



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, September 9, 2015 – 4:30 p.m.

Rock County Health Care Center, 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of August 26, 2015 *
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrance * – Ms. Mooren
7. Approval of Bills * – Mr. Zuehlke
8. Introduction of New Staff – Mr. Horozewski, Ms. Heim, Ms. Meboe, Ms. Cottington
 - Ted Schwarz – YSC Superintendent
 - Maria Delgado – ES Supervisor
 - Bette Trimble – Crisis Supervisor
 - Jenna Singer (new position) – CCS Supervisor
9. Resolution to Recognize Marylane Kalember * – Ms. Singer
10. Report on New Staff Onboarding – Mr. Boutwell
11. Director's Report *
12. Next Meeting: Wednesday, **September 26, 2015 at 4:30 p.m.** at the **Rock County Health Care Center, 3rd Floor Conference Room**, in Janesville, Wisconsin.
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

15

8/14/15

Rock County Human Services Contract Review Cover Sheet

Contract with: SWITS

Date: 8/12/2015

Contract Start Date: 01/01/2015 Expiration Date: 12/31/2015

Executive Summary: This contract is for interpreter and translation services to facilitate accurate communication between non-English speakers and Departmental staff.

Contract Amount:

| <u>Service</u> | <u>Rate</u> | <u>Unit</u> | <u>Change From Prior Year</u> |
|---|-------------|-------------|-------------------------------|
| On-Site Interpreting | | | |
| Non-Legal Spanish | \$45.00 | Hour | 0% |
| Non-Legal Languages of Lesser Diffusion | \$50.00 | Hour | 0% |
| Non-Legal American Sign Language | \$70.00 | Hour | 0% |
| Legal Spanish | \$55.00 | Hour | 0% |
| Legal Languages of Lesser Diffusion | \$65.00 | Hour | 0% |
| Legal American Sign Language | \$80.00 | Hour | 0% |
| After Hours Non-Legal Spanish | \$50.00 | Hour | 0% |
| After Hours Non-Legal Languages of Lesser Diffusion | \$55.00 | Hour | 0% |
| After Hours Non-Legal American Sign Language | \$75.00 | Hour | 0% |
| After Hours Legal Spanish | \$65.00 | Hour | 0% |
| After Hours Legal Languages of Lesser Diffusion | \$75.00 | Hour | 0% |
| After Hours Legal American Sign Language | \$90.00 | Hour | 0% |
| Telephone Interpreting | | | |
| Non-Legal | \$2.00 | Minute | 0% |
| Legal | \$2.50 | Minute | 0% |
| Video Remote Interpreting | | | |
| Non-Legal Spoken Languages | \$2.00 | Minute | 0% |
| Non-Legal American Sign Language | \$3.00 | Minute | 0% |
| Legal Spoken Languages | \$2.50 | Minute | 0% |
| Legal American Sign Language | \$3.50 | Minute | 0% |

Contract # HSD_2015_0038 New Contract: Yes Amendment/Addendum:

E-Contract Location: Year: 2015 Program: Admin Folder Name:
(If different from above)

Expenditure/ Revenue Account Numbers:

- 36-3634-0000-62503 Child Protective Services - Interpreter Fees
- 36-3690-0000-62503 Mental Health/AODA Services - Interpreter Fees
- 36-3706-0000-62503 Community Support Program - Interpreter Fees

Contact Person: Sara Mooren Phone: 8431

Were Bids or Quotations Solicited? No RFP #

Covered by State Contract? No State Contract #

Was a Resolution Required No Resolution #

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who?

055 50902

Rock County HSD

COMMITTEE APPROVAL REPORT

09/01/2015

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--|------------------|------------|--------------------------|--|--------------------|
| 36-3600-0000-64201 36-3600-0000 | CONVENTION EXP | | 09/01/2015 | ROCK COUNTY HUMAN SERVICES DEP | 50.00 |
| AGENCY MGT & SUP | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 7,120.00 | 1,753.03 | 0.00 | 50.00 | 5,316.97 |
| 36-3603-0000-64908 36-3603-3009 36-3603-3024 | CONTRIBUTIONS | | 09/01/2015 09/01/2015 | ROCK COUNTY HUMAN SERVICES DEP ROCK COUNTY HUMAN SERVICES DEP | 1,028.84 150.00 |
| SPECIAL HSD | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 8,000.00 | 5,403.81 | 327.50 | 1,178.84 | 1,089.85 |
| 36-3634-0000-64604 36-3634-1803 | PROGRAM EXPENSE | | 09/01/2015 | ROCK COUNTY HUMAN SERVICES DEP | 2.50 |
| CPS | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 107,748.00 | 119,320.28 | 19,825.53 | 2.50 | (31,400.31) |
| 36-3646-0000-64604 36-3646-5016 | PROGRAM EXPENSE | | 09/01/2015 | ROCK COUNTY HUMAN SERVICES DEP | 822.22 |
| JUVENILE JUSTICE | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 12,245.00 | 3,087.04 | 176.45 | 822.22 | 8,159.29 |
| 36-3664-0000-63400 36-3664-0000 | OPERATING SUPPLI | | 09/01/2015 | ROCK COUNTY HUMAN SERVICES DEP | 100.00 |
| YOUTH SERVICES | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 44,734.00 | 29,648.67 | 3,842.49 | 100.00 | 11,142.84 |
| 36-3683-0000-64604 36-3683-0000 | PROGRAM EXPENSE | | 09/01/2015 | ROCK COUNTY HUMAN SERVICES DEP | 12.00 |
| ADRC | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 30,000.00 | 15,773.63 | 2,817.25 | 12.00 | 11,397.12 |
| 36-3689-0000-64604 36-3689-5036 | PROGRAM EXPENSE | | 09/01/2015 | ROCK COUNTY HUMAN SERVICES DEP | 475.00 |
| CRISIS | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 421,300.00 | 168,619.03 | 5,257.30 | 475.00 | 246,948.67 |

frankie coming

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$2,640.56**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

OAD 50801

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt | |
|------------------------------------|----------------|------------|------------|-----------------|-----------------|--|
| 36-3700-0000-62119 36-3700-0000 | OTHER SERVICES | P1500551 | 08/01/2015 | KEALEY PHARMACY | 1,107.85 | |
| AODA BLOCK GRANT | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | 401,663.00 | 215,929.57 | 4,122.85 | 1,107.85 | 180,502.73 | |

I have examined the preceding bills and encumbrances in the total amount of **\$1,107.85**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--|------------------|--|--|---|---|
| 36-3602-0000-62119 36-3602-0000 | OTHER SERVICES | P1500670 | 08/18/2015 | OFFICE PRO | 224.16 |
| OVERHEAD | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 32,037.00 | 6,305.01 | 1,493.11 | 224.16 | 24,014.72 |
| 36-3602-0000-63100 36-3602-0000 36-3602-0000 | OFC SUPP & EXP | P1500540 P1502849 | 08/18/2015 08/18/2015 | E AND D WATER WORKS INC ADMINISTRATIVE PROFESSIONAL TO | 28.75 48.00 |
| OVERHEAD | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 74,288.00 | 30,061.55 | 5,680.79 | 76.75 | 38,468.91 |
| 36-3602-0000-63104 36-3602-0000 | PRNT & DUPLICATI | P1502840 | 07/31/2015 | MISSISSIPPI STATE HOSPITAL | 72.60 |
| OVERHEAD | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 14,000.00 | 6,902.02 | 82.35 | 72.60 | 6,943.03 |
| 36-3603-0000-64605 36-3603-0000 | NON-REIMB EXP | | 08/17/2015 | DIX,JAMIE | 10.98 |
| SPECIAL HSD | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 6,500.00 | 2,027.57 | 34.95 | 10.98 | 4,426.50 |
| 36-3603-0000-64908 36-3603-3015 36-3603-3025 | CONTRIBUTIONS | P1502889 | 08/21/2015 08/12/2015 | HUTCHISON,VICKIE AND STEVEN VEIT,HEIDI | 327.50 20.00 |
| SPECIAL HSD | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 8,000.00 | 6,235.15 | 112.80 | 347.50 | 1,304.55 |
| 36-3634-0000-62119 36-3634-5015 | OTHER SERVICES | P1500566 | 06/30/2015 | ORION FAMILY SERVICES | 2,712.50 |
| CPS | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 259,990.00 | 211,453.27 | 14,712.50 | 2,712.50 | 31,111.73 |
| 36-3634-0000-63300 36-3634-0000 | TRAVEL | | 07/07/2015 | MAGRATH,LAUREN | 51.94 |
| CPS | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 185,000.00 | 118,402.75 | 0.00 | 51.94 | 66,545.31 |
| 36-3634-0000-64604 36-3634-1731 36-3634-1731 36-3634-1803 36-3634-1803 36-3634-1803 36-3634-1814 36-3634-1814 36-3634-1814 36-3634-5000 | PROGRAM EXPENSE | P1502944 P1502953 P1500557 P1500587 P1502952 P1500544 P1500548 P1500553 P1500587 | 08/02/2015 08/09/2015 08/21/2015 08/03/2015 08/28/2015 08/10/2015 08/18/2015 08/14/2015 08/03/2015 | MANPOWER GROUP US INC MANPOWER GROUP US INC MENARDS WISCONSIN DEPARTMENT OF JUSTIC KWIK TRIP STORES GREGG INVESTIGATIONS INC JANESVILLE GAZETTE INC LAW BULLETIN WISCONSIN DEPARTMENT OF JUSTIC | 1,517.00 5,578.89 7.97 154.00 400.00 150.00 112.28 112.00 65.50 |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt | |
|-------------------------|------------------|----------|------------|--------------------------------|-------------|---|
| CPS | Budget | | YTD Exp | YTD Enc | Pending | <i>transfer coming</i> Closing Balance |
| | 107,748.00 | | 111,225.14 | 12,339.64 | 8,097.64 | (23,914.42) |
| 36-3637-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3637-2015 | | P1500534 | 08/11/2015 | BELOIT TRANSIT SYSTEM | | 470.00 |
| 36-3637-2015 | | P1500637 | 08/11/2015 | JANESVILLE TRANSIT SYSTEM | | 430.50 |
| 36-3637-2015 | | P1502836 | 07/31/2015 | MC COY PHD,SALLY | | 280.00 |
| HOME VISITATION | Budget | | YTD Exp | YTD Enc | Pending | <i>transfer coming</i> Closing Balance |
| | 2,000.00 | | 17,802.00 | 6,170.48 | 1,180.50 | (23,152.98) |
| 36-3646-0000-62119 | OTHER SERVICES | | | | | |
| 36-3646-5009 | | P1502945 | 08/18/2015 | FFT LLC | | 1,600.00 |
| JUVENILE JUSTICE | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 185,613.00 | | 106,327.78 | 30,584.73 | 1,600.00 | 47,100.49 |
| 36-3655-0000-64604 | PROGRAM EXPENSE | | | | | |
| 36-3655-0000 | | P1500587 | 08/03/2015 | WISCONSIN DEPARTMENT OF JUSTIC | | 189.00 |
| KINSHIP CARE | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 2,000.00 | | 1,058.00 | 189.00 | 189.00 | 564.00 |
| 36-3664-0000-61915 | CERT/LIC/OTHER | | | | | |
| 36-3664-0000 | | P1500538 | 08/06/2015 | DEAN HEALTH SYSTEMS | | 489.00 |
| YOUTH SERVICES | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 5,169.00 | | 2,503.00 | 489.00 | 489.00 | 1,688.00 |
| 36-3664-0000-63400 | OPERATING SUPPLI | | | | | |
| 36-3664-0000 | | | 08/19/2015 | BOYLAN,REBECCA | | 10.53 |
| 36-3664-0000 | | P1500535 | 08/12/2015 | BOB BARKER COMPANY INC | | 2,545.34 |
| 36-3664-0000 | | P1500558 | 08/10/2015 | MOORE MEDICAL CORP | | 753.43 |
| YOUTH SERVICES | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 44,734.00 | | 26,439.37 | 3,842.49 | 3,309.30 | 11,142.84 |
| 36-3664-0000-64200 | TRAINING EXP | | | | | |
| 36-3664-0000 | | P1502925 | 08/27/2015 | WISCONSIN JUVENILE COURT INTAK | | 60.00 |
| YOUTH SERVICES | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 3,735.00 | | 1,272.24 | 0.00 | 60.00 | 2,402.76 |
| 36-3666-0000-64200 | TRAINING EXP | | | | | |
| 36-3666-0000 | | P1502853 | 08/18/2015 | UNIVERSITY OF WISCONSIN EXTENS | | 140.00 |
| LTS - ACS | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 2,505.00 | | 1,343.97 | 0.00 | 140.00 | 1,021.03 |
| 36-3683-0000-64200 | TRAINING EXP | | | | | |
| 36-3683-0000 | | P1502854 | 08/18/2015 | UNIVERSITY OF WISCONSIN EXTENS | | 135.00 |
| 36-3683-0000 | | P1502878 | 08/20/2015 | UNIVERSITY OF WISCONSIN EXTENS | | 135.00 |
| ADRC | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 4,665.00 | | 2,678.99 | 0.00 | 270.00 | 1,716.01 |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|-----------------------|-----------------|----------------|----------------|--------------------------------|------------------------|
| 36-3683-0000-64604 | PROGRAM EXPENSE | | | | |
| 36-3683-0000 | | P1500540 | 08/20/2015 | E AND D WATER WORKS INC | 17.25 |
| 36-3683-0000 | | P1502902 | 08/25/2015 | HEDBERG PUBLIC LIBRARY | 30.00 |
| 36-3683-5032 | | P1502879 | 08/20/2015 | GWAAR | 20.00 |
| 36-3683-5032 | | P1502903 | 08/25/2015 | LATINO SERVICE PROVIDERS COALI | 30.00 |
| ADRC | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 30,000.00 | 15,688.38 | 2,737.25 | 97.25 | 11,477.12 |
| 36-3689-0000-64200 | TRAINING EXP | | | | |
| 36-3689-0000 | | P1502851 | 08/18/2015 | NEW COMMUNITY CENTER INC | 300.00 |
| 36-3689-0000 | | P1502852 | 08/18/2015 | RADISSON HOTEL AND CONFERENCE | 492.00 |
| CRISIS | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 5,085.00 | 471.59 | 380.00 | 792.00 | 3,441.41 |
| 36-3689-0000-64604 | PROGRAM EXPENSE | | | | |
| 36-3689-0002 | | | 08/11/2015 | GRANDVIEW APARTMENTS | 236.00 |
| 36-3689-0002 | | P1500840 | 05/06/2015 | SRB PROPERTY MANAGEMENT LLC | 150.00 |
| 36-3689-0002 | | P1502409 | 08/14/2015 | MOTEL 6 | 251.93 |
| 36-3689-0004 | | | 08/13/2015 | ROCKMED LTC PHARMACY | 12.00 |
| 36-3689-1221 | | P1502947 | 08/28/2015 | CUNNINGHAM,LORI D | 1,231.00 |
| 36-3689-1226 | | P1502946 | 08/01/2015 | HEARTWARMING HOUSE | 3,824.37 |
| 36-3689-5036 | | | 08/03/2015 | WATKINS,DOUGLAS D | 550.00 |
| CRISIS | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 421,300.00 | 163,038.73 | 401.93 | 6,055.30 | 251,804.04 |
| 36-3690-0000-62119 | OTHER SERVICES | | | | |
| 36-3690-0000 | | P1500526 | 07/31/2015 | ADVANCED DISPOSAL SERVICES | 22.44 |
| 36-3690-0000 | | P1500559 | 08/18/2015 | NEEDY MEDS INC | 40.00 |
| OUTPATIENT SER | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 66,127.00 | 41,549.27 | 21,408.61 | 62.44 | 3,106.68 |
| 36-3690-0000-64200 | TRAINING EXP | | | | |
| 36-3690-0000 | | P1502923 | 08/27/2015 | NATIONAL ASSOCIATION OF SOCIAL | 300.00 |
| OUTPATIENT SER | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 48,170.00 | 23,400.09 | 164.00 | 300.00 | 24,305.91 |
| 36-3697-0000-64200 | TRAINING EXP | | | | |
| 36-3697-0000 | | P1502926 | 08/27/2015 | HOLIDAY INN STEVENS POINT | 82.00 |
| 36-3697-0000 | | P1502927 | 08/27/2015 | HOLIDAY INN STEVENS POINT | 109.00 |
| CFIS | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 3,825.00 | 777.12 | 80.00 | 191.00 | 2,776.88 |
| 36-3697-0000-64604 | PROGRAM EXPENSE | | | | |
| 36-3697-0000 | | P1500639 | 08/18/2015 | SHOPKO INC #130 | 24.87 |
| CFIS | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 6,000.00 | 2,512.59 | 24.86 | 24.87 | 3,437.68 |
| 36-3701-0000-64604 | PROGRAM EXPENSE | | | | |
| 36-3701-0000 | | | 08/14/2015 | CASH,DOUG | 350.50 |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|-----------------------------|-----------------|----------|------------|-----------------------------|-----------------|
| 36-3701-0000 | | P1500551 | 08/11/2015 | KEALEY PHARMACY | 1,256.45 |
| 36-3701-0000 | | P1500640 | 08/15/2015 | SRB PROPERTY MANAGEMENT LLC | 300.00 |
| JUSTICE&MH COLLA | Budget | | YTD Exp | YTD Enc | Pending |
| | 0.00 | | 4,628.55 | 1,556.45 | 1,906.95 |
| | | | | | Closing Balance |
| | | | | | (8,091.95) |
| 36-3702-0000-64604 | PROGRAM EXPENSE | | | | |
| 36-3702-0000 | | P1500526 | 07/31/2015 | ADVANCED DISPOSAL SERVICES | 30.00 |
| DRUG COURT | Budget | | YTD Exp | YTD Enc | Pending |
| | 31,223.00 | | 24,735.53 | 1,134.00 | 30.00 |
| | | | | | Closing Balance |
| | | | | | 5,323.47 |
| 36-3706-0000-62119 | OTHER SERVICES | | | | |
| 36-3706-0000 | | P1500526 | 07/31/2015 | ADVANCED DISPOSAL SERVICES | 45.56 |
| CSP | Budget | | YTD Exp | YTD Enc | Pending |
| | 9,302.00 | | 5,891.04 | 1,083.48 | 45.56 |
| | | | | | Closing Balance |
| | | | | | 2,281.92 |
| 36-3730-0000-62400 | R & M SERV | | | | |
| 36-3730-1000 | | P1500526 | 07/31/2015 | ADVANCED DISPOSAL SERVICES | 129.95 |
| JOB CENTER | Budget | | YTD Exp | YTD Enc | Pending |
| | 137,291.00 | | 13,441.92 | 129.95 | 129.95 |
| | | | | | Closing Balance |
| | | | | | 123,589.18 |

transfer coming

I have examined the preceding bills and encumbrances in the total amount of **\$28,467.19**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

05550812

Rock County HSD

COMMITTEE APPROVAL REPORT

09/01/2015

| Account Number | Account Name | PO# | Inv. Date | Vendor Name | Inv/Enc Amt |
|--------------------|-----------------|-----|------------|------------------------|--|
| 36-3634-0000-64604 | PROGRAM EXPENSE | | | | |
| 36-3634-1724 | | | 08/31/2015 | LUBKE, KATIE J | 150.00 |
| 36-3634-1724 | | | 08/31/2015 | VETTER, JOAN | 250.00 |
| 36-3634-1724 | | | 08/31/2015 | ZIELKE, LAURIE L | 250.00 |
| 36-3634-1803 | | | 08/07/2015 | MOTEL 6 | 171.97 |
| 36-3634-1803 | | | 07/23/2015 | TAMIS TENDER TIMES LLC | 738.50 |
| | Budget | | YTD Exp | YTD Enc | Pending |
| CPS | 107,748.00 | | 109,662.17 | 19,223.78 | 1,560.47 |
| | | | | | <i>transf coming</i> Closing Balance (22,698.42) |

I have examined the preceding bills and encumbrances in the total amount of **\$1,560.47**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

Page 808

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY

Jenna Singer
DRAFTED BY

Human Service Board
SUBMITTED BY

August 21, 2015
DATE DRAFTED



TO RECOGNIZE MARYLANE KALEMBER

1 **WHEREAS**, Marylane Kalember has served the citizens of Rock County for forty-two (42) years as a
2 dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Marylane Kalember began her career on August 10, 1973 as a Unit Aid in Rock Haven's
5 Intensive Care Unit. After a few years, Ms. Kalember transitioned to the Rock County Hospital. She
6 worked for several years at the hospital in various positions on the acute and long term psychiatric,
7 geriatric, and detox and substance abuse units. She was a vital member of the staff providing treatment
8 level care. In 1990, she transitioned to Child Protective Services where she has been providing family
9 skill building and supporting families in the reunification process. From Ms. Kalember's first day with
10 Rock County, she took on significant responsibility for client care and managed challenging situations
11 which she has navigated with professionalism and grace. Ms. Kalember has experienced a number of
12 changes while working for Rock County. She has been open to and actively supportive of changes in
13 policies, procedures, and even philosophies. This support has helped maintain and in some cases create
14 a more positive work culture. Ms. Kalember's perspective is that people working in the field of social
15 work must be open and accepting of change in order to be helpful and supportive; and,
16

17 **WHEREAS**, Ms. Kalember has been a passionate advocate and support to families experiencing
18 significant challenges due to mental health concerns. This is a population she has excelled at
19 supporting. Ms. Kalember was a real asset to families that were separated due to substance abuse
20 concerns. She understood substance abuse from the perspective that it is a disease which helped her
21 better engage with families and parents. She created safe and comfortable environments for parents to
22 work on reunification goals. Ms. Kalember will be retiring from Rock County Department of Human
23 Services on September 3, 2015; and,
24

25 **WHEREAS**, Marylane Kalember has proven herself to be a compassionate and caring employee,
26 advocating on behalf of Rock County residents; and,
27

28 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
29 to recognize Marylane Kalember for her achievements and significant contributions to the citizens of
30 Rock County and her lifelong and faithful service.
31

32 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
33 assembled this ____ day of _____, 2015, does hereby recognize Marylane Kalember for her 42
34 years of service and extend best wishes to her in her future endeavors; and,
35

36 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of
37 this resolution to Marylane Kalember.

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahn

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, September 9, 2015**

HSD MANAGEMENT TEAM MEETING – August 25, 2015
Cancelled.

HSD MANAGEMENT TEAM MEETING – September 1, 2015

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **HSD Website Change Request Dir Approval**
- **Latino Community Fair**
- **Praise and Recognition**
- **CIRT P&P for approval**
- **Eval DM Signature Clarificaiton**
- **Rock Haven Dressers**
- **Strategic Plan, Collaborations, No Levy Increase**

INFORMATION ITEMS

HSD Board Agenda
