

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE  
TUESDAY, JUNE 7, 2016 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – May 17, 2016
4. Review of Payments
5. Resolutions
  - A. Recognizing Carl Varga
  - B. Authorizing UW-Rock Parking Lot Reconstruction
6. Committee Approval for Engineering Services for Masonry Repairs to the Council on Aging Facility
7. Discussion on Courthouse Security – Phase II Project Options
8. Communications, Announcements and Information
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-16010	PURCHASING INVEN	P1600087	05/03/2016	MIDLAND PAPER	667.26
		P1600088	03/23/2016	OFFICE PRO INC	258.00
00-0000-0001-17100	POSTAGE METER CH	P1600370	05/04/2016	UNITED MAILING SERVICES INC	556.07
		P1600825	05/19/2016	UNITED STATES POSTAL SERVICE	20,000.00
<b>GENERAL FUND PROG TOTAL</b>					<b>21,481.33</b>

I have reviewed the preceding payments in the total amount of **\$21,481.33**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY				
		P1600097	05/03/2016	JBM PATROL AND PROTECTION CORP	5,394.88
18-1810-0000-62160	CLEANING CONTRAC				
		P1600096	04/25/2016	DIVERSIFIED BUILDING MAINTENAN	11,225.00
		P1600334	04/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,221.00
18-1810-0000-62210	TELEPHONE				
		P1601795	04/28/2016	MULLIGANS CELLULAR AND PAGING	39.99
18-1810-0000-62400	R & M SERV				
		P1600089	05/01/2016	KONICA MINOLTA BUSINESS SOLUTI	939.72
		P1600090	04/30/2016	KONICA MINOLTA BUSINESS SOLUTI	380.00
		P1600093	04/30/2016	TRUGREEN	129.00
		P1600101	05/06/2016	SAFEWAY PEST CONTROL	45.00
		P1600322	04/26/2016	ARAMARK UNIFORM SERVICES INC	510.38
		P1600866	04/30/2016	ADVANCED DISPOSAL SERVICES	132.00
		P1601233	05/02/2016	SGTS INC	1,441.17
18-1810-0000-62461	ELEVATOR				
		P1600992	04/20/2016	OTIS ELEVATOR COMPANY	3,131.00
18-1810-0000-63100	OFC SUPP & EXP				
		P1600091	04/15/2016	STAPLES BUSINESS ADVANTAGE	111.99
18-1810-0000-63500	R&M SUPPLIES				
		P1600099	05/10/2016	SYNCHRONY BANK	179.41
		P1600100	05/01/2016	WRIGHT EXPRESS FSC	60.70
		P1600326	05/13/2016	BJ ELECTRIC SUPPLY INC	2,260.55
		P1600329	05/04/2016	CITY OF JANESVILLE	25.00
		P1600333	04/20/2016	DE VERE COMPANY INC	156.92
		P1600336	04/27/2016	ENERGETICS INC	195.24
		P1600341	04/20/2016	HARRIS ACE HARDWARE LLP	126.25
		P1600342	03/15/2016	HOME DEPOT/GECF	50.51
		P1600346	05/17/2016	JANESVILLE WINSUPPLY COMPANY	655.16
		P1600360	04/23/2016	PUR CHEM LLC	492.00
		P1600361	04/20/2016	QUALITY DOOR LLC	88.00
		P1600363	05/11/2016	REINDERS INC	44.50
		P1600774	05/06/2016	STAPLES BUSINESS ADVANTAGE	658.86
18-1810-0000-68000	COST ALLOCATIONS				
		P1600085	05/01/2016	GENERAL SERVICES PETTY CASH	5.43
<b>FACILITIES MGMNT PROG TOTAL</b>					<b>29,699.66</b>
18-1811-0000-62160	CLEANING CONTRAC				
		P1600096	04/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,449.67
18-1811-0000-62400	R & M SERV				
		P1600101	05/06/2016	SAFEWAY PEST CONTROL	25.00
		P1600322	04/26/2016	ARAMARK UNIFORM SERVICES INC	47.20
		P1600866	04/30/2016	ADVANCED DISPOSAL SERVICES	101.00
18-1811-0000-63500	R&M SUPPLIES				
		P1600336	04/26/2016	ENERGETICS INC	68.26
		P1600344	04/26/2016	JACK AND DICKS FEED AND GARDEN	72.50
		P1600346	05/17/2016	JANESVILLE WINSUPPLY COMPANY	308.60

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1600348	04/29/2016	JOHNSON CONTROLS INC	533.62
		P1600350	05/02/2016	JOHNSTONE SUPPLY	159.08
		P1600354	04/25/2016	MENARDS	64.42
<b>GLEN OAKS FACILITY OPERATION PROG TOTAL</b>					<b>2,829.35</b>
18-1812-0000-62160	CLEANING CONTRAC				
		P1600096	04/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,022.42
18-1812-0000-62400	R & M SERV				
		P1600094	05/11/2016	JF AHERN COMPANY	190.00
		P1600101	05/06/2016	SAFEGWAY PEST CONTROL	30.00
		P1600700	05/03/2016	STANLEY CONVERGENT SECURITY S	600.00
		P1600866	04/30/2016	ADVANCED DISPOSAL SERVICES	116.00
18-1812-0000-63500	R&M SUPPLIES				
		P1600321	04/29/2016	AARONS LOCK AND SAFE INC	91.03
		P1600326	05/03/2016	BJ ELECTRIC SUPPLY INC	30.52
		P1600340	05/12/2016	GRAINGER	16.16
		P1600342	04/01/2016	HOME DEPOT/GECF	16.16
		P1600343	04/27/2016	ILLINGWORTH KILGUST MECHANICAL	1,991.00
		P1600344	05/13/2016	JACK AND DICKS FEED AND GARDEN	180.00
		P1600346	04/20/2016	JANESVILLE WINSUPPLY COMPANY	53.26
		P1600351	04/26/2016	PROCESS AND MECHANICAL SYSTEM	185.69
<b>YOUTH SERVICES CENTER PROG TOTAL</b>					<b>4,522.24</b>
18-1816-0000-62160	CLEANING CONTRAC				
		P1600096	04/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,476.34
18-1816-0000-62400	R & M SERV				
		P1600101	05/06/2016	SAFEGWAY PEST CONTROL	26.00
		P1600322	04/26/2016	ARAMARK UNIFORM SERVICES INC	47.16
		P1600866	04/30/2016	ADVANCED DISPOSAL SERVICES	74.00
18-1816-0000-63500	R&M SUPPLIES				
		P1600099	05/10/2016	SYNCHRONY BANK	24.99
		P1600332	04/25/2016	DEGARMO PLUMBING INC	814.50
		P1601787	04/29/2016	SGTS INC	441.00
<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>					<b>2,903.99</b>
18-1817-0000-62160	CLEANING CONTRAC				
		P1600096	04/25/2016	DIVERSIFIED BUILDING MAINTENAN	966.67
18-1817-0000-62400	R & M SERV				
		P1600101	05/06/2016	SAFEGWAY PEST CONTROL	46.00
18-1817-0000-63500	R&M SUPPLIES				
		P1600336	04/26/2016	ENERGETICS INC	52.60
		P1600340	04/20/2016	GRAINGER	285.65
		P1600360	05/10/2016	PUR CHEM LLC	854.00
<b>DIVERSION PROG/ASC PROG TOTAL</b>					<b>2,204.92</b>
18-1818-0000-62160	CLEANING CONTRAC				
		P1600096	04/25/2016	DIVERSIFIED BUILDING MAINTENAN	3,679.17

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1818-0000-82400	R & M SERV				
		P1600094	05/11/2016	JF AHERN COMPANY	375.00
		P1600101	05/06/2016	SAFEWAY PEST CONTROL	35.00
		P1600322	05/03/2016	ARAMARK UNIFORM SERVICES INC	205.32
		P1600866	04/30/2016	ADVANCED DISPOSAL SERVICES	383.00
18-1818-0000-63500	R&M SUPPLIES				
		P1600326	05/17/2016	BJ ELECTRIC SUPPLY INC	408.12
		P1600330	04/14/2016	COLLINS SANITARY	370.00
		P1600331	05/13/2016	CONGRESS GLASS INC	1,168.00
		P1600336	04/19/2016	ENERGETICS INC	40.84
		P1600343	04/27/2016	ILLINGWORTH KILGUST MECHANICAL	742.95
		P1600344	04/20/2016	JACK AND DICKS FEED AND GARDEN	1,764.00
		P1600345	05/03/2016	JANESVILLE ELECTRIC MOTOR CORP	135.94
		P1600346	05/02/2016	JANESVILLE WINSUPPLY COMPANY	134.56
		P1600347	04/28/2016	JF AHERN COMPANY	140.00
		P1600351	04/14/2016	PROCESS AND MECHANICAL SYSTEM	1,287.23
		P1600353	04/18/2016	MC MASTER-CARR SUPPLY COMPANY	14.82
		P1600363	04/27/2016	REINDERS INC	528.49
		P1600364	05/16/2016	SHERWIN WILLIAMS	159.00
		P1601580	04/25/2016	SENTRY SECURITY FASTENERS INC	921.19
		P1601667	04/21/2016	NEWARK ELECTRONICS	26.09
		P1601674	04/29/2016	SENTRY SECURITY FASTENERS INC	27.00
		P1601763	05/04/2016	ADDIE WATER SYSTEMS INC	1,363.69
				<b>JAIL PROG TOTAL</b>	<b>13,909.41</b>
18-1819-0000-62400	R & M SERV				
		P1600094	05/03/2016	JF AHERN COMPANY	250.00
18-1819-0000-63500	R&M SUPPLIES				
		P1601731	04/13/2016	AMERICAN TIME AND SIGNAL COMPA	1,176.76
				<b>UW-ROCK COUNTY PROG TOTAL</b>	<b>1,426.76</b>
18-1820-0000-62160	CLEANING CONTRAC				
		P1600096	04/25/2016	DIVERSIFIED BUILDING MAINTENAN	200.42
18-1820-0000-64911	CLEARING ACCT				
		P1600096	04/25/2016	DIVERSIFIED BUILDING MAINTENAN	1,006.26
		P1600101	05/06/2016	SAFEWAY PEST CONTROL	20.00
		P1600824	05/01/2016	HENDRICKS COMMERCIAL PROPERTI	8,812.38
		P1600866	04/30/2016	ADVANCED DISPOSAL SERVICES	140.00
18-1820-0000-65321	BLDG/OFC LEASE				
		P1600824	05/01/2016	HENDRICKS COMMERCIAL PROPERTI	2,067.10
				<b>ECLIPSE CENTER PROG TOTAL</b>	<b>12,246.16</b>
18-1821-0000-62400	R & M SERV				
		P1600322	04/22/2016	ARAMARK UNIFORM SERVICES INC	35.06
18-1821-0000-63500	R&M SUPPLIES				
		P1600326	04/28/2016	BJ ELECTRIC SUPPLY INC	371.61
		P1600341	04/18/2016	HARRIS ACE HARDWARE LLP	2.52

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1600343	04/27/2016	ILLINGWORTH KILGUST MECHANICAL	650.00
		P1600346	04/20/2016	JANESVILLE WINSUPPLY COMPANY	111.75
<b>JOB CENTER PROG TOTAL</b>					<b>1,170.94</b>
18-1843-0000-67200	CAPITAL IMPROV				
		P1503712	05/31/2016	GILBANK CONSTRUCTION INC	126,825.00
<b>U-ROCK EXPANSION PROJECT PROG TOTAL</b>					<b>126,825.00</b>
18-1849-0000-67200	CAPITAL IMPROV				
		P1600084	05/01/2016	LYNN T MACDONALD INC	300.00
<b>HCC COMPLEX PROJECT PROG TOTAL</b>					<b>300.00</b>
18-1855-0000-67200	CAPITAL IMPROV				
		P1503213	05/12/2016	MEAD AND HUNT INC	2,101.40
<b>COURTHOUSE SECURITY SYSTEM PROG TOTAL</b>					<b>2,101.40</b>

I have reviewed the preceding payments in the total amount of **\$200,139.83**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62201	ELECTRIC		04/28/2016	ALLIANT ENERGY/WP&L	9,362.66
18-1815-0000-62203	NATURAL GAS		04/30/2016	ALLIANT ENERGY/WP&L	1,615.33
		P1600077	04/30/2016	ALLIANT ENERGY/WP&L	9,356.34
18-1815-0000-62400	R & M SERV				
		P1600076	04/30/2016	ADVANCED DISPOSAL SERVICES	110.00
		P1600080	04/30/2016	DIVERSIFIED BUILDING MAINTENAN	7,282.83
		P1600379	04/30/2016	DIVERSIFIED BUILDING MAINTENAN	1,436.00
		P1601681	04/25/2016	HEAT & POWER PRODUCTS INC	229.99
		P1601726	04/16/2016	ROTO ROOTER SEWER DRAIN SERVIC	150.00
18-1815-0000-63500	R&M SUPPLIES				
		P1600078	04/30/2016	WRIGHT EXPRESS FSC	62.01
		P1600310	04/30/2016	AIRGAS NORTH CENTRAL	104.93
		P1600312	04/30/2016	BATTERIES PLUS LLC	224.64
		P1600320	05/03/2016	STAPLES BUSINESS ADVANTAGE	1,772.50
		P1600455	05/09/2016	FIRST SUPPLY MADISON LLC	130.32
		P1600457	04/25/2016	HOH WATER TECHNOLOGY INC	2,197.30
		P1600467	04/20/2016	MC MASTER-CARR SUPPLY COMPANY	306.69
		P1600468	04/27/2016	MENARDS	97.78
18-1815-0000-64200	TRAINING EXP				
		P1601739	05/01/2016	SKILLPATH SEMINARS INC	269.00
		P1601742	04/30/2016	WHEA II	195.00
		P1601743	04/30/2016	GLACIER CANYON LODGE	112.94
<b>HCC BUILDING COMPLEX PROG TOTAL</b>					<b>35,016.26</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$35,016.26**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

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**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-9000-9920-62201	ELECTRIC		05/09/2016	ALLIANT ENERGY/WP&L	16,544.74
<b>GENERAL SERVICES UTILITIES PROG TOTAL</b>					<b>16,544.74</b>

I have reviewed the preceding payments in the total amount of **\$16,544.74**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Randy Terronez  
DRAFTED BY

May 11, 2016  
DATE DRAFTED

**RECOGNIZING CARL VARGA**

- 1 WHEREAS, Carl Varga was hired by Rock County as a Mechanical Maintenance Worker III on March  
 2 18, 1986; and  
 3  
 4 WHEREAS, Carl moved to a Patrolman with DPW on January 10, 1991; and  
 5  
 6 WHEREAS, Carl returned to the General Services Department as the Facilities Superintendent on July 7,  
 7 1991 and served in that role until his retirement on June 9, 2016; and  
 8  
 9 WHEREAS, during Carl's career of more than 30 years with Rock County he played a significant role in the  
 10 progress of the General Services Department; and  
 11  
 12 WHEREAS, Carl's expertise and institutional knowledge of Rock County facilities, particularly being  
 13 conversant in life-safety standards for the Jail, Youth Service Center and the 911 Communications Center,  
 14 will be greatly missed.  
 15  
 16 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled  
 17 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby recognize Carl Varga for his 30 plus years of service  
 18 and extends best wishes in his future endeavors.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

