



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, January 22, 2014 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, January 22, 2014, in the 3<sup>rd</sup> Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Brian Knudson, Supervisor; Terry Thomas, Supervisor; Terry Fell, Supervisor; Ashley Kleven, Citizen Representative; and William Grahn, Supervisor.

**Committee Members Absent:** Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Citizen Representative; Phillip Owens, Supervisor; and Marvin Wopat, Supervisor.

**Staff Present:** Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Manager; Tim Zuehlke, Controller; Tina Day, CST Service Coordinator; and Lance Horozewski, JJ&P Manager;

**Others Present:** Steve Howland, County Board Supervisor. Rick Day, Kathy Wuksinich, Pam Bostwick, Joanne Jensen, and Eva Bray, Holiday Committee volunteers.

**Approval of Agenda:** Supervisor Fell moved the agenda to the floor, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board Meeting of January 8, 2014:** Supervisor Fell moved the minutes to the floor, seconded by Citizen Representative Kleven with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Approval of Contracts, Transfers, and/or Encumbrances:** Supervisor Grahn moved the contracts to the floor, seconded by Supervisor Fell. Ms. Mooren presented seventeen contracts, and one encumbrance for approval. Supervisor Grahn stated most Rock County employees received a 1% increase, therefore, he is not in favor of providers receiving higher than 1% increases. Ms. Mooren explained most of the contracts with an increase over 1% are State rates and are not set by Rock County. Ms. Mooren responded to questions.

The contracts and encumbrance were approved on the following: Supervisors Knudson, Fell, Thomas, and Citizen Representative Kleven voted in favor; Supervisor Grahn opposed; Supervisors Wopat, Owens and Citizen Representative Williams and Weaver-Landers were absent. AYES-4, NOES-1, ABSENT-4. APPROVED.

**Approval of Bills:** Mr. Zuehlke presented the bills for approval.

Admin	9,279.26	AODA	25,797.50
Admin	48,681.81	Interim Assist	150.00
SubCare	3,678.35	GPS	1,093.25
SubCare	2,592.00		

Supervisor Thomas moved the bills, seconded by Citizen Representative Kleven. The bills were approved on the following: Supervisors Knudson, Fell, Thomas, Citizen Representative Kleven voted in favor; Supervisor Grahn abstained; Supervisors Wopat, Owens and Citizen

Representatives Weaver-Landers and Williams were absent. AYES-4, ABSTAINED-1, ABSENT-4. APPROVED.

**Praise and Recognition:** Ms. Day announced the 2013 Holiday Program was a success. The volunteers were able to set up in a room on first floor which made it easier to accommodate sorting the large quantity of donations. She mentioned it was a bit of a challenge not having access to a telephone. There were a total of eleven volunteers who worked for a total of 277.80 hours. She introduced the lead volunteer Kathy Wuksinich who worked a total of 77.25 hours.

Families referred = 198

Families served = 193

Total number of children served = 510

135 families with a total of 351 kids were served through the Adopt-a-Family.

The increase of donations from 2012 to 2013 equals \$1,635

Ms. Day thanked Chair Knudson for holding the "Children's Benefit." She distributed a letter to the HSD Board members thanking them for their support and financial donations to the Holiday Committee.

Ms. Day explained next year the Holiday Program will downsize and return to serving just core clients. Clients that have actual face to face contact with a worker. The workers would then deliver all the packages. It was very hard coordinating with the Job Center clients to pick up their gifts. The ESS families have access to other resources that serve them. We will have an eligibility list next year. This will keep the program more manageable. Mr. Boutwell advised next year the first floor room will not be available, but he will find another room.

**Report on Detention Assessment Instrument 2013 Data:** Mr. Horozewski advised four years ago we started looking at practices and processes for youth detention and developing an assessment tool to make more consistent decisions. Mr. Brown was very helpful in implementing the Detention Assessment Instrument (DAI), as he had used the tool previously in Illinois. The DAI was not being used in Wisconsin. We implemented the DAI in 2013.

Mr. Horozewski reviewed a handout about the DAI. This tool is used for every assessment in the YSC. The DAI is an evidenced based decision-making tool and has proven to be effective in making consistent decisions. The State is looking at adopting the DAI for every county statewide.

Mr. Horozewski presented a powerpoint summarizing the collected 2013 DAI data. Using the DAI trends are tracked and data will be compared year after year. For example, the month of May had the most contacts. Sunday and Wednesday were the days of the week with the most contacts. Trends showed the most contacts occurred with 14-16 year old white males. It also showed that black males were disproportionately higher and hispanic males were lower. Trending skewed more toward Beloit for the worse offenses, mostly burglaries, being committed by black males. We will be talking to the Beloit Police Department about focusing on burglary depression. Mr. Horozewski responded to questions.

#### **Director's Report:**

- Mr. Boutwell advised the Holiday Committee will no longer be located on first floor. There are thirty-five staff moving due to the reorganization and the first floor rooms will be occupied. He will look into a room on ground floor to accommodate the Holiday Committee needs.
- We may be bringing a resolution to the HSD Board on a 451 Bill. This bill is for children that are 18 years of age and are in foster care but will be aging out of the system. This bill will allow children to stay in placement until they are 21 years of age, if the provider volunteers to continue services and submits an IEP. Typically children age out at 18 years of age into the adult system which is State funded. After reviewing the bill we realize children in RCCs are included, counties will be funding the continuation of services. We are not in support of this

bill and will request removing the RCC clients from the bill. Mr. Boutwell will be communicating with the WCA and process a resolution if necessary.

**Committee Requests for Future Agenda Items:** Supervisor Thomas requested a tour of the building after the completion of staff moves.

Chair Knudson congratulated Citizen Representative Kleven on the birth of her new baby boy.

**Next Meeting:** Wednesday, February 12, 2014 at 4:30 p.m., at the Rock County Health Care Center, in the 3<sup>rd</sup> Floor Conference room, Janesville, Wisconsin.

**Adjournment:** Supervisor Grahn motioned to adjourn, seconded by Supervisor Fell with unanimous approval at 5:25 p.m.

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Jodi Parson, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**