



HEALTH SERVICES COMMITTEE
Wednesday, October 14, 2015 at 8:00 a.m.
Council on Aging

AGENDA

1. Call to Order/Approval of Agenda
2. Approval of Minutes – September 2 and September 9, 2015
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
 - a. Information Item: Rock Haven Building Update
 - b. Information Item: Marketing Rock Haven Services
8. New Business
 - a. Information Item: Resident Council Meeting – August Minutes
 - b. **Action Item:** Review of 2016 Budget
9. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Staff Education for October 2015
 - a. Annual Flu Shots
 - 2) Resident Council Meeting – October 20, 2015 at 10:15 am.
 - 3) Family Council Meeting – October 20, 2015 at 6:00 pm.
 - c. Finance – Joanne Foss
10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Wednesday, November 11, 2015 at 8 A.M. in the Rock Haven Classroom of the Village Commons

11. Adjournment

SP/ML

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-3250-0000-64904	SUNDRY EXPENSE				
		P1500265	09/14/2015	LIVING DESIGN INC	285.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	638.26	0.00	285.98	4,075.76
ROCK HAVEN PROG TOTAL				285.98	
32-7260-7400-62189	OTHER MED SERV				
		P1500261	08/31/2015	DEAN HEALTH SYSTEMS	50.67
		P1500268	08/31/2015	MOBILEXUSA	957.07
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	18,020.29	(0.00)	1,007.74	(3,528.03)
RH CONTRACT SERVICES T-18 PROG TOTAL				1,007.74	
32-8000-8100-63100	OFC SUPP & EXP				
		P1500260	09/23/2015	CRESCENT ELECTRIC SUPPLY CO	111.42
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	4,896.80	0.00	111.42	1,991.78
32-8000-8100-63101	POSTAGE				
		P1500281	09/25/2015	ROCK COUNTY HEALTH CARE CENTE	7.89
		P1501320	09/05/2015	UNITED PARCEL SERVICE	49.24
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	1,772.46	300.00	57.13	870.41
32-8000-8100-63109	OTHER SUPP/EXP				
		P1500255	09/02/2015	SELECT SOUND SERVICE INC	688.16
		P1500276	09/25/2015	ROCK COUNTY HEALTH CARE CENTE	200.54
		P1500281	09/21/2015	ROCK COUNTY HEALTH CARE CENTE	28.99
		P1502210	09/08/2015	REINHART FOODSERVICE INC	822.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	4,312.76	654.60	1,740.68	(708.04)
32-8000-8100-64000	MEDICAL SUPPLIES				
		P1500278	09/17/2015	SHOPKO INC #130	27.96
		P1500280	10/01/2015	EZ WAY INC	382.40
		P1501704	09/02/2015	SUPPLY WORKS	638.54
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	142,000.00	107,908.05	20,368.72	1,048.90	12,674.33
SUPPORT SERVICE MATERIALS PROG TOTAL				2,958.13	
32-8000-9100-64105	GROCERIES				
		P1500263	09/03/2015	KWIK TRIP	2.51

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	167,000.00	121,151.07	49,920.61	2.51	(4,074.19)
SUPPORT SERVICE FOOD SERVICE PROG TOTAL				2.51	
32-8000-9200-62420	MACH & EQUIP RM				
	P1500230	08/27/2015	ASC1		753.17
	P1500237	09/08/2015	EZ WAY INC		976.90
	P1500244	08/25/2015	HOBART SALES AND SERVICE		884.95
	P1501704	09/29/2015	SUPPLY WORKS		133.50
	P1502554	07/23/2015	APEX BATTERY		389.89
	P1502967	09/14/2015	DIRECT SUPPLY EQUIPMENT		97.24
	P1503037	09/24/2015	FELIX STORCH INC		28.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	24,932.70	145.00	3,263.65	6,658.65
32-8000-9200-62450	GROUNDS IMPR R&M				
	P1501101	09/14/2015	TRUGREEN		385.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,940.00	6,926.80	325.85	385.00	6,302.35
32-8000-9200-62460	BLDG SERV R&M				
	P1500257	09/07/2015	TAS COMMUNICATIONS INC		42.55
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	17,981.70	0.00	42.55	(3,024.25)
32-8000-9200-62463	FIRE ALARM				
	P1500247	08/28/2015	JF AHERN COMPANY		325.00
	P1503192	09/22/2015	PROTECTION TECHNOLOGIES		684.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,640.00	13,619.20	0.00	1,009.00	1,011.80
32-8000-9200-62470	BLDG R & M				
	P1500245	09/18/2015	HOME DEPOT/GECF		58.96
	P1500250	09/29/2015	LA FORCE HARDWARE AND MANUFAC		428.00
	P1500258	09/02/2015	WERNER ELECTRIC SUPPLY COMPAN		692.16
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,750.00	16,337.68	500.00	1,179.12	(4,266.80)
32-8000-9200-63109	OTHER SUPP/EXP				
	P1500240	09/02/2015	FASTENAL COMPANY		3.75
	P1500242	08/10/2015	HOH WATER TECHNOLOGY INC		1,010.00
	P1500245	09/10/2015	HOME DEPOT/GECF		30.19
	P1500248	09/22/2015	JACK AND DICKS FEED AND GARDEN		325.71
	P1500252	09/01/2015	MC MASTER-CARR SUPPLY COMPANY		35.84
	P1500253	09/10/2015	MENARDS		37.96

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	4,783.27	0.00	1,443.45	(226.72)
SUPPORT SERVICE MAINTENANCE PROG TOTAL				7,322.77	
32-8000-9300-62164	DISPOSAL SERV	P1500272	09/01/2015	OFFICE PRO	16.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	10,302.73	8,279.70	16.56	901.01
32-8000-9300-63109	OTHER SUPP/EXP	P1500266	10/05/2015	MENARDS	59.98
		P1502986	08/12/2015	LABEL TAPE SYSTEMS	109.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	2,268.55	487.39	169.33	1,074.73
32-8000-9300-63111	PAPER PRODUCTS	P1500279	09/10/2015	STAPLES ADVANTAGE	1,584.00
		P1501906	09/16/2015	MC KESSON MEDICAL SURGICAL MN	1,635.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,500.00	24,011.30	109.94	3,219.15	(2,840.39)
32-8000-9300-63404	JANITOR/CLEANING	P1501704	09/24/2015	SUPPLY WORKS	1,614.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	17,140.40	1,271.52	1,614.08	3,974.00
32-8000-9300-64409	FURNISHINGS	R1503442	09/14/2015	AMAZON.COM	72.00
ENC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	1,027.66	0.00	72.00	1,900.34
SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL				5,091.12	
32-8000-9500-64105	GROCERIES	P1503183	09/23/2015	TROPIC JUICES INC	740.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	740.25	(740.25)
32-8000-9500-64200	TRAINING EXP	R1503452	09/15/2015	WOUND CARE EDUCATION INSTITUTE	3,027.00
ENC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	3,228.22	1,752.48	3,027.00	6,992.30
32-8000-9500-64424	EMPLOYEE RECOGN.	P1500277	09/09/2015	SENTRY FOODS INC STORE #375	40.87

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500278	09/04/2015	SHOPKO INC #130	51.94
		P1500281	09/11/2015	ROCK COUNTY HEALTH CARE CENTE	12.00
		P1502832	09/17/2015	BASICS NATURAL FOOD MARKET	402.91
		P1503098	09/09/2015	SYSCO FOODS OF BARABOO LLC	718.27
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	20.25	0.00	1,225.99	1,253.76
SUPPORT SERVICE ADMINISTRATION PROG TOTAL					4,993.24
32-9000-9940-61920	PHYSICALS				
		P1500271	08/31/2015	OCCUPATIONAL HEALTH CENTER	876.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	3,008.25	0.00	876.00	(884.25)
GENERAL SERVICE EMP BENEFITS PROG TOTAL					876.00

I have examined the preceding bills and encumbrances in the total amount of **\$22,537.49**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 14 2015**

Dept Head _____

Committee Chair _____

**Rock Haven
RESIDENT COUNCIL MEETING
August 18, 2015**

Members Present:

Ramon Ojeda
Sheila Tabbert
Beulah Rudolph

Otto Puhl
Joann OBrien
Ginger Lowry

Marion Longman
Lynn Gibson
Lillian Frayer

Others:

Theresa Talbert, SW

Sue Lewiston, AD

Meeting called to order – Beulah Rudolph

Pledge of Allegiance Recited – All Members

Reading of Last Meeting Minutes – Tom Hahn

Treasurer's Report – by Lillian Frayer

Deposits– \$0.46

Expenses – None

Balance -- \$4,208.90

General Announcements:

Old Business: There was none.

New Business:

- The July minutes from to the Health Services Committee was shared with the group.
- Maintenance concerns: There were none
- Several residents reported seeing spiders in neighborhood & there was a request made for the screened porches to be swept/cleaned.
- Upcoming special events for the month were announced to the group.
- Educational Topic: Providing Services & Activities was discussed with the group. There was a request for playing bingo longer in the Sandstone Neighborhood & the possibility of purchasing a vehicle for taking residents out.
- There were no additional questions or concerns & meeting was adjourned.

Next meeting: Tuesday, September 15 @ 10:15 am –in the Social Room & Officers will meet on Friday, September, 11 in the conference room on Limestone Court @ 10:00 am

2015 PATIENT DAYS FOR ROCK HAVEN

		ACTUAL		PATIENT DAYS		OVER/		PATIENT DAYS		OVER/	
		MTD	YTD	MTD	YTD	UNDER	OVER	MTD	YTD	UNDER	OVER
LIMESTONE COURT	MEDICARE	234	310	310	2430	-76.00	1978	-24.52	1978	-452	-18.60
	TOTAL	234	310	310	2430	-76.00	1978	-24.52	1978	-452	-18.60
	HOSPICE	46	62	62	486	-16	619	-25.81	619	133	27.37
	TOTAL	46	62	62	486	-16	619	-25.81	619	133	27.37
	MEDICAL ASSISTANCE	1318	1333	1333	10449	-15	9558	-1.13	9558	-891	-8.53
	TOTAL	1318	1333	1333	10449	-15	9558	-1.13	9558	-891	-8.53
	PRIVATE PAY	234	217	217	1701	17	2221	7.83	2221	520	30.57
	TOTAL	234	217	217	1701	17	2221	7.83	2221	520	30.57
TOTAL LIMESTONE COURT		1832	1922	1922	15066	-90	14376	-4.68	14376	-690	-4.58
SANDSTONE COURT	MEDICARE	174	155	155	1215	19	1277	12.26	1277	62	5.10
	TOTAL	174	155	155	1215	19	1277	12.26	1277	62	5.10
	HOSPICE	57	93	93	729	-36	582	-38.71	582	-147	-20.16
	TOTAL	57	93	93	729	-36	582	-38.71	582	-147	-20.16
	MEDICAL ASSISTANCE	1511	1519	1519	11907	-8	11814	-0.53	11814	-93	-0.78
	TOTAL	1511	1519	1519	11907	-8	11814	-0.53	11814	-93	-0.78
	PRIVATE PAY	156	155	155	1215	1	1015	0.65	1015	-200	-16.46
	TOTAL	156	155	155	1215	1	1015	0.65	1015	-200	-16.46
TOTAL SANDSTONE COURT		1898	1922	1922	15066	-24	14688	-1.25	14688	-378	-2.51

2015 PATIENT DAYS FOR ROCK HAVEN

	SNF	ACTUAL		PATIENT DAYS		OVER/		PATIENT DAYS		OVER/		% OVER/ -UNDER
		MTD	YTD	MTD	YTD	-UNDER	-UNDER	YTD	-UNDER	YTD	-UNDER	
TOTAL ROCK HAVEN	408	3255	465	3645	-57	-12.26	-390	-10.70				
MEDICARE	408	3255	465	3645	-57	-12.26	-390	-10.70				
HOSPICE	103	1201	155	1215	-52	-33.55	-14	-1.15				
MEDICAL ASSISTANCE	2829	21372	2852	22356	-23	-0.81	-984	-4.40				
PRIVATE PAY	390	3236	372	2916	18	4.84	320	10.97				
TOTAL ROCK HAVEN	3730	29064	3844	30132	-114	-2.97	-1068	-3.54				

2015 Patient Revenues for Rock Haven August

Limestone									
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Variance Over/-Under	Percentage Over/-Under	
Medicare	\$124,962	\$146,091	-\$21,129	-14%	\$846,826	\$1,145,167	-\$298,341	-26%	
Hospice	\$5,794	\$9,951	-\$4,157	-42%	\$105,404	\$78,004	\$27,400	35%	
Medical Assistance	\$246,415	\$238,826	\$7,589	3%	\$1,744,447	\$1,872,090	-\$127,643	-7%	
Private Pay	\$74,344	\$65,100	\$9,244	14%	\$689,898	\$510,300	\$179,598	35%	
Total	\$451,515	\$459,969	-\$8,454	-2%	\$3,386,575	\$3,605,561	-\$218,986	-6%	

Sandstone									
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Variance Over/-Under	Percentage Over/-Under	
Medicare	\$46,653	\$53,124	-\$6,471	-12%	\$506,096	\$416,424	\$89,672	22%	
Hospice	\$11,587	\$17,198	-\$5,611	-33%	\$108,035	\$134,811	-\$26,776	-20%	
Medical Assistance	\$292,833	\$269,437	\$23,396	9%	\$2,172,209	\$2,112,036	\$60,173	3%	
Private Pay	\$43,955	\$46,500	-\$2,545	-5%	\$326,855	\$364,500	-\$37,645	-10%	
Total	\$395,028	\$386,259	\$8,769	2%	\$3,113,196	\$3,027,771	\$85,424	3%	

Total Rock Haven									
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Variance Over/-Under	Percentage Over/-Under	
Medicare	\$171,615	\$199,215	-\$27,600	-14%	\$1,352,922	\$1,561,591	-\$208,669	-13%	
Hospice	\$17,381	\$27,149	-\$9,768	-36%	\$213,439	\$212,815	\$625	0%	
Medical Assistance	\$539,248	\$508,263	\$30,985	6%	\$3,916,656	\$3,984,126	-\$67,470	-2%	
Private Pay	\$118,299	\$111,600	\$6,699	6%	\$1,016,753	\$874,800	\$141,953	16%	
Total	\$846,543	\$846,228	\$315	0%	\$6,499,771	\$6,633,332	-\$133,561	-2%	

ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2015

ADMISSIONS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	5	8	3	5	21
February	4	4	2	2	12
March	6	6	3	2	17
April	4	9	3	4	20
May	5	2	3	1	11
June	5	6	2	4	17
July	6	5	0	3	14
August	4	7	1	4	16
September	11	10	3	3	27
October	1	2	0	0	3
November	2	2	0	0	4
December	5	12	3	5	25
Total	58	73	23	33	187

1/31/2015
2/28/2015
3/31/2015
4/30/2015
5/31/2015
6/30/2015
7/31/2015
8/31/2015
9/30/2014
10/31/2014
11/30/2014
12/31/2014

DISCHARGES/DEATHS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	4	9	3	4	20
February	6	3	4	2	15
March	4	6	2	2	14
April	4	8	3	3	18
May	6	4	2	3	15
June	6	6	1	4	17
July	4	5	3	4	16
August	2	5	0	4	11
September	6	6	4	3	19
October	2	6	1	2	11
November	3	2	2	0	7
December	1	5	1	4	11
Total	48	65	26	35	174

1/31/2015
2/28/2015
3/31/2015
4/30/2015
5/31/2015
6/30/2015
7/31/2015
8/31/2015
9/30/2014
10/31/2014
11/30/2014
12/31/2014

CENSUS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	30	29	30	31	119
February	29	30	29	31	119
March	31	30	30	31	122
April	31	31	30	32	124
May	30	29	31	30	120
June	29	30	32	30	121
July	30	29	31	29	119
August	32	31	32	29	124
September	32	31	31	31	125
October	28	25	30	29	112
November	28	23	28	29	108
December	31	30	30	30	121
Budget	32	31	32	31	126
Capacity*	32	32	32	32	128

1/31/2015
2/28/2015
3/31/2015
4/30/2015
5/31/2015
6/30/2015
7/31/2015
8/31/2015
9/30/2014
10/31/2014
11/30/2014
12/31/2014

*Downsize from 130 to 128 occurred 10/1/2012