

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

-Facilities Management
-Maintenance

**GENERAL SERVICES COMMITTEE
TUESDAY, NOVEMBER 15, 2016 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – November 1, 2016
4. Transfer
5. Review of Payments
6. Resolutions
 - A. Recognizing Kris Mills
 - B. Awarding Contract for the Installation of Cleanout Treble Hooks at the Jail
 - C. Awarding Contract for 2017-2019 for Waste & Recyclables Collection for Various County Buildings
 - D. Awarding Contract for 2017-2019 for Cleaning Services for Various County Buildings
 - E. Awarding Contract for Upgrading (52) 400 Watt Metal Halide Light Fixtures to LED Light Fixtures at the Job Center
 - F. Approval of Contract with Angus Young and Associates for the Architectural Design Services for Comprehensive Community Services (CCS) Program and Amend the 2016 Facilities Management Capital Budget
7. Project Updates & Change Orders
 - A. Courthouse Tower
 - B. Courthouse Windows
8. Communications, Announcements and Information
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY				
		P1600097	10/04/2016	JBM PATROL AND PROTECTION CORP	5,427.87
		P1600355	09/30/2016	MIRION TECHNOLOGIES GDS INC	288.00
18-1810-0000-62160	CLEANING CONTRAC				
		P1600096	09/25/2016	DIVERSIFIED BUILDING MAINTENAN	11,225.00
18-1810-0000-62400	R & M SERV				
		P1600093	09/07/2016	TRUGREEN	129.00
		P1600322	09/27/2016	ARAMARK UNIFORM SERVICES INC	214.60
		P1600866	08/31/2016	ADVANCED DISPOSAL SERVICES	402.00
		P1601233	10/03/2016	SGTS INC	1,441.17
		P1602869	10/03/2016	HALVERSON CARPET CENTER LTD	1,350.00
18-1810-0000-63100	OFC SUPP & EXP				
		P1602147	09/21/2016	STAPLES BUSINESS ADVANTAGE	6.19
18-1810-0000-63500	R&M SUPPLIES				
		P1600100	10/01/2016	WRIGHT EXPRESS FSC	142.32
		P1600321	10/04/2016	AARONS LOCK AND SAFE INC	19.90
		P1600326	09/14/2016	BJ ELECTRIC SUPPLY INC	58.50
		P1600329	10/07/2016	CITY OF JANESVILLE	12.00
		P1600332	09/26/2016	DEGARMO PLUMBING INC	556.00
		P1600336	09/19/2016	ENERGETICS INC	48.60
		P1600340	10/04/2016	GRAINGER	593.40
		P1600342	09/13/2016	HOME DEPOT/GECF	422.10
		P1600344	09/27/2016	JACK AND DICKS FEED AND GARDEN	90.00
		P1600348	10/11/2016	JOHNSON CONTROLS INC	2,118.16
		P1600354	09/16/2016	MENARDS	301.32
		P1600360	09/17/2016	PUR CHEM LLC	1,576.00
		P1600361	09/23/2016	QUALITY DOOR LLC	55.00
		P1600381	09/19/2016	NAPA AUTO PARTS	23.99
		P1602077	09/23/2016	SGTS INC	2,496.42
		P1602147	09/17/2016	STAPLES BUSINESS ADVANTAGE	997.59
		P1602797	09/19/2016	AFFORDABLE DETAILING LLC	140.00
		P1602798	10/06/2016	NORTHLAND EQUIPMENT CO INC	393.50
		P1602815	09/23/2016	JNB SIGNS INC	216.10
		P1602825	09/20/2016	POMPS TIRE SERVICE INC	55.50
		P1602876	09/29/2016	CONCRETE REPAIR WORKS	743.87
		P1602877	09/01/2016	DAMARC QUALITY INSPECTION SERV	230.00
		P1602924	10/06/2016	BLUEPRINT SHOPPE,THE	36.00
		P1602942	08/20/2016	DVORAK LANDSCAPE SUPPLY LLC	3,500.00
				FACILITIES MGMNT PROG TOTAL	35,310.10
18-1811-0000-62160	CLEANING CONTRAC				
		P1600096	09/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,449.67
18-1811-0000-62400	R & M SERV				
		P1600093	09/21/2016	TRUGREEN	141.00
		P1600866	08/31/2016	ADVANCED DISPOSAL SERVICES	303.00
18-1811-0000-63500	R&M SUPPLIES				
		P1600326	08/08/2016	BJ ELECTRIC SUPPLY INC	156.37

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1600343	09/20/2016	ILLINGWORTH KILGUST MECHANICAL	841.50
		P1600344	09/27/2016	JACK AND DICKS FEED AND GARDEN	147.15
		P1600354	08/05/2016	MENARDS	153.27
		P1600364	09/28/2016	SHERWIN WILLIAMS	99.07
		P1600381	09/15/2016	NAPA AUTO PARTS	38.90
		P1602868	09/27/2016	DVORAK LANDSCAPE SUPPLY LLC	28.00
18-1811-0000-67200	CAPITAL IMPROV				
		P1602344	10/11/2016	JOHNSON CONTROLS INC	1,134.40
		P1602347	09/29/2016	JOHNSON CONTROLS INC	2,155.42
		P1602912	09/26/2016	JOHNSON CONTROLS INC	3,315.96
		GLEN OAKS FACILITY OPERATION PROG TOTAL			9,963.71
18-1812-0000-62160	CLEANING CONTRAC				
		P1600096	09/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,022.42
18-1812-0000-62400	R & M SERV				
		P1600093	09/21/2016	TRUGREEN	126.00
		P1600322	09/20/2016	ARAMARK UNIFORM SERVICES INC	49.78
		P1600700	10/03/2016	STANLEY CONVERGENT SECURITY	600.00
		P1600866	08/31/2016	ADVANCED DISPOSAL SERVICES	348.00
18-1812-0000-63500	R&M SUPPLIES				
		P1600321	10/13/2016	AARONS LOCK AND SAFE INC	5.97
		P1600354	10/14/2016	MENARDS	258.33
		P1602768	09/20/2016	SENTRY SECURITY FASTENERS INC	168.00
		P1602852	09/28/2016	SENTRY SECURITY FASTENERS INC	61.86
		YOUTH SERVICES CENTER PROG TOTAL			2,640.36
18-1816-0000-62160	CLEANING CONTRAC				
		P1600096	09/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,476.34
18-1816-0000-62400	R & M SERV				
		P1600093	09/21/2016	TRUGREEN	125.00
		P1600866	08/31/2016	ADVANCED DISPOSAL SERVICES	222.00
18-1816-0000-63500	R&M SUPPLIES				
		P1600321	10/13/2016	AARONS LOCK AND SAFE INC	2.75
		P1600331	09/29/2016	CONGRESS GLASS INC	97.00
		P1600340	10/05/2016	GRAINGER	201.70
		P1602147	09/17/2016	STAPLES BUSINESS ADVANTAGE	53.04
		COMMUNICATIONS CTR.OPERATION PROG TOTAL			2,177.83
18-1817-0000-62160	CLEANING CONTRAC				
		P1600096	09/25/2016	DIVERSIFIED BUILDING MAINTENAN	966.67
18-1817-0000-62400	R & M SERV				
		P1600093	09/21/2016	TRUGREEN	140.00
		P1600101	09/02/2016	SAFEWAY PEST CONTROL	23.00
		P1600322	09/27/2016	ARAMARK UNIFORM SERVICES INC	96.09
		DIVERSION PROG/ASC PROG TOTAL			1,225.76
18-1818-0000-62160	CLEANING CONTRAC				

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1818-0000-62400	R & M SERV	P1600096	09/25/2016	DIVERSIFIED BUILDING MAINTENAN	3,679.17
		P1600334	09/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,221.00
		P1600093	09/21/2016	TRUGREEN	255.00
		P1600322	09/27/2016	ARAMARK UNIFORM SERVICES INC	282.67
		P1600866	08/31/2016	ADVANCED DISPOSAL SERVICES	1,149.00
18-1818-0000-62461	ELEVATOR	P1600356	09/20/2016	OTIS ELEVATOR COMPANY	3,199.30
		P1600992	09/20/2016	OTIS ELEVATOR COMPANY	3,131.00
18-1818-0000-63500	R&M SUPPLIES	P1600326	07/22/2016	BJ ELECTRIC SUPPLY INC	151.64
		P1600330	09/08/2016	COLLINS SANITARY	520.00
		P1600342	10/13/2016	HOME DEPOT/GECF	95.65
		P1600344	09/19/2016	JACK AND DICKS FEED AND GARDEN	1,789.48
		P1600354	09/09/2016	MENARDS	102.03
		P1600360	09/17/2016	PUR CHEM LLC	1,476.00
		P1600363	07/25/2016	REINDERS INC	102.34
		P1600364	09/27/2016	SHERWIN WILLIAMS	1,505.74
18-1819-0000-62400	R & M SERV	P1600093	09/26/2016	TRUGREEN	75.00
18-1819-0000-63500	R&M SUPPLIES	P1600360	09/14/2016	PUR CHEM LLC	782.00
		P1602878	09/08/2016	THIELE HEATING AND AIR CONDITI	115.00
		P1602879	09/14/2016	BOWERS SEWER AND DRAIN	155.00
				UW-ROCK COUNTY PROG TOTAL	1,127.00
18-1820-0000-62160	CLEANING CONTRAC	P1600096	09/25/2016	DIVERSIFIED BUILDING MAINTENAN	200.42
18-1820-0000-62400	R & M SERV	P1600101	09/16/2016	SAFEWAY PEST CONTROL	20.00
18-1820-0000-64911	CLEARING ACCT	P1600096	09/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,006.26
		P1600101	09/16/2016	SAFEWAY PEST CONTROL	20.00
		P1600824	09/22/2016	HENDRICKS COMMERCIAL	8,812.38
		P1600866	08/31/2016	ADVANCED DISPOSAL SERVICES	457.80
18-1820-0000-65321	BLDG/OFC LEASE	P1600824	09/22/2016	HENDRICKS COMMERCIAL	2,067.10
18-1821-0000-62400	R & M SERV	P1600322	09/23/2016	ARAMARK UNIFORM SERVICES INC	42.96
18-1821-0000-63500	R&M SUPPLIES	P1600326	09/20/2016	BJ ELECTRIC SUPPLY INC	533.14
		P1600331	09/23/2016	CONGRESS GLASS INC	1,142.00
		P1600343	09/20/2016	ILLINGWORTH KILGUST MECHANICAL	826.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
JOB CENTER PROG TOTAL					2,544.10
18-1837-0000-67200	CAPITAL IMPROV				
		P1601786	09/25/2016	HONEYWELL INC	5,380.48
		P1602623	08/25/2016	CONCRETE REPAIR WORKS	395.63
		P1602871	09/28/2016	CONCRETE REPAIR WORKS	292.60
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					6,068.71
18-1842-0000-67200	CAPITAL IMPROV				
		P1602511	10/03/2016	HALVERSON CARPET CENTER LTD	29,824.00
		P1602654	09/21/2016	SIMPLEX GRINNELL LP	31,663.00
COURTHOUSE FACILITY PROJECT PROG TOTAL					61,487.00
18-1843-0000-67200	CAPITAL IMPROV				
		P1503100	09/30/2016	LAUERSDORF,LYNN R	1,600.00
		P1503712	10/13/2016	GILBANK CONSTRUCTION INC	75,050.00
U-ROCK EXPANSION PROJECT PROG TOTAL					76,650.00
18-1849-0000-67200	CAPITAL IMPROV				
		P1602505	09/30/2016	RH BATTERMAN AND COMPANY INC	5,775.00
		P1602799	09/01/2016	ANGUS YOUNG ASSOCIATES INC	427.79
HCC COMPLEX PROJECT PROG TOTAL					6,202.79
18-1855-0000-67200	CAPITAL IMPROV				
		P1503213	10/12/2016	MEAD AND HUNT INC	6,148.40
		P1601971	09/27/2016	SAMUELS GROUP,THE	17,419.30
		P1602410	09/30/2016	WALKER RESTORATION	9,000.00
		P1603034	10/26/2016	CITY OF JANESVILLE	350.00
COURTHOUSE SECURITY SYSTEM PROG TOTAL					32,917.70

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total **\$269,559.04**

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62201	ELECTRIC		09/30/2016	ALLIANT ENERGY/WP&L	11,029.28
18-1815-0000-62203	NATURAL GAS		09/30/2016	ALLIANT ENERGY/WP&L	310.74
18-1815-0000-62400	R & M SERV				
		P1600076	09/30/2016	ADVANCED DISPOSAL SERVICES	110.00
		P1600080	09/30/2016	DIVERSIFIED BUILDING MAINTENAN	7,282.83
		P1600311	10/03/2016	BANDT COMMUNICATIONS INC	62.00
		P1600317	10/01/2016	POMPS TIRE SERVICE INC	38.81
		P1602988	10/11/2016	NATIONAL ELEVATOR INSPECTION S	356.00
18-1815-0000-63500	R&M SUPPLIES				
		P1600078	09/30/2016	WRIGHT EXPRESS FSC	204.34
		P1600310	10/01/2016	AIRGAS NORTH CENTRAL	104.93
		P1600316	10/03/2016	NAPA AUTO PARTS	276.77
		P1600448	10/03/2016	CITY OF JANESVILLE	25.00
		P1600460	10/12/2016	HOME DEPOT/GECF	31.34
		P1600468	09/30/2016	MENARDS	33.75
		P1600475	10/07/2016	WERNER ELECTRIC SUPPLY	64.10
HCC BUILDING COMPLEX PROG TOTAL					19,929.89

I have reviewed the preceding payments in the total **\$19,929.89**

Date: _____ Dept _____

 Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1600379	09/30/2016	DIVERSIFIED BUILDING MAINTENAN	1,436.00
HCC BUILDING COMPLEX PROG TOTAL					1,436.00

I have reviewed the preceding payments in the total **\$1,436.00**

Date: _____ Dept _____
Committee _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland-Director
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

Oct 27, 2016
DATE DRAFTED

RECOGNIZING KRIS MILLS

- 1 **WHEREAS**, Kris Mills has served the citizens of Rock County for the past 35 ½ years as a
- 2 dedicated and valued employee, and is retiring effective December 31, 2016; and
- 3
- 4 **WHEREAS**, Kris Mills began her career with Rock County on July 8, 1981 as a Health Care
- 5 Center Seasonal - Personnel Clerk, back when the Health Care Center had its own Human Resource
- 6 office; and
- 7
- 8 **WHEREAS**, on November 30, 1981, Kris accepted the position of Building Service Clerk in the
- 9 Health Care Center maintenance office; and
- 10
- 11 **WHEREAS**, Kris Mills has served the staff and residents of Rock Haven and the Health Care Center
- 12 managing many different initiatives during her 35 ½ years with Rock County; and
- 13
- 14 **WHEREAS**, Kris Mills has always stepped up to help each and every person efficiently and with a
- 15 smile; and
- 16
- 17 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,
- 18 wishes to recognize Kris Mills for her long, dedicated and faithful service.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors at its
- 21 regular meeting this ____ day of _____, 2016, directs that a sincere expression of recognition
- 22 be given to Kris Mills for her 35 ½ years of service and expresses to her best wishes for the future.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Jeremy Zajac

Bob Yeomans

David Homan

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni

J. Russell Podzilni, Chair

Sandra Kraft

Sandra Kraft, Vice Chair

Eva M. Arnold

Eva M. Arnold

Henry Brill

Henry Brill

Betty Jo Bussie

Betty Jo Bussie

Mary Mawhinney

Mary Mawhinney

Louis Peer

Louis Peer

Alan Sweeney

Alan Sweeney

Terry Thomas

Terry Thomas

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

November 4, 2016
DATE DRAFTED

Awarding Contract for the Installation of Cleanout Treble Hooks at the Jail

- 1 **WHEREAS**, the 2016 budget included funds for an upgrade to the sanitary grinder / lift station at the
- 2 Jail; and
- 3
- 4 **WHEREAS**, clothing and sheets were being flushed and jamming up the sanitary grinder; and
- 5
- 6 **WHEREAS**, two options were designed with estimated costs between \$228,000- \$600,000; and
- 7
- 8 **WHEREAS**, an alternate option was pursued to install cleanout treble hooks in the Jail sanitary sewer
- 9 stack to catch the clothing before it gets to the grinder; and
- 10
- 11 **WHEREAS**, specifications were prepared for the installation of 44 cleanout treble hooks in the Jail
- 12 sanitary sewer stack; and
- 13
- 14 **WHEREAS**, bids were solicited from qualified contractors with the attached results.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 17 this ____ day of _____, 2016, that a contract to install 44 cleanout treble hooks at the Jail in
- 18 the amount of \$34,946.00, be awarded to DeGarmo Plumbing Inc. of Janesville, WI.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

FISCAL NOTE:

Funding for this project is available due to not upgrading the sanitary grinder/lift station. This project is being funded with sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Executive Summary

Awarding Contract for the Installation of Clean-out Treble Hooks at the Jail

The resolution before you authorizes the installation of 44 clean-out treble hooks at the Jail. The inmates are flushing clothes and sheets down the sanitary sewer and jamming the lift station grinder.

These hooks will catch this clothing prior to it reaching the lift station grinder which will allow for easy removal and prevent damage to the lift station grinder.

Bids were solicited from qualified contractors with two contractors responding. The low bid from DeGarmo Plumbing Inc. of Janesville was reviewed by the Purchasing Manager and the Facilities Management Director for compliance and was found to meet the specifications.



BID SUMMARY FORM

BID NUMBER 2016-60
 BID NAME INSTALLATION OF CLEANOUT TREBLE HOOKS AT THE JAIL
 BID DUE DATE NOVEMBER 4, 2016 – 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

	DEGARMO PLUMBING JANESVILLE WI	MONONA PLUMBING MADISON WI
BASE BID	\$ 34,946.00	\$ 43,703.06
START DATE	1/1/17	11/28/16
COMPLETION	1/15/17	12/14/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Deqarmo Plumbing Inc.

Bret Antkowiak
SIGNATURE

11-8-16
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

November 2, 2016
DATE DRAFTED

**Awarding Contract for 2017-2019 for Waste & Recyclables Collection
For Various County Buildings**

- 1 **WHEREAS**, Facilities Management Department has multiple size compactors and dumpsters for the
- 2 waste and recyclables collection at various County buildings; and
- 3
- 4 **WHEREAS**, the Purchasing Division solicited sealed bids from qualified waste collection contractors for
- 5 a 3-year contract starting January 1, 2017, based on a cost per ton and per pull rate; and
- 6
- 7 **WHEREAS**, only one bid was received that was substantially higher than current charges for the same
- 8 services; and
- 9
- 10 **WHEREAS**, it was determined the bidder did not correctly bid as the specifications lacked some clarity;
- 11 and
- 12
- 13 **WHEREAS**, the specification were revised to add more clarity, rebid, with one bid was received; and
- 14
- 15 **WHEREAS**, the bid was reviewed by Facilities Management and Purchasing staff with the
- 16 recommendation to award the contract to Advanced Disposal of Fort Atkinson, Wisconsin.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this _____ day of _____, 2016 that a contract for 2017 through 2019 for waste and recyclable
- 20 collection be awarded to Advanced Disposal Inc., of Fort Atkinson, Wisconsin, based on the terms and
- 21 conditions set forth in Invitation to Bid #2017-15 Rebid.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

Executive Summary

Awarding the 2017-2019 Contract for Waste & Recyclables Collection for Several Rock County Facilities

Rock County contracts out for waste and recyclable collection for several buildings managed by Facilities Management. The Purchasing Division solicited bids for 2017, 2018 & 2019.

One bid was received that was substantially higher than the current prices we are paying for the same services. It was determined the bidder did not bid it correctly and the specification lacked some clarity. The specifications were revised to add clarity and rebid. Again one bid was received.

The Purchasing Manager and Facilities Management Director reviewed the bid received to make sure that it met the specifications, which it did. The Purchasing Manager and the Facilities Management Director recommend awarding the 2017 through 2019 contract for waste and recycling collection to Advanced Disposal Inc. of Fort Atkinson, Wisconsin, Advanced is also our current vendor.

FISCAL NOTE:

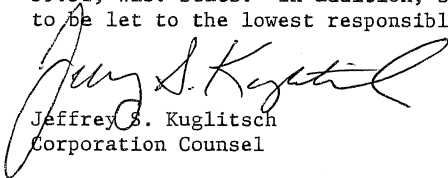
Funds have been included in various accounts in the 2017 budget for these services.



Sherry Oja
Finance Director

LEGAL NOTE:

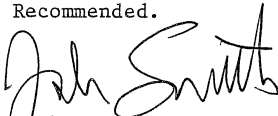
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator



BID SUMMARY FORM

BID NUMBER #2017-15 - REBID
BID NAME WASTE COLLECTION FOR VARIOUS ROCK COUNTY BUILDINGS
BID DUE DATE OCTOBER 27, 2016 – 1:30 P.M.
DEPARTMENT ROCK COUNTY FACILITES MANAGEMENT

ADVANCED DISPOSAL – BELOIT WI	
2017 – ROCK HAVEN	
30 YARD LEASED WASTE COMPACTOR	\$ 255.00 PER MONTH
COST PER PULL/HAULING-COMPACTOR	\$ 221.00 PER PULL
DISPOSAL COST	\$ 40.00 PER TON
2017- ALL OTHER BUILDINGS	
TRASH & RECYCLING	\$ 23,181.60
2018 – ROCK HAVEN	
30 YARD LEASED WASTE COMPACTOR	\$ 262.65 PER MONTH
COST PER PULL/HAULING-COMPACTOR	\$ 227.63 PER PULL
DISPOSAL COST	\$ 41.20 PER TON
2018 – ALL OTHER BUILDINGS	
TRASH & RECYCLING	\$ 23,877.05
2019 – ROCK HAVEN	
30 YARD LEASED WASTE COMPACTOR	\$ 270.53 PER MONTH
COST PER PULL/HAULING-COMPACTOR	\$ 234.46 PER PULL
DISPOSAL COST	\$ 42.44 PER TON
2019 – ALL OTHER BUILDINGS	
TRASH & RECYCLING	\$ 24,593.36

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. One additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Advanced Disposal Inc.


SIGNATURE

Nov 2, 2016
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

The General Services Committee
SUBMITTED BY

November 2, 2016
DATE DRAFTED

**Awarding Contract for 2017-2019 for
Cleaning Services for Various County Buildings**

- 1 **WHEREAS**, Facilities Management Department contracts for cleaning services at various County
- 2 buildings; and,
- 3
- 4 **WHEREAS**, the Purchasing Division solicited sealed bids from qualified cleaning contractors for a 3-
- 5 year contract starting January 1, 2017, based on a cost per square foot; and,
- 6
- 7 **WHEREAS**, bids were received from five (5) contractors with results attached; and,
- 8
- 9 **WHEREAS**, the bids were reviewed by Facilities Management and Purchasing staff with the
- 10 recommendation to award the contract to the lowest, most responsible and responsive bidder, Petersen
- 11 Cleaning of Rockford IL, at .66 per square foot.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2016 that a contract in the amount for .66 per square foot for
- 15 cleaning services be awarded to Petersen Cleaning of Rockford IL, based on the terms and conditions set
- 16 forth in Invitation to Bid #2017-12.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

FISCAL NOTE:

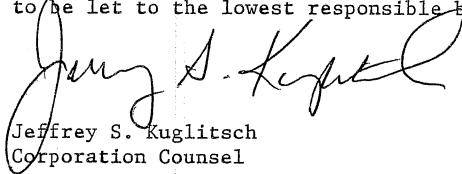
Funds have been included in various accounts in the 2017 budget for these services.



Sherry Oja
Finance Director

LEGAL NOTE:

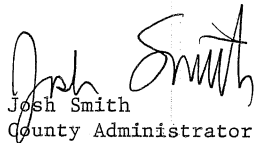
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

**Awarding the Contract for 2017-2019 for
Cleaning Services for Various Rock County Facilities**

The resolution before you awards a 3-year contract for cleaning services for several buildings managed by Facilities Management, starting January 1, 2017.

The Purchasing Division solicited bids on a cost per square foot basis for cleaning of all of these facilities. Bids were received from five cleaning contractors with the lowest, most responsible and responsive bidder being Peterson Cleaning of Rockford, Illinois, at .66 per square foot. Peterson had previously provided these services with good results. Our current contractor is Diversified Building Maintenance of Janesville.

The Purchasing Manager and Facilities Management Director recommending awarding the contract to Petersen Cleaning.

BUILDING	SQ FT	ANNUAL COST		
		AT .66 SQ FT	2016	DIFF
		2017		
911	10,000	6,600.00	17,716.00	(11,116.00)
COURTHOUSE	176,500	116,490.00	134,700.00	(18,210.00)
DIVERSION	6,575	4,339.50	11,600.00	(7,260.50)
HEALTH DEPT/COA	14,712	9,709.92	17,396.00	(7,686.08)
SHERIFF/JAIL	24,500	16,170.00	58,802.00	(42,632.00)
JOB CENTER	64,250	42,405.00	45,400.00	(2,995.00)
FRANKLIN ST	12,461	8,224.26	11,753.59	(3,529.33)
COURT ST	2,857	1,885.62	5,640.00	(3,754.38)
ECLIPSE CENTER	13,019	8,592.54	14,230.00	(5,637.46)
YSC	18,000	11,880.00	12,269.00	(389.00)
HCC	222,087	146,577.42	104,362.00	42,215.42
		372,874.26	433,868.59	(60,994.33)

NOTE: The square footage for the HCC is the total building. The 4th floor and most of the ground floor is vacant and will probably not be cleaned.



BID SUMMARY FORM


BID NUMBER 2017-12
 BID NAME CONTRACTED CLEANING SERVICES
 BID DUE DATE NOVEMBER 1, 2016 - 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

COST PER SQUARE FOOT	PETERSON ROCKFORD IL	SERVICEMASTER JANESVILLE WI	DIVERSIFIED JANESVILLE WI	JANI-KING MADISON WI	ABM MILWAUKEE WI
2017	.66	.6828	.71	1.00	1.16
2018	.66	.6918	.72	1.02	1.19
2019	.66	.7013	.73	1.03	1.22
2020	.66	.7068	.73	1.04	1.25
2021	.66	.7080	.74	1.04	1.28

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Peterson out of Rock fund 16.


SIGNATURE

November 1, 2016
DATE

GOVERNING COMMITTEE APPROVAL: _____
CHAIR

VOTE

DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

November 7, 2016
DATE DRAFTED

**Awarding Contract for Upgrading (52) 400 Watt Metal Halide Light
Fixtures to LED Light Fixtures at the Job Center**

- 1 **WHEREAS**, the 2016 budget included funds for needed work at the Job Center; and
- 2
- 3 **WHEREAS**, the open cubical office space has (52) 400 watt metal halide light fixtures that cost
- 4 approximately \$5,472.30 annually to operate; and
- 5
- 6 **WHEREAS**, the lighting shines up and staff are having to use desk lamps to conduct their business; and
- 7
- 8 **WHEREAS**, the (52) LED light fixtures annual cost to operate is \$525.15 and staff will not need to use
- 9 desk lamps; and
- 10
- 11 **WHEREAS**, we have an agreement with Focus on Energy to give us an incentive check for \$3,570; and
- 12
- 13 **WHEREAS**, bids were solicited from qualified contractors with the results attached.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 16 this _____ day of _____, 2016, that a contract to remove (52) 400 watt Metal halide light
- 17 fixtures and install (52) LED light fixtures at the Job Center in the amount of \$16,160.00, be awarded to
- 18 Van Brocklin Electric of Janesville, WI.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FISCAL NOTE:

Henry Brill, Chair

Funds are available in the 2016 budget for this project. This project is being funded by sales tax revenue.

Jason Heidenreich, Vice Chair

Bob Yeomans

Sherry Oja
Finance Director

David Homan

Jeremy Zajac

ADMINISTRATIVE NOTE:

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Recommended.

Jeffrey S. Kuglitsch
Corporation Counsel

Josh Smith
County Administrator

Executive Summary

Awarding Contract for Upgrading (52) 400 Watt Metal Halide Light Fixtures to LED Light Fixtures at the Job Center

The resolution before you authorizes a contract to remove (52) 400 watt Metal halide light fixtures and install (52) LED light fixtures at the Job Center in the amount of \$16,160.00, be awarded to Van Brocklin Electric of Janesville, WI.

The current light fixtures have an annual operating cost of \$5,472.30. The lights also shine up against the ceiling causing inadequate lighting and staff are having to use desk lamps to compensate. The new LED lights are brighter and have an annual operating cost of \$525.15.

Focus on energy is giving us an incentive of \$3,570.00 to change them out. The payback just based on energy savings is 2.5 years. When you add in the maintenance cost of \$1,500 for bulbs and ballast replacement that brings the payback 1.9 years.

Bids were solicited from qualified contractors with five contractors responding. The low bid from Van Brocklin Electric of Janesville was reviewed by the Purchasing Manager and the Facilities Management Director for compliance and was found to meet the specifications.



BID SUMMARY FORM

BID NUMBER: 2016-58
 BID NAME: JOB CENTER LIGHTING REPLACEMENT
 BID DUE DATE: OCTOBER 7, 2016 - 1:30 P.M.
 DEPARTMENT: FACILITIES MANAGEMENT

	VAN BROCKLIN JANESVILLE WI	FOLEY BELOIT WI	PIEPER JANESVILLE WI	WESTPHAL MADISON WI	AGSUN JANESVILLE WI
BASE BID	\$ 16,160.00	\$ 18,975.00	\$ 19,944.00	\$ 22,600.00	\$ 22,770.00
START DATE	11/21/16	1/2/17	1/2/17	TBD	11/19/16
COMPLETION	12/31/16	2/3/17	1/13/17	12/30/16	12/4/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Van Brocklin Electric
 SIGNATURE: [Signature] DATE: Nov 7, 2016

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board
INITIATED BY

General Services Committee, Finance
Committee & Human Services Board
SUBMITTED BY



Phil Boutwell
HSD Deputy Director
DRAFTED BY

October 31, 2016
DATE DRAFTED

Approval of Contract with Angus Young and Associates for the Architectural Design Services for Comprehensive Community Services (CCS) Program and Amend the 2016 Facilities Management Capital Budget

1 **WHEREAS**, Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient
2 psychosocial rehabilitation program to improve the quality of life for adults and children with mental
3 illness, substance abuse or a co-occurring diagnosis; and,
4
5 **WHEREAS**, the demand for CCS has exceeded the Human Services Department capacity to serve
6 clients and expanding the Program is vital to its continuity and responsiveness to client needs; and,
7
8 **WHEREAS**, the County Board has included funds in its 2017 Budget for the expansion of the CCS
9 Program as well as capital funding to renovate space for a clinic and offices; and,
10
11 **WHEREAS**, Human Services in conjunction with the County Administration and Facilities Management
12 has studied the options for the CCS Program space and deems that the best location for such a facility is
13 in the Job Center; and,
14
15 **WHEREAS**, in order to expedite the expansion and consolidation of the CCS Program by the Human
16 Services Department in 2017, the Human Services Department request that architectural services be
17 contracted in 2016 so that space can be renovated in the Job Center and ready for operations in spring of
18 2017.
19
20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
21 assembled this _____ day of _____, 2016 does hereby authorize a contract with Angus Young
22 and Associates of Janesville, Wisconsin, in the amount of \$10,530 for Architectural Services that include
23 schematic design, design development and construction documents relating to the renovation of space in
24 the Job Center for the CCS program; and,
25

26 **BE IT FURTHER RESOLVED** that the 2016 Facilities Management capital budget be amended as
27 follows to pay for architectural services:
28

29 Account/Description	Budget	Increase	Amended
30 <u>Source of Funds</u>	<u>10/31/16</u>	<u>(Decrease)</u>	<u>Budget</u>
31 18-1856-0000-47500			
32 Sales Tax	\$0	\$10,530	\$10,530
33 <u>Use of Funds</u>			
34 18-1856-0000-67200			
35 Capital Improvements	\$0	\$10,530	\$10,530

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

David Homan

Jeremy Zajac

Bob Yeomans

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of
4-0.

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes a transfer in of \$10,530 of prior year sales tax revenue for design services relating to the renovation of Job Center space for the CCS program.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of sec. 59.52(29), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice-Chair

ABSENT

Terry Fell

Karl Dommershausen

ABSENT

Ashley Kleven

Linda Garrett

Terry Thomas

Shirley Williams

Kathy Schütz

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Executive Summary

Approval of Contract with Angus Young and Associates for the Architectural Design Services for Comprehensive Community Services (CCS) Program and Amend the 2016 Facilities Management Capital Budget

The purpose of the attached resolution is to authorize a contract with Angus Young and Associates (AYA) for the Architectural design of the Comprehensive Community Services (CCS) program space that will be located in the Job Center.

The design calls for renovating the space formerly occupied by the Long Term Support Division of the Human Services Department. Included in the renovation are the build-out of 10 rooms and a reception area. The rooms include a medications room, two doctor offices, a nurse office, three clinical rooms, a supervisor office and two conference rooms.