



**HEALTH SERVICES COMMITTEE**  
**Wednesday, September 9, 2015 at 8:00 a.m.**  
**Rock Haven Conference Room in Village Commons**

**AGENDA**

1. Call to Order/Approval of Agenda
2. Approval of Minutes – August 12, 2015
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
  - a. Information Item: Rock Haven Building Update
8. New Business
  - a. Information Item: Resident Council Meeting Minutes – July
  - b. Information Item: Electronic Charting System
  - c. Information Item: Rock Haven Internships
  - d. Information Item: Marketing Rock Haven Services
9. Information Item: Reports
  - a. Census
  - b. Activities
    - 1) Staff Education for September 2015
      - a. Infection Control
    - 2) Resident Council Meeting – September 21, 2015 at 10:15 am.
    - 3) Family Council Meeting – September 21, 2015 at 6:00 pm.
  - c. Finance – Joanne Foss
10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for

Wednesday, October 14, 2015 at 8 A.M. in the Rock Haven Classroom of the Village Commons

11. Adjournment

SP/ML

\*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-7260-7400-62189	OTHER MED SERV	P1500261	08/31/2015	DEAN HEALTH SYSTEMS	452.28
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	17,568.01	0.00	452.28	(2,520.29)
<b>RH CONTRACT SERVICES T-18 PROG TOTAL</b>				<b>452.28</b>	
32-7500-7350-63109	OTHER SUPP/EXP	P1500276	08/07/2015	ROCK COUNTY HEALTH CARE CENTE	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,250.00	1,041.09	0.00	100.00	108.91
<b>RH-PROGRAM SERVICE ADMIN. PROG TOTAL</b>				<b>100.00</b>	
32-8000-8100-63100	OFC SUPP & EXP	P1500260	08/03/2015	CRESCENT ELECTRIC SUPPLY CO	68.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	4,687.44	0.00	68.00	2,244.56
32-8000-8100-63101	POSTAGE	P1501320	08/15/2015	UNITED PARCEL SERVICE	72.97
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	459.65	300.00	72.97	2,167.38
32-8000-8100-63109	OTHER SUPP/EXP	P1500276	08/21/2015	ROCK COUNTY HEALTH CARE CENTE	36.60
		P1500281	08/12/2015	ROCK COUNTY HEALTH CARE CENTE	47.79
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	4,228.37	654.60	84.39	1,032.64
<b>SUPPORT SERVICE MATERIALS PROG TOTAL</b>				<b>225.36</b>	
32-8000-9100-64105	GROCERIES	P1500281	08/05/2015	ROCK COUNTY HEALTH CARE CENTE	23.14
		P1502881	08/26/2015	GORDON FOOD SERVICE	1,805.46
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	167,000.00	101,322.40	45,920.68	1,828.60	17,928.32
<b>SUPPORT SERVICE FOOD SERVICE PROG TOTAL</b>				<b>1,828.60</b>	
32-8000-9200-62420	MACH & EQUIP RM	P1500230	08/14/2015	ASC1	576.66
		P1500237	08/17/2015	EZ WAY INC	2,190.24
		P1501704	08/11/2015	SUPPLY WORKS	102.60
		P1501942	08/18/2015	GARBRECHT UPHOLSTERY	330.63

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	35,000.00	21,732.57		632.13	3,200.13	9,435.17
32-8000-9200-62450	GROUNDS IMPR R&M					
		P1500245	08/10/2015	HOME DEPOT/GEFC		22.94
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	13,940.00	6,903.86		385.00	22.94	6,628.20
32-8000-9200-62460	BLDG SERV R&M					
		P1500223	08/14/2015	R E MICHEL COMPANY		188.81
		P1500257	08/10/2015	TAS COMMUNICATIONS INC		39.50
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	15,000.00	17,753.39		0.00	228.31	(2,981.70)
32-8000-9200-62463	FIRE ALARM					
		P1500229	08/28/2015	ABC FIRE AND SAFETY INC		154.00
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	15,640.00	13,465.20		0.00	154.00	2,020.80
32-8000-9200-62470	BLDG R & M					
		P1500241	08/10/2015	FIRST SUPPLY MADISON LLC		1,284.85
		P1500258	08/19/2015	WERNER ELECTRIC SUPPLY COMPAN		192.60
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	13,750.00	14,860.23		0.00	1,477.45	(2,587.68)
32-8000-9200-63109	OTHER SUPP/EXP					
		P1500243	08/12/2015	HARRIS ACE HARDWARE		36.85
		P1500248	08/18/2015	JACK AND DICKS FEED AND GARDEN		325.71
		P1500253	08/06/2015	MENARDS		65.62
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	6,000.00	4,306.53		0.00	428.18	1,265.29
<b>SUPPORT SERVICE MAINTENANCE PROG TOTAL</b>					<b>5,511.01</b>	
32-8000-9300-62164	DISPOSAL SERV					
		P1500272	08/05/2015	OFFICE PRO		16.65
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	19,500.00	9,261.70		9,304.08	16.65	917.57
32-8000-9300-63111	PAPER PRODUCTS					
		P1501906	08/25/2015	MC KESSON MEDICAL SURGICAL MN		485.80
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	24,500.00	23,424.39		211.05	485.80	378.76
<b>SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL</b>					<b>502.45</b>	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-8000-9500-64416	LICENSES	P1502928	08/27/2015	DIVISION OF QUALITY ASSURANCE	768.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	1,028.00	0.00	768.00	(796.00)
<b>SUPPORT SERVICE ADMINISTRATION PROG TOTAL</b>				<b>768.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$9,387.70**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 09 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**Rock Haven  
RESIDENT COUNCIL MEETING  
July 21, 2015**

**Members Present:**

Ramon Ojeda  
Sheila Tabbert  
Beulah Rudolph

Otto Puhl  
Joann OBrien  
Janet Conradson

Marion Longman  
Lynn Gibson  
Lillian Frayer

**Others:** Gail Sullivan, SW

Theresa Talbert, SW

Sue Lewiston, AD

**Meeting called to order** – Beulah Rudolph

**Pledge of Allegiance Recited** – All Members

**Reading of Last Meeting Minutes** – Tom Hahn

**Treasurer's Report** – by Lillian Frayer

Deposits– \$11.44

Expenses – None

Balance – \$4,208.44

**General Announcements:**

**Old Business:** The concerns raised about the bug & spiders in living area has been addressed by having the areas sprayed. An overview of Satisfaction Survey results was shared with the group with no additional comments.

**New Business:**

- The June minutes from to the Health Services Committee was shared with the group.
- Maintenance concerns: There were none
- Upcoming special events for the month were announced to the group.
- Raising cost of eggs & other food products was shared with the group.
- Educational Topic: The Right to Complain was discussed with the group
- There were no additional questions or concerns & meeting was adjourned.

**Next meeting:** Tuesday, August 18 @ 10:15 am –in the Social Room & Officers will meet on Friday, August, 14 in the conference room on Limestone Court @ 10:00 am

## 2015 Patient Revenues for Rock Haven July

Limestone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$97,471	\$146,091	-\$48,620	-33%	\$726,447	\$999,076	-27%
Hospice	\$8,597	\$9,951	-\$1,354	-14%	\$99,610	\$68,053	46%
Medical Assistance	\$246,321	\$238,826	\$7,495	3%	\$1,502,330	\$1,633,264	-8%
Private Pay	\$72,943	\$65,100	\$7,843	12%	\$615,554	\$445,200	38%
<b>Total</b>	<b>\$425,332</b>	<b>\$459,969</b>	<b>-\$34,637</b>	<b>-8%</b>	<b>\$2,943,941</b>	<b>\$3,145,592</b>	<b>-6%</b>

Sandstone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$72,478	\$53,124	\$19,354	36%	\$459,443	\$363,300	26%
Hospice	\$10,653	\$17,198	-\$6,545	-38%	\$96,448	\$117,613	-18%
Medical Assistance	\$282,391	\$269,437	\$12,954	5%	\$1,879,376	\$1,842,599	2%
Private Pay	\$46,800	\$46,500	\$300	1%	\$282,900	\$318,000	-11%
<b>Total</b>	<b>\$412,322</b>	<b>\$386,259</b>	<b>\$26,063</b>	<b>7%</b>	<b>\$2,718,168</b>	<b>\$2,641,512</b>	<b>3%</b>

Total Rock Haven							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$169,949	\$199,215	-\$29,266	-15%	\$1,185,890	\$1,362,376	-13%
Hospice	\$19,250	\$27,149	-\$7,899	-29%	\$196,058	\$185,666	6%
Medical Assistance	\$528,712	\$508,263	\$20,449	4%	\$3,381,706	\$3,475,863	-3%
Private Pay	\$119,743	\$111,600	\$8,143	7%	\$898,454	\$763,200	18%
<b>Total</b>	<b>\$837,654</b>	<b>\$846,228</b>	<b>-\$8,574</b>	<b>-1%</b>	<b>\$5,662,109</b>	<b>\$5,787,105</b>	<b>-2%</b>

2015 PATIENT DAYS FOR ROCK HAVEN

		ACTUAL		PATIENT DAYS		OVER/		PATIENT DAYS		OVER/		% OVER/ -UNDER
		MTD	YTD	BUDGET	YTD	-UNDER	YTD	BUDGET	-UNDER	YTD	-UNDER	
LIMESTONE COURT	MEDICARE	234	1744	310	2120	-76.00	1744	2120	-376	-17.74		
	TOTAL	234	1744	310	2120	-76.00	1744	2120	-376	-17.74		
	HOSPICE	46	573	62	424	-16	573	424	149	35.14		
	TOTAL	46	573	62	424	-16	573	424	149	35.14		
	MEDICAL ASSISTANCE	1318	8240	1333	9116	-15	8240	9116	-876	-9.61		
	TOTAL	1318	8240	1333	9116	-15	8240	9116	-876	-9.61		
	PRIVATE PAY	234	1987	217	1484	17	1987	1484	503	33.89		
	TOTAL	234	1987	217	1484	17	1987	1484	503	33.89		
TOTAL LIMESTONE COURT		1832	12544	1922	13144	-90	12544	13144	-600	-4.56		
SANDSTONE COURT	MEDICARE	174	1103	155	1060	19	1103	1060	43	4.06		
	TOTAL	174	1103	155	1060	19	1103	1060	43	4.06		
	HOSPICE	57	525	93	636	-36	525	636	-111	-17.45		
	TOTAL	57	525	93	636	-36	525	636	-111	-17.45		
	MEDICAL ASSISTANCE	1511	10303	1519	10388	-8	10303	10388	-85	-0.82		
	TOTAL	1511	10303	1519	10388	-8	10303	10388	-85	-0.82		
	PRIVATE PAY	156	859	155	1060	1	859	1060	-201	-18.96		
	TOTAL	156	859	155	1060	1	859	1060	-201	-18.96		
TOTAL SANDSTONE COURT		1898	12790	1922	13144	-24	12790	13144	-354	-2.69		



2015 PATIENT DAYS FOR ROCK HAVEN

	ACTUAL		PATIENT DAYS		OVER/		PATIENT DAYS		ACTUAL		OVER/		PATIENT DAYS		% OVER/	
	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	YTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD
TOTAL ROCK HAVEN	408	408	465	465	57	-57	-12.26	-12.26	2847	2847	3180	3180	-333	-333	-10.47	-10.47
MEDICARE	103	103	155	155	52	-52	-33.55	-33.55	1098	1098	1060	1060	38	38	3.58	3.58
HOSPICE	103	103	155	155	52	-52	-33.55	-33.55	1098	1098	1060	1060	38	38	3.58	3.58
MEDICAL ASSISTANCE	2829	2829	2852	2852	23	-23	-0.81	-0.81	18543	18543	19504	19504	-961	-961	-4.93	-4.93
PRIVATE PAY	390	390	372	372	18	18	4.84	4.84	2846	2846	2544	2544	302	302	11.87	11.87
<b>TOTAL ROCK HAVEN</b>	<b>3730</b>	<b>3730</b>	<b>3844</b>	<b>3844</b>	<b>-114</b>	<b>-114</b>	<b>-2.97</b>	<b>-2.97</b>	<b>25334</b>	<b>25334</b>	<b>26288</b>	<b>26288</b>	<b>-954</b>	<b>-954</b>	<b>-3.63</b>	<b>-3.63</b>

# ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2015

ADMISSIONS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	5	8	3	5	21
February	4	4	2	2	12
March	6	6	3	2	17
April	4	9	3	4	20
May	5	2	3	1	11
June	5	6	2	4	17
July	6	5	0	3	14
August	6	6	2	4	18
September	11	10	3	3	27
October	1	2	0	0	3
November	2	2	0	0	4
December	5	12	3	5	25
<b>Total</b>	<b>60</b>	<b>72</b>	<b>24</b>	<b>33</b>	<b>189</b>

1/31/2015  
2/28/2015  
3/31/2015  
4/30/2015  
5/31/2015  
6/30/2015  
7/31/2015  
8/31/2014  
9/30/2014  
10/31/2014  
11/30/2014  
12/31/2014

DISCHARGES/DEATHS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	4	9	3	4	20
February	6	3	4	2	15
March	4	6	2	2	14
April	4	8	3	3	18
May	6	4	2	3	15
June	6	6	1	4	17
July	4	5	3	4	16
August	6	7	3	4	20
September	6	6	4	3	19
October	2	6	1	2	11
November	3	2	2	0	7
December	1	5	1	4	11
<b>Total</b>	<b>52</b>	<b>67</b>	<b>29</b>	<b>35</b>	<b>183</b>

1/31/2015  
2/28/2015  
3/31/2015  
4/30/2015  
5/31/2015  
6/30/2015  
7/31/2015  
8/31/2014  
9/30/2014  
10/31/2014  
11/30/2014  
12/31/2014

CENSUS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	30	29	30	31	119
February	29	30	29	31	119
March	31	30	30	31	122
April	31	31	30	32	124
May	30	29	31	30	120
June	29	30	32	30	121
July	30	29	31	29	119
August	31	29	32	31	123
September	32	31	31	31	125
October	28	25	30	29	112
November	28	23	28	29	108
December	31	30	30	30	121
<b>Budget</b>	<b>32</b>	<b>31</b>	<b>32</b>	<b>31</b>	<b>126</b>
<b>Capacity*</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>128</b>

1/31/2015  
2/28/2015  
3/31/2015  
4/30/2015  
5/31/2015  
6/30/2015  
7/31/2015  
8/31/2014  
9/30/2014  
10/31/2014  
11/30/2014  
12/31/2014

\*Downsize from 130 to 128 occurred 10/1/2012