

FINANCE COMMITTEE
Minutes – September 18, 2014

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, September 18, 2014, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Jeff Kuglitsch, Corporation Counsel; Mickey Crittenden, Information Technology Director; Vicki Brown, Treasurer; Joyce Lubben, Director of Council on Aging; Tom Sweeney, Land Conservationist.

Others Present: None.

Approval of Agenda. Supervisor Kraft moved approval of the amended agenda, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Oja said there may be a need for the Finance Committee to meet prior to County Board on September 25th and asked if this would be okay. The Committee agreed to meet at 5:45 P.M. on September 25, 2014.

Approval of Minutes – September 4, 2014. Supervisor Podzilni moved approval of the minutes of September 4, 2014 as presented, second by Supervisor Beaver. ADOPTED.

Transfers and Appropriations.

Financial Services

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
05-1500-0000-64701	\$ 3,000	05-1500-0000-67130	\$ 3,000
Software Purchase		Terminals & PCs	

Corporation Counsel

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
06-1620-0000-62119	4,035	06-1620-0000-63202	4,035
Other Contracted Services		Law Books	

Supervisor Kraft moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Fox. ADOPTED.

Bills and Encumbrances

Finance Director	\$ 25.00
Information Technology	52,689.07

Law Records Management System	4,699.00
IT Cross Charges	2,770.14
Land Records	95.00
Elections	2,434.91
County Treasurer	335.00
Employee Wellness Activities	50.00

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills Over \$10,000

Truesdell Corporation of Wisconsin	\$ 40,435.00
Cities Digital	13,809.00
Park Place Technologies	33,585.48

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Fox. ADOPTED.

Encumbrances Over \$10,000. None.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments.

Education, Veterans & Aging Services

Title III-B	\$ 377.00
Delivered Meals	1,054.72*
Title III-E	2,044.50*
Mobility Manager Grant	1,218.40
Lighten Up! Grant	1,149.13
Veterans Service	3,640.84

Chair Mawhinney informed the Committee that under Delivered Meals 30-3904-0000-63305 for \$609.28 should be 30-3904-0000-63308 and under Title III-E 30-3915-0000-62615 for \$138.00 should be 30-3915-0000-64615. Supervisor Kraft moved approval of the above Bills and Encumbrances for the Education, Veterans and Aging Services Committee with these changes, second by Supervisor Podzilni. ADOPTED.

Discussion and Possible Action on Re-adjusting Opening Bid Prices. Mr. Kuglitsch said the tax foreclosure sale was held the prior day and the Judge will be making a ruling on the Beloit properties soon. Ms. Brown said the City of Beloit referred the specials on these properties indefinitely. Mr. Kuglitsch said In Rem is supposed to give counties parcels free and clear of specials. Ms. Brown asked the Committee if they wished to change any of the prices on these parcels. The Committee agreed to have the parcels remain as previously agreed.

Committee Endorsements.

Accepting Hazardous Material Emergency Preparedness (HMEP) Sub-Grant and Amending the Sheriff's Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014 approves and authorized the acceptance of \$7,999 of HMEP grant funds and authorizes the Sheriff to sign the award document; and,

BE IT FURTHER RESOLVED, that the Sheriff’s budget be amended as follows:

...”

Supervisor Beaver moved approval of the above Committee Approval, second by Supervisor Fox. ADOPTED.

Authorization of a Replacement Siren Purchase within the Rock County Outdoor Warning System – Siren #19

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014 approves and authorizes the replacement of siren #19, located at 31 South Madison Street, Evansville; and,

BE IT FURTHER RESOLVED, that a purchase order be issued to Federal Signal of University Park, Illinois, in the amount of \$7,824.28; and,

BE IT FURTHER RESOLVED, that the Sheriff’s budget be amended as follows:

...”

Supervisor Beaver moved approval of the above Committee Approval, second by Supervisor Podzilni. ADOPTED.

To Accept Additional Revenue from State of Wisconsin Department of Health Services Calendar Year 2013 Year-End Reconciliation and Amend the 2014 Developmental Disabilities Board Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014, does hereby accept this additional revenue from the State and amends the Developmental Disabilities Board budget as follows:

...”

Supervisor Kraft moved approval of the above Committee Approval, second by Supervisor Podzilni. ADOPTED.

Report on Cash Balances and Investments. Ms. Oja updated the Committee on cash balances and investments as of August 31, 2014.

Ms. Oja said Dave Witthohn, Cutwater Asset Management, would like to come to the October 2nd Finance meeting. The Committee agreed to have him come that day.

Adjournment. Supervisor Fox moved adjournment at 8:00 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.