

FINANCE COMMITTEE
Minutes – February 27, 2014

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 5:15 P.M. on Thursday, February 27, 2014, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sue Balog, Senior Accountant/Assistant to Finance Director; Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Jeff Kuglitsch, Corporation Counsel; Charmian Klyve, Human Services Director, Phil Boutwell, Human Services Deputy Director; Lance Horozewski, Children Youth & Families Division Manager; Joyce Lubben, Director of Council on Aging; Diane Arneson, Assistant to Information Technology Director; Vicki Brown, County Treasurer; and Ben Coopman, Public Works Director.

Others Present: None.

Approval of Agenda. Supervisor Fox moved approval of the agenda, second by Supervisor Kraft. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Brown informed the Committee as of the first of February there were 400 foreclosures and now it is down to 200. Ms. Brown stated tax receipting is not working well and is a struggle every day. Ms. Brown stated a need for IT to have another staff member that knows this program. (Supervisor Podzilni left the meeting at 5:20 P.M.)

Approval of Minutes-February 6, 2014. Supervisor Fox moved approval of the minutes of February 6, 2014, second by Supervisor Beaver. ADOPTED.

Transfers and Appropriations.

Finance

FROM

<u>Account #</u>	<u>Amount</u>
05-1500-0000-61610	\$ 4,284
Health Insurance	

TO

<u>Account #</u>	<u>Amount</u>
05-1500-0000-61210	\$ 4,284
Overtime Wages	

Human Resources

FROM

<u>Account #</u>	<u>Amount</u>
08-1420-0000-62119	1,500
Other Contracted Services	
08-1420-0000-63107	6,000

TO

<u>Account #</u>	<u>Amount</u>
08-1420-0000-67160	1,500
Capital assets-less than \$5,000	
08-1420-0000-67130	6,000

Legal Notices

Terminals and PCs

District Attorney Office

FROM

<u>Account #</u>	<u>Amount</u>
24-1610-0000-62124	\$ 1,787
Criminal Investigations	

TO

<u>Account #</u>	<u>Amount</u>
24-1610-0000-62100	\$ 1,787
Repair & Maintenance	

Public Works

FROM

<u>Account #</u>	<u>Amount</u>
00-0000-0001-46205	16,076
Comp-Loss of Fixed Assets	

TO

<u>Account #</u>	<u>Amount</u>
41-4290-4290-46205	16,076
Comp-Loss of Fixed Assets	

Airport

FROM

<u>Account #</u>	<u>Amount</u>
19-1922-0000-64904	1,650
Contingency Fund	

TO

<u>Account #</u>	<u>Amount</u>
41-4453-4453-64900	1,650
Other Supplies & Expenses	

Sheriff's Office

FROM

<u>Account #</u>	<u>Amount</u>
21-2100-0000-46205	22,944.21
Compen Loss Fix Assets-LES	
21-2100-0000-46205	1,067.85
Compen Loss Fix Assets-LES	
21-2100-0000-46205	625.20
Compen Loss Fix Assets-LES	
21-2167-0000-62119	1,190.00
Other Contracted Srv-RECAP	

TO

<u>Account #</u>	<u>Amount</u>
21-2100-0000-62410	22,244.21
R&M Vehicles-LES	
21-2100-0000-62410	1,067.85
R&M Vehicles-LES	
21-2100-0000-62410	625.20
R&M Vehicles-LES	
21-2167-0000-67130	1,190.00
Terminals and PCs-RECAP	

Supervisor Beaver moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Fox. ADOPTED.

Bills and Encumbrances

Information Technology	\$ 68,900.29
County Clerk-Elections	4.75

Supervisor Fox moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills Over \$10,000

Beilman Architects Inc.	\$ 19,500.00
CESA 2	10,724.30
City of Janesville	33,839.89
Productive Living Systems Inc.	83,914.63
REM Wisconsin II Inc.	61,672.04

Riverfront Inc.	14,735.88
Secured Living	11,566.68
Absolute Fire Protection	10,146.76
Secured Living	11,625.00
Hatch Building Supply Inc.	10,941.88
Wisconsin Dept of Transpor CPF-Airport	12,000.00

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Fox. ADOPTED.

Encumbrances Over \$10,000.

Cerner Corporation	\$	13,196.00
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Supervisor Fox moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Pre-Approved Encumbrance Amendments.

DD Board

Alpha Homes of WI, Inc	\$	29,823.00
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Supervisor Kraft moved approval of the above Pre-Approved Encumbrance amendments for DD Board, second by Supervisor Fox. ADOPTED.

Approval of Bills for Other Departments. None.

Resolutions.

Authorizing Purchase of Additional Storage Area Network Capacity

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014 that a Purchase Order for a Hitachi SAN expansion unit and disk drives be issued to AE Business Solutions in the amount of \$54,888.00.

BE IT FUTHER RESOLVED that payment be made to the vendor upon approval of the Finance Committee.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Committee Approval.

Amending the Council on Aging Budget to Adjust Older Americans Act and Volunteer Driver Allocations

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014 does hereby amend the Adopted 2014 Rock County Council on Aging budget as follows:

...”

Supervisor Beaver moved approval of the above Committee Approval, second by Supervisor Fox. ADOPTED

Amending the 2014 Human Services Department Budget To Accept MacArthur Foundation Cross-Action Network Grant Funding

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014, does hereby authorize the acceptance of MacArthur Foundation Cross-Action Network grant funding.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2014 be amended as follows:

...”

Supervisor Fox moved approval of the above Committee Approval, second by Supervisor Beaver. ADOPTED.

Amending the 2014 Human Services Department Budget To Accept Funding for Juvenile Early Intervention Services

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014, does hereby authorize the acceptance of the juvenile early intervention funds.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2014 be amended as follows:

...”

Supervisor Beaver moved approval of the above Committee Approval, second by Supervisor Kraft. ADOPTED.

Amending the 2014 Human Services Department Budget for Office Moves

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2014, does hereby amend the 2014 Budget as follows:

...”

Supervisor Fox moved approval of the above Committee Approval, second by Supervisor Kraft. ADOPTED.

Amending the 2014 Motor Pool Budget and Purchase Authorization

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2014, does hereby authorize the purchase of four, 2014 Chevrolet Impala LT Sedans through the State Contract from Ewald Automotive of Oconomowoc, Wisconsin, in the amount of \$78,528 (\$19,632 each) and one Ford F250 Pickup Truck for \$25,263 (total \$103,791) and amend the Department of Public Works 2014 Budget as follows:

...”

Supervisor Fox moved approval of the above Committee Approval, second by Supervisor Beaver. ADOPTED.

Authorization to Purchase a Smart Board for Human Resources. Supervisor Beaver moved approval for the authorization to purchase a smart board for Human Resources, second by Supervisor Fox. ADOPTED.

Report on Cash Balances and Investments. Ms. Balog updated the Committee on cash balances and investments as of January 31, 2014.

Adjournment. Supervisor Fox moved adjournment at 5:44 P.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Sue Zastoupil
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.