



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
Wednesday, January 28, 2015 – 4:30 p.m.

**113 Franklin Street, Conference Room, Janesville**

**AGENDA**

*Location Change*

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of January 14, 2014 \*
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrances \* – Ms. Mooren
7. Approval of Bills \* – Mr. Zuehlke
8. Resolution Amending the 2015 Budget to Accept Brighter Futures Initiative Funding \* – Ms. Mooren
9. Preliminary Results on Detox NIATx Project TAP – Ms. Flanagan
10. Director's Report \*
  - Email from Brian Covey on TrANS
11. Next Meeting: Wednesday, January 28, 2015 at 4:30 p.m. at Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, in Janesville, Wisconsin.
12. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

CRC

# Rock County Human Services Contract Review Cover Sheet

Date: October 13, 2014

Contract with: Amanda Hrubes D.B.A. Amanda's Cleaning

Contract Start Date: 10/1/2014 Expiration Date: 12/31/2015

Executive Summary: Rock County Human Services is amending this contract to include a rate for Supportive Home Care services. The Department has developed contracts with several providers for supportive home care services. This is one of several providers from which Rock County clients may choose for such services.

Contract Amount: rate x service

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Cleaning	\$25.00	Hour	NA
Supportive Home Care	\$21.00	Hour	New

Contract # HSD 2014 0146 A1

New Contract: No Amendment/Addendum: Yes

E-Contract Location: Year: 2014 Program: ACS SHC Folder Name: \_\_\_\_\_  
(If different from above)

Expenditure/ Revenue Account Numbers:

- 36-3666-0000-64604 Long Term Support
- 36-3668-0000-64604 Community Options Program (COP)
- 36-3674-0000-64604 COP Waiver
- 36-3678-0000-64604 Community Integration Program (CIP-II)
- 36-3706-0000-64604 Community Support Program (CSP)

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # \_\_\_\_\_

Covered by State Contract? No State Contract # \_\_\_\_\_

Was a Resolution Required No Resolution # \_\_\_\_\_

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? \_\_\_\_\_

0814

11915

# Rock County Human Services Contract Review Cover Sheet

Date: January 15, 2015

Contract with: Azura Harbor Holdings, LLC, dba, Azura Memory Care

Contract Start Date: 1/1/2015 Expiration Date: 12/31/2016

Executive Summary: Rock County Human Services Department (RCHSD) has developed contracts with several providers for Community Based Residential Facilities. This is one of several providers from which Rock County clients may choose for such services. These service rates fall on the high end of the average of other contracted providers providing similar services.

Contract Amount: rate x service

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
CBRF Clinton Tier 1 and Current Placements as of 12/31/14	\$3,659.99	Month	7.8%
CBRF Clinton Tier 2	\$3,789.80	Month	New
CBRF Clinton Tier 3	\$4,273.58	Month	New
CBRF Clinton Tier 4	\$4,564.15	Month	New
CBRF Beloit Tier 1 and Current Placements as of 12/31/14	\$4,097.20	Month	7.1%
CBRF Beloit Tier 2	\$4,168.52	Month	New
CBRF Beloit Tier 3	\$4,643.53	Month	New
CBRF Beloit Tier 4	\$5,018.53	Month	New
CBRF Beloit Client Specific	\$5,695.15	Month	0%
CBRF Beloit Client Specific	\$6,211.45	Month	0%
CBRF Janesville Tier 1	\$3,977.22	Month	New
CBRF Janesville Tier 2	\$4,206.30	Month	New
CBRF Janesville Tier 3	\$4,730.44	Month	New
CBRF Janesville Tier 4	\$5,148.73	Month	New
CBRF Stoughton Tier 1	\$3,409.16	Month	New
CBRF Stoughton Tier 2	\$3,864.33	Month	New
CBRF Stoughton Tier 3	\$4,246.28	Month	New
CBRF Stoughton Tier 4	\$4,591.25	Month	New
1:1 Care	\$ 24.00	Hour	New
Planned Respite	\$ 150.00	Day	New
Emergent Respite	\$ 200.00	Day	New

Contract # HSD\_2015\_0003 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: 2015 Program: ACS CBRF Folder Name: \_\_\_\_\_  
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3666-0000-64604	Long Term Support
36-3668-0000-64604	Community Options Program (COP)
36-3674-0000-64604	COP Waiver
36-3675-0000-64604	Community Relocation Initiative
36-3678-0000-64604	Community Integration Program (CIP II)
36-3681-0000-64604	Nursing Home Diversion
36-3706-0000-64604	Community Support Program (CSP)

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # \_\_\_\_\_

Covered by State Contract? No State Contract # \_\_\_\_\_

Was a Resolution Required No Resolution # \_\_\_\_\_

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? \_\_\_\_\_

28/PL

11/9/15

Done

# Rock County Human Services Contract Review Cover Sheet

Date: January 16, 2015

Contract with: Carmelite Home, Inc.

Contract Start Date: 1/1/15 Expiration Date: 12/31/15

Executive Summary: Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. The State rather than the County now negotiates the rates with each agency based on a universal standard. Carmelite Home serves delinquent boys and boys who are mildly or moderately ED, and/or mentally disabled.

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Residential Care Center	\$322.07	Day	2%

Contract # HSD-2015-0111 New Contract: Yes Amendment/Addendum:     

E-Contract Location: Year: 2015 Program: SUB Folder Name:       
(If different from above)

Expenditure/ Revenue Account Numbers:  
36-3638-0000-64604 Child Protective Services – Substitute Care  
36-3654-0000-64604 Youth Aids – Substitute Care

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP #     

Covered by State Contract? No State Contract #     

Was a Resolution Required No Resolution #     

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who?

# Rock County Human Services Contract Review Cover Sheet

Date: 12/02/2014

Contract with: King Consulting, LLC

Contract Start Date: 10/01/2014 Expiration Date: 09/30/2015

Executive Summary: King Consulting, LLC provides various consultation and support services to Rock County's Comprehensive Home Visitation Services project - funded through a grant from WI DCF.

Contract Amount: \$57,090

Contract # HSD\_2014\_0150 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: <sup>2014</sup>~~2015~~ Program: CPS Folder Name: \_\_\_\_\_  
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3637-0000-62119

Contact Person: Sara Mooren Phone: x 8431

Were Bids or Quotations Solicited? No RFP # \_\_\_\_\_

Covered by State Contract? No State Contract # \_\_\_\_\_

Was a Resolution Required No Resolution # \_\_\_\_\_

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? \_\_\_\_\_

## Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR      Date 1/20/15 (2014)  
 Requested By Human Services Department  
Department

Transfer No. 14-145  
Charmian Klyve  
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3689-0000-62609 Description: State Institutes Current Balance: \$407,835	\$40,000	Account #: 36-3602-0000-64701 Description: Overhead Software Purchase	\$40,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

2014 Transfer Request - State Institute expenditures are determined by the number of clients admitted to the State Institutes and the net daily rate. HSD pays the net cost after it is adjusted due to Medicaid and other client billing. The average daily cost is trending lower than anticipated in 2014.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

2014 Transfer Request - HSD currently has 55 concurrent Avatar (electronic health record system) licenses and approximately 300 active named users. During the last quarter of 2014 HSD user demand started exceeding the available licenses. As we have re-organized staff and added programs over the past year more staff are entering client data into Avatar and using it for program monitoring purposes. When the limit is reached the application will refuse additional users to log in and can cause errors for currently logged in users. HSD has attempted to mitigate this issue as much as possible however it continues to be problem. We are requesting to purchase an additional 10 concurrent licenses.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *85 1/22/15*

**ADMINISTRATIVE NOTE:**

Recommended. *[Signature] 1/22/15*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

PURCHASE ORDER NUMBER P1500794

PEID 045356

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 01/15/15

DEPARTMENT HUMAN SERVICES

COMMITTEE HUMAN SERVICES

VENDOR NAME SERVICE MASTER

ACCOUNT NUMBER 36-3702-0000-64604

FUNDS DESCRIPTION DRUG COURT TREATMENT SERVICES PROGRAM EXP

AMOUNT OF INCREASE \$ 4,476.00

INCREASE FROM \$ 0.00 TO \$ 4,476.00

ACCOUNT BALANCE AVAILABLE \$ 35,723 SB 01/15/15

REASON FOR AMENDMENT Funding needed for Cleaning Services - Court Street

## APPROVALS

GOVERNING COMMITTEE

Chair

Date

FINANCE COMMITTEE

(If over \$10,000)

Chair

Date

COUNTY BOARD

(If over \$10,000)

Resolution #

Adoption Date



05541309

2014

Rock County HSD

COMMITTEE APPROVAL REPORT

01/21/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP		12/31/2014	ROCK COUNTY HUMAN SERVICES DEP	227.00	
<b>SPECIAL HSD</b>	Budget 6,993.00		YTD Exp 4,368.55	YTD Enc 0.00	Pending 227.00	Closing Balance 2,397.45
36-3634-0000-64604 36-3634-1803 36-3634-1814	PROGRAM EXPENSE		12/31/2014 12/31/2014	ROCK COUNTY HUMAN SERVICES DEP ROCK COUNTY HUMAN SERVICES DEP	146.37 75.00	
<b>CPS</b>	Budget 105,922.00		YTD Exp 89,583.75	YTD Enc 34.50	Pending 221.37	Closing Balance 16,082.38
36-3656-0000-64604 36-3656-0000	PROGRAM EXPENSE		12/31/2014	ROCK COUNTY HUMAN SERVICES DEP	51.95	
<b>COMM INTERV PRGM</b>	Budget 12,415.00		YTD Exp 9,954.54	YTD Enc 0.00	Pending 51.95	Closing Balance 2,408.51

I have examined the preceding bills and encumbrances in the total amount of **\$500.32**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

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2015

Rock County HSD

COMMITTEE APPROVAL REPORT

01/21/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3655-0000-64604 36-3655-0000	PROGRAM EXPENSE		01/20/2015	ROCK COUNTY HUMAN SERVICES DEP	16.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>KINSHIP CARE</b>	2,000.00		0.00	0.00	16.00	1,984.00
36-3690-0000-64200 36-3690-5033	TRAINING EXP		01/20/2015	ROCK COUNTY HUMAN SERVICES DEP	211.62	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>OUTPATIENT SER</b>	13,170.00		0.00	594.15	211.62	12,364.23
36-3702-0000-64604 36-3702-0000	PROGRAM EXPENSE		01/20/2015	ROCK COUNTY HUMAN SERVICES DEP	1,100.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>DRUG COURT</b>	35,723.00		0.00	0.00	1,100.00	34,623.00

I have examined the preceding bills and encumbrances in the total amount of **\$1,327.62**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

OAD41301

2014

Rock County HSD

COMMITTEE APPROVAL REPORT

01/21/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3700-0000-62119	OTHER SERVICES				
36-3700-0000			12/31/2014	KEALEY PHARMACY	1,272.65
36-3700-1326		P1402721	12/31/2014	TELLURIAN UCAN INC	25,200.00
36-3700-1326		P1403894	12/31/2014	HOPE HAVEN REBOS UNITED INC	6,428.00
36-3700-1331		P1402717	12/31/2014	JANESVILLE PSYCHIATRIC CLINIC	2,535.00
36-3700-1331		P1402718	12/31/2014	LUTHERAN SOCIAL SERVICES	535.00
36-3700-1331		P1402720	12/31/2014	BELOIT AREA	150.00

	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
AODA BLOCK GRANT	276,508.00	239,880.88	0.00	36,120.65	506.47

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3704-0000-62119	OTHER SERVICES				
36-3704-1326		P1403894	12/31/2014	HOPE HAVEN REBOS UNITED INC	1,848.00
36-3704-1331		P1402717	12/31/2014	JANESVILLE PSYCHIATRIC CLINIC	850.00
36-3704-1331		P1402718	12/31/2014	LUTHERAN SOCIAL SERVICES	175.00
36-3704-1331		P1402719	12/31/2014	CROSSROADS COUNSELING CENTER	460.00
36-3704-1331		P1402720	12/31/2014	BELOIT AREA	125.00
36-3704-1331		P1402822	12/31/2014	BELOIT MEMORIAL HOSPITAL	35.00

	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
IDP	161,855.00	86,625.79	0.00	3,493.00	71,536.21

I have examined the preceding bills and encumbrances in the total amount of **\$39,613.65**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

OSS41307 2014

Rock County HSD

COMMITTEE APPROVAL REPORT

01/21/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62119	OTHER SERVICES				
36-3602-0000		P1400648	12/18/2014	OFFICE PRO	79.15
36-3602-0000		P1404003	12/31/2014	PACKAGE PRO EXPRESS DELIVERY I	2,906.80
<b>OVERHEAD</b>	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,249.00	21,419.78	0.00	2,985.95	6,843.27
36-3602-0000-62400	R & M SERV				
36-3602-0000		P1400707	12/13/2014	PITNEY BOWES INC	1,279.56
<b>OVERHEAD</b>	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,415.00	17,935.67	0.00	1,279.56	1,199.77
36-3602-0000-63100	OFC SUPP & EXP				
36-3602-0000		P1400629	12/31/2014	E AND D WATER WORKS INC	24.00
36-3602-0000		P1400646	12/31/2014	WISCONSIN DEPARTMENT OF JUSTIC	89.00
<b>OVERHEAD</b>	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	106,080.00	92,422.36	44.02	113.00	13,500.62
36-3602-0000-63104	PRNT & DUPLICATI				
36-3602-0000		P1403970	12/29/2014	JAX CUSTOM PRINTING INC	590.00
<b>OVERHEAD</b>	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	15,933.90	0.00	590.00	(1,523.90)
36-3605-0000-62119	OTHER SERVICES				
36-3605-0000		P1404002	12/31/2014	LANGUAGE LINE SERVICES	2,738.11
<b>IM CONSORTIUM</b>	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,972,153.00	2,737,488.69	0.00	2,738.11	1,231,926.20
36-3610-0000-62119	OTHER SERVICES				
36-3610-0000		P1404004	12/31/2014	O BRIEN AND ASSOCIATES INC	700.00
36-3610-0000		P1404012	11/30/2014	ENERGY SERVICES INC	115.89
<b>CHILD CARE</b>	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	49,580.00	8,874.02	136.00	815.89	39,754.09
36-3634-0000-62119	OTHER SERVICES				
36-3634-0000		P1404015	12/18/2014	ORION FAMILY SERVICES	8,553.04
36-3634-5014		P1400636	12/31/2014	COMMUNITY CARE PROGRAMS INC	1,725.00
36-3634-5014		P1404011	12/31/2014	CHILDRENS THERAPY NETWORK	210.00
36-3634-5015		P1400633	12/31/2014	ANU FAMILY SERVICES	48.39
36-3634-5015		P1400637	12/31/2014	FOUNDATIONS COUNSELING CENTER	293.25
<b>CPS</b>	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	132,400.00	140,336.82	0.00	10,829.68	(18,766.50)
36-3634-0000-62176	LABORATORY				
36-3634-0000		P1400626	12/31/2014	REDWOOD TOXICOLOGY LABORATORY	6.00
<b>CPS</b>	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,300.00	8,758.67	0.00	6.00	535.33
36-3634-0000-62503	INTERPRETER FEES				
36-3634-0000		P1400645	12/31/2014	SWITS LTD	280.00

COMMITTEE: SS - HUMAN SERVICES

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
<b>CPS</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00		2,350.00	0.00	260.00	390.00
36-3634-0000-64200	TRAINING EXP					
36-3634-0000		P1404020	12/23/2014	WHITE PINE CONSULTING SERVICE		1,586.77
<b>CPS</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	17,736.00		12,255.38	2,580.00	1,586.77	1,313.85
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-0000		P1404030	12/31/2014	KINDERCARE		380.92
36-3634-1803		P1400666	12/18/2014	MENARDS		33.41
36-3634-1814		P1400674	12/31/2014	GREGG INVESTIGATIONS INC		60.00
36-3634-5000		P1400646	12/31/2014	WISCONSIN DEPARTMENT OF JUSTIC		89.00
<b>CPS</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	105,922.00		89,241.79	34.50	563.33	16,082.38
36-3636-0000-64604	PROGRAM EXPENSE					
36-3636-0000		P1400670	12/30/2014	SHOPKO INC #130		119.89
<b>INDEPEND LIVING</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	7,969.00		2,635.17	0.00	119.89	5,213.94
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-5014		P1400636	12/31/2014	COMMUNITY CARE PROGRAMS INC		1,550.00
<b>BRIGHTER FUTURES</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	297,969.00		294,552.05	8,660.05	1,550.00	(6,793.10)
36-3646-0000-62119	OTHER SERVICES					
36-3646-3041		P1400636	12/31/2014	COMMUNITY CARE PROGRAMS INC		2,700.00
36-3646-5009		P1404013	12/29/2014	FFT LLC		7,000.00
36-3646-5009		P1404014	12/09/2014	FFT LLC		2,000.00
36-3646-5019		P1400636	12/31/2014	COMMUNITY CARE PROGRAMS INC		3,100.00
<b>JUVENILE JUSTICE</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	231,741.00		216,103.72	15,228.71	14,800.00	(14,391.43)
36-3646-0000-82176	LABORATORY					
36-3646-0000		P1400626	12/31/2014	REDWOOD TOXICOLOGY LABORATORY		991.63
<b>JUVENILE JUSTICE</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00		5,307.41	0.00	991.63	700.96
36-3654-0000-64604	PROGRAM EXPENSE					
36-3654-1536		P1404018	11/30/2014	ROSECRANCE		6,800.00
<b>YA'S SUB CARE</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,433,587.00		951,529.43	0.00	6,800.00	475,257.57
36-3655-0000-64604	PROGRAM EXPENSE					
36-3655-0000		P1400646	12/31/2014	WISCONSIN DEPARTMENT OF JUSTIC		196.00

*-transfer coming*

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>KINSHIP CARE</b>	2,000.00		1,977.00	0.00	196.00	(173.00)
36-3656-0000-64604	PROGRAM EXPENSE					
36-3656-0000		P1403278	12/23/2014	ACTIVE PARENTING PUBLISHERS IN		1,213.20
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>COMM INTERV PRGM</b>	12,415.00		8,793.29	0.00	1,213.20	2,408.51
36-3659-0000-62119	OTHER SERVICES					
36-3659-0000		P1404010	12/31/2014	MARTYNA,BRYN L		450.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>DMC</b>	19,800.00		950.00	0.00	450.00	18,400.00
36-3664-0000-81915	CERT/LIC/OTHER					
36-3664-0000		P1400723	12/11/2014	DEAN HEALTH SYSTEMS		288.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>YOUTH SERVICES</b>	2,850.00		2,589.00	0.00	288.00	(27.00)
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1402637	12/31/2014	INTERIM HEALTHCARE OF WICONSI		1,820.25
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>YOUTH SERVICES</b>	50,000.00		46,917.77	0.00	1,820.25	1,261.98
36-3664-0000-62400	R & M SERV					
36-3664-0000		P1400630	12/22/2014	BANDT COMMUNICATIONS INC		521.10
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>YOUTH SERVICES</b>	4,200.00		4,030.52	0.00	521.10	(351.62)
36-3666-0000-64604	PROGRAM EXPENSE					
36-3666-0000		P1400645	12/08/2014	SWITS LTD		112.50
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>LTS - ACS</b>	140,350.00		100,938.84	0.00	112.50	39,298.66
36-3683-0000-67160	CA \$500-\$4,999					
36-3683-0000		P1403655	12/15/2014	HENRICKSEN		712.53
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>ADRC</b>	1,410.00		581.72	0.00	712.53	115.75
36-3686-0000-62112	SECURITY					
36-3686-0000		P1404028	12/31/2014	US SECURITY ASSOCIATES INC		1,319.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>DETOX SERVICES</b>	41,782.00		41,782.00	0.00	1,319.00	(1,319.00)
36-3689-0000-62112	SECURITY					
36-3689-0000		P1404028	12/31/2014	US SECURITY ASSOCIATES INC		3,959.49
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>CRISIS</b>	125,346.00		125,346.00	0.00	3,959.49	(3,959.49)

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3689-0000-62119	OTHER SERVICES					
36-3689-0300		P1404019	12/31/2014	TELLURIAN UCAN INC	870.00	
36-3689-0400		P1404009	10/15/2014	AURORA HEALTH CARE	2,835.00	
36-3689-1226		P1404031	10/01/2014	ST ELIZABETH MANOR	1,691.20	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>CRISIS</b>	1,522,214.00		1,241,771.41	236,485.61	5,396.20	39,560.78
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0000		P1404017	12/31/2014	ROCK MED LTC PHARMACY	148.78	
36-3689-0002			12/30/2014	ECONOLOGDE	650.00	
36-3689-0002		P1400968	12/14/2014	NORTHERN TOWN MOTEL	605.00	
36-3689-1221		P1403202	12/31/2014	ABILITIES INC	2,189.00	
36-3689-1221		P1404000	12/31/2014	CUNNINGHAM,LORI D	1,471.50	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>CRISIS</b>	306,325.00		301,530.09	7,346.52	5,064.28	(7,615.89)
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000		P1400653	11/08/2014	PSYCHOLOGY CLINIC INC,THE	625.00	
36-3690-0000		P1400655	12/06/2014	MARCUS,JEFFREY A	8,160.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>OUTPATIENT SER</b>	172,620.00		168,469.41	0.00	8,785.00	(4,634.41)
36-3690-0000-62503	INTERPRETER FEES					
36-3690-0000		P1400634	12/21/2014	GONZALEZ,BELEM	330.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>OUTPATIENT SER</b>	15,500.00		14,182.99	(0.00)	330.00	987.01
36-3697-0000-63503	MACH & EQUIP PTS					
36-3697-0000		P1400645	12/23/2014	SWITS LTD	332.50	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>CFIS</b>	0.00		0.00	0.00	332.50	(332.50)
36-3702-0000-64604	PROGRAM EXPENSE					
36-3702-0000			12/31/2014	RUDOLPH,REBECCA	137.13	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>DRUG COURT</b>	0.00		0.00	0.00	137.13	(137.13)
36-3704-0000-62176	LABORATORY					
36-3704-0000		P1400626	12/31/2014	REDWOOD TOXICOLOGY LABORATORY	3,577.56	
36-3704-0000		P1400627	12/18/2014	REDWOOD BIOTECH	2,606.50	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>IDP</b>	21,000.00		27,703.66	0.00	6,184.06	(12,887.72)
36-3707-0000-63503	MACH & EQUIP PTS					
36-3707-0000		P1400645	12/08/2014	SWITS LTD	525.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>CCS</b>	0.00		0.00	0.00	525.00	(525.00)
36-3730-0000-62119	OTHER SERVICES					

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3730-0000		P1404001	12/31/2014	TEUBERT ENTERPRISES LLC	250.00	
<b>JOB CENTER</b>	Budget 100,738.00		YTD Exp 80,635.37	YTD Enc 0.00	Pending 250.00	Closing Balance 19,852.63
36-3730-0000-62400	R & M SERV					
36-3730-0000		P1404016	12/31/2014	PIEPER ELECTRIC INC	164.25	
<b>JOB CENTER</b>	Budget 69,140.00		YTD Exp 52,975.21	YTD Enc 0.00	Pending 164.25	Closing Balance 16,000.54

I have examined the preceding bills and encumbrances in the total amount of **\$83,790.30**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 Committee Chair \_\_\_\_\_



OSS50104

2015

Rock County HSD

COMMITTEE APPROVAL REPORT

01/22/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1500670	01/09/2015	OFFICE PRO	42.48
<b>OVERHEAD</b>	Budget 32,037.00		YTD Exp 0.00	YTD Enc 3,042.47	Pending 42.48 Closing Balance 28,952.05
36-3602-0000-63100 36-3602-0000	OFC SUPP & EXP	P1500540	01/14/2015	E AND D WATER WORKS INC	23.00
<b>OVERHEAD</b>	Budget 69,288.00		YTD Exp 0.00	YTD Enc 3,909.88	Pending 23.00 Closing Balance 65,355.32
36-3603-0000-64605 36-3603-0000 36-3603-0000 36-3603-0000 36-3603-0000	NON-REIMB EXP		01/12/2015 01/12/2015 01/08/2015 01/12/2015 01/08/2015	PICCIONE,STACY DAY,TINA THOMPSON,JENNIFER DEMPSEY,MARY SENTRY FOOD STORE	27.97 42.22 163.49 21.55 4.99
<b>SPECIAL HSD</b>	Budget 6,500.00		YTD Exp 0.00	YTD Enc 4.98	Pending 260.22 Closing Balance 6,234.80
36-3604-0000-64200 36-3604-0000	TRAINING EXP	P1500627	01/01/2015	FRED PRYOR SEMINARS	199.00
<b>ECONOMIC SUPPORT</b>	Budget 2,500.00		YTD Exp 0.00	YTD Enc 0.00	Pending 199.00 Closing Balance 2,301.00
36-3634-0000-64200 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000	TRAINING EXP	P1500663 P1500664 P1500665 P1500666 P1500667 P1500668	01/06/2015 01/06/2015 01/06/2015 01/06/2015 01/06/2015 01/06/2015	UNIVERSITY OF WISCONSIN MADISO WISCONSIN JUVENILE COURT INTAK KALAHARI RESORT CONVENTION CEN WISCONSIN JUVENILE COURT INTAK UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO	10.00 120.00 258.00 60.00 120.00 160.00
<b>CPS</b>	Budget 17,691.00		YTD Exp 378.00	YTD Enc 240.00	Pending 728.00 Closing Balance 16,345.00
36-3634-0000-64604 36-3634-1814	PROGRAM EXPENSE	P1500544	01/06/2015	GREGG INVESTIGATIONS INC	85.00
<b>CPS</b>	Budget 107,748.00		YTD Exp 1,928.96	YTD Enc 40,360.99	Pending 85.00 Closing Balance 65,373.05
36-3683-0000-63200 36-3683-0000	PUBL/SUBCR/DUES	P1500643	01/05/2015	AIRS CERTIFICATION	100.00
<b>ADRC</b>	Budget 4,575.00		YTD Exp 0.00	YTD Enc 0.00	Pending 100.00 Closing Balance 4,475.00
36-3689-0000-64604 36-3689-0000 36-3689-0004 36-3689-0004	PROGRAM EXPENSE	P1500637 P1500546 P1500551	01/12/2015 01/02/2015 01/05/2015	JANESVILLE TRANSIT SYSTEM HOMECARE PHARMACY LLC KEALEY PHARMACY	1,645.00 25.20 265.50

Page 9013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
<b>CRISIS</b>	Budget 421,300.00		YTD Exp 450.00	YTD Enc 1,935.67	Pending 1,935.70	Closing Balance 416,978.63
36-3690-0000-62119 36-3690-0000	OTHER SERVICES	P1500575	01/02/2015	SAFEWAY PEST CONTROL		11.55
<b>OUTPATIENT SER</b>	Budget 66,127.00		YTD Exp 0.00	YTD Enc 61,762.54	Pending 11.55	Closing Balance 4,352.91
36-3690-0000-62170 36-3690-0000	PHYSICIAN/OTHER		01/13/2015	ROBBINS,KENNETH		1,010.00
<b>OUTPATIENT SER</b>	Budget 139,540.00		YTD Exp 0.00	YTD Enc 0.00	Pending 1,010.00	Closing Balance 138,530.00
36-3690-0000-64200 36-3690-0000 36-3690-0000	TRAINING EXP	P1500629 P1500673	01/08/2015 01/08/2015	UNIVERSITY OF WISCONSIN EXTENS CRISIS PREVENTION INSTITUTE IN		80.00 510.65
<b>OUTPATIENT SER</b>	Budget 13,170.00		YTD Exp 211.62	YTD Enc 0.00	Pending 590.65	Closing Balance 12,367.73
36-3701-0000-64604 36-3701-0000	PROGRAM EXPENSE	P1500551	01/06/2015	KEALEY PHARMACY		109.85
<b>JUSTICE&amp;MH COLLA</b>	Budget 0.00		YTD Exp 0.00	YTD Enc 109.84	Pending 109.85	Closing Balance (219.69)
36-3706-0000-62119 36-3706-0000	OTHER SERVICES	P1500575	01/02/2015	SAFEWAY PEST CONTROL		23.45
<b>CSP</b>	Budget 9,302.00		YTD Exp 0.00	YTD Enc 4,770.44	Pending 23.45	Closing Balance 4,508.11
36-3730-0000-62119 36-3730-1000	OTHER SERVICES	P1500575	01/02/2015	SAFEWAY PEST CONTROL		38.00
<b>JOB CENTER</b>	Budget 0.00		YTD Exp 0.00	YTD Enc 54,113.99	Pending 38.00	Closing Balance (54,151.99)
36-3730-0000-62400 36-3730-1000	R & M SERV	P1500557	01/05/2015	MENARDS		39.34
<b>JOB CENTER</b>	Budget 0.00		YTD Exp 599.88	YTD Enc 39.33	Pending 39.34	Closing Balance (678.55)

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$5,196.24**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

05541308

2014

Rock County HSD

COMMITTEE APPROVAL REPORT

01/22/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3634-0000-62119	OTHER SERVICES				
36-3634-5014		P1400972	12/31/2014	DAVIS CITGO SERVICE INC	40.00
	Budget		YTD Exp	YTD Enc	Pending
CPS	132,400.00		151,126.50	0.00	40.00
					transfer coming Closing Balance (18,766.50)
36-3634-0000-64604	PROGRAM EXPENSE				
36-3634-1803		P1400972	12/31/2014	DAVIS CITGO SERVICE INC	132.00
36-3634-1803		P1403805	12/31/2014	DEWEYS SERVICE INC	31.05
36-3634-1803		P1403806	12/31/2014	SENTRY FOODS INC STORE #375	398.12
	Budget		YTD Exp	YTD Enc	Pending
CPS	105,922.00		89,243.95	34.50	561.17
					Closing Balance 16,082.38
36-3642-0000-64604	PROGRAM EXPENSE				
36-3642-0000			12/21/2014	CREATIVE CHILDRENS LEARNING CE	297.92
36-3642-0000		P1400657	12/31/2014	JANESVILLE TRANSIT SYSTEM	52.00
	Budget		YTD Exp	YTD Enc	Pending
REUN SUPPORT	74,200.00		15,607.27	0.00	349.92
					Closing Balance 58,242.81
36-3646-0000-62119	OTHER SERVICES				
36-3646-5014		P1400972	12/31/2014	DAVIS CITGO SERVICE INC	60.00
36-3646-5015		P1400972	12/31/2014	DAVIS CITGO SERVICE INC	40.00
	Budget		YTD Exp	YTD Enc	Pending
JUVENILE JUSTICE	231,741.00		230,803.72	15,228.71	100.00
					transfer coming Closing Balance (14,391.43)

I have examined the preceding bills and encumbrances in the total amount of **\$1,051.09**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

Page 1 of 13

05550105

2015

Rock County HSD

COMMITTEE APPROVAL REPORT

01/22/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name		Inv/Enc Amt
36-3634-0000-84604	PROGRAM EXPENSE					
36-3634-1803		P1500639	01/01/2015	SHOPKO INC #130		98.96
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>CPS</b>	107,748.00		1,915.00	40,360.99	98.96	65,373.05
36-3642-0000-84604	PROGRAM EXPENSE					
36-3642-0000			01/01/2015	YMCA OF NORTHERN ROCK COUNTY		264.00
36-3642-0000			01/01/2015	FRANKLIN COURT APARTMENTS		275.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
<b>REUN SUPPORT</b>	148,896.00		0.00	0.00	539.00	148,357.00

I have examined the preceding bills and encumbrances in the total amount of **\$637.96**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 \_\_\_\_\_ Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

January 16, 2015  
DATE DRAFTED

**Amending the 2015 Budget to Accept Brighter Futures Initiative Funding**

1 **WHEREAS**, the Wisconsin Department of Children and Families has awarded the Human Services  
2 Department \$36,771 of continuation funding for two months under the Brighter Futures Initiative grant  
3 program; and,  
4

5 **WHEREAS**, the Brighter Futures Initiative (BFI) promotes healthy families and youth; school readiness  
6 for children; child safety in their families and communities; and successful navigation from childhood to  
7 adulthood; and,  
8

9 **WHEREAS**, Rock County was one of a select group of counties that had historically received Brighter  
10 Futures funding annually prior to the state issuing a 2015 statewide request for proposals with only one  
11 award per each of the five designated regions; and,  
12

13 **WHEREAS**, although HSD was not the successful applicant the state offered funding for January and  
14 February in recognition that Rock County may have service providers that need to change or discontinue  
15 services; and,  
16

17 **WHEREAS**, these continuation funds that need to be expended by February 28<sup>th</sup> will provide Rock  
18 County and community partners additional funding during this transition time.  
19

20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
21 this \_\_\_\_\_ day of \_\_\_\_\_, 2015, does hereby accept of \$36,771 in Brighter Futures  
22 Initiative funding and the Human Services Department budget for 2015 be amended as follows:  
23

24	Budget	Increase	Amended
25	<u>1/1/15</u>	<u>(Decrease)</u>	<u>Budget</u>
26 <u>Source of Funds</u>			
27 36-3641-0000-42100	0	36,771	36,771
28 Federal Aid			
29			
30 <u>Use of Funds</u>			
31 36-3641-0000-64604	0	36,771	36,771
32 Program Expense			

Amending the 2015 Budget to Accept Brighter Futures Initiative Funding

Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice-Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Billy Bob Grahn

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Shirley Williams

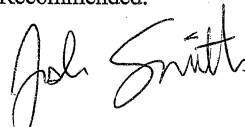
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of  
\_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair


ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

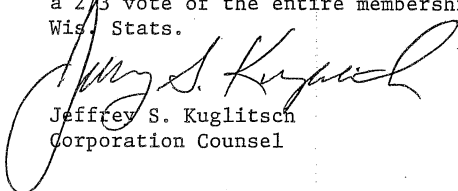
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$36,771 in Federal Aid for the Brighter Futures program. No County matching funds are required.

  
Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

## **Amending the 2015 Budget to Accept Brighter Futures Initiative Funding**

### **Executive Summary**

The Wisconsin Department of Children and Families has awarded the Human Services Department \$36,771 of continuation funding for two months under the Brighter Futures Initiative grant program. The Brighter Futures Initiative (BFI) promotes healthy families and youth; school readiness for children; child safety in their families and communities; and successful navigation from childhood to adulthood.

Rock County was one of a select group of counties that had historically received Brighter Futures funding annually prior to the state issuing a 2015 statewide request for proposals. Rock County had received \$220,624 per year. Only one award was made per each of the five designated regions and Dane County was awarded the funding for the Southern Region.

Although HSD was not the successful applicant, the state offered funding for January and February in recognition that Rock County may have service providers that need to change or discontinue services. These continuation funds need to be expended by February 28<sup>th</sup> and will provide Rock County and community partners additional funding during this transition time.



**ROCK COUNTY HUMAN SERVICES DEPARTMENT**  
**DIRECTOR'S REPORT**  
**Wednesday, January 28, 2015**

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**HSD MANAGEMENT TEAM MEETING – January 13, 2015**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Shredding Documents Containing PHI**
- **Driver's License and Insurance**
- **Inclement Weather**
- **Grievance Policy – CRS Vacancies**
- **Cell Phones**
- **Tracking Staff Changes**
- **Azura**
- **YF**

INFORMATION ITEMS

**HSD Board Agenda**

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