

FINANCE COMMITTEE

May 3, 2012

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, May 3, 2012, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, and Fox.

Committee Members Excused: Supervisor Podzilni.

Staff Members Present. Sue Balog, Senior Accountant/Assistant to Finance Director; Randy Terronez and Nick Osborne, Assistants to County Administrator; Jodi Millis, Purchasing Manager; Diana Arneson, Assistant to the Information Technology Director; Vicki Brown, Treasurer.

Others Present: None.

Approval of Agenda. Supervisor Beaver moved approval of the agenda as presented, second by Supervisor Kraft. ADOPTED.

Election of Vice Chair. Supervisor Beaver nominated Supervisor Kraft as Vice Chair, second by Supervisor Fox. No other nominations. ADOPTED.

Set Meeting Day and Time. Supervisor Beaver moved to keep the meetings on the first and third Thursdays of each month at 7:30 A.M., second by Supervisor Kraft. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Kraft moved approval of per meeting allowances in the amount of \$14,725.90, second by Supervisor Beaver. ADOPTED.

Approval of Minutes – April 5, 2012, April 12, 2012 and April 19, 2012. Supervisor Kraft moved approval of the minutes of April 5, 2012, April 12, 2012 and April 19, 2012 as presented, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications, Announcements, Information. Ms. Brown stated she does not agree with the Committee's decision on the increase of the fee for first installment collections by increasing it per parcel. She added that this will increase the City of Beloit and City of Janesville fees by 10% when the same amount of work is being done for all the municipalities. Ms. Brown felt increasing of the flat fee was the way to go.

Ms. Brown said they are now at 240 parcels with four weeks to go before they will be going to court.

Ms. Balog handed out the County Sales Tax Receipts report.

Transfers and Appropriations. None.

Bills and Encumbrances

Elections	\$	17,513.69
County Treasurer		600.00
Register of Deeds		13.60
Information Technology		68,305.88
Law Records		16,987.93
Stray Dog		50.00
Register of Deeds Redaction		300,000.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills Over \$10,000.

AE Business Solutions	\$	16,987.93
Gilbank Construction Inc.		18,001.00
Illinois Office Supply		17,249.19
Siemens Industry Inc.		12,864.00

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Encumbrances Over \$10,000.

Badger State Industries	\$	25,000.00
EX Way Inc.		26,685.90
Janesville Transit System		20,289.00
McCoy PhD, Sally		10,400.00
Oconomowoc Developmental		46,475.00
Phoenix Textile Corp.		23,870.00
Phoenix Textile Corp.		50,201.80
Products Unlimited Inc.		11,654.00
EZ Way Inc.		29,008.80
Fidlar Companies		60,000.00
Fidlar Companies		300,000.00

Supervisor Kraft moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Fox. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments. None.

Purchasing Procedural Endorsements.

Authorizing Purchase of Draperies for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Phoenix Textile Corporation for \$50,201.80 for draperies, rods and freight.”

Supervisor Beaver moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Authorizing Purchase of Bedspreads and Bulletin Boards for Resident Rooms at Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Phoenix Textile Corporation for \$23,870 for bedspreads and bulletin boards for the resident rooms.”

Supervisor Fox moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Authorizing Purchase of Two Power High-Low Exam Tables for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Products Unlimited to provide two power high-low exam tables for a total cost of \$11,654.00.”

Chair Mawhinney suggested changing the word “to” to “for” on line 7.

Supervisor Beaver moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Authorizing Purchase of Interior Signage and Installation for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Contract be issued with Badger State Industries not to exceed \$25,000 for interior signage for our new facility.”

Supervisor Fox moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Authorizing Purchase of Six ARJO Shower Trolleys for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby authorize that a Purchase Order be issued to ARJO Huntleigh of Roselle, Illinois, in the amount of \$28,675.40 for the purchase of six Concerto Shower Trolleys.”

Supervisor Beaver moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Authorizing Purchase of Two Welch Allyn Electrocardiographs for Rock Haven

Supervisor Fox moved Purchasing Procedural Endorsement for the purchase of two Welch Allyn Electrocardiographs for Rock Haven, second by Supervisor Beaver. ADOPTED.

Adjournment. Supervisor Beaver moved adjournment at 7:46 A.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.