

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

-Facilities Management
-Maintenance

**GENERAL SERVICES COMMITTEE
TUESDAY, JULY 19, 2016 – 8:00 A.M.
CONFERENCE ROOM N-1 / N-2 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – July 5, 2016
4. Transfer
5. Review of Payments
6. UW-Rock County Residence Hall Status Update
7. Discussion and Possible Action on Courthouse Window Specifications
8. Resolution
 - A. Retaining Consultants to Complete an Analysis of our Parking Structure's Current Conditions
9. Discussion and Possible Action on Courthouse Traffic Study Options
10. Discussion of Agenda Structure and Information Sharing
11. Facilities Management Update
 - A. Discussion and Possible Action - Process Change Request for Change Orders / Contingency Funds
12. Project Updates & Approval of Change Orders
 - A. Projects Update
 - B. UW-Rock County Mass Notification Project – Change Orders
13. Semi-Annual Report
14. Communications, Announcements and Information
15. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-16010	PURCHASING INVEN	P1600088	05/11/2016	OFFICE PRO INC	972.30
GENERAL FUND PROG TOTAL					972.30

I have reviewed the preceding payments in the total amount of **\$972.30**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY				
		P1600097	06/01/2016	JBM PATROL AND PROTECTION CORP	5,424.20
18-1810-0000-62160	CLEANING CONTRAC				
		P1600096	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	11,225.00
18-1810-0000-62400	R & M SERV				
		P1600094	05/25/2016	JF AHERN COMPANY	595.00
		P1600101	06/03/2016	SAFEWAY PEST CONTROL	45.00
		P1600322	05/24/2016	ARAMARK UNIFORM SERVICES INC	53.93
		P1600866	05/31/2016	ADVANCED DISPOSAL SERVICES	132.00
		P1601233	06/02/2016	SGTS INC	1,441.17
18-1810-0000-62461	ELEVATOR				
		P1600992	05/20/2016	OTIS ELEVATOR COMPANY	463.00
18-1810-0000-63100	OFC SUPP & EXP				
		P1600091	05/13/2016	STAPLES BUSINESS ADVANTAGE	1,267.34
18-1810-0000-63500	R&M SUPPLIES				
		P1600100	06/01/2016	WRIGHT EXPRESS FSC	251.42
		P1600325	06/15/2016	BELOIT FIRE PROTECTION COMPANY	79.40
		P1600340	05/27/2016	GRAINGER	172.80
		P1600341	04/27/2016	HARRIS ACE HARDWARE LLP	169.62
		P1600342	05/16/2016	HOME DEPOT/GEFC	158.97
		P1600351	06/14/2016	PROCESS AND MECHANICAL SYSTEM	692.39
		P1600353	06/06/2016	MC MASTER-CARR SUPPLY COMPANY	80.29
		P1600359	06/16/2016	PORTERS LAWN AND POWER EQUIPW	466.00
		P1600360	05/26/2016	PUR CHEM LLC	2,282.00
		P1600361	06/10/2016	QUALITY DOOR LLC	1,284.00
		P1600363	06/13/2016	REINDERS INC	39.36
		P1600365	05/17/2016	SIMPLEX GRINNELL LP	392.00
		P1600381	06/06/2016	NAPA AUTO PARTS	99.66
		P1601837	05/19/2016	MAN D TEC	121.35
18-1810-0000-68000	COST ALLOCATIONS				
		P1600085	06/01/2016	GENERAL SERVICES PETTY CASH	2.41
FACILITIES MGMNT PROG TOTAL					26,938.31
18-1811-0000-62160	CLEANING CONTRAC				
		P1600096	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,449.67
18-1811-0000-62400	R & M SERV				
		P1600101	06/03/2016	SAFEWAY PEST CONTROL	25.00
		P1600322	05/24/2016	ARAMARK UNIFORM SERVICES INC	23.60
		P1600866	05/31/2016	ADVANCED DISPOSAL SERVICES	101.00
18-1811-0000-63500	R&M SUPPLIES				
		P1600325	05/31/2016	BELOIT FIRE PROTECTION COMPANY	61.50
		P1600326	05/25/2016	BJ ELECTRIC SUPPLY INC	63.50
		P1600341	04/29/2016	HARRIS ACE HARDWARE LLP	11.23
		P1600342	04/13/2016	HOME DEPOT/GEFC	53.89
		P1600344	06/07/2016	JACK AND DICKS FEED AND GARDEN	60.00
		P1600354	05/27/2016	MENARDS	15.25
		P1600366	05/26/2016	STATE OF WISCONSIN	100.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1811-0000-67200	CAPITAL IMPROV	P1601897	05/17/2016	DAMARC QUALITY INSPECTION SERV	120.00
		P1601197	05/19/2016	RH BATTERMAN AND COMPANY INC	1,447.20
GLEN OAKS FACILITY OPERATION PROG TOTAL					3,531.84
18-1812-0000-62160	CLEANING CONTRAC				
		P1600096	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,022.42
18-1812-0000-62400	R & M SERV				
		P1600322	06/07/2016	ARAMARK UNIFORM SERVICES INC	47.18
		P1600700	06/01/2016	STANLEY CONVERGENT SECURITY S	600.00
		P1600866	05/31/2016	ADVANCED DISPOSAL SERVICES	116.00
18-1812-0000-63500	R&M SUPPLIES				
		P1600336	06/06/2016	ENERGETICS INC	7.72
		P1600337	06/06/2016	FASTENAL COMPANY	18.38
		P1600341	05/03/2016	HARRIS ACE HARDWARE LLP	9.82
		P1600342	06/08/2016	HOME DEPOT/GEFC	22.62
		P1600361	06/10/2016	QUALITY DOOR LLC	105.50
		P1601554	04/18/2016	NORTHERN ILLINOIS FENCE INC	2,485.00
		P1601822	05/27/2016	SENTRY SECURITY FASTENERS INC	227.00
YOUTH SERVICES CENTER PROG TOTAL					4,661.64
18-1816-0000-62160	CLEANING CONTRAC				
		P1600096	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,476.34
18-1816-0000-62400	R & M SERV				
		P1600094	05/19/2016	JF AHERN COMPANY	125.00
		P1600101	06/03/2016	SAFEWAY PEST CONTROL	49.00
		P1600322	05/24/2016	ARAMARK UNIFORM SERVICES INC	23.58
		P1600866	05/31/2016	ADVANCED DISPOSAL SERVICES	74.00
18-1816-0000-63500	R&M SUPPLIES				
		P1600325	05/31/2016	BELOIT FIRE PROTECTION COMPANY	80.95
		P1600339	06/06/2016	FIRST SUPPLY LLC	14.12
		P1600381	05/31/2016	NAPA AUTO PARTS	136.24
		P1600774	05/13/2016	STAPLES BUSINESS ADVANTAGE	175.41
18-1816-0000-67200	CAPITAL IMPROV				
		P1601197	05/19/2016	RH BATTERMAN AND COMPANY INC	4,920.48
		P1601666	05/31/2016	CARROLL ELECTRIC INC	6,391.00
COMMUNICATIONS CTR.OPERATION PROG TOTAL					13,466.12
18-1817-0000-62160	CLEANING CONTRAC				
		P1600096	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	966.67
18-1817-0000-62400	R & M SERV				
		P1600101	06/03/2016	SAFEWAY PEST CONTROL	23.00
18-1817-0000-63500	R&M SUPPLIES				
		P1600325	05/20/2016	BELOIT FIRE PROTECTION COMPANY	63.25
		P1600326	05/24/2016	BJ ELECTRIC SUPPLY INC	611.56
		P1600360	06/07/2016	PUR CHEM LLC	240.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
DIVERSION PROG/ASC PROG TOTAL					1,904.48
18-1818-0000-62160	CLEANING CONTRAC				
		P1600096	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	3,679.17
		P1600334	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,221.00
18-1818-0000-62400	R & M SERV				
		P1600322	05/24/2016	ARAMARK UNIFORM SERVICES INC	237.00
		P1600866	05/31/2016	ADVANCED DISPOSAL SERVICES	383.00
18-1818-0000-63500	R&M SUPPLIES				
		P1600325	05/31/2016	BELOIT FIRE PROTECTION COMPANY	761.20
		P1600326	06/06/2016	BJ ELECTRIC SUPPLY INC	139.30
		P1600330	06/09/2016	COLLINS SANITARY	185.00
		P1600339	05/25/2016	FIRST SUPPLY LLC	27.36
		P1600341	05/04/2016	HARRIS ACE HARDWARE LLP	3.39
		P1600342	04/13/2016	HOME DEPOT/GECF	100.01
		P1600344	05/31/2016	JACK AND DICKS FEED AND GARDEN	852.00
		P1600346	05/25/2016	JANESVILLE WINSUPPLY COMPANY	61.93
		P1600353	05/23/2016	MC MASTER-CARR SUPPLY COMPANY	8.19
		P1600354	05/31/2016	MENARDS	74.82
		P1600360	05/26/2016	PUR CHEM LLC	1,776.00
		P1600363	05/23/2016	REINDERS INC	382.20
		P1600364	05/24/2016	SHERWIN WILLIAMS	2,011.40
		P1601822	05/27/2016	SENTRY SECURITY FASTENERS INC	472.00
		P1601973	05/11/2016	BANDT COMMUNICATIONS INC	159.18
		P1602077	06/15/2016	SGTS INC	3,700.90
JAIL PROG TOTAL					16,235.05
18-1819-0000-62400	R & M SERV				
		P1600093	05/25/2016	TRUGREEN	685.00
18-1819-0000-62461	ELEVATOR				
		P1600992	05/20/2016	OTIS ELEVATOR COMPANY	2,668.00
UW-ROCK COUNTY PROG TOTAL					3,353.00
18-1820-0000-62160	CLEANING CONTRAC				
		P1600096	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	200.42
18-1820-0000-62400	R & M SERV				
		P1600101	05/20/2016	SAFeway PEST CONTROL	70.00
18-1820-0000-64911	CLEARING ACCT				
		P1600096	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,006.26
		P1600101	05/20/2016	SAFeway PEST CONTROL	20.00
		P1600824	06/01/2016	HENDRICKS COMMERCIAL PROPERTI	8,812.38
18-1820-0000-65321	BLDG/OFC LEASE				
		P1600824	06/01/2016	HENDRICKS COMMERCIAL PROPERTI	2,067.10
18-1820-0000-67200	CAPITAL IMPROV				
		P1601689	06/17/2016	HALVERSON CARPET CENTER LTD	3,309.00
ECLIPSE CENTER PROG TOTAL					15,485.16

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1821-0000-62400	R & M SERV				
		P1600322	05/20/2016	ARAMARK UNIFORM SERVICES INC	86.44
18-1821-0000-63500	R&M SUPPLIES				
		P1600321	05/26/2016	AARONS LOCK AND SAFE INC	954.05
		P1600340	06/08/2016	GRAINGER	316.40
		P1600341	05/06/2016	HARRIS ACE HARDWARE LLP	79.62
		P1600342	04/28/2016	HOME DEPOT/GECF	67.00
		P1600343	05/13/2016	ILLINGWORTH KILGUST MECHANICAL	1,646.00
		P1601281	05/13/2016	MIDWEST ALARM SERVICES INC	273.96
		P1601764	05/09/2016	TAMARACK MATERIAL INC	199.68
18-1821-0000-67200	CAPITAL IMPROV				
		P1601197	05/19/2016	RH BATTERMAN AND COMPANY INC	3,280.32
		P1601679	06/01/2016	ANGUS YOUNG ASSOCIATES	225.00
		P1601828	06/01/2016	ANGUS YOUNG ASSOCIATES	1,300.95
				JOB CENTER PROG TOTAL	8,429.42
18-1837-0000-67200	CAPITAL IMPROV				
		P1601470	05/19/2016	BUTTERS FETTING CO INC	30,518.00
		P1601506	06/07/2016	TRANE COMPANY	31,698.49
		P1601786	05/25/2016	HONEYWELL INC	7,920.50
				JAIL CAPITAL IMPROVEMENTS PROG TOTAL	70,136.99
18-1842-0000-67200	CAPITAL IMPROV				
		P1502564	04/29/2016	SHOWERS BUILDING RESTORATION C	20,000.00
		P1503713	06/15/2016	BUTTERS FETTING CO INC	100,000.00
				COURTHOUSE FACILITY PROJECT PROG TOTAL	120,000.00
18-1843-0000-67200	CAPITAL IMPROV				
		P1502105	06/06/2016	KJWW ENGINEERING CONSULTANTS	3,232.52
		P1503712	06/15/2016	GILBANK CONSTRUCTION INC	135,850.00
		P1601197	05/19/2016	RH BATTERMAN AND COMPANY INC	31,074.50
				U-ROCK EXPANSION PROJECT PROG TOTAL	170,157.02
18-1849-0000-67200	CAPITAL IMPROV				
		P1600083	05/10/2016	MOBILE MINI INC	220.00
		P1600084	06/01/2016	LYNN T MACDONALD INC	300.00
				HCC COMPLEX PROJECT PROG TOTAL	520.00
18-1855-0000-67200	CAPITAL IMPROV				
		P1601572	05/20/2016	POTTER LAWSON ARCHITECTS INC	7,655.38
				COURTHOUSE SECURITY SYSTEM PROG TOTAL	7,655.38

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$462,474.41**

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62201	ELECTRIC		05/23/2016	ALLIANT ENERGY/WP&L	13,241.05
18-1815-0000-62202	WATER		05/01/2016	JANESVILLE WATER AND WASTEWATI	3,068.86
18-1815-0000-62203	NATURAL GAS		05/23/2016	ALLIANT ENERGY/WP&L	719.96
		P1600077	05/31/2016	ALLIANT ENERGY/WP&L	9,356.34
18-1815-0000-62400	R & M SERV				
		P1600076	05/31/2016	ADVANCED DISPOSAL SERVICES	110.00
		P1600080	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	7,282.83
		P1600318	05/26/2016	PORTERS LAWN AND POWER EQUIPM	328.52
		P1600379	05/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,436.00
		P1600461	06/01/2016	JF AHERN COMPANY	882.00
		P1600463	05/26/2016	JANESVILLE ELECTRIC MOTOR CORP	305.78
		P1601889	05/13/2016	OTIS ELEVATOR COMPANY	1,280.00
18-1815-0000-63500	R&M SUPPLIES				
		P1600078	05/31/2016	WRIGHT EXPRESS FSC	206.15
		P1600310	05/31/2016	AIRGAS NORTH CENTRAL	107.75
		P1600312	05/19/2016	BATTERIES PLUS LLC	184.28
		P1600316	05/27/2016	NAPA AUTO PARTS	88.73
		P1600447	05/27/2016	AARONS LOCK AND SAFE INC	3.98
		P1600454	05/26/2016	FASTENAL COMPANY	17.56
		P1600457	05/26/2016	HOH WATER TECHNOLOGY INC	1,529.10
		P1600460	06/03/2016	HOME DEPOT/GECF	184.67
		P1600464	05/13/2016	LA FORCE HARDWARE AND MANUFAC	336.00
		P1600468	06/07/2016	MENARDS	235.29
		P1600472	06/03/2016	SHERWIN WILLIAMS	205.84
		P1601708	06/06/2016	PROFORMA PRINTWORKS	997.06
HCC BUILDING COMPLEX PROG TOTAL					42,107.75

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$42,107.75**

Date: _____ Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

The General Services Committee
SUBMITTED BY

July, 8, 2016
DATE DRAFTED

**Retaining Consultants to Complete an Analysis of our Parking Structures' Current
Conditions**

- 1 **WHEREAS**, as commissioned by the County Board in September, Mead and Hunt Engineering
- 2 continues to work on the plans and specifications for Phase 1 security upgrades at the Courthouse to
- 3 include: duress alarms, card access, door control and video surveillance; and
- 4
- 5 **WHEREAS**, second phase of security improvements will include building access with weapons
- 6 screening, parking; and
- 7
- 8 **WHEREAS**, before any recommendations can be made relative to the number and location of building
- 9 entrances, and parking, the General Services Committee needs more information on current parking
- 10 structures and the life cycle cost; and
- 11
- 12 **WHEREAS**, because of their extensive experience in underground parking structures, Walker
- 13 Restoration Consultants made a site visit to assess the current condition of the two Court House
- 14 underground parking structures and submitted a proposal for services to conduct a study that would
- 15 generate a report of the current conditions and repair costs.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 18 this _____ day of _____, 2016, hereby retains Walker Restoration Consultants of Chicago to
- 19 complete a study of our current underground parking structures conditions and life cycle cost in the
- 20 amount of \$9,000.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Dave Homan

Bob Yeomans

Jeremy Zajac

FISCAL NOTE:

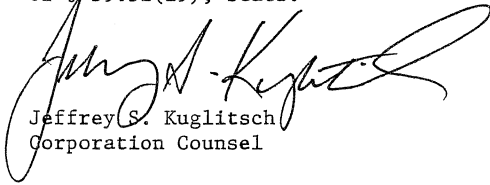
Sufficient funding is available in the Courthouse Security Project account for the cost of this contract. This account is funding by sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

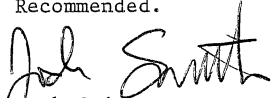
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Retaining Walker Restoration Consultants for services relating to the evaluation of the current conditions of the two underground parking structures at the Courthouse

Phase 2 of the Courthouse Security Upgrade Project will address building access and weapons screening. Due to the complexity of the topic, numerous options, and the short term/long term cost implications, the General Services Committee wants more information before making recommendations to the County Board.

To that end, the Committee, and thus this resolution, retains Walker Restorations Consultants to evaluate at the current conditions and life cycle cost of the underground parking structures at the Courthouse for a sum of \$9,000.

Pedestrian Traffic Study Cost Options

- We need to determine how accurate we need to be for General Services to make a decision on which option is the best for the County. This is best determined after we know how many pedestrians are entering the building.
- Therefore we will use an average processing time to get a person through, which is 1-1.5 minutes per person. With elderly and people with small children taking longer it is safe to use 3 minutes per person.
- Aviation Architects and Engineers use a metric of 150 passengers per hour per lane for security planning purposes at airport terminals. 150 per day is not generally consistent all day long. There will be peak times of the day.

Below is an example of possible outcomes based on 85% and 95% accuracy.

Ex.1) 800 people per day.

- a. At 95% accuracy we could miss 40 people.
- b. At 85% accuracy we could miss 80 people.

We are looking at two options for counting people who are entering the building.

Option 1. \$17,715. The total cost for using four (4) mats—two for the front entry. This includes shipping, set-up/breakdown, monitoring, and the memo report. This will be 95% accurate.

Option 2. \$14,315. The total cost for using four (4) IR Pyro Boxes—two for the front entry. This includes shipping, set-up/breakdown, monitoring, and the memo report. This will be 85% accurate.

We are looking at two options for counting customers and staff who enter the secure side of the building.

Option 1. \$1,850. The total cost for using one 9" mat. This is 95% accurate.

Option 2. \$1,000. The total cost for using IR Pyro Boxes. This is 85% accurate

Recommendation:

- Option 2 is less accurate when groups of people are together. Peak times are when we need to be most accurate. I would recommend utilizing the mats for \$17,715.
- I would also recommend placing a 9' mat across the security screening entrance for \$1,850 to determine the number of people that enter the secure side of the building. This will give valuable information to make a decision on whether or not to place the security screening at the front door.

Thank You

Brent Sutherland
Director of Facilities Management

FACILITIES MANAGEMENT PROJECT UPDATES AS OF 7/5/16

PROJECTS OUT FOR BID

BUILDING	PROJECT NAME	STATUS	BID DUE DATE	COMMITTEE APPROVAL	COUNTY BOARD APPROVAL
COUNCIL ON AGING	MASONRY WORK	PRE-BID 7/20	8/15	9/6	9/8
COURTHOUSE	WINDOWS	PRE-BID 8/1	8/22	9/6	9/8
COURTHOUSE, HCC, YOUTH SERVICES	RECORDS STORAGE ROOFS	PREBID 7/20	8/10	9/6	9/8
HCC, COA, 911, JOB CENTER	PARKING LOT & SIDEWALKS		7/19	8/2	8/11
JAIL	AC REPLACEMENT	PRE-BID 7/26	8/17	9/6	9/8

PROJECTS IN PROGRESS

BUILDING	PROJECT NAME	STATUS
COURTHOUSE	BOILER BREACHING	SCHEDULED TO BE COMPLETED 8/12. WORK IS 60% COMPLETED.
COURTHOUSE	CARPET	CARPET IS ON ORDER AND WORK TO BEGIN IN EARLY AUGUST.
COURTHOUSE	SECURITY	PHASE I – 60% COMPLETE
COURTHOUSE	TOWER	SPECS BEING FINALIZED – WILL GO OUT FOR BID JULY 21ST
COURTHOUSE	WINDOWS	BIDS WILL GO OUT ON JULY 21
HEALTH DEPT	HVAC CONTROLS	WORK IS BEING EVALUATED. FINAL WORK TO BE COMPLETED IN OCTOBER 2016
JAIL	SEWAGE GRINDER DESIGN	NOTHING HAS BEEN STARTED AND IT IS UNCLEAR OF THE NEEDS AT THIS TIME.
JAIL	SHOWER & CART WASH REFURBISH	SHOWER 1 IS COMPLETED. CART WASH & OTHER SHOWER ALMOST COMPLETE.
JAIL	VICTAULIC PIPE ENGINEERING	SPECS ARE BEING WRITTEN.
JAIL	HONEYWELL BLDG INTEGRATION	WORK IS UNDERWAY.
JAIL	FLOOR TILE	HAS NOT BEEN INSTALLED YET
JAIL	GREASE TRAP	BIDS CAME IN TOO HIGH. BRENT WILL EVALUATE AND DETERMINE IF ADDITIONAL FUNDS ARE NEEDED OR IF THERE IS ANOTHER ALTERNATIVE TO COMPLETING THE WORK.
JOB CENTER	BATHROOM & ELECTRICAL UPDATES	BRENT & JODI MET WITH ANGUS YOUNG TO REVIEW THE SCOPE OF SERVICE AND COMPLETION OF BATHROOM RENOVATION AND ELECTRICAL UPDATES ON 6/29/2016.
UW-ROCK	AIR HANDLER	WILL GO BACK OUT FOR BIDS IN SEPTEMBER. WORK WILL START JUNE 1, 2017.
UW-ROCK	PARKING LOT	PRE-CONSTRUCTION MEETING – 6/23 WORK STARTS 7/5 - COMPLETION SCHEDULED 8/5
UW-ROCK	SECURITY & MASS NOTIFICATION	BRENT WILL ATTEND MEETINGS STARTING 7/13
UW-ROCK & JOB CENTER	HVAC STUDIES	MET WITH IBC ENGINEERING ON 7/7 TO DEVELOP SCOPE OF WORK AND GET COST PROPOSAL.
HCC, JAIL, YSC, TRI-BUILDING	LIGHTENING PROTECTION	SPECS ARE BEING REWRITTEN TO INCLUDE ROCK HAVEN, NEW BUILDING. SPECS WILL BE READY JULY AND BID IN SEPTEMBER.
COURTHOUSE, JAIL, YOUTH SERVICES	FALL PROTECTION RAILINGS-	BEING EVALUATED WITH BRIAN FROM WILLIS WATSON TOWERS TO DETERMINE BEST ALTERNATIVE FALL PREVENTION OR FALL PROTECTION.

COMPLETE PROJECTS

BUILDING	PROJECT NAME	STATUS
COURTHOUSE	BRICK & PLANTERS	WAS COMPLETED. ON 6/23/2016 LYNN LAUERSDORF, RICHARD SHOWERS AND I COMPLETED A FINAL INSPECTION. IT WAS FOUND SOME BRICK WAS MISSED AND CLEANING NEEDED TO BE DONE. WE ARE HOLDING APPROXIMATELY \$1,800 UNTIL COMPLETED.
ECLIPSE CENTER	CARPET	COMPLETED
HEALTH DEPT	CABINETS & DOORS	COMPLETED
HEALTH DEPT	CARPET	COMPLETED
JAIL	WATER HEATER	COMPLETED
JAIL	CHILLER CONTROLS	COMPLETED
JAIL	LOADER	PURCHASED & DELIVERED
JAIL	CARPET	COMPLETED
STORAGE BUILDING	STORAGE BUILDING	COMPLETED THE BLUE BINS ARE EMPTY AND SCHEDULED TO BE PICKED UP. THE RENTAL UNITS BEHIND WERNER ELECTRIC ARE ALSO EMPTIED AND A 30 DAY NOTICE WAS GIVEN TO VACATE.

Phone 608-676-2261
Fax 608-676-4971

JAMES GILBANK
THOMAS GILBANK
GARY GILBANK

GILBANK CONSTRUCTION, INC.

GENERAL CONTRACTORS

Commercial • Industrial • Residential

P.O. BOX 718 • 301 SCOT DRIVE • CLINTON, WISCONSIN 53525-0718

Established 1965

To: Mead & Hunt
Att: Jeff Pronschinske

Date: 05/31/2016
E-mail: jeff.pronschinske@meadhunt.com

GILBANK CONSTRUCTION, INC. JOB ITEM 06 U-Rock
Sec CB001 door hardware changes

CB001 issued by Mead & Hunt

Per the revisions noted in CB 001, we offer a credit of (\$1,399.00) for changes to (6) hardware sets. Please note that in the bulletin, it is noted to revise hardware set 11. Currently we do not have any doors assigned to that hardware set.

\$1,399.00 Material
\$ 780.00 Labor

Total CB001 cost deduct \$2,179.00

(See attached supporting documentation)

Please let me know if you would like to proceed with the above changes ASAP. If you require any additional information or have any questions please call.

Proposal valid for 30 days

Signature _____ Date _____

Thank you

Sincerely,
John Williams
GILBANK CONSTRUCTION, INC.



10700 West Research Drive, Suite 155
Watwatosa, Wisconsin 53226
262-790-0232
meadhunt.com

Construction Bulletin No. 001.00

Date:	May 10, 2016	From:	Jeff Pronschinske
To:	John Williams Gilbank Construction	Email:	jeff.pronschinske@meadhunt.com
Project Name:	UW Rock County Security System Upgrade	Phone #:	414.935.4258
Client Project #:		M&H Project #	2923800.141445.01

This Construction Bulletin and attached drawings represent complete documents to date. The written portion of this Construction Bulletin is a description of revisions made to the drawings, which do not appear in any previous addendum or construction bulletin.

Please submit an itemized quotation for changes to the Contract Sum, if any, and time incidental to the proposed modifications to the Contract Document described herein.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

KEY DESCRIPTION: Door Hardware Changes

REASON: Engineer Clarifications

CHANGES TO SPECIFICATIONS

1. Specification 08 71 00 – Door Hardware
 - a. Commercial Hardware Schedule
 - i. Hardware Group H-5
 1. Omit 5000 Power Supply. Magnetic lock to receive power from card access system. Equip magnetic lock with door position sensor and bond sensor per Specification 08 71 00-2.2-B.
 2. Omit 1076 Magnetic Door Position Switch
 - ii. Hardware Group H-6
 1. Omit 5000 Power Supply. Magnetic lock to receive power from card access system. Equip magnetic lock with door position sensor and bond sensor per Specification 08 71 00-2.2-B.
 2. Omit (2) 1076 Magnetic Door Position Switch
 - iii. Hardware Group H-7
 1. Omit 5000 Power Supply. Magnetic lock to receive power from card access system. Equip magnetic lock with door position sensor and bond sensor per Specification 08 71 00-2.2-B.
 2. Omit (2) 1076 Magnetic Door Position Switch

- iv. Hardware Group H-8
 - 1. Omit 5000 Power Supply. Magnetic lock to receive power from card access system. Equip magnetic lock with door position sensor and bond sensor per Specification 08 71 00-2.2-B.
 - 2. Omit (2) 1076 Magnetic Door Position Switch

- v. Hardware Group H-9
 - 1. Omit 5000 Power Supply. Magnetic lock to receive power from card access system. Equip magnetic lock with door position sensor and bond sensor per Specification 08 71 00-2.2-B.
 - 2. Omit (2) 1076 Magnetic Door Position Switch

- vi. Hardware Group H-10
 - 1. Omit 5000 Power Supply. Magnetic lock to receive power from card access system. Equip magnetic lock with door position sensor and bond sensor per Specification 08 71 00-2.2-B.
 - 2. Omit 1076 Magnetic Door Position Switch

- vii. Hardware Group H-11
 - 1. Omit (2) 5000 Power Supply. Magnetic lock to receive power from card access system. Equip magnetic lock with door position sensor and bond sensor per Specification 08 71 00-2.2-B.
 - 2. Omit (4) 1076 Magnetic Door Position Switch

Copies to:

Name	Company	Email/Fax Number
Randy Terronez	Rock County Administration	randolph.terronez@co.rock.wi.us
Carla Quirk	Rock County General Services	quirkc@co.rock.wi.us
Mike Connor	UW Rock	mike.connor@uwc.edu

Date: May 27, 2016
To: John Williams
Company: Gilbank Construction, Inc.

Total Pages: 1
From: Matt Gunn
Phone: (920) 560-5344
(800) 672-6795 ext. 1105
Fax: (920) 497-4955
E-mail: mjg@laforceinc.com

**Re: UW Rock Co Security Systems Upgrade
Janesville, WI**

LaForce Job #: 37008

John,

Per the revisions noted in CB 001, we offer a credit of **(\$1,399.00)** for changes to (6) hardware sets. Please note that in the bulletin, it is noted to revise hardware set 11. Currently we do not have any doors assigned to that hardware set.

Please advise if these changes should be incorporated. Feel free to contact me with any questions.

Thanks,

Matt

Phone 608-676-2261
Fax 608-676-4971

JAMES GILBANK
THOMAS GILBANK
GARY GILBANK

GILBANK CONSTRUCTION, INC.

GENERAL CONTRACTORS

Commercial • Industrial • Residential

P.O. BOX 718 • 301 SCOT DRIVE • CLINTON, WISCONSIN 53525-0718

Established 1965

To: Mead & Hunt
Att: Jeff Pronschinske

Date: 06/20/2016
E-mail: jeff.pronschinske@meadhunt.com

GILBANK CONSTRUCTION, INC. JOB ITEM 07 U-Rock
Sec CB002 mag lock changes

CB002 issued by Mead & Hunt

Specification 08 71 00 – Door Hardware

a. Commercial Hardware Schedule

i. Hardware Group H-8

1. Provide (2) 2280 Magnetic Locks in lieu of (1) 2282 Magnetic Lock at Openings 6W and 7N due to interference with existing pair door center mullions.

ii. Hardware Group H-9

1. Provide (2) 2280 Magnetic Locks in lieu of (1) 2282 Magnetic Lock at Openings 2N, 6E, 7S, 10, 18, 19 and 20 due to interference with existing pair door center mullions.

\$ 00.00	material no cost change
\$520.00	labor
\$ 26.00	O&P

Total CB002 cost \$546.00

(See attached supporting documentation)

Please let me know if you would like to proceed with the above changes ASAP. If you require any additional information or have any questions please call.

Proposal valid for 30 days

Signature _____ Date _____

Thank you

Sincerely,
John Williams
GILBANK CONSTRUCTION, INC.



10700 West Research Drive, Suite 155
Watwatosa, Wisconsin 53226
262-790-0232
meadhunt.com

Construction Bulletin No. 002.00

Date:	June 14, 2016	From:	Jeff Pronschinske
To:	John Williams Gilbank Construction	Email:	jeff.pronschinske@meadhunt.com
Project Name:	UW Rock County Security System Upgrade	Phone #:	414.935.4258
Client Project #:		M&H Project #	2923800.141445.01

This Construction Bulletin and attached drawings represent complete documents to date. The written portion of this Construction Bulletin is a description of revisions made to the drawings, which do not appear in any previous addendum or construction bulletin.

Please submit an itemized quotation for changes to the Contract Sum, if any, and time incidental to the proposed modifications to the Contract Document described herein.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

KEY DESCRIPTION: Magnetic Lock Changes

REASON: Engineer Clarifications

CHANGES TO SPECIFICATIONS

1. Specification 08 71 00 – Door Hardware
 - a. Commercial Hardware Schedule
 - i. Hardware Group H-8
 1. Provide (2) 2280 Magnetic Locks in lieu of (1) 2282 Magnetic Lock at Openings 6W and 7N due to interference with existing pair door center mullions.
 - ii. Hardware Group H-9
 1. Provide (2) 2280 Magnetic Locks in lieu of (1) 2282 Magnetic Lock at Openings 2N, 6E, 7S, 10, 18, 19 and 20 due to interference with existing pair door center mullions.

Copies to:

Name	Company	Email/Fax Number
Randy Terronez	Rock County Administration	randolph.terronez@co.rock.wi.us
Carla Quirk	Rock County General Services	quirkc@co.rock.wi.us
Mike Connor	UW Rock	mike.connor@uwc.edu

Date: June 20, 2016
To: John Williams
Company: Gilbank Construction, Inc.

Total Pages: 1
From: Matt Gunn
Phone: (920) 560-5344
(800) 672-6795 ext. 1105
Fax: (920) 497-4955
E-mail: mjg@laforceinc.com

**Re: UW Rock Co Security Systems Upgrade
Janesville, WI**

LaForce Job #: 37008

John,

Per the revisions noted in CB 002, we have revised (9) pairs to receive single mag locks in lieu of dual maglocks due to existing mullion interference. This change will result in no cost.

Please contact me with any questions.

Thanks,

Matt



MEMORANDUM

DATE: July 13, 2016

TO: General Services Committee

FROM: Brent Sutherland, Director of facilities Management

SUBJECT: Out-of-State Training and Conferences

As required by Resolution #06-9A-087, which requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that Facilities Management Department did not have any employees who attended a conference that exceeded \$1,000 per event, per employee during the first six months of 2016.