs Inc.	\$	12,670.96
Novell Inc.		24,344.00
FFT LLC		30,000.00
General Heating and Air Conditioning		12,495.00
Ballmer, Daniel		14,000.00

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Fox. ADOPTED.

**Encumbrances Over \$10,000.**

Line, Lisa Marie	\$	14,812.00
Wisconsin Partnership for Hous		56,250.00
Alzheimers Association		33,893.00
MCS OPCO LLC		14,280.00

Supervisor Fox moved approval of the above Bills Over \$10,000 for the Finance Committee with the MCS OPCO LLC contingent on Public Safety and Justice Committee approval, second by Supervisor Podzilni. ADOPTED.

**Pre-Approved Encumbrance Amendments.** None.

**Approval of Bills for Other Departments.**

**Board of Health**

Health Department	\$	10,450.07
Community Transformation Grant		1,320.80

Supervisor Kraft moved approval of the above Bills and Encumbrances for Board of Health, second by Supervisor Podzilni. ADOPTED.

**Committee Approvals.**

**Amending the 2014 Land Conservation Department Budget to Offset Cost Associated with the Clean Sweep Program**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2014, amends the Land Conservation Department’s budget as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

**Resolution**

**Amending the 2014 County Clerk’s Budget to Purchase Election Equipment Network Configuration**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2014 recommend the Purchase Order for an EVS 5.3.0.0. Network System Purchase Order of \$25,521.17 with Election Systems & Software.

**BE IT FURTHER RESOLVED** that the Rock County Clerk’s 2014 Election Budget be amended as follows:

...”

Supervisor Fox moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Ms. Stottler thanked the Committee and said this will save \$25,500 countywide by taking delivery by September 30, 2014.

**Adjournment.** Supervisor Fox moved adjournment at 8:21 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**