\_\_\_\_\_  
Jeremy Zajac

\_\_\_\_\_  
Bob Yeomans

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Betty Jo Bussie



FISCAL NOTE:

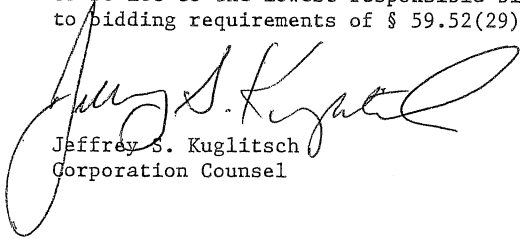
Funds in the amount of \$502,340 are in the 2016 budget for this project. Funds spent over this amount will come from the UW-Rock Air Handling Unit project budgeted funds, because the Air Handling Unit project will not be completed in 2016. This account is funded with Sales Tax Revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

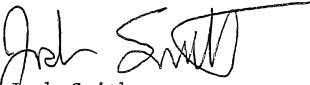
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## EXECUTIVE SUMMARY

In the 2016 Rock County budget, funding was approved for replacement of the main parking lot at the UW-Rock County campus. The parking lot is in deteriorated condition, and severely in need of replacement,

During the Engineering phase of the parking lot reconstruction, lighting deficiencies were identified. The lighting deficiencies identified safety and security concerns for the staff and users of the UW-Rock County campus. Alternative plans and specifications were developed to be bid with the parking lot reconstruction.

It is the recommendation to approve the alternate bid, and to upgrade the lighting in the parking area as part of the parking lot re-construction. New conduit bases, poles and lights, can be installed as part of the reconstruction.

While there is sufficient funding to cover the project costs, please be aware that funding is being diverted from the UW-Rock Air Handling Unit project, in the amount of \$45,782.12. The project contingency of \$51,896.00 will also be funded from the Air Handling Unit project if necessary. These funds are available because no bids were received in 2016 for the Air Handling Unit Project due to timing concerns. Funding will have to be restored in the 2017 budget to allow completion of that project.



**BID SUMMARY FORM**

**BID NUMBER**            2016-29  
**BID NAME**                UW-ROCK COUNTY PARKING LOT RECONSTRUCTION  
**BID DUE DATE**        MAY 25, 2016 – 1:30 P.M.  
**DEPARTMENT**        FACILITIES MAINTENANCE

	ROCK ROAD JANESVILLE WI	MADRELL MONROE WI	FRANK BROTHERS JANESVILLE
BASE BID	467,126.03	479,056.59	488,077.00
ALTERNATE BID	51,831.59	54,618.84	53,899.00
<b>TOTAL BID</b>	<b>\$ 518,957.62</b>	<b>\$ 533,675.43</b>	<b>\$ 541,976.00</b>
START DATE	WITHIN 10 DAYS OF AWARD	6/17/16	AS SOON AS AWARDED
COMPLETION	8/19/26	8/19/16	8/19/16
ADDENDUM RECEIVED	YES	YES	YES
BID BOND	YES	YES	YES
QUALIFICATIONS FORM	YES	YES	YES

Alternate Bid: Remove current parking lot light poles & base and replace with new light LED lights and bases.

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Twenty additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: ROCK ROAD

 5-27-16  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

## **ENGINEERING SERVICES FOR MASONRY REPAIRS TO THE COUNCIL ON AGING FACILITY**

The current exterior masonry of the Council on Aging facility is in need of tuck-pointing, brick replacement, and the installation of control joints. In order to bid the project, development of plans and specifications are required. Funding is budgeted and available for masonry repairs to the facility.

Engineering services will be provided by Lynn Lauersdorf Engineering Services for the amount of \$4,350.00. Services include:

- Inspection of exterior façade as required to determine the extent of work
- Develop and provide technical plans and specifications and confirm with site verification
- Participate in pre-bid tour
- Conduct one pre-construction meeting
- Provide one inspection during actual repair work
- Provide one final inspection