



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, February 26, 2014 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:38 p.m. on Wednesday, February 26, 2014, in the 3rd Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Brian Knudson, Supervisor; Terry Fell, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Citizen Representative; and William Grahn, Supervisor.

Committee Members Absent: Ashley Kleven, Citizen Representative; Phillip Owens, Supervisor; Terry Thomas, Supervisor; and Marvin Wopat, Supervisor.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Manager; Tim Zuehlke, Controller; and Carla Haigh, ES Manager.

Others Present: Elizabeth Pohlman-McQuillen, County Administration - Criminal Justice System Planner. Steve Howland, County Board Supervisor. Una Williams, daughter of Citizen Representative Williams.

Approval of Agenda: Supervisor Fell moved the agenda to the floor, seconded by Supervisor Grahn with unanimous approval. APPROVED.

Approval of Minutes of Human Services Board Meeting of February 12, 2014: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Fell with unanimous approval. APPROVED.

Citizen Participation: None.

Approval of Contracts, Transfers, and/or Encumbrances: Supervisor Grahn moved the contracts to the floor, seconded by Supervisor Fell. Ms. Mooren presented sixteen contracts, and two encumbrances for approval. She explained Walworth is the second county to contract with the YSC. The contracts and encumbrances were unanimously approved. APPROVED.

Approval of Bills: Mr. Zuehlke presented the bills for approval.

Admin	615.00	SubCare	1,033.00
AODA	21,311.95	Admin	18,742.03
AODA	3,640.40	Admin	5,031.22
CYF	432.02	Admin	55,628.51
Admin	466.06	Admin	50,043.77

Citizen Representative Weaver-Landers moved the bills, seconded by Citizen Representative Williams. The bills were unanimously approved. APPROVED.

Resolution Creating One Bachelor Level Case Manager I/II Social Worker Position: Supervisor Grahn moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Klyve explained the title on the executive summary has been corrected as requested last night at the County Board Staff Committee meeting.

Ms. Pohlman-McQuillen presented the resolution. The Criminal Justice Coordination Committee (CJCC) requested the position. The Case Manager will work inside/outside of jail to help inmates gain a permanent connection to the community. This is a two-year grant and extensive data will be collected to measure outcomes. Ms. Pohlman-McQuillen responded to questions. The resolution was unanimously approved. APPROVED.

Update on ACA and BadgerCare Core: Ms. Haigh advised Marketplace enrollment ends on March 31, 2014. She distributed fliers promoting two upcoming Outreach Enrollment events; March 6, 2014 at the Job Center, 9:00 a.m. to 1:00 p.m. and March 12, 2014 at the Beloit Library from 4:00 p.m. to 7:00 p.m. The events will include different levels of assistance for clients to enroll. Computers also will be provided for enrollment without assistance. In addition, Arrowhead Library links are available to assist with questions at anytime.

Ms. Haigh has arranged with the Enrollment Service Center to go into the jail to help with enrollment of inmates. Today was the first day the ESC came into the jail and they were able to meet with fourteen inmates. Creating the Case Manager position will also potentially allow assistance with enrollment of inmates. She explained another priority she is working on is outreach to the Mental Health Division for the clients we are serving.

The applications on hold since October have been released to the Southern Consortium to process. When an application is received in our system, we have 30 days to complete processing. Starting October 1, 2013 we were considered a Determination state but now we are an Assessment state, which means increased verification. There are many questions and the State is taking a long time to respond. Ms. Haigh distributed a handout on the 2014 Federal Poverty Levels. Ms. Haigh responded to questions.

Open enrollment for 2015 will start on November 15, 2014 through January 15, 2015. Supervisor Williams requested a listing of verification documents clients should bring with them to enroll.

Resolution Amending the 2014 Human Services Department Budget for Office Moves: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Grahn. Mr. Boutwell presented the resolution amending the 2014 HSD budget for office moves. He explained the moves are due to the reorganization. The physical moves are taking place on February 28, 2014 and March 3, 2014. Supervisor Williams asked for clarification on transfer of funds. Mr. Boutwell explained transfers are brought in from different divisions to pay for the use of funds. The resolution was unanimously approved. APPROVED.

Director's Report:

- We are moving forward with the reorganization and the hiring process. Soon we will have the team of Program Managers hired. We are trying to fill the supervisor positions that are vacant due to staff moving into Program Manager positions. Human Resources has been a great help in the hiring process.

Committee Requests for Future Agenda Items: None.

Next Meeting: Wednesday, March 12, 2014 at 4:30 p.m., at the Rock County Health Care Center, in the 3rd Floor Conference room, Janesville, Wisconsin.

Adjournment: Supervisor Grahn motioned to adjourn, seconded by Citizen Representative Williams with unanimous approval at 5:44 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD