

ROCK COUNTY, WISCONSIN

NOTE: This is a Teleconference



**GENERAL SERVICES COMMITTEE
TUESDAY, JULY 7, 2020 – 8:00 A.M.
CALL: 1-312-626-6799
MEETING ID: 810 9471 5365**

Join Zoom Meeting

<https://us02web.zoom.us/j/81094715365>

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, July 6, 2020. To submit a public comment use the following email: tracey.vanzandt@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

**GENERAL SERVICES COMMITTEE
TUESDAY, JULY 7, 2020 – 8:00 A.M.**

Agenda

1. Call to Order
2. Approve Agenda
3. Approval of Minutes – June 23, 2020
4. Public Comment - sent in via email by noon Monday, July 6, 2020
5. Transfers
6. Review of Payments
7. Resolutions and Committee Action
 - A. Naming of the County Owned Building at 1717 Center Ave.
8. Updates, Discussion and Possible Action
 - A. Update on Facilities Masterplan 911 & IT
 - B. Update on Reducing Energy Footprint and Greenhouse Gas
9. Communications, Announcements and Information
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



GENERAL SERVICES COMMITTEE
Minutes – June 23, 2020

Call to Order. Chair Zajac called the meeting of the General Services Committee to order at 8:00 A.M. via video/telephone conference.

Committee Members Present via Video/Phone: Supervisors Zajac, Brien, Potter, Fox and Homan.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Dave Froeber and Michael Parille, Facilities Superintendents; Brent Sutherland, Facilities Management Director; Jodi Millis, Purchasing Manager, Terri Carlson, Risk Manager; Mark Stevens, Business Manager.

Others Present: Brian Zobel, UW Whitewater at Rock County; Supervisor Purviance.

Approval of Agenda: Supervisor Homan moved approval of the agenda as presented, second by Supervisor Potter. ADOPTED.

Approval of Minutes – June 2, 2020. Supervisor Brien moved approval of the minutes of June 2, 2020 as presented, second by Supervisor Potter. ADOPTED.

Public Comment. None.

Transfers. None.

Resolutions and Committee Action.

Awarding Contract for Installation of Bi-Polar Ionization Units in the Air Handling Systems at the Courthouse and Amending the 2020 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 that a contract be awarded to Johnson Controls Inc. of Madison, Wisconsin, to supply and install Bi-Polar Ionization units at the Rock County Courthouse in the amount of \$138,100.

BE IT FURTHER RESOLVED, a contingency fund of \$13,810 be established to cover any unforeseeable issues that arise.

BE IT FURTHER RESOLVED, that the Facilities Management 2020 budget be amended as follows:

.....”

Supervisor Potter moved approval of the above resolution, second by Supervisor Brien.

Mr. Sutherland said he will be looking at this for all the buildings at some point in the future and possible federal grants. Even with the Ionization units, safety measures would still have to be followed, i.e. social distancing, plexiglass. These units are required by the courts to be able to hold in person court proceedings. Mr. Sutherland said he would forward the courts recommendation to the committee. ADOPTED.

Awarding the Contract for Exterior Wall Restoration at the Courthouse

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 does hereby approve and authorize awarding a contract in the amount of \$145,460 to B & B Quality Building Restoration, out of Fitchburg, WI, for the exterior wall restorations at the Courthouse.

BE IT FURTHER RESOLVED, a contingency fund of \$14,000 be established to cover any unforeseeable issues that arise.”

Supervisor Potter moved approval of the above resolution, second by Supervisor Brien.
ADOPTED.

Awarding the Contract for Exterior Wall Restoration at the Jail

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 does hereby approve and authorize awarding a contract in the amount of \$127,156 to B & B Quality Building Restoration of Fitchburg, WI, for the exterior wall restorations at the Jail.

BE IT FURTHER RESOLVED, a contingency fund of \$12,000 be established to cover any unforeseeable issues that arise.”

Supervisor Potter moved approval of the above resolution, second by Supervisor Homan.
ADOPTED.

Updates, Discussion and Possible Action.

Update on 1717 Center Avenue Building Project

Recommendation for Naming of Building. Mr. Sutherland said the Human Services Board is requesting that the new name have the word ‘resource’ in it. Supervisor Fox moved to

name the 1717 Center Ave Building as the Rock County Resource Center, second by Supervisor Potter. ADOPTED.

Mr. Sutherland said he will draw up the naming resolution. It will come back to General Services for approval first, then to County Board Staff Committee and finally to County Board per County policy.

Update on Project. Mr. Sutherland said the resolution to start construction should be ready by the next meeting. He said the middle bid ran about \$22 million.

There was a window broken out by some youth. It was boarded up for safety purposes. The Rock County Sheriff's office is handling the report. Mr. Sutherland said they also did some mold clean up over the weekend and the building is ready for renovation.

Communications, Announcements and Information. Mr. Zobel said the City of Janesville is putting a sidewalk in on Kellogg Avenue in front of the building. They worked with them to save an oak tree that was in the path of the sidewalk. He said they are preparing for classes in the fall, measuring classrooms, and figuring social distancing with possible furniture rearrangement. Mr. Zobel said the UW Systems have no recommendations on air quality.

Mr. Sutherland said he will update the committee at the next meeting about how we have reduced our greenhouse gas.

Adjournment. Supervisor Brien moved adjournment at 8:39 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Tracey VanZandt
Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1810-0000-62119	Other Services					
		P2000059	06/18/2020	BADGERLAND DISPOSAL	COURTHOUSE TRASH	130.01
		P2000060	06/11/2020	ALSCO INC	UNIFORM	100.56
18-1810-0000-62160	Cleaning Contrac					
		P2000123	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING COURTHOUSE	10,737.08
		P2001225	06/18/2020	DIVERSIFIED BUILDING MAINTENAN	COVID ELECTROSTATIC SPRAY	1,020.00
18-1810-0000-62400	R & M Services					
		P2000088	06/25/2020	DEGARMO PLUMBING INC	ANNUAL RP TEST	151.00
		P2000106	06/25/2020	SCHROEDER LAWN AND SNOW LLC	COURT STREET TOWER	160.00
		P2000107	06/11/2020	QUALITY DOOR LLC	DOOR ADJUSTMENT ON SALT SHED	241.50
		P2000120	06/04/2020	MIRION TECHNOLOGIES GDS INC	2 QUARTERS COURTHOUSE	2,108.26
		P2001167	06/18/2020	INDUSTRIAL ROOFING SERVICES IN	ROOF SYSTEM ANALYSIS & SELECTI	900.00
18-1810-0000-62461	Elevator R&M					
		P2000256	06/04/2020	OTIS ELEVATOR COMPANY	SERVICES COURTHOUSE	146.77
18-1810-0000-63500	R&M Supplies					
		P2000064	06/18/2020	BATTERIES PLUS LLC	BULB FOR THE JOB CENTER	10.75
		P2000067	06/04/2020	HARRIS ACE HARDWARE LLP	SUPPLIES FOR COURTHOUSE	17.45
		P2000074	06/18/2020	FIRST SUPPLY LLC-JANESVILLE	PARTS DPW	6.12
		P2000079	06/11/2020	MENARDS	GROUNDS SUPPLIES	204.50
		P2000081	06/18/2020	JANESVILLE WINSUPPLY COMPANY	FILTERS	4,768.59
		P2000090	06/18/2020	KWIK TRIP EXTENDED NETWORK	COURTHOUSE GAS	12.90
		P2000122	06/18/2020	US BANK	NFPA MEMBERSHIP	175.00
		P2000497	06/11/2020	SGTS INC	AUTOMATIC DOOR OPENERS	1,438.22
		P2000836	06/04/2020	SCHWAAB INC	10 X 10 X 1/8" ENGRAVED WITH	378.75
		P2000902	06/18/2020	ANIXTER INC	CONTACT KIT	365.52
Facilities Management PROG TOTAL						23,072.98
18-1811-0000-62119	Other Services					
		P2000059	06/18/2020	BADGERLAND DISPOSAL	HEALTH TRASH	108.34
		P2000060	06/11/2020	ALSCO INC	UNIFORM	31.96
18-1811-0000-62160	Cleaning Contrac					
		P2000123	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING HEALTH/COA	967.25
18-1811-0000-62400	R & M Services					

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18-1811-0000-63500	R&M Supplies	P2000088	06/25/2020	DEGARMO PLUMBING INC	ANNUAL RP TEST	702.37
		P2000112	06/04/2020	ABC FIRE AND SAFETY INC	MAINTENANCE - YSC	65.25
		P2000075	06/11/2020	FAIRWAY LIGHTING INC	LIGHT BULB INVENTORY	437.50
		P2000081	06/18/2020	JANESVILLE WINSUPPLY COMPANY	PRESSURE SWITCH	195.98
Public Health/COA PROG TOTAL						2,508.65
18-1812-0000-62119	Other Services	P2000059	06/18/2020	BADGERLAND DISPOSAL	YSC TRASH	108.34
		P2000062	06/04/2020	TRUGREEN	LAWN SERVICES - YSC	353.64
18-1812-0000-62160	Cleaning Contrac	P2000123	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING YSC	912.50
18-1812-0000-62400	R & M Services	P2000088	06/25/2020	DEGARMO PLUMBING INC	ANNUAL RP TEST	151.00
		Youth Services Center PROG TOTAL				
18-1815-0000-62119	Other Services	P2000257	06/18/2020	BADGERLAND DISPOSAL	CONTRACTED SERVICES	165.00
		P2000298	06/18/2020	ALSCO INC	UNIFORMS	97.68
		P2001366	06/04/2020	SAFEWAY PEST CONTROL	RE-TREATMENT OF BED BUGS IN HC	70.00
18-1815-0000-62160	Cleaning Contrac	P2000308	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING CONTRACT	10,341.67
18-1815-0000-62400	R & M Services	P2000347	06/18/2020	PORTERS LAWN AND POWER EQUIPME	SUNSHADE TIMECUTTER HD	5,162.99
		P2000299	06/18/2020	AIRGAS NORTH CENTRAL	HCC AIRGAS	147.67
18-1815-0000-63500	R&M Supplies	P2000301	06/04/2020	BATTERIES PLUS LLC	REPAIR & MAINT 12V	137.00
		P2000328	06/11/2020	KWIK TRIP EXTENDED NETWORK	REPAIR AND MAINTENANCE	147.35
18-1815-0000-63500	R&M Supplies	P2000335	06/04/2020	JOHNSON PLASTICS	REPAIR & MAINT	383.48
		P2000340	06/18/2020	US BANK	HCC REPAIR & MAINT	242.26
18-1815-0000-63500	R&M Supplies	P2000345	06/04/2020	NAPA AUTO PARTS	WRENCH, HAMMER, TIE ROD	40.19
		P2000346	06/25/2020	MENARDS	REPAIR & MAINT	326.10

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
HCC Building Complex PROG TOTAL						17,261.39
18-1816-0000-62119	Other Services					
		P2000059	06/18/2020	BADGERLAND DISPOSAL	911 TRASH	43.34
		P2000062	06/04/2020	TRUGREEN	LAWN SERVICES - 911	166.55
18-1816-0000-62160	Cleaning Contrac					
		P2000123	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING 911	608.33
18-1816-0000-62400	R & M Services					
		P2000088	06/25/2020	DEGARMO PLUMBING INC	ANNUAL RP TEST	151.00
		P2000095	06/11/2020	ILLINGWORTH KILGUST MECHANICAL	CANATAL REPAIR	363.00
		P2000112	06/04/2020	ABC FIRE AND SAFETY INC	MAINTENANCE - 911	51.75
		P2000122	06/18/2020	US BANK	WORK AT 911	370.00
Communication Center PROG TOTAL						1,753.97
18-1817-0000-62119	Other Services					
		P2000062	06/04/2020	TRUGREEN	LAWN SERVICES - DIV/UW	183.85
18-1817-0000-62160	Cleaning Contrac					
		P2000123	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING DIV/UW	1,151.27
18-1817-0000-62400	R & M Services					
		P2000088	06/25/2020	DEGARMO PLUMBING INC	ANNUAL RP TEST	151.00
		P2000112	06/04/2020	ABC FIRE AND SAFETY INC	MAINTENANCE - DIVERSION	44.00
18-1817-0000-63500	R&M Supplies					
		P2000091	06/25/2020	SULLIVAN SIGNS INC	TRI BUILDINGS PARKING SIGN	60.00
ASC Building PROG TOTAL						1,590.12
18-1818-0000-62119	Other Services					
		P2000059	06/18/2020	BADGERLAND DISPOSAL	JAIL TRASH	624.00
		P2000060	06/11/2020	ALSCO INC	UNIFORM	65.12
		P2000062	06/04/2020	TRUGREEN	LAWN SERVICES - JAIL	338.50
18-1818-0000-62160	Cleaning Contrac					
		P2000123	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING JAIL	1,890.27
18-1818-0000-62400	R & M Services					
		P2000087	06/25/2020	COLLINS SANITARY	PUMP GREASE TRAP	485.00

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18-1818-0000-63500	R&M Supplies	P2000088	06/25/2020	DEGARMO PLUMBING INC	ANNUAL RP TEST	925.20
		P2000112	06/04/2020	ABC FIRE AND SAFETY INC	MAINTENANCE - JAIL	619.50
		P2000069	06/18/2020	GRAINGER	JAIL BALLAST	121.62
		P2000079	06/04/2020	MENARDS	PARTS FOR JAIL	89.00
		P2000081	06/11/2020	JANESVILLE WINSUPPLY COMPANY	JAIL PARTS	23.88
Jail PROG TOTAL						5,182.09
18-1819-0000-62119	Other Services					
18-1819-0000-63500	R&M Supplies	P2000062	06/18/2020	TRUGREEN	UW CAMPUS	83.12
		P2000068	06/25/2020	JANESVILLE ELECTRIC MOTOR CORP	REPAIRS TO PUMP - U ROCK	479.00
UW-Whitewater at Rock County PROG TOTAL						562.12
18-1820-0000-62119	Other Services					
18-1820-0000-62160	Cleaning Contrac	P2000059	06/18/2020	BADGERLAND DISPOSAL	ECLIPSE TRASH	91.08
		P2000123	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING ECLIPSE	1,017.43
18-1820-0000-65321	Building Lease	P2000124	06/04/2020	HENDRICKS COMMERCIAL PROPERTIE	MONTHLY RENTAL	11,776.69
		Eclipse Center PROG TOTAL				
18-1821-0000-62119	Other Services					
18-1821-0000-62160	Cleaning Contrac	P2000059	06/18/2020	BADGERLAND DISPOSAL	JOB CENTER TRASH	130.01
		P2000060	06/11/2020	ALSCO INC	UNIFORM	16.28
18-1821-0000-63500	R&M Supplies	P2000123	06/11/2020	DIVERSIFIED BUILDING MAINTENAN	EMERGENCY MOLD REMOVAL	4,098.54
		P2000069	06/18/2020	GRAINGER	BATTERY	4.90
		P2000090	06/18/2020	KWIK TRIP EXTENDED NETWORK	JOB CENTER GAS	21.47
Job Center PROG TOTAL						4,271.20
18-1822-0000-62119	Other Services					

**COMMITTEE REVIEW REPORT
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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1822-0000-62160	Cleaning Contrac	P2000059	06/18/2020	BADGERLAND DISPOSAL	FRANKLIN ST TRASH	43.34
		P2000123	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING FRANKLIN	775.02
Franklin Street PROG TOTAL						818.36
18-1823-0000-62119	Other Services	P2000059	06/18/2020	BADGERLAND DISPOSAL	COURT ST TRASH	49.34
		Court Street PROG TOTAL				
18-1824-0000-62119	Other Services	P2000059	06/18/2020	BADGERLAND DISPOSAL	DPW TRASH	247.01
		P2000060	06/11/2020	ALSCO INC	UNIFORM	17.76
18-1824-0000-62160	Cleaning Contrac	P2000123	06/04/2020	DIVERSIFIED BUILDING MAINTENAN	CLEANING DPW	933.41
18-1824-0000-63500	R&M Supplies	P2000497	06/11/2020	SGTS INC	NEW DOOR SCHEDULE	72.50
18-1824-0000-67200	Captial Improve	P1701616	06/04/2020	ANGUS YOUNG ASSOCIATES INC	ARCHITECT ENGINEERING	6,764.24
		P1902137	06/04/2020	ANGUS YOUNG ASSOCIATES INC	ARCHITECTURAL/ENGINEERING	2,508.55
Hwy Buildings and Grounds PROG TOTAL						10,543.47
18-1828-0000-62400	R & M Services	P2000119	06/04/2020	CHARTER COMMUNICATIONS	MONTHLY INTERNET SERVICES	124.38
		P2000121	06/18/2020	WASTE MANAGEMENT WI-MN	FAIR GROUNDS	91.18
18-1828-0000-63500	R&M Supplies	P2000066	06/04/2020	BROWN OIL CO INC	GAS FOR FAIRGROUNDS	671.40
		P2000321	06/11/2020	GRAINGER	REPAIR AND MAINTENANCE	70.96
		P2000329	06/18/2020	HOME DEPOT/GECF	4X8 SHEATHING	129.42
		P2000340	06/18/2020	US BANK	FG REPAIR & MAINT	271.40
		P2000354	06/04/2020	ZORO TOOLS INC	EXHAUST FAN	499.98
Fairgrounds PROG TOTAL						1,858.72
18-1829-0000-63500	R&M Supplies					

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2000340	06/18/2020	US BANK	ME REPAIR & MAINT	420.69
					Medical Examiner Garage PROG TOTAL	420.69
18-1835-0000-62104	Consult Services					
		P2001023	06/04/2020	VENTURE ARCHITECTS LLC	CONSULTING SERVICES TO CONDUCT	2,700.00
					Pinehurst Project PROG TOTAL	2,700.00
18-1842-0000-67200	Capitla Improve					
		P1901439	06/04/2020	ANGUS YOUNG ASSOCIATES INC	ENGINEERING SERVICES RELATED	450.00
		P1901509	06/04/2020	ANGUS YOUNG ASSOCIATES INC	ENGINEERING SERVICES RELATED T	220.00
		P1902511	06/04/2020	SUN MECHANICAL LLC	REPLACEMENT OF THE COOLING TOW	40,345.21
		P1902730	06/11/2020	COMMUNICATIONS CABLING AND NET	INSTALLATION OF DISTRIBUTED	75,902.93
18-1842-0000-67250	R&M Projects					
		P2001191	06/18/2020	INDUSTRIAL ROOFING SERVICES IN	EXTERIOR WALL RESTORATION	5,200.00
					Courthouse Facility Cap Proj PROG TOTAL	122,118.14
18-1857-0000-67200	Capitla Improve					
		P1901642	06/04/2020	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	18,100.00
					Human Services Building PROG TOTAL	18,100.00
18-1858-0000-67200	Capitla Improve					
		P2001193	06/04/2020	VENTURE ARCHITECTS LLC	CONSULTING SERVICES TO	5,828.03
					IT and 911 Building Project PROG TOTAL	5,828.03

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JUNE 2020

06/25/2020

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$233,049.95**

Date:

Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland-Director
Facilities Management
DRAFTED BY

June 29, 2020
DATE DRAFTED

Naming of the County Owned Building at 1717 Center Ave.

- 1 **WHEREAS**, Resolution No. 79-12B-422, adopted on 12/13/1979 establishes the policy for naming of
- 2 county owned buildings and;
- 3
- 4 **WHEREAS**, the policy requires approval of the governing Committee and the County Board staff
- 5 Committee, and;
- 6
- 7 **WHEREAS**, in all cases the naming or renaming of county property requires approval of a resolution by
- 8 two-thirds vote of the County Board, and;
- 9
- 10 **WHEREAS**, General Services Committee requested the Director of Facilities Management to draft a
- 11 press release and send to the local papers and internally to solicit public and staff input, and;
- 12
- 13 **WHEREAS**, Facilities Management Director received one hundred and seven possible names, and;
- 14
- 15 **WHEREAS**, the Human Services Board having many programs that will operate out of this building was
- 16 given an opportunity to review the names and make any recommendations to the General Services
- 17 Committee, and;
- 18
- 19 **WHEREAS**, after reviewing the submitted names and hearing the feedback from the Human Services
- 20 Board. The General Services Committee is recommending the name of the 1717 Center Ave building be
- 21 "Rock County Resource Center".
- 22
- 23 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
- 24 this ____ day of _____, 2020 does hereby approve the naming of the 1717 Center Ave.
- 25 building "Rock County Resource Center"

Respectfully submitted,

GENERAL SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Jeremy Zajac, Chair

Kara Purviance, Vice Chair

Robert Potter, Vice Chair

Rich Bostwick, Vice Chair

Tom Brien

Tom Brien

Brent Fox

Kevin Leavy

Dave Homan

Bob Yeomans

J. Russell Podzilni

Louis Peer

Alan Sweeney

Jeremy Zajac

Naming of the County Owned Building at 1717 Center Ave.

Page 2

FISCAL NOTE:

No Fiscal impact.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.03, Wis. Stats. Pursuant to the policy on naming of County property, Resolution 79-12B-422, naming or renaming County property requires approval by a $\frac{3}{4}$ vote of the County Board.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of Policy.

/s/Josh Smith

Josh Smith
County Administrator

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545

Facilities Management
Phone (608)757-5527
Fax (609) 757-5516



Executive Summary

Naming of the County Owned Building at 1717 Center Ave.

The resolution before you approves naming the 1717 Center Ave. building "Rock County Resource Center".

Resolution No. 79-12B-422, adopted on 12/13/1979 establishes the policy for naming of county owned buildings. The policy requires approval of the governing Committee, the County Board Staff Committee and in all cases the naming or renaming of County property requires approval of a resolution by two-thirds vote of the County Board.

A press release was sent out to the local paper and internally to gather public and staff input on the name. We received 107 suggested names. Many of the services that will be occupying this building will be under Human Services Department. Therefore the Human Services Board was given the opportunity to review all 107 names and provide input to the General Services Committee as well, before they chose the name.