

**FINANCE COMMITTEE**  
**Minutes – June 19, 2014**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, June 19, 2014, in Conference Room N-1 Rock County Courthouse East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, and Podzilni.

**Committee Members Excused:** Supervisors Beaver and Fox.

**Staff Members Present.** Sherry Oja, Finance Director; Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Mickey Crittenden, Information Technology Director; Michelle Schultz, Real Property Lister; Ben Coopman, Public Works Director; Joyce Lubben, Council on Aging Director.

**Others Present:** None.

**Approval of Agenda.** Supervisor Podzilni moved approval of the amended agenda, second by Supervisor Kraft. ADOPTED.

**Citizen Participation, Communications and Announcements.** Mr. Knutson said they will need to start setting up the pre-budget meetings soon. The Committee decided that Fridays would work best and Mondays would be their next choice.

**Approval of Minutes – June 5, 2014.** Supervisor Kraft moved approval of the minutes of June 5, 2014 as presented, second by Supervisor Podzilni. ADOPTED.

**Transfers and Appropriations.**

**Communications Center**

**FROM**

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62210	\$ 4,600
Telephone	

**TO**

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62210	\$ 4,600
Machinery/Equipment R&M	

**Public Works**

**FROM**

<u>Account #</u>	<u>Amount</u>
41-4300-4324-64900	4,000
Other Supplies & Expenses	
41-4001-4050-64900	18,770
Other Supplies & Expenses	

**TO**

<u>Account #</u>	<u>Amount</u>
41-4300-4324-62150	4,000
Engineering Fees	
41-4001-4050-62150	18,770
Engineering Fees	

Supervisor Kraft moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Bills and Encumbrances**

Information Technology	\$ 2,552.95
Employee Wellness Activities	318.50

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Bills Over \$10,000**

Van Brocklin Electric LLC \$ 18,300.00

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Kraft. ADOPTED.

**Encumbrances Over \$10,000.**

Daniels Construction Co Inc. \$ 189,999.00

Supervisor Podzilni moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Kraft. ADOPTED.

**Pre-Approved Encumbrance Amendments.**

**Human Services**

Dr. David Winslow Pierce \$ 33,000.00

Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendments for Human Services, second by Supervisor Kraft. ADOPTED.

**Approval of Bills for Other Departments.** None.

**Resolution.**

**Carryover of Funds for 1834-1934 Scanning & Imaging Real Estate Records Project**

“NOW, THEREFORE, BE IT RESOLVED, by Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 that the 2014 Land Records Budget be amended as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Committee Approval.**

**Amending the Council on Aging State Health Insurance Program Budget**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does amend the Council on Aging budget as follows:

...”

Supervisor Kraft moved approval of the above Committee Approval, second by Supervisor Podzilni. ADOPTED

**Amending the 2014 Human Services Department Budget to Accept Wisconsin Arts Board Grant Funding**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014, does hereby authorize the acceptance of Wisconsin Arts Board funding.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2014 be amended as follows:

...”

Supervisor Podzilni moved approval of the above Committee Approval, second by Supervisor Kraft. ADOPTED.

Chair Mawhinney asked if the artwork would be on display at the Rock County 4-H Fair. Mr. Knutson said he would have that checked into.

**Amending the 2014 Council on Aging Budget to Adjust Title III Allocations**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby amend the Adopted 2014 Rock County Council on Aging budget as follows:

...”

Supervisor Podzilni moved approval of the above Committee Approval, second by Supervisor Kraft. ADOPTED.

**Approval of Extension of Investment Advisory Services Contract with Cutwater Investment Services Corporation.** Ms. Oja explained the RFP was for three years with an option for an additional three year extension. She asked the Committee if they wished to renew the contract for the additional three years.

Supervisor Podzilni moved approval to extend the Investment Advisory Services contract with Cutwater Investment Services Corporation, second by Supervisor Kraft. ADOPTED.

**Report on Cash Balances and Investments.** Ms. Oja updated the Committee on cash balances and investments as of May 31, 2014.

**Adjournment.** Supervisor Podzilni moved adjournment at 7:48 A.M., second by Supervisor Kraft. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant