



HEALTH SERVICES COMMITTEE
Wednesday, April 13, 2016 at 8:00 a.m.
Rock Haven Conference Room

AGENDA

1. Call to Order/Approval of Agenda
2. Approval of Minutes – March 9, 2016
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Finance – Joanne Foss
8. Old Business
 - a. Information Item: Rock Haven Building Update
9. New Business
 - a. Information Item: Resident Council Minutes – February
 - b. Information Item: Diversity Hiring at Rock Haven
 - c. Information Item: Proposed Board Rules of Procedure Changes
 - d. **Action Item:** Marketing Rock Haven Services
10. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Staff Education for April 2016
 - a. Preventing Abuse and Neglect
 - 2) Resident Council Meeting – April 19, 2016 at 10:15 am.
 - 3) Family Council Meeting – April 19, 2016 at 6:00 pm.

11. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Wednesday, May 11, 2016 at 8 A.M. in the Rock Haven Conference Room of the Village Commons.
12. Adjournment

SP/ML

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-3250-0000-64904	SUNDRY EXPENSE				
		P1600425	03/02/2016	LIVING DESIGN INC	351.73
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	0.00	0.00	351.73	4,648.27
ROCK HAVEN PROG TOTAL				351.73	
32-7260-7400-62189	OTHER MED SERV				
		P1600413	03/01/2016	BELOIT MEMORIAL HOSPITAL	27.82
		P1600429	02/28/2016	MOBILEXUSA	1,522.69
		P1600444	02/01/2016	ST MARYS HOSPITAL	462.97
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	15.57	0.00	2,013.48	13,470.95
RH CONTRACT SERVICES T-18 PROG TOTAL				2,013.48	
32-7500-7350-63109	OTHER SUPP/EXP				
		P1600418	03/14/2016	GARY GRIMM AND ASSOCIATES	35.95
		P1600440	03/03/2016	ROCK COUNTY HEALTH CARE CENTE	62.43
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,250.00	332.33	0.00	98.38	819.29
RH-PROGRAM SERVICE ADMIN. PROG TOTAL				98.38	
32-8000-8100-63100	OFC SUPP & EXP				
		P1600415	03/16/2016	CRESCENT ELECTRIC SUPPLY CO	216.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	3,388.66	2,817.26	216.00	578.08
32-8000-8100-63109	OTHER SUPP/EXP				
		P1600439	03/30/2016	ROCK COUNTY HEALTH CARE CENTE	43.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	2,843.01	1,837.67	43.35	3,275.97
32-8000-8100-64000	MEDICAL SUPPLIES				
		P1600436	03/18/2016	PATTERSON MEDICAL	88.06
		P1601393	03/17/2016	CAREFOAM	350.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	154,500.00	36,977.60	105,711.54	438.06	11,372.80
SUPPORT SERVICE MATERIALS PROG TOTAL				697.41	
32-8000-9100-63109	OTHER SUPP/EXP				
		P1600436	02/29/2016	PATTERSON MEDICAL	46.31
		P1600440	03/18/2016	ROCK COUNTY HEALTH CARE CENTE	59.49

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,000.00	2,027.97	9,972.03	105.80	1,894.20
32-8000-9100-64105	GROCERIES				
		P1600423	03/30/2016	KWIK TRIP INC	19.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	180,000.00	41,543.47	138,256.53	19.08	180.92
SUPPORT SERVICE FOOD SERVICE PROG TOTAL				124.88	
32-8000-9200-62420	MACH & EQUIP RM				
		P1600426	03/19/2016	MCKESSON MEDICAL SURGICAL MN S	118.08
		P1600443	02/26/2016	SUPPLY WORKS	225.67
		P1600446	02/29/2016	ASC1 INC	106.26
		P1600450	03/08/2016	DIRECT SUPPLY EQUIPMENT	106.87
		P1600453	03/07/2016	ENERGETICS INC	62.18
		P1600459	03/08/2016	HOBART SALES AND SERVICE	897.69
		P1600465	03/01/2016	LAND AND WHEELS	285.49
		P1600471	03/07/2016	SELECT SOUND SERVICE INC	471.29
		P1601319	03/08/2016	ARJO INC	103.32
		P1601372	03/14/2016	CREST HEALTH CARE INC.	185.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,500.00	2,992.66	5,421.28	2,562.03	28,524.03
32-8000-9200-62450	GROUNDS IMPR R&M				
		P1600451	02/14/2016	E AND S SNOWPLOWING	1,151.00
		P1600467	03/14/2016	MC MASTER-CARR SUPPLY COMPANY	355.89
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,700.00	1,225.55	0.00	1,506.89	10,967.56
32-8000-9200-62460	BLDG SERV R&M				
		P1600473	03/21/2016	TAS COMMUNICATIONS INC	39.50
		P1601514	03/24/2016	STATE OF WISCONSIN	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	736.06	2,000.00	139.50	17,124.44
32-8000-9200-62470	BLDG R & M				
		P1600455	03/01/2016	FIRST SUPPLY MADISON LLC	1,270.04
		P1600460	03/04/2016	HOME DEPOT/GECF	45.35
		P1600468	03/11/2016	MENARDS	369.78
		P1600968	02/23/2016	SANIMAX LLC	540.00
		P1601268	03/02/2016	BJ ELECTRIC SUPPLY INC	98.89
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,750.00	5,247.80	240.00	2,324.06	5,938.14
32-8000-9200-63109	OTHER SUPP/EXP				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
		P1600457	03/09/2016	HOH WATER TECHNOLOGY INC	505.00	
		P1600462	03/23/2016	JACK AND DICKS FEED AND GARDEN	338.94	
		P1600467	03/10/2016	MC MASTER-CARR SUPPLY COMPANY	241.71	
		P1601259	03/07/2016	SHAMROCK SCIENTIFIC SPECIALITY	235.58	
		P1601544	03/31/2016	WHEA II	35.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00		5,228.08	0.00	1,356.23	(1,584.31)
SUPPORT SERVICE MAINTENANCE PROG TOTAL					7,888.71	
32-8000-9300-62164	DISPOSAL SERV					
		P1600433	03/08/2016	OFFICE PRO INC	35.29	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00		7,250.65	12,283.16	35.29	430.90
32-8000-9300-64409	FURNISHINGS					
		P1600460	02/18/2016	HOME DEPOT/GEFC	159.52	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00		50.90	0.00	159.52	2,789.58
SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL					194.81	
32-8000-9500-62104	CONSULTING SERV					
		P1601330	02/01/2016	MARSHALL AND STEVENS INC	314.19	
		P1601381	02/13/2016	PATHWAY HEALTH SERVICES	3,212.60	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	35,501.00		0.00	3,000.00	3,526.79	28,974.21
32-8000-9500-64200	TRAINING EXP					
		P1600412	02/24/2016	BELOIT HEALTH SYSTEM INC	24.00	
		P1601328	03/08/2016	MED PASS INC	114.50	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00		1,167.05	2,683.72	138.50	6,010.73
32-8000-9500-64416	LICENSES					
		P1601467	03/01/2016	CLIA LABORATORY PROGRAM	150.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00		860.00	0.00	150.00	(10.00)
32-8000-9500-64424	EMPLOYEE RECOGN.					
		P1601258	03/07/2016	POSITIVE PROMOTIONS	210.95	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00		0.00	0.00	210.95	2,289.05
SUPPORT SERVICE ADMINISTRATION PROG TOTAL					4,026.24	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-8000-9700-62174	INTERNIST	P1600434	02/22/2016	OMARI,BASHAR A	4,555.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	250,000.00	44,400.00	140,600.00	4,555.00	60,445.00
SUPPORT SERVICE MEDICAL STAFF PROG TOTAL				4,555.00	
32-9000-9910-65103	PUBLIC LIABILITY	P1601395	03/11/2016	TRICOR INC	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	0.00	0.00	500.00	24,500.00
GENERAL SERVICE INSURANCE PROG TOTAL				500.00	
32-9000-9940-61920	PHYSICALS	P1600432	03/01/2016	OCCUPATIONAL HEALTH CENTER	336.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	24.00	0.00	336.00	2,640.00
GENERAL SERVICE EMP BENEFITS PROG TOTAL				336.00	

I have examined the preceding bills and encumbrances in the total amount of **\$20,786.64**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 13 2016**

Dept Head _____

Committee Chair _____

**Rock Haven
RESIDENT COUNCIL MEETING
February 16, 2016**

Members Present:

Tom Hahn	Sheila Tabbert	Louis Amerpohl	Sharon Barnes	Bernice Olson
Beulah Rudolph		Joanne OBrien	Marion Longman	Joan Powell e
Ruth Long		Carol Schultz	Lynn Gibson	Gladys Johnson
Lloyd Luek	Eddie Sanchez	Pat Linneman	Ramon Ojeda	Joan Demrow
		Jeanette Pritchard		

Others: Gail Sullivan, SW Theresa Talbert, SW Sue Lewiston, AD

Meeting called to order – Tom Hahn

Pledge of Allegiance Recited – All Members

Reading of Last Meeting Minutes – Tom Hahn

Treasurer's Report – by Joanne OBrien

Deposits– \$199.

Expenses – \$160.00

Balance -- \$4,599.21

General Announcements: There were none

Old Business: There was none

New Business:

- The minutes from the Health Services Committee was deferred until next meeting
- Maintenance concerns: Nothing was addressed
- The resignation of the group's president. An election was held to fill the vacant position. Pat Linneman agreed to run & was elected by those present
- Educational Topic had been waved by officers at their meeting & they elected to have Valentine Bingo for the group
- There were no additional questions or concerns & meeting was adjourned

Next meeting: Tuesday, March 15 @ 10:15 am –in the Social Room & Officers will meet on Friday, March 11th in the Social Room @ 10:00 am

Minutes taken by Sue Lewiston CC: Dave Hayes, Doug Keating, Michael Howell, SueProstko, Theresa Talbert, Gail Sullivan, Michelle Lynch & Nursing Supervisors.