

911 COMMUNICATIONS COMMISSION
February 6, 2013

Chief Liggett called the meeting of the 911 Commission to order at 1:35 p.m. on February 6, 2013.

Members present: Chief Brad Liggett, Beloit Fire Department; Deputy Chief Tom Dunkin, Beloit Police Department (Alternate); Chief Brian Demrow, Edgerton Fire Department; Chief David Moore, Janesville Police Department; Chief Jim Jensen, Janesville Fire Department

Members Not Present: Assistant Chief Gene Wright, Town of Beloit Fire Department; Sheriff Bob Spoden, Rock County Sheriff's Office; Chief Ben Riemer, Town of Fulton Police Department; Chief Tom Kunkel, Town of Milton Police Department

Others present. Kathy Sukus, Rock County Communications Center; Dara Mosley, Rock County IT; Rick Barney, M.D., MD-1

1. Call to Order and Approval of Agenda
Chief Liggett called the meeting to order at 1:35 p.m. Agenda approved.
2. Minutes – November 28, 2012
Commission members requested more time to review the minutes. Approval deferred until the next Commission meeting.
3. Comments from the Public – No Public
4. Physician Response Team – Dr. Rick Barney present for Dr. Jay MacNeal
Dr. Barney stated the Physician Response Team, or MD-1, has been officially in service for 6 days and has already responded to two critical incidents. He felt their presence at the two incidents was very beneficial and that the process went smoothly. Dr. Barney stated MD-1 is composed of two full-time EMS physicians who utilize a well-equipped vehicle (which includes a Lucas Device). The board certified emergency physicians are trained in incident command and emergency vehicle driving (do not normally go to calls lights & sirens though). They are able to bring blood, act as trauma surgeon, etc. Jensen noted there was a fair amount of apprehension about the Response Team during its development, but he thinks Dr. MacNeal and Dr. Barney have done a good job of putting concerns at ease. Dr. Barney urged public safety agencies to come to either of them if they had any further concerns or questions.
5. Analog to Digital Radio Project - Update
Sukus stated General Communications has replaced most of the FSM cards and hopes to be done with the rest by next week. Approval was received by the Public Safety & Justice committee to also replace the rest of the switches. The

switches will further help clean up the network and act as a diagnostic tool. She noted there are still some intermittent issues with transmissions dropping off at the dispatch consoles and a software fix is coming to address that. Fire units are experiencing feedback when they transmit, this has to do with timing adjustments that were made several months ago when the network had issues, now that the network is segregated Gen Comm feels we can go back to the default timing, so they will be working with JPS to adjust those levels. There is another radio conference call in two weeks.

Moore stated that the project was 7 months in now and he is still seeing issues like chirping at the end of transmissions, garbled/dropped audio, and volume inconsistency. He felt a firm timeline for future fixes would encourage frustrated users. Sukus stated it's difficult to establish an exact timeline as they're tackling issues layer by layer. Commission members expressed concern – what if it doesn't get fixed? The Commission established four items that they are requesting a timeline for completion on:

1. User Agency radio re-programming
2. Voter software fix
3. FSM card replacement
4. Network switch replacement

Sukus stated they should have an idea of a timeframe by the next Commission meeting. Liggett suggested having Corp Counsel review the contract for the digital project and have a closed session meeting with them after the next Commission meeting to discuss next steps. Commission members were in agreement with him.

6. CAD Project - Update

Sukus noted the original cutover date was scheduled for Tuesday, but there was a problem found with a server diagnostic program and they recommended postponing a couple of days. The issue was fixed and cutover is rescheduled for tomorrow. Mosley stated he sent out info on the differences users will see on Mobile Data. The interface was tested quite a bit and he feels comfortable with at this point, but we will not know of all potential issues until all agencies start using it regularly.

7. Policy Updates

Sukus stated the policy was changed for a CALEA standard that requires notation that the Communications Center has an organizational chart. Motion by Moore to approve policy changes. Second by Demrow. Policy changes approved.

8. Informational Items & Updates

I. Frequency Requests from the Public

Sukus asked the Commission how they felt about making the main radio frequency information available to the public on the Communications Center

website. She stated this information is already available throughout the internet but would be easier for the public to find via the Communications Center's homepage. The Commission determined this would be alright.

II. Cty Tk B & Hy 11 Name Change

Sukus stated the Highway Department was ok with the Commission's recommended name changes for the section of Cty Tk B near Highway 11 and she will let the Commission know the final outcome.

III. 2012 Quality Assurance

Sukus dispersed the 2012 4th Quarter Quality Assurance Report and noted good responses as usual. There was one "D" that turned out to be a user agency issue, which was forwarded on to that agency.

IV. Liability Reports

Sukus stated the Communications Center is doing well on 911 answer times – most are in 2 rings or less. Call volume is up about 1,000 overall from last year. Wireless 911 calls vs Landline 911 calls is now at 81% wireless and 19% landline.

11. Next Meeting –March 20, 2013

12. Adjournment – Motion Demrow. Second Dunkin. Meeting Adjourned at approximately 2:35 p.m.

Respectfully Submitted,



Tara Hanley
Support Specialist
Rock County Communications Center