



GENERAL SERVICES COMMITTEE
Minutes – April 17, 2018

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, April 17, 2018 in Conference Room N-1, fifth floor, Rock County Courthouse-East.

Committee Members Present: Supervisors Brill, Zajac, Podzilni, Yeomans and Homan.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Jon Furseth, Facilities Superintendent, Courthouse; Dave Froeber, Facilities Superintendent, Rock Haven; Jodi Millis, Purchasing Manager.

Others Present: Brian Zobel, UW Colleges – Southwest.

Approval of Agenda: Supervisor Yeomans moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation. None.

Transfers. None.

Resolution.

Retaining Architectural / Engineering Firm to Develop a Facilities Master Plan

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, that a contract for architectural / engineering services be awarded to Venture / Architects, of Milwaukee, WI, in the amount of \$77,514; and,

BE IT FURTHER RESOLVED, that an \$8,000 contingency also be approved to cover any needed changes in the scope of service.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Homan.

Mr. Sutherland explained the need for a Facilities Master Plan and went over the interview process with the Committee.

ADOPTED.

Updates.

Facilities Management Projects Update Mr. Sutherland briefly went over the update report and answered questions from the Committee.

Supervisor Zajac asked about the Youth Services Center project on hold. Mr. Smith explained how the State closing of Lincoln Hills may require some changes and felt we should wait before we spend any money.

Communications, Announcements and Information. None.

Adjournment. Supervisor Yeomans moved adjournment at 8:12 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.