

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

-Facilities Management  
-Maintenance

**GENERAL SERVICES COMMITTEE  
TUESDAY, OCTOBER 4, 2016 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – September 20, 2016
4. Transfer
5. Review of Payments
6. Resolutions
  - A. Awarding the Contract for Repairing Courthouse Masonry and Amending 2016 Facilities Management Capital Budget
7. Facilities Management Update
  - A. Courthouse Tower Demolition Safety Plan
8. Communications, Announcements and Information
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Brent Sutherland –  
Director of Facilities Management  
DRAFTED BY

September 22, 2016  
DATE DRAFTED

### Awarding the Contract for Repairing Courthouse Masonry and Amending 2016 Facilities Management Capital Budget

1 **WHEREAS**, funds were not budgeted in 2016 for the masonry repair of the southwest wall of  
2 the courthouse; and  
3

4 **WHEREAS**, the masonry repair needs are immediate to prevent further structural damage of the  
5 southwest wall of the courthouse; and  
6

7 **WHEREAS**, specifications were drafted and bids solicited from qualified contractors for this  
8 work with three bidders responding.  
9

10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
11 assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve and authorize  
12 awarding a contract in the amount of \$18,500 to Eugene Mathews Inc. out of Broadview, IL, for  
13 the repair of the masonry wall at the Courthouse.  
14

15 **BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as  
16 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> 8/31/16	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1842-0000-47200	\$163,022	\$18,500	\$181,522
Prior Years Sales Tax			
<u>Use of Funds:</u>			
18-1842-0000-67200	\$ 988,752	\$18,500	\$1,007,252
Capital Improvements			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

\_\_\_\_\_  
Henry Brill, Chair

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Robert Yeomans

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
Jeremy Zajac

FISCAL NOTE:

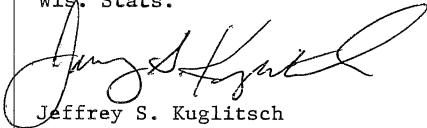
This resolution authorizes the masonry repair of the southwest wall of the courthouse. The cost of the project is being funded by a requested transfer in of sales tax revenues collected in prior years. As of 10/1/16, there is approximately \$1.8 million of prior years' sales tax revenues available for appropriation.



Sherry Oja  
Finance Director

LEGAL NOTE:

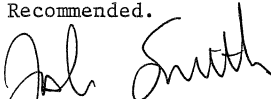
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

### Awarding the Contract for Repairing Courthouse Masonry and Amending 2016 Facilities Management Capital Budget

The Courthouse building southwest exterior masonry wall is in need of tuck pointing, replacing bricks and repairing the steel lintel to prevent further deterioration due to water damage behind the wall.

Bids were solicited with three contractors responding. The lowest bid was \$18,500.00.

Director of Facilities Management and Purchasing Manager are recommending awarding the bid to the lowest, most responsive and responsible bidder, Eugene Mathews Inc. from Broadview, Illinois.

**BID SUMMARY FORM**

BID NUMBER 2016-54  
 BID NAME COURTHOUSE MASONRY REPAIRS  
 BID DUE DATE SEPTEMBER 21, 2016 - 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

	EUGENE MATHEWS BROADVIEW IL	RD WOODS WEST ALLIS WI	SHOWERS BUILDING RESTORATION MCFARLAND WI
BID PRICE	\$ 18,500.00	\$ 19,500.00	\$ 39,700.00
ADDENDUM RECEIVED	YES	YES	YES
START	10/17/16	10/17/16	11/15/16
COMPLETION	11/10/16	11/14/16	12/15/16

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: I recommend EUGENE MATHEWS Inc.

*[Handwritten Signature]*

SIGNATURE

9-23-16

DATE

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_

CHAIR

VOTE

DATE