



GENERAL SERVICES COMMITTEE
Minutes – October 16, 2018

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, October 16, 2018 in Conference Room N-1, fifth floor, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Zajac, Brien, Potter and Rashkin.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Dave Froeber, Facilities Superintendent; Jodi Millis, Purchasing Manager.

Others Present: Supervisor Russ Podzilni; Brian Zobel, UW Colleges – Southwest.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Potter. ADOPTED.

Citizen Participation. None.

Approval of Minutes – October 2, 2018. Supervisor Zajac moved approval of the minutes of October 2, 2018 as presented, second by Supervisor Potter. ADOPTED.

Transfers. None.

Review of Payments. The Committee accepted the reports.

Resolutions.

Awarding the Contract for Contracted Security Services at the Courthouse

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of _____ 2018 does hereby approve and authorize awarding a contract in the amount of \$216,033.20 to Global Security Services of Davenport Iowa, for security services at the Courthouse screening station for the period of January 1, 2019 through December 31, 2021.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Potter. ADOPTED.

Contracting for Rock County Courthouse Phase 2 & 3 Security Upgrades & Parking Ramp Renovations and Amend 2018 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, that a contract for Phases 2 & 3 of the security system upgrade and parking ramp renovations at the Rock County Courthouse be awarded to JP Cullen & Sons Inc. of Janesville, WI, in the amount of \$5,195,470; and,

BE IT FURTHER RESOLVED, that a \$519,547 contingency also be approved to cover any possible unforeseen items.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Potter.
ADOPTED.

Updates and Possible Action.

Review of 2019 Recommended Budget Mr. Smith handed out and went over the list of projects by location, the requested amount of the project, if the project is recommended for 2019, and how they will be funded.

Mr. Smith said he is recommending a number of personnel changes: add a Master Electrician position, delete a vacant Maintenance Worker IV position; delete a vacant Administrative Assistant position; and reallocate the Facilities Management Director position from Range 32 to Range 34. Mr. Smith said a cost analysis of the contracted electrical work was done and staff concluded that having a master electrician on staff would reduce costs to the County. The request to delete the vacant Administrative Assistant is because the department began sharing the Finance Department’s Purchasing Specialist position. Mr. Smith said he is recommending the upgrade to the Facilities Management Director position because the Fairgrounds and Public Works maintenance oversight was added to the position’s duties.

Discussed the asphalt work at the fairgrounds is needed from a liability standpoint; not cost effective to move the fairgrounds to another location; the projects not being funded for 2019; the upcoming budget meetings and how committees bring forward any changes they feel should be addressed at the County Board level.

Communications, Announcements and Information. None.

Adjournment. Supervisor Zajac moved adjournment at 8:46 A.M., second by Supervisor Potter. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.