

HEALTH SERVICES COMMITTEE

JANUARY 5, 2010

PRESENT: Supervisors Bussie, Joiner, Fizzell, and Kuznacic

ABSENT: Supervisor Johnson

ALSO PRESENT: Sherry Gunderson, David Sudmeier, Ginger Katzman, Tom Berner, David Hayes, Brent Sutherland

CALL TO ORDER/APPROVAL OF AGENDA - Chair Bussie called the meeting of the Rock County Health Services Committee to order at 3:02 p.m. in the Rock Haven Classroom. Supervisors Fizzell and Joiner moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES - December 1, 2009 - Supervisors Joiner and Kuznacic moved approval of the minutes of December 1, 2009. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS - Warren Rudolph, Resident Council; Jim Haseman, Volunteer Ombudsman; Josh Smith, Courthouse Administration.

BILLS - Supervisors Fizzell and Kuznacic moved to pay the bills totaling \$28,500.80. ADOPTED.

BUDGET TRANSFERS - None.

PREAPPROVED ENCUMBRANCE/ENCUMBRANCES - None.

OLD BUSINESS

Annual NH Survey Results - Ms. Gunderson reviewed the final survey results with the committee. Rock Haven had its revisit on December 23, and was found to be in compliance with all Federal and State regulations.

Complaint Visit (July) Update - Rock Haven received and paid the Federal fine of \$6,750.00.

NEW BUSINESS

Contracts - Oxygen/Respiratory and Tracheostomy Supplies - These are three-year contracts with the current provider, Centrad. Mr. Berner and Centrad negotiated rates at or below the previous years' charges for the first year, with no increase for the second year of the contract. Supervisors Fizzell and Joiner moved to approve the contract. ADOPTED.

Discussion: Schematic Design Phase for Rock Haven - Ms. Gunderson distributed a draft of the presentation that she is preparing for the County Board. She reviewed the document, in depth, with the committee. Supervisor Kuznacic asked that Ms. Gunderson include Rock Haven-specific data when discussing the "Trends in Nursing Home Residents" slides. Chair Bussie asked what other counties do not take out-of-county residents like Rock County. Ms. Gunderson said she will poll her WACH group for this information. Supervisor Joiner complimented Ms. Gunderson on a fine job of pulling together the data for the presentation.

Ms. Gunderson will meet with the Human Services and Developmental Disability Boards to learn more about their needs, currently and in the future. Supervisor Fizzell feels strongly that, at minimum, those clients should be cared for in Rock County. The information from that meeting will be shared with the committee in February.

Ms. Gunderson will then attend the WACH Annual Conference and WAHSA Public Policy meeting later in February where she hopes to gain more information related to Family Care to share with the committee at its March meeting. Chair Bussie asked that Ms. Gunderson prepare a timeline for Rock Haven future planning and mail it to HSC members' homes prior to the February meeting.

REPORTS

Census - The current census is 128 with admissions planned for the two vacant beds.

Activities - The Senior Management Team is planning for 2010 staff education, employee and United Way events, division of work changes since Ms. Shea's and Ms. Sessler's retirements, and Rock Haven's future. Ms. Gunderson distributed an updated organizational chart.

Staff Education - December education focused on diet and nutrition. January education will focus on dementia and diabetes.

Resident Council - The Resident Council will change its regular meeting day to the second Tuesday of each month to accommodate Mr. Jacobson's and Ms. Lewiston's schedules who will be assisting with the meeting now that Ms. Shea has retired.

Conferences - Ms. Gunderson will attend the WAHSA Board meeting on January 21, and the WACH meeting on January 15.

Finance - Mr. Sudmeier completed a Request to Carryover Funds (\$28,000) to 2010 for the purchase of the Weiler Furniture. In order to meet Life Safety Code regulations, the furniture had to be custom-ordered and was not ready for delivery in 2009.

Semi-Annual Report - Attendance at Conferences - There was no attendance at any training, convention or conference that exceeded total costs of \$1,000 per event, per employee during the period July 1 and December 31, 2009.

NEXT MEETING DATE - Monday, February 8, 2010 at 3:30 p.m. in the RH 4th Floor Classroom.

ADJOURNMENT - Supervisors Joiner and Fizzell moved to adjourn the meeting. ADOPTED. The meeting adjourned at 4:43 p.m.

Respectfully submitted, Terri Fena

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE