



**HEALTH SERVICES COMMITTEE**  
**Wednesday, December 9, 2015 at 8:00 a.m.**  
**Rock Haven Conference Room**

**AGENDA**

1. Call to Order/Approval of Agenda
2. Approval of Minutes – November 9, 2015
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Finance – Joanne Foss
8. Old Business
  - a. Information Item: Rock Haven Building Update
  - b. Information Item: State Survey Update
9. New Business
  - a. Information Item: Resident Council Meeting – October Minutes
  - b. Information Item: Employee Christmas Breakfast
  - c. **Action Item:** Marketing Rock Haven Services
10. Information Item: Reports
  - a. Census
  - b. Activities
    - 1) Staff Education for December 2015
      - a. Electronic Charting System
    - 2) Resident Council Meeting – December 15, 2015 at 10:15 am.
    - 3) Family Council Meeting – December 15, 2015 at 6:00 pm.

11. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Wednesday, January 13, 2016 at 8 A.M. in the Rock Haven Classroom of the Village Commons
12. **EXECUTIVE SESSION:** Per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – Nursing Home Administrator
13. Adjournment

SP/ML

\*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-3250-0000-64904	SUNDRY EXPENSE	P1500266	11/03/2015	MENARDS	399.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	924.24	0.00	399.00	3,676.76
<b>ROCK HAVEN PROG TOTAL</b>				<b>399.00</b>	
32-7260-7400-62171	AMBULANCE	P1503730	11/01/2015	CAPITOL EXPRESS TRANSPORTATION	115.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,500.00	8,710.50	0.00	115.00	2,674.50
32-7260-7400-62189	OTHER MED SERV	P1500261	11/12/2015	DEAN HEALTH SYSTEMS	5,028.52
		P1500268	10/31/2015	MOBILEXUSA	830.00
		P1501452	11/01/2015	BELOIT MEMORIAL HOSPITAL	426.72
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	20,400.05	0.00	6,285.24	(11,185.29)
<b>RH CONTRACT SERVICES T-18 PROG TOTAL</b>				<b>6,400.24</b>	
32-8000-8100-63100	OFC SUPP & EXP	P1500281	11/20/2015	ROCK COUNTY HEALTH CARE CENTE	7.51
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	6,225.33	0.00	7.51	767.16
32-8000-8100-63101	POSTAGE	P1500281	11/25/2015	ROCK COUNTY HEALTH CARE CENTE	7.89
		P1501320	11/14/2015	UNITED PARCEL SERVICE	14.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	1,878.68	300.00	22.64	798.68
32-8000-8100-63109	OTHER SUPP/EXP	P1500276	11/12/2015	ROCK COUNTY HEALTH CARE CENTE	63.65
		P1500281	10/07/2015	ROCK COUNTY HEALTH CARE CENTE	123.15
		P1502210	11/07/2015	REINHART FOODSERVICE INC	472.65
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	7,383.10	204.60	659.45	(2,247.15)
32-8000-8100-64000	MEDICAL SUPPLIES	P1500274	11/03/2015	PATTERSON MEDICAL	356.51
		P1500280	11/12/2015	EZ WAY INC	4,989.60
		P1503276	10/20/2015	CENTRAD HEALTHCARE INC	791.86
		P1503340	11/17/2015	PROFESSIONAL MEDICAL INC	1,696.09

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	142,000.00	122,892.54	7,496.97	7,834.06	3,776.43
<b>SUPPORT SERVICE MATERIALS PROG TOTAL</b>				<b>8,523.66</b>	
32-8000-9100-63109	OTHER SUPP/EXP				
		P1500276	11/06/2015	ROCK COUNTY HEALTH CARE CENTE	67.94
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,000.00	7,720.79	4,751.91	67.94	3,459.36
32-8000-9100-64105	GROCERIES				
		P1500263	11/13/2015	KWIK TRIP INC	10.31
		P1502881	11/25/2015	GORDON FOOD SERVICE	1,933.96
		P1503183	11/11/2015	TROPIC JUICES INC	1,559.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	167,000.00	145,622.17	26,948.27	3,503.52	(9,073.96)
32-8000-9100-64107	MEAT				
		P1502881	11/25/2015	GORDON FOOD SERVICE	536.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	64,000.00	60,425.48	3,574.52	536.52	(536.52)
<b>SUPPORT SERVICE FOOD SERVICE PROG TOTAL</b>				<b>4,107.98</b>	
32-8000-9200-62420	MACH & EQUIP RM				
<b>ENC</b>		R1504006	11/17/2015	AMAZON.COM	519.98
		P1500230	11/09/2015	ASC1 INC	165.20
		P1500237	11/13/2015	EZ WAY INC	22.95
		P1500979	11/09/2015	MCKESSON MEDICAL SURGICAL MN S	802.75
		P1503619	11/18/2015	CREST HEALTH CARE INC.	52.82
		P1503651	11/30/2015	WELCH ALLYN INC	2,502.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	32,959.29	0.00	4,065.70	(2,024.99)
32-8000-9200-62450	GROUNDS IMPR R&M				
		P1500245	11/17/2015	HOME DEPOT/GEFC	82.09
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,940.00	7,361.27	325.85	82.09	6,170.79
32-8000-9200-62460	BLDG SERV R&M				
		P1500257	11/03/2015	TAS COMMUNICATIONS INC	39.50
		P1503400	11/04/2015	SILVER LINING HOOD SERVICE LLC	550.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	18,377.58	1,347.02	589.50	(5,314.10)
32-8000-9200-62461	ELEVATOR				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1503541	10/29/2015	STATE OF WISCONSIN	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,800.00	4,067.89	0.00	100.00	632.11
32-8000-9200-62470	BLDG R & M				
		P1500245	12/01/2015	HOME DEPOT/GECF	65.48
		P1500250	11/18/2015	LA FORCE HARDWARE AND MANUFAC	2,746.00
		P1500253	11/10/2015	MENARDS	35.58
		P1500258	11/10/2015	WERNER ELECTRIC SUPPLY COMPAN	74.46
		P1503372	10/22/2015	DEGARMO PLUMBING INC	407.97
		P1503488	10/19/2015	ROTO ROOTER SEWER DRAIN SERVIC	2,864.00
		P1503489	10/20/2015	ROTO ROOTER SEWER DRAIN SERVIC	1,905.00
		P1503630	10/21/2015	DEGARMO PLUMBING INC	4,815.38
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,750.00	18,260.73	5,508.44	12,913.87	(22,933.04)
32-8000-9200-63109	OTHER SUPP/EXP				
		P1500242	11/09/2015	HOH WATER TECHNOLOGY INC	505.00
		P1500248	12/01/2015	JACK AND DICKS FEED AND GARDEN	338.94
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	6,998.60	0.00	843.94	(1,842.54)
<b>SUPPORT SERVICE MAINTENANCE PROG TOTAL</b>					<b>18,595.10</b>
32-8000-9300-62164	DISPOSAL SERV				
		P1500272	10/26/2015	OFFICE PRO INC	24.43
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	13,238.13	5,370.46	24.43	866.98
32-8000-9300-63109	OTHER SUPP/EXP				
		P1501704	11/05/2015	SUPPLY WORKS	276.47
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	3,139.57	0.00	276.47	583.96
32-8000-9300-63111	PAPER PRODUCTS				
		P1501906	11/13/2015	MCKESSON MEDICAL SURGICAL MN S	1,381.80
		P1503340	11/23/2015	PROFESSIONAL MEDICAL INC	1,124.49
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,500.00	30,220.90	109.94	2,506.29	(8,337.13)
32-8000-9300-63404	JANITOR/CLEANING				
		P1501704	11/20/2015	SUPPLY WORKS	184.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	20,764.71	438.04	184.18	2,613.07
32-8000-9300-64409	FURNISHINGS				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1501906	11/04/2015	MCKESSON MEDICAL SURGICAL MN S	1,506.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	1,099.66	0.00	1,506.40	393.94
<b>SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL</b>				<b>4,497.77</b>	
32-8000-9500-64424	EMPLOYEE RECOGN.				
		P1503285	10/28/2015	PROFORMA PRINTWORKS	608.39
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	746.24	(78.39)	608.39	1,223.76
<b>SUPPORT SERVICE ADMINISTRATION PROG TOTAL</b>				<b>608.39</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$43,132.14**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 09 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

2016 . . . ■

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-7260-7400-62176 ENC	LABORATORY	R1600099	01/01/2016	MERCY HEALTH SYSTEM	25,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,500.00	0.00	0.00	25,500.00	0.00
32-7260-7400-62179 ENC	PHARMACY	R1600128	01/01/2016	OMNICARE PHARMACIES OF WISCON	180,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	180,000.00	0.00	0.00	180,000.00	0.00
32-7260-7400-62180 ENC	PHYSICAL THERAPY	R1600100	01/01/2016	MJ CARE INC	172,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	172,000.00	0.00	0.00	172,000.00	0.00
32-7260-7400-62185 ENC	OCCUP.THERAPY	R1600100	01/01/2016	MJ CARE INC	169,505.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	169,505.00	0.00	0.00	169,505.00	0.00
32-7260-7400-62186 ENC	SPEECH THERAPY	R1600100	01/01/2016	MJ CARE INC	57,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	57,000.00	0.00	0.00	57,000.00	0.00
<b>RH CONTRACT SERVICES T-18 PROG TOTAL</b>				<b>604,005.00</b>	
32-7500-7350-64300 ENC	REC THERAPY	R1600101	01/01/2016	CHARTER COMMUNICATIONS	20,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,080.00	0.00	0.00	20,000.00	80.00
<b>RH-PROGRAM SERVICE ADMIN. PROG TOTAL</b>				<b>20,000.00</b>	
32-8000-8100-63100 ENC	OFC SUPP & EXP	R1600092	01/01/2016	JP MORGAN CHASE BANK NA	6,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	0.00	0.00	6,000.00	1,000.00
32-8000-8100-63101 ENC ENC	POSTAGE	R1600108	01/01/2016	POSTMASTER JANESVILLE	300.00
		R1600108	01/01/2016	POSTMASTER JANESVILLE	0.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	0.00	0.00	300.00	2,700.00
32-8000-8100-63109	OTHER SUPP/EXP				

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
ENC		R1600091	01/01/2016	JP MORGAN CHASE BANK NA	500.00
ENC		R1600110	01/01/2016	REINHART FOODSERVICE INC	4,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	0.00	0.00	4,500.00	3,500.00
32-8000-8100-64000	MEDICAL SUPPLIES				
ENC		R1600090	01/01/2016	CENTRAD HEALTHCARE INC	17,500.00
ENC		R1600091	01/01/2016	JP MORGAN CHASE BANK NA	500.00
ENC		R1600096	01/01/2016	MCKESSON MEDICAL SURGICAL MN S	60,000.00
ENC		R1600097	01/01/2016	MEDLINE INDUSTRIES INC	26,000.00
ENC		R1600097	01/01/2016	MEDLINE INDUSTRIES INC	0.00
ENC		R1600098	01/01/2016	MENARDS	750.00
ENC		R1600106	01/01/2016	PROFESSIONAL MEDICAL INC	35,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	154,500.00	0.00	0.00	139,750.00	14,750.00
32-8000-8100-64003	OXYGEN SUPPLIES				
ENC		R1600090	01/01/2016	CENTRAD HEALTHCARE INC	11,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,500.00	0.00	0.00	11,500.00	0.00
32-8000-8100-64408	DISPOSABLES				
ENC		R1600096	01/01/2016	MCKESSON MEDICAL SURGICAL MN S	85,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	85,000.00	0.00	0.00	85,000.00	0.00
<b>SUPPORT SERVICE MATERIALS PROG TOTAL</b>				<b>247,050.00</b>	
32-8000-8200-62104	CONSULTING SERV				
ENC		R1600128	01/01/2016	OMNICARE PHARMACIES OF WISCON	12,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,000.00	0.00	0.00	12,000.00	0.00
32-8000-8200-63109	OTHER SUPP/EXP				
ENC		R1600096	01/01/2016	MCKESSON MEDICAL SURGICAL MN S	20,000.00
ENC		R1600128	01/01/2016	OMNICARE PHARMACIES OF WISCON	33,795.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	53,795.00	0.00	0.00	53,795.00	0.00
<b>SUPPORT SERVICE PHARMACY PROG TOTAL</b>				<b>65,795.00</b>	
32-8000-9100-63109	OTHER SUPP/EXP				
ENC		R1600156	01/01/2016	SYSCO FOODS OF BARABOO LLC	12,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,000.00	0.00	0.00	12,000.00	2,000.00



## Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-8000-9100-63111 ENC	PAPER PRODUCTS	R1600156	01/01/2016	SYSCO FOODS OF BARABOO LLC	2,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	0.00	0.00	2,500.00	1,500.00
32-8000-9100-64102 ENC ENC	DAIRY	R1600152 R1600156	01/01/2016 01/01/2016	COUNTRY QUALITY DAIRY SYSCO FOODS OF BARABOO LLC	40,000.00 7,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	52,000.00	0.00	0.00	47,000.00	5,000.00
32-8000-9100-64105 ENC ENC ENC ENC	GROCERIES	R1600153 R1600154 R1600155 R1600156	01/01/2016 01/01/2016 01/01/2016 01/01/2016	TROPIC JUICES INC GORDON FOOD SERVICE PAN-O-GOLD BAKING CO SYSCO FOODS OF BARABOO LLC	16,000.00 68,000.00 10,000.00 90,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	180,000.00	0.00	0.00	184,000.00	(4,000.00)
32-8000-9100-64107 ENC ENC	MEAT	R1600154 R1600156	01/01/2016 01/01/2016	GORDON FOOD SERVICE SYSCO FOODS OF BARABOO LLC	27,000.00 35,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	79,000.00	0.00	0.00	62,000.00	17,000.00
32-8000-9100-64109 ENC ENC	SUPPLEMENT	R1600090 R1600156	01/01/2016 01/01/2016	CENTRAD HEALTHCARE INC SYSCO FOODS OF BARABOO LLC	6,000.00 10,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	0.00	0.00	16,000.00	4,000.00
<b>SUPPORT SERVICE FOOD SERVICE PROG TOTAL</b>				<b>323,500.00</b>	
32-8000-9300-62110 ENC	PEST CONTROL	R1600119	01/01/2016	SAFEWAY PEST CONTROL	1,800.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,800.00	0.00	0.00	1,800.00	0.00
32-8000-9300-62164 ENC ENC ENC ENC	DISPOSAL SERV	R1600088 R1600089 R1600094 R1600107	01/01/2015 01/01/2016 01/01/2016 01/01/2016	ADVANCED DISPOSAL SERVICES ARAMARK UNIFORM SERVICES INC LB MEDWASTE SERVICES PKK LIGHTING INC	17,000.00 99,000.00 1,600.00 900.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	0.00	0.00	118,500.00	(98,500.00)

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-8000-9300-63109 ENC	OTHER SUPP/EXP	R1600110	01/01/2016	REINHART FOODSERVICE INC	2,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	0.00	0.00	2,000.00	4,000.00
32-8000-9300-63111 ENC	PAPER PRODUCTS	R1600096	01/01/2016	MCKESSON MEDICAL SURGICAL MN S	11,000.00
ENC		R1600106	01/01/2016	PROFESSIONAL MEDICAL INC	8,000.00
ENC		R1600124	01/01/2016	STAPLES ADVANTAGE	6,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,000.00	0.00	0.00	25,500.00	500.00
32-8000-9300-63404 ENC	JANITOR/CLEANING	R1600105	01/01/2016	NORTH AMERICAN	11,000.00
ENC		R1600120	01/01/2016	SUPPLY WORKS	8,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,000.00	0.00	0.00	19,000.00	2,000.00
<b>SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL</b>					<b>166,800.00</b>
32-8000-9500-62104 ENC	CONSULTING SERV	R1600093	01/01/2016	JT AND ASSOCIATES LLC	3,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	0.00	0.00	3,000.00	2,000.00
32-8000-9500-63200 ENC	PUBL/SUBCR/DUES	R1600095	01/01/2016	LEADINGAGE WISCONSIN	10,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,000.00	0.00	0.00	10,000.00	3,000.00
32-8000-9500-64200 ENC	TRAINING EXP	R1600091	01/01/2016	JP MORGAN CHASE BANK NA	1,500.00
ENC		R1600095	01/01/2016	LEADINGAGE WISCONSIN	1,000.00
ENC		R1600118	01/01/2016	ROCK COUNTY HEALTH CARE CENTE	1,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	0.00	0.00	3,500.00	6,500.00
32-8000-9500-64415 ENC	PROVIDER TAX	R1600121	01/01/2016	WISCONSIN DEPARTMENT OF HEALTH	261,120.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	261,120.00	0.00	0.00	261,120.00	0.00
<b>SUPPORT SERVICE ADMINISTRATION PROG TOTAL</b>					<b>277,620.00</b>
32-8000-9700-62174 ENC	INTERNIST	R1600109	01/01/2016	RAO,RAMACHANDRA	35,000.00

**COMMITTEE APPROVAL REPORT**

2016. . .

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
ENC		R1600123	01/01/2016	WEST MD,WILLIAM PETER	150,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	250,000.00	0.00	0.00	185,000.00	65,000.00
<b>SUPPORT SERVICE MEDICAL STAFF PROG TOTAL</b>					<b>185,000.00</b>
32-9000-9910-65109	OTHER INS				
ENC		R1600122	01/01/2016	WISCONSIN HEALTH CARE LIABILTI	35,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	0.00	0.00	35,000.00	0.00
<b>GENERAL SERVICE INSURANCE PROG TOTAL</b>					<b>35,000.00</b>
32-9000-9930-62210	TELEPHONE				
ENC		R1600084	11/17/2015	ABILITY NETWORK INC	3,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	28,000.00	0.00	0.00	3,500.00	24,500.00
<b>GENERAL SERVICE TELEPHONE PROG TOTAL</b>					<b>3,500.00</b>

I have examined the preceding bills and encumbrances in the total amount of **\$1,928,270.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 09 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**Rock Haven  
RESIDENT COUNCIL MEETING  
October 20, 2015**

**Members Present:**

Ramon Ojeda	Louis Amerpohl	Sharon Barnes	Ruth Jones
Sheila Tabbert	Joanne OBrien	Lynn Gibson	Richard Woodliff
Beulah Rudolph	Phyllis Williams	Lillian Frayer	Phyllis Kail
Tom Hahn	Pat Linneman		
Joan Powell	Marjorie Woodman		

**Others:** Gail Sullivan, SW      Theresa Talbert, SW      Sue Lewiston, AD  
 David Hayes, Dietary      Douglas Keating, Facility Superintendent

- Meeting called to order** – Beulah Rudolph
- Pledge of Allegiance Recited** – All Members
- Reading of Last Meeting Minutes** – Tom Hahn
- Treasurer’s Report** – by Lillian Frayer

Deposits– \$0.46  
 Expenses – None  
 Balance – \$4,214.82

**General Announcements:**

**Old Business:** The concern about plates being removed from tables during meals was shared with staff. It was agreed that tables can be cleared off by staff when no one is seated there. Staff should ask permission to clear a table when a resident(s) are seated at the table.

**New Business:**

- The Sept minutes from to the Health Services Committee was deferred until next meeting
- Maintenance concerns: Doug spoke to the group about the only paper product that should be to flushed down the toilet is TP & provided all with a letter about changes with the use of holiday lights in resident rooms
- Educational Topic: Menu Planning with David Hayes
- Upcoming special events for the month was also deferred
- Nominations for Resident Council, also deferred until next meeting.
- There were no additional questions or concerns & meeting was adjourned

**Next meeting:** Tuesday, November 17 @ 10:15 am –in the Social Room & Officers will meet on Friday, November 13 in the conference room on Limestone Court @ 10:00 am

## 2015 Patient Revenues for Rock Haven October

Limestone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$107,467	\$146,091	-\$38,624	-26%	\$1,064,676	\$1,432,637	-26%
Hospice	\$934	\$9,951	-\$9,017	-91%	\$109,328	\$97,585	12%
Medical Assistance	\$259,009	\$238,826	\$20,183	8%	\$2,248,282	\$2,342,038	-4%
Private Pay	\$76,177	\$65,100	\$11,077	17%	\$853,975	\$638,400	34%
<b>Total</b>	<b>\$443,588</b>	<b>\$459,969</b>	<b>-\$16,380</b>	<b>-4%</b>	<b>\$4,276,262</b>	<b>\$4,510,660</b>	<b>-5%</b>

Sandstone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$27,075	\$53,124	-\$26,049	-49%	\$563,162	\$520,959	8%
Hospice	\$5,794	\$17,198	-\$11,405	-66%	\$123,174	\$168,653	-27%
Medical Assistance	\$296,908	\$269,437	\$27,471	10%	\$2,761,019	\$2,642,218	4%
Private Pay	\$69,000	\$46,500	\$22,500	48%	\$450,554	\$456,000	-1%
<b>Total</b>	<b>\$398,776</b>	<b>\$386,259</b>	<b>\$12,518</b>	<b>3%</b>	<b>\$3,897,909</b>	<b>\$3,787,829</b>	<b>3%</b>

Total Rock Haven							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$134,542	\$199,215	-\$64,673	-32%	\$1,627,838	\$1,953,596	-17%
Hospice	\$6,728	\$27,149	-\$20,421	-75%	\$232,502	\$266,237	-13%
Medical Assistance	\$555,917	\$508,263	\$47,654	9%	\$5,009,302	\$4,984,257	1%
Private Pay	\$145,177	\$111,600	\$33,577	30%	\$1,304,529	\$1,094,400	19%
<b>Total</b>	<b>\$842,365</b>	<b>\$846,228</b>	<b>-\$3,863</b>	<b>0%</b>	<b>\$8,174,171</b>	<b>\$8,298,490</b>	<b>-1%</b>

2015 PATIENT DAYS FOR ROCK HAVEN

		ACTUAL		PATIENT DAYS BUDGET		% OVER/UNDER		ACTUAL		PATIENT DAYS BUDGET		% OVER/UNDER							
		MTD	YTD	MTD	YTD	MTD	YTD	YTD	YTD	YTD	YTD	YTD	YTD						
LIMESTONE COURT	MEDICARE	SNF	258	310	-52.00	-16.77	2501	3040	-539	-17.73	TOTAL	258	310	-52.00	-16.77	2501	3040	-539	-17.73
	HOSPICE	SNF	5	62	-57	-91.94	640	608	32	5.26	TOTAL	5	62	-57	-91.94	640	608	32	5.26
	MEDICAL ASSISTANCE	SNF	1390	1333	57	4.28	12258	13072	-814	-6.23	TOTAL	1390	1333	57	4.28	12258	13072	-814	-6.23
	PRIVATE PAY	SNF	256	217	39	17.97	2770	2128	642	30.17	TOTAL	256	217	39	17.97	2770	2128	642	30.17
<b>TOTAL LIMESTONE COURT</b>			<b>1909</b>	<b>1922</b>	<b>-13</b>	<b>-0.68</b>	<b>18169</b>	<b>18848</b>	<b>-679</b>	<b>-3.60</b>									
SANDSTONE COURT	MEDICARE	SNF	65	155	-90	-58.06	1414	1520	-106	-6.97	TOTAL	65	155	-90	-58.06	1414	1520	-106	-6.97
	HOSPICE	SNF	31	93	-62	-66.67	663	912	-249	-27.30	TOTAL	31	93	-62	-66.67	663	912	-249	-27.30
	MEDICAL ASSISTANCE	SNF	1601	1519	82	5.40	14981	14896	85	0.57	TOTAL	1601	1519	82	5.40	14981	14896	85	0.57
	PRIVATE PAY	SNF	230	155	75	48.39	1430	1520	-90	-5.92	TOTAL	230	155	75	48.39	1430	1520	-90	-5.92
<b>TOTAL SANDSTONE COURT</b>			<b>1927</b>	<b>1922</b>	<b>5</b>	<b>0.26</b>	<b>18488</b>	<b>18848</b>	<b>-360</b>	<b>-1.91</b>									

2015 PATIENT DAYS FOR ROCK HAVEN

	SNF	PATIENT DAYS			OVER/ -UNDER	% OVER/ -UNDER	PATIENT DAYS			OVER/ -UNDER	% OVER/ -UNDER
		ACTUAL MTD	BUDGET MTD	ACTUAL YTD			BUDGET YTD	ACTUAL YTD	BUDGET YTD		
TOTAL ROCK HAVEN		323	465	3915	-142	-30.54	4560	-645	-14.14		
MEDICARE		323	465	3915	-142	-30.54	4560	-645	-14.14		
TOTAL		323	465	3915	-142	-30.54	4560	-645	-14.14		
HOSPICE		36	155	1303	-119	-76.77	1520	-217	-14.28		
SNF		36	155	1303	-119	-76.77	1520	-217	-14.28		
TOTAL		36	155	1303	-119	-76.77	1520	-217	-14.28		
MEDICAL ASSISTANCE		2991	2852	27239	139	4.87	27968	-729	-2.61		
SNF		2991	2852	27239	139	4.87	27968	-729	-2.61		
TOTAL		2991	2852	27239	139	4.87	27968	-729	-2.61		
PRIVATE PAY		486	372	4200	114	30.65	3648	552	15.13		
SNF		486	372	4200	114	30.65	3648	552	15.13		
TOTAL		486	372	4200	114	30.65	3648	552	15.13		
TOTAL ROCK HAVEN		3836	3844	36657	-8	-0.21	37696	-1039	-2.76		

# ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2015

ADMISSIONS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	5	8	3	5	21
February	4	4	2	2	12
March	6	6	3	2	17
April	4	9	3	4	20
May	5	2	3	1	11
June	5	6	2	4	17
July	6	5	0	3	14
August	4	7	1	4	16
September	3	7	0	5	15
October	5	6	0	3	14
November	2	2	0	0	4
December	5	12	3	5	25
<b>Total</b>	<b>54</b>	<b>74</b>	<b>20</b>	<b>38</b>	<b>186</b>

1/31/2015  
2/28/2015  
3/31/2015  
4/30/2015  
5/31/2015  
6/30/2015  
7/31/2015  
8/31/2015  
9/30/2015  
10/31/2015  
11/30/2014  
12/31/2014

DISCHARGES/DEATHS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	4	9	3	4	20
February	6	3	4	2	15
March	4	6	2	2	14
April	4	8	3	3	18
May	6	4	2	3	15
June	6	6	1	4	17
July	4	5	3	4	16
August	2	5	0	4	11
September	3	6	0	2	11
October	5	10	0	5	20
November	3	2	2	0	7
December	1	5	1	4	11
<b>Total</b>	<b>48</b>	<b>69</b>	<b>21</b>	<b>37</b>	<b>175</b>

1/31/2015  
2/28/2015  
3/31/2015  
4/30/2015  
5/31/2015  
6/30/2015  
7/31/2015  
8/31/2015  
9/30/2015  
10/31/2015  
11/30/2014  
12/31/2014

CENSUS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	30	29	30	31	119
February	29	30	29	31	119
March	31	30	30	31	122
April	31	31	30	32	124
May	30	29	31	30	120
June	29	30	32	30	121
July	30	29	31	29	119
August	32	31	32	29	124
September	32	32	32	32	128
October	31	29	32	30	122
November	28	23	28	29	108
December	31	30	30	30	121
<b>Budget</b>	<b>32</b>	<b>31</b>	<b>32</b>	<b>31</b>	<b>126</b>
<b>Capacity*</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>128</b>

1/31/2015  
2/28/2015  
3/31/2015  
4/30/2015  
5/31/2015  
6/30/2015  
7/31/2015  
8/31/2015  
9/30/2015  
10/31/2015  
11/30/2014  
12/31/2014

\*Downsize from 130 to 128 occurred 10/1/2012