

HEALTH SERVICES COMMITTEE

December 11, 2019

CALL TO ORDER – Chair Brien called the meeting of the Health Services Committee to order at 9:00 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Schulz, Bomkamp

STAFF MEMBERS PRESENT: Clayton Kalmon, Administrator; Sara Beran, Interim Director of Nursing; David Froeber, Facilities Superintendent; Joanne Foss, Controller; Renae Thompson, ADON

OTHERS PRESENT – Rob Wilkinson, AARP

APPROVAL OF AGENDA – Supervisor Bomkamp moved approval of the agenda of December 11, 2019, second by Supervisor Schulz. ADOPTED

APPROVAL OF MINUTES – October 16, 2019 – Supervisor Leavy moved approval of the October 16, 2019 minutes, second by Supervisor Schulz. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS –

Introduction of Renae Thompson, Assistant Director of Nursing

Supervisor Mary Beaver will be replacing Supervisor Driscoll. Supervisor Beaver was unable to attend today, but will be here next month.

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – Supervisor Bomkamp moved approval of budget transfer from regular wages to personnel services, second by Supervisor Brien. APPROVED

FINANCE – No report

NEW BUSINESS –

RESIDENT COUNCIL MINUTES – Resident Council Minutes for October provided.

CLAYTON KALMON, ADMINISTRATOR'S RESIGNATION – Clayton Kalmon, NHA announced he has resigned as administrator. At this time it is unknown who will take over, but assured everyone that Josh Smith, County Administrator is working on a plan.

DIRECTOR OF NURSING, ADMISSION NURSE, ADMINISTRATIVE SECRETARY AND MDS –

Donna Clark has resigned as Director of Nursing, her last day was December 3, 2019. Sara Beran is Interim DON until someone is hired for the position.

Alana Tormey, Admission Nurse resigned her position. Laurie Greenfield has accepted the position and will move into that on January 13, 2020. She is currently in the MDS Nurse position.

MDS Nurse – Laurie Greenfield will be leaving this position for the Admission Nurse. Currently recruiting for the position.

Administrative Secretary – Chrissy Arambula has accepted the unit clerk position in the facility. Recruiting to replace her.

ASHLEY KABOR, FINANCIAL OFFICE MANAGER ADDED TO BANK ACCOUNT – Ashley Kabor will be added to the Rock Haven accounts as a signer of checks. Donna Clark and Clayton Kalmon will be removed from the account, since resigning.

NURSING SHORTAGE NATIONWIDE – Supervisor Schulz wanted to discuss the nursing shortage nationwide and what can be done to help with the problem.

COMPLIANCE AND ETHICS – New committee members were given the compliance and ethics policy and acknowledgement of the policy.

RESOLUTION RECOGNIZING DIANNA WYWIAL FOR YEARS OF SERVICE AT ROCK HAVEN – Supervisor Bomkamp moved approval of resolution recognizing Dianna Wywial for years of service at Rock Haven, second by supervisor Schulz. APPROVED.

RESOLUTION RECOGNIZING JOAN MOE FOR YEARS OF SERVICE AT ROCK HAVEN – Supervisor Bomkamp moved approval of resolution recognizing Joan Moe for years of service at Rock Haven, second by supervisor Schulz. APPROVED.

REPORTS -

CENSUS – Census reports provided by Clayton Kalmon.

Health Services Committee
December 11, 2019
Page 3

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, January 8, 2019 at 9 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisor Bomkamp moved to adjourn at 9:43 a.m., second by Supervisor Schulz. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE