

FINANCE COMMITTEE
Minutes – August 21, 2014

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, August 21, 2014, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Beaver and Podzilni.

Committee Members Excused: Supervisors Fox and Kraft.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Mickey Crittenden, Information Technology Director; Ben Coopman, Public Works Director; Dave Sudmeier, Controller, Rock Haven; Vicki Brown, Treasurer.

Others Present: None.

Approval of Agenda. Chair Mawhinney said item #6 would be removed as at the end of the tour on Monday they had voted to set the opening bid prices at the September 4, 2014 meeting. Supervisor Beaver moved approval of the amended agenda, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Oja said the County auction has been postponed to sometime next spring.

Chair Mawhinney and the Committee offered condolences to Diana Arneson on the loss of her father-in-law.

Approval of Minutes – August 7, 2014. Supervisor Podzilni moved approval of the minutes of August 7, 2014 as presented, second by Supervisor Beaver. ADOPTED.

Transfers and Appropriations.

Financial Services

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
05-1500-0000-64701	\$ 1,409	05-1500-0000-67160	\$ 1,409
Software Purchase		Capital Assets	

Public Works

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
41-4290-4290-46205	6,623.06	41-4290-4290-63599	6,623.06
Compensation – Loss of Fixed Assets		Other Expenses	

Rock Haven

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
32-8000-9300-62163	8,000	32-8000-9300-63111	4,000
Laundry Services		Paper Products	

		32-8000-9300-63404	4,000
		Janitorial Cleaning Supplies	
32-9000-9940-61710	12,500	32-8000-8200-62104	3,000
Gen Svc Emp Ben – W Comp		Sup Svc Pharmacy – Con Svc	
		32-8000-8200-63109	7,000
		Sup Svc Pharmacy – Supplies	
		32-8000-9500-63200	2,500
		Sup Svc Adm – Pubs/Subs/Dues	
32-9000-9940-61710	5,000	32-8000-8100-64003	5,000
Gen Svc Emp Ben – W Comp		Sup Svc Materials – Oxygen	
32-9000-9940-61710	20,000	32-8000-9100-64105	10,000
Gen Svc Emp Ben – W Comp		Food Svc – Cash Food – Groceries	
		32-8000-9100-64107	10,000
		Food Svc – Cash Food - Meat	

Supervisor Beaver moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills and Encumbrances

DLF Supplies Expense	\$	651.84
Information Technology		1,389.00
County Clerk		80.00
Elections		1,232.31

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills Over \$10,000

Wisconsin Department of Transportation	\$	15,922.10
General Communications Inc.		39,600.00
Community Care Programs Inc.		11,248.70
Select Sound Service Inc.		19,525.49
Corporate Contractors Inc.		54,099.57
Frank Brothers Inc.		12,529.00

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Encumbrances Over \$10,000.

General Communications Inc.	\$	201,933.90
Gordon Food Service		33,850.00

Supervisor Podzilni moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Pre-Approved Encumbrance Amendments.

Human Services

JP Morgan Chase Bank NA	\$	20,000.00
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Rock Haven

MJ Care Inc.	\$ 17,000.00
Health Services	19,000.00
Health Services	67,000.00

Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendments for Human Services, second by Supervisor Beaver. ADOPTED.

Approval of Bills for Other Departments. None.

Resolutions.

Authorizing Purchase of IP Phones for Human Services

“NOW, THEREFORE, BE IT RESOLVED, by Rock County Board of Supervisors duly assembled this _____ day of _____, 2014 that a Purchase Order for 127 Mitel IP phones and 45 Cordless Headsets be issued to Enterprise Systems Group of Little Chute, WI in the amount of \$46,882.50.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni.

Mr. Coopman questioned the need for these phones for the entire department, that lesser phones would be fine for most in the department. Mr. Crittenden went over the features of the phones and said the current Legacy phones are not supported any longer.

ADOPTED.

Authorizing Purchase of Budgeted Network Servers

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014 that a Purchase Order for 2 Hewlett Packard servers be issued to CDW-G in the amount of \$14,904.68.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED

Committee Endorsements.

Amending the 2014 Highway Budget for Replacement of Highway Patrol Truck

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014, does hereby amend the Department of Public Works 2014 Budget as follows:

...”

Supervisor Beaver moved approval of the above Committee Approval, second by Supervisor Podzilni. ADOPTED.

Amending the Rock Haven 2014 Budget to Reflect the Increase in Medicare Part A Revenue and Expense

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014 does hereby amend Rock Haven’s 2014 Budget as follows:

...”

Supervisor Podzilni moved approval of the above Committee Approval, second by Supervisor Beaver. ADOPTED.

Amend Sheriff’s Budget for Project Lifesaver

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014 that the Sheriff’s budget for Project Lifesaver be amended as follows:

...”

Supervisor Beaver moved approval of the above Committee Approval, second by Supervisor Podzilni. ADOPTED.

Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2014 Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014, does approve and authorize the acceptance of the Edward Byrne Memorial Justice Assistance Grant; and,

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,

BE IT FURTHER RESOLVED, that the Sheriff’s Office budget for 2014 be amended as follows:

...”

Supervisor Podzilni moved approval of the above Committee Approval, second by Supervisor Beaver. ADOPTED.

Amending the 2014 Council on Aging Budget to Adjust Title III-D Allocations

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014 does hereby amend 2014 Rock County Council on Aging budget as follows:

...”

Supervisor Beaver moved approval of the above Committee Approval, second by Supervisor Podzilni. ADOPTED.

Report on Cash Balances and Investments. Ms. Oja updated the Committee on cash balances and investments as of July 31, 2014.

Adjournment. Supervisor Podzilni moved adjournment at 8:04 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.