



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, October 14, 2015 – 4:30 p.m.

Rock County Health Care Center, 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of September 23, 2015 *
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrance * – Ms. Mooren
7. Approval of Bills * – Mr. Zuehlke
8. Human Services Department Procedure Following Reportable Death – Ms. Flanagan
9. Adult Family Home Appeal Process – Ms. Thompson
10. Rock County Transition to Family Care – Ms. Klyve
11. Update on 2015 Budget – Ms. Klyve, Ms. Mooren
12. Director's Report *
13. Next Meeting: **Wednesday, October 28, 2015 at 4:30 p.m.** at the **Rock County Health Care Center, 3rd Floor Conference Room**, in Janesville, Wisconsin.
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

W-9
CRC

Rock County Human Services Contract Review Cover Sheet

Date: September 24, 2015

Contract with: JJ Perk LLC

Contract Start Date: 10/1/2015 Expiration Date: 12/31/2016

Executive Summary: Rock County Human Services Department (RCHSD) has developed contracts with several providers for Community Based Residential Facilities. This contract has been developed for a specific client. These service rates fall on the low end of the average of other contracted providers providing similar services.

Contract Amount: rate x service

Service	Rate	Unit	Change From Prior Year
Hawthorne Home - CBRF	\$2,825.12	Month	New

Contract # HSD-2015-0150 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: 2015 Program: ACS CBRF Folder Name: Hawthorne Home
(If different from above)

Expenditure/ Revenue Account Numbers:

- 36-3666-0000-64604 Long Term Support
- 36-3668-0000-64604 Community Options Program (COP)
- 36-3674-0000-64604 COP Waiver
- 36-3675-0000-64604 Community Relocation Initiative
- 36-3678-0000-64604 Community Integration Program (CIP II)
- 36-3681-0000-64604 Nursing Home Diversion
- 36-3706-0000-64604 Community Support Program (CSP)

Contact Person: Sara Mooren Phone: X8431

Were Bids or Quotations Solicited? No RFP # _____

Covered by State Contract? No State Contract # _____

Was a Resolution Required No Resolution # _____

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? _____

DB - ~~9/18/15~~
9/20/15

Rock County Human Services Contract Review Cover Sheet

Date: 9/16/2015

Contract with: Southwest Workforce Development Board

Contract Start Date: 01/01/2015 Expiration Date: 12/31/2015

Executive Summary: Rock County Job Center contracted custodial staff-Thompson

Contract Amount: \$5,793.00

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
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Contract # HSD_2015_0094 New Contract: Yes Amendment/Addendum:

E-Contract Location: Year: 2015 Program: Job Center Folder Name: Southwest Workforce Dev
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3730-1000-62119

Contact Person: Tim Zuehlke Phone: 5152

Were Bids or Quotations Solicited? No RFP #

Covered by State Contract? No State Contract #

Was a Resolution Required No Resolution #

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who?

Rock County Human Services Contract Review Cover Sheet

Date: 9/22/2015

Contract with: Wisconsin Department of Administration

Contract Start Date: 09/01/2015 Expiration Date: 8/31/2016

Executive Summary: Job Center space rental and operating cost

Contract Amount: \$115,585 annual 2015(revenue)
\$121,258 annual 2016(revenue)

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
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Contract # HSD_2015_0095 New Contract: Yes Amendment/Addendum:

E-Contract Location: Year: 2015 Program: Job Center Folder Name: Wis Dept of Admin
(If different from above)

Expenditure/ Revenue Account Numbers:
36-3730-1000-44802

Contact Person: Tim Zuehlke Phone: 5152

Were Bids or Quotations Solicited? No RFP #

Covered by State Contract? No State Contract #

Was a Resolution Required No Resolution #

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who?

OAD 50901

Rock County HSD

COMMITTEE APPROVAL REPORT

10/06/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3700-0000-62119	OTHER SERVICES				
36-3700-0000		P1500551	09/01/2015	KEALEY PHARMACY	264.95
36-3700-1326		P1500589	09/01/2015	HOPE HAVEN REBOS UNITED INC	7,172.00
	Budget		YTD Exp	YTD Enc	Pending
AODA BLOCK GRANT	401,663.00		239,492.42	10,451.95	7,436.95
					Closing Balance
					144,281.68

I have examined the preceding bills and encumbrances in the total amount of **\$7,436.95**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3603-0000-64908 36-3603-3015	CONTRIBUTIONS		10/05/2015	ROCK COUNTY HUMAN SERVICES DEP	396.00
SPECIAL HSD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	6,922.52	0.00	396.00	681.48
36-3634-0000-63400 36-3634-0000	OPERATING SUPPLI		10/05/2015	ROCK COUNTY HUMAN SERVICES DEP	20.00
CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	20.00	(20.00)
36-3634-0000-64604 36-3634-1803 36-3634-1814 36-3634-5009	PROGRAM EXPENSE		10/05/2015 10/05/2015 10/05/2015	ROCK COUNTY HUMAN SERVICES DEP ROCK COUNTY HUMAN SERVICES DEP ROCK COUNTY HUMAN SERVICES DEP	391.60 (22.00) 367.00
CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	107,748.00	121,231.25	2,699.80	736.60	(16,919.65)
36-3678-0000-64604 36-3678-1406	PROGRAM EXPENSE		10/05/2015	ROCK COUNTY HUMAN SERVICES DEP	583.67
CIP-II	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,707,289.00	2,963,477.58	50,728.77	583.67	2,692,498.98
36-3689-0000-64604 36-3689-0000	PROGRAM EXPENSE		10/05/2015	ROCK COUNTY HUMAN SERVICES DEP	270.00
CRISIS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	421,300.00	179,719.48	3,650.81	270.00	237,659.71
36-3703-0000-64604 36-3703-2015	PROGRAM EXPENSE		10/05/2015	ROCK COUNTY HUMAN SERVICES DEP	162.00
IDP ENHAN GRANT	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,090.00	20,037.09	0.00	162.00	3,890.91
36-3706-0000-64604 36-3706-0000	PROGRAM EXPENSE		10/05/2015	ROCK COUNTY HUMAN SERVICES DEP	265.00
CSP	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	755,674.00	513,924.24	0.00	265.00	241,484.76

*trans to coming
Closing Balance*

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$2,433.27**.
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

OSS 51002

Rock County HSD

COMMITTEE APPROVAL REPORT

10/06/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1500670	09/28/2015	OFFICE PRO	290.50
OVERHEAD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,037.00	14,420.05	1,304.40	290.50	16,022.05
36-3602-0000-62400 36-3602-0000	R & M SERV	P1500569	09/13/2015	PITNEY BOWES INC	1,279.56
OVERHEAD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,415.00	9,863.66	1,279.56	1,279.56	8,992.22
36-3602-0000-63100 36-3602-0000 36-3602-0000 36-3602-0000	OFC SUPP & EXP		09/16/2015	CONROY,SARAH	7.79
		P1500524	09/18/2015	AARONS LOCK AND SAFE INC	85.00
		P1500558	09/02/2015	MOORE MEDICAL CORP	163.89
OVERHEAD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	74,288.00	39,003.59	248.89	256.68	34,778.84
36-3602-0000-63104 36-3602-0000	PRNT & DUPLICATI	P1502819	09/10/2015	JAX CUSTOM PRINTING INC	107.35
OVERHEAD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,000.00	7,064.43	43.77	107.35	6,784.45
36-3602-0000-63200 36-3602-0000	PUBL/SUBCR/DUES	P1503235	07/31/2015	REPORTER CO INC	84.18
OVERHEAD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,159.00	3,699.11	0.00	84.18	(624.29)
36-3603-0000-64908 36-3603-3009	CONTRIBUTIONS		09/15/2015	LACEY,ASHLEY	12.00
SPECIAL HSD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	7,318.52	0.00	12.00	669.48
36-3604-0000-64200 36-3604-0000	TRAINING EXP	P1503150	09/22/2015	HOLIDAY INN HOTEL AND CONVENTI	109.00
ECONOMIC SUPPORT	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	299.00	0.00	109.00	2,092.00
36-3634-0000-62176 36-3634-0000 36-3634-0000	LABORATORY	P1500572	08/27/2015	REDWOOD BIOTECH	334.16
		P1500574	07/31/2015	REDWOOD TOXICOLOGY LABORATORY	2,629.24
CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,500.00	10,104.12	4,526.01	2,963.40	(4,093.53)
36-3634-0000-62503 36-3634-0000	INTERPRETER FEES	P1500641	08/31/2015	SWITS LTD	360.00
CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	17,063.75	360.00	360.00	(16,283.75)

transfer coming
Closing Balance
(16,283.75)

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-63300 36-3634-0000	TRAVEL		10/01/2015	BARDEN, MOLLIE	28.18	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	185,000.00		152,455.73	0.00	28.18	32,516.09
36-3634-0000-64200 36-3634-0000	TRAINING EXP	P1503215	09/29/2015	WISCONSIN JUVENILE COURT INTAK	120.00	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	17,691.00		14,298.98	979.99	120.00	2,292.03
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1731		P1503239	09/20/2015	MANPOWER GROUP US INC	2,313.52	
36-3634-1814		P1500532	08/31/2015	BELOIT DAILY NEWS	70.77	
36-3634-1814		P1503233	08/31/2015	HOMETOWN NEWS LIMITED PARTNERS	14.35	
36-3634-1814		P1503234	08/30/2015	GANNETT WISCONSIN NEWSPAPERS	59.42	
36-3634-5000		P1500587	09/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	196.50	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	107,748.00		121,967.85	579.78	2,654.56	(17,454.19)
36-3637-0000-64604	PROGRAM EXPENSE					
36-3637-2015		P1503219	09/29/2015	UNIVERSITY OF WISCONSIN	1,000.00	
36-3637-2015		P1503232	08/31/2015	CHILDRENS SERVICE SOCIETY	500.00	
HOME VISITATION	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00		20,732.50	4,030.38	1,500.00	(24,262.88)
36-3646-0000-62119	OTHER SERVICES					
36-3646-3041		P1500630	09/03/2015	COMMUNITY CARE PROGRAMS INC	1,190.00	
36-3646-5014		P1500830	09/03/2015	COMMUNITY CARE PROGRAMS INC	2,066.33	
36-3646-5015		P1500527	09/02/2015	ANU FAMILY SERVICES	1,500.00	
36-3646-5015		P1500830	09/03/2015	COMMUNITY CARE PROGRAMS INC	1,254.00	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	185,613.00		120,798.41	23,328.28	6,010.33	35,475.98
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1500572	08/27/2015	REDWOOD BIOTECH	56.01	
36-3646-0000		P1500574	07/31/2015	REDWOOD TOXICOLOGY LABORATORY	157.24	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00		1,674.88	213.25	213.25	398.62
36-3646-0000-64200 36-3646-0000	TRAINING EXP	P1503085	09/14/2015	BRIARPATCH YOUTH SERVICES INC	50.00	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,775.00		3,006.89	130.00	50.00	(411.89)
36-3655-0000-64604 36-3655-0000	PROGRAM EXPENSE	P1500587	09/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	238.00	
KINSHIP CARE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00		1,247.00	238.00	238.00	277.00

transfer coming
Closing Balance
(17,454.19)

transfer coming
Closing Balance
(24,262.88)

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3664-0000-61915	CERT/LIC/OTHER				
36-3664-0000		P1500538	09/03/2015	DEAN HEALTH SYSTEMS	375.00
36-3664-0000		P1500563	08/31/2015	OCCUPATIONAL HEALTH CENTER	92.00
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending
	5,169.00		3,492.00	467.00	467.00
					Closing Balance
					743.00
36-3664-0000-83400	OPERATING SUPPLI				
36-3664-0000		P1500633	09/16/2015	DE VERE COMPANY INC	268.87
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending
	44,734.00		29,477.27	655.81	268.87
					Closing Balance
					14,332.05
36-3664-0000-67200	CAPITAL IMPROV				
36-3664-0000		P1502654	08/31/2015	NORIX GROUP INC	7,959.70
YOUTH SERVICES	Budget		YTD Exp	YTD Enc	Pending
	22,632.00		9,462.00	0.00	7,959.70
					Closing Balance
					5,210.30
36-3671-0000-64604	PROGRAM EXPENSE				
36-3671-0000			09/30/2015	KOOIMAN,MELISSA	29.38
36-3671-0000		P1502847	08/31/2015	MMPR	475.00
ELDER ABUSE/NEG	Budget		YTD Exp	YTD Enc	Pending
	40,400.00		29,982.83	66.00	504.38
					Closing Balance
					9,846.79
36-3683-0000-64200	TRAINING EXP				
36-3683-0000		P1503122	09/28/2015	PESI	399.98
ADRC	Budget		YTD Exp	YTD Enc	Pending
	4,665.00		2,948.99	0.00	399.98
					Closing Balance
					1,316.03
36-3683-0000-64604	PROGRAM EXPENSE				
36-3683-0000		P1500540	09/21/2015	E AND D WATER WORKS INC	17.25
36-3683-0000		P1502728	08/31/2015	MMPR	2,720.00
36-3683-0000		P1503205	09/22/2015	AKRE ENTERPRISES SENIOR REVIEW	200.00
36-3683-5032		P1503214	09/29/2015	WISCONSIN ALZHEIMERS INSTITUTE	150.00
ADRC	Budget		YTD Exp	YTD Enc	Pending
	30,000.00		15,830.63	530.57	3,087.25
					Closing Balance
					10,551.55
36-3689-0000-64604	PROGRAM EXPENSE				
36-3689-0000		P1500637	09/18/2015	JANESVILLE TRANSIT SYSTEM	142.50
36-3689-0000		P1503237	09/01/2015	ROCKMED LTC PHARMACY	26.44
36-3689-0002		P1500552	08/03/2015	LANNON STONE MOTEL	828.00
36-3689-0002		P1500555	09/03/2015	NAMAN LLC	500.00
36-3689-0002		P1502409	09/18/2015	MOTEL 6	755.79
36-3689-0004		P1500551	09/04/2015	KEALEY PHARMACY	28.95
36-3689-1226		P1503236	09/01/2015	HEARTWARMING HOUSE	3,624.37
CRISIS	Budget		YTD Exp	YTD Enc	Pending
	421,300.00		179,989.48	2,255.24	5,906.05
					Closing Balance
					233,149.23
36-3690-0000-62119	OTHER SERVICES				
36-3690-0000		P1500559	09/16/2015	NEEDY MEDS INC	38.00
36-3690-0000		P1500575	10/02/2015	SAFEMART PEST CONTROL	11.55

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER	66,127.00		46,839.83	16,345.09	49.55	2,892.53
36-3696-0000-62176	LABORATORY					
36-3696-0000		P1500572	09/10/2015	REDWOOD BIOTECH		169.17
36-3696-0000		P1500574	08/31/2015	REDWOOD TOXICOLOGY LABORATORY		366.45
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
TAP	24,000.00		7,843.80	535.62	535.62	15,084.96
36-3697-0000-64604	PROGRAM EXPENSE					
36-3697-0000		P1500639	09/25/2015	SHOPKO INC #130		169.95
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CFIS	6,000.00		2,757.83	169.95	169.95	2,902.27
36-3701-0000-64604	PROGRAM EXPENSE					
36-3701-0000		P1500551	09/16/2015	KEALEY PHARMACY		126.75
36-3701-0000		P1500640	08/31/2015	SRB PROPERTY MANAGEMENT LLC		300.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUSTICE&MH COLLA	0.00		6,910.45	426.75	426.75	(7,763.95)
36-3702-0000-62176	LABORATORY					
36-3702-0000		P1500572	09/10/2015	REDWOOD BIOTECH		497.58
36-3702-0000		P1500574	08/31/2015	REDWOOD TOXICOLOGY LABORATORY		1,077.80
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
DRUG COURT	64,000.00		23,070.16	1,575.36	1,575.36	37,779.12
36-3702-0000-64604	PROGRAM EXPENSE					
36-3702-0000		P1500551	09/15/2015	KEALEY PHARMACY		20.95
36-3702-0000		P1501286	09/25/2015	CHARTER COMMUNICATIONS		85.66
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
DRUG COURT	31,223.00		26,055.35	565.61	106.61	4,495.43
36-3702-0000-65321	BLDG/OFC LEASE					
36-3702-0000		P1503238	09/30/2015	CAMPBELL PROPERTIES		2,300.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
DRUG COURT	21,000.00		19,290.00	0.00	2,300.00	(590.00)
36-3704-0000-62176	LABORATORY					
36-3704-0000		P1500572	09/10/2015	REDWOOD BIOTECH		328.37
36-3704-0000		P1500574	08/31/2015	REDWOOD TOXICOLOGY LABORATORY		711.35
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
IDP	40,000.00		15,226.29	1,039.72	1,039.72	22,694.27
36-3706-0000-62119	OTHER SERVICES					
36-3706-0000		P1500575	10/02/2015	SAFEWAY PEST CONTROL		23.45
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CSP	9,302.00		6,797.83	597.70	23.45	1,883.02

transfer coming

transfer coming

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3709-0000-64604	PROGRAM EXPENSE				
36-3709-2016		P1503178	09/23/2015	UNIVERSITY OF WISCONSIN STEVEN	190.00
36-3709-2016		P1503179	09/23/2015	KALAHARI RESORT CONVENTION CEN	164.00
	Budget		YTD Exp	YTD Enc	Pending
OWI COURT	0.00		0.00	0.00	354.00
					Closing Balance
					(354.00)
36-3730-0000-62119	OTHER SERVICES				
36-3730-1000		P1500575	10/02/2015	SAFEWAY PEST CONTROL	38.00
	Budget		YTD Exp	YTD Enc	Pending
JOB CENTER	128,734.00		50,870.43	11,108.54	38.00
					Closing Balance
					66,717.03

I have examined the preceding bills and encumbrances in the total amount of **\$41,489.23**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

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05551001

Rock County HSD

COMMITTEE APPROVAL REPORT

10/05/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3634-0000-64604	PROGRAM EXPENSE				
36-3634-1724			10/02/2015	LUBKE, KATIE J	150.00
36-3634-1724			10/02/2015	VETTER, JOAN	250.00
	Budget		YTD Exp	YTD Enc	Pending
CPS	107,748.00		120,831.25	2,699.80	400.00
					Closing Balance
					(16,183.05)
36-3642-0000-64604	PROGRAM EXPENSE				
36-3642-0000			08/31/2015	COMMUNITY CARE PROGRAMS INC	525.00
36-3642-0000		P1500580	08/21/2015	DEWEYS SERVICE INC	30.00
36-3642-0000		P1500639	08/21/2015	SHOPKO INC #130	246.47
	Budget		YTD Exp	YTD Enc	Pending
REUN SUPPORT	148,896.00		9,820.16	0.00	801.47
					Closing Balance
					138,274.37
36-3646-0000-64604	PROGRAM EXPENSE				
36-3646-5016		P1500567	08/20/2015	PICK N SAVE MEGA FOOD CENTER	100.00
36-3646-5016		P1500580	08/20/2015	DEWEYS SERVICE INC	46.35
	Budget		YTD Exp	YTD Enc	Pending
JUVENILE JUSTICE	12,245.00		4,423.26	176.45	146.35
					Closing Balance
					7,498.94

transfer coming

I have examined the preceding bills and encumbrances in the total amount of **\$1,347.82**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

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Rock County HSD

COMMITTEE APPROVAL REPORT

10/06/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3646-0000-62119 36-3646-5014	OTHER SERVICES		07/08/2015	OCONOMOWOC DEVELOPMENT	12,822.00	
JUVENILE JUSTICE	Budget 185,613.00		YTD Exp 126,808.74	YTD Enc 30,094.29	Pending 12,822.00	Closing Balance 15,887.97

I have examined the preceding bills and encumbrances in the total amount of **\$12,822.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, October 14, 2015

HSD MANAGEMENT TEAM MEETING – September 22, 2015

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Social Media Policy**
- **E&B Training**
- **United Way**
- **Bed Bugs**

INFORMATION ITEMS

HSD Board Agenda

HSD MANAGEMENT TEAM MEETING – October 6, 2015

Cancelled.
