



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, August 12, 2020 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, August 12, 2020.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor; Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Kaelyb Lokrantz, Supervisor; Angelina Reyes, Citizen Representative; and J. Russell Podzilni, Supervisor.

Committee Members Absent: Ashley Kleven, Citizen Representative.

Staff Present: Katherine Luster, Director; Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Mark Stevens, Business Services Manager; Cheri Salava, Foster Care Coordination Supervisor; Geri Heim, Ongoing Supervisor; Sophia Davis, Assessment Supervisor; Lisa Line, Corporation Counsel; Lisa Moore-Kelty, Medical Records Manager; Mary Dohmeyer, Word Processing Operator; Tracy Mayer, Behavioral Health Clinician; Kami Williams, Acting Child Protective Services (CPS) Program Manager; Better Trimble, Crisis Intervention Program Manager.

Others Present: Terri Carlson, Corporation Counsel. Kelly Berg, Foster Care Advisory Committee (FCAC). Pegg Cadd, FCAC. Sue Rusch. Terri Wixom. Patrick Singer, Information Technology (I.T.) Data Systems Manager.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Podzilni. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of July 22, 2020: Supervisor Bostwick moved the minutes to the floor, seconded by Supervisor Schulz. The minutes were unanimously approved. APPROVED.

Citizen Participation, Communications and Announcements: None.

Submission of Committee Requests: None.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved three contracts to the floor, seconded by Citizen Representative Reyes. Ms. Mooren provided information about each of the contracts. The contracts were unanimously approved. APPROVED.

Review of Bills: No questions.

Resolution to Recognize Mary Dohmeyer: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Schulz. Ms. Moore-Kelty presented the resolution and introduced Mary Dohmeyer. Ms. Dohmeyer has served the citizens of Rock County for thirty-one (31) years as a dedicated and valued employee of Rock County Human Services Department (HSD). Mary began her career in 1989 as clerical support for Human Services in Beloit processing application for family assistance. She then moved into a Word Processing Operator position doing transcription and later joined Long Term Support. She ended her career in the Medical Records unit. Mary will be sorely missed. The resolution was unanimously approved. APPROVED.

Report on Foster Care Program and Child Welfare System Updates: Ms. Luster began by providing an overview of the Child Welfare system and Foster Care. She explained that HSD has been focused on making improvements in the Child Protective Services (CPS) area and has acquired a consultation group to work with CPS Supervisors. She advised the Children's Bureau vision has changed around the CPS area and in 2018 the Family First Prevention Services Act was implemented which she explained. Ms. Luster introduced Kami Williams. Ms. Williams explained in detail the HSD CPS key priorities which included workforce wellbeing; leadership development and support; and cohesion in values and practice across the continuum of care. The HSD has been awarded the Parents Supporting Parents grant. She described in detail how the funding will be utilized and explained it is a very large program which will be implemented in phases. Some of the funding will be used to add Family Team Meeting Coordinators.

Ms. Luster provided some background and explained the background leading to the creation of the Foster Care Advisory Committee (FCAC) and the Information Sharing workgroup. Ms. Mayer then explained the vision and mission of the FCAC. Ms. Mayer introduced Kelly Berg. Ms. Berg provided the future items the committee will be working on which included a process for feedback, training, primary care teams, and family interaction plan.

Ms. Line provided details about the Information Sharing Workgroup which included the group's purpose, what guided discussions, and what has been done to the process to improve communication. Ms. Moore-Kelty provided additional information about members and frequency of meetings.

Director's Report:

- **Update Regarding Department Operations and Return to Work Planning:** Ms. Luster advised most HSD staff are continuing to work remotely at this time. The HSD is working on making sure there is enough PPE, hand sanitizer, and soap in the locations that need it. Ms. Luster advised that the Emergency Operations Center (EOC) has started meeting again and Ms. O'Connor is the HSD representative. Staff who come into the office are wearing masks and distancing as much as possible when necessary.

Ms. Luster advised the HSD budget has been finalized and HSD will be requesting about a 1.5% increase over last year. She will share her memo for the request with the HSD Board after she sends it to County Administrator Smith.

Next Meeting: Wednesday, August 26, 2020 at 4:30 p.m. – Virtual Meeting. – Public Hearing following at 6:00 p.m. on YouTube.

Adjournment: Supervisor Williams motioned to adjourn, seconded by Supervisor Lokrantz with unanimous approval at 5:22 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